

# **TOWN OF ERIN**

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#5684 Trafalgar Rd., RR #2  
Hillsburgh, Ontario N0B 1Z0  
www.erin.ca



# **Building Department**

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Tel: (519) 855-4407  
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1. All work to be carried out in accordance with the minimum requirements of the latest edition of the Building Code.
2. Ensure demolition does not affect fire department access routes and hydrants.
3. If demolition site is fenced so as to prevent entry, provisions shall be made for access by fire department equipment and personnel.
4. Additional legislation such as the Occupational Health and Safety Act and/or Ministry of the Environment regulation may impact demolition work. Contractor to ensure compliance as applicable.
5. Approvals and/or permits may be required from County of Wellington – Engineering Services, Roads Division 519-837-2601.
6. Submit all progress or engineering related reports to the Town of Erin Building Division.
7. All revisions or changes to “Reviewed Drawings” are to be submitted to the Town of Erin Building Division for review. No construction to proposed changes is to occur until amended drawings have been reviewed and approved by Town of Erin Building Division.
8. Permit holder is responsible to ensure open excavations do not impact adjacent properties/road allowances and measures such as fencing or hoarding are in place to safeguard site during demolition and to prevent admittance by unauthorized persons as per current Property Standards By-law as amended.
9. All hoarding to be installed totally within subject property. Entire site to be secured to prevent access by non-authorized persons.
10. Ensure open excavations do not impede road works and are structurally sound.
11. All rubble and debris shall be disposed of as per Ministry of Environment guidelines.
12. Please contact Town of Erin Public Works at 519-855-4407 x:254 for information on the following:
  - a. Sewer lateral to be exposed at property line and capped off.
  - b. Contractor to contact Public Works for inspection prior to back fill of excavation.
  - c. A Road Occupancy permit from Public Works may be required prior to start of work.
  - d. Contractor is not to use the roadway or boulevards for storage, staging or lay-down without prior written consent from the Public Works Department.
  - e. Water connection must be shut off at water main and service disconnected at water main.
13. Contractor to contact Water Department to arrange for removal of water meter.
14. Upon completion of the demolition, the site shall be left graded and level ready for any new proposed developments or use. The site shall be stabilized to control drainage and to prevent dust and erosion. Contact Building Inspector for final inspection.
15. Permit holder is to contact the Credit Valley Conservation Authority and/or Grand River Conservation Authority for information and/or requirements for placement of fill on site including but not limited to, infill of excavation.
16. Contact local utility companies for additional construction and/or installation requirements that may pertain to your project.

Contractors are reminded that the Town of Erin noise bylaw restricts construction activity during certain hours of the day. A copy of the current bylaw should be consulted to confirm the restricted activities and time periods.