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## 2018 Municipal Election Vote By Mail

For Immediate Release,

September 7, 2018

For the upcoming 2018 Municipal Election, residents within the Town of Erin will be casting their votes to elect their Municipal Council and School Board Trustees by mail.

Voters will receive their voter kits by mail, weeks prior to the October 22 election. If you do not receive your voter kit by October 2, 2018, please contact the Clerk's department to ensure you are eligible to vote and that you are on the voters' list.

Once you have received your voter kit, you will have until October 12 to mail in your votes. Votes can also be submitted in person at the Town of Erin Municipal Office anytime until October 22 at 8:00 PM.

To find out if you are on the voter's list or to submit an application to be added to the list, please contact the Clerk's department from September 3 – October 21 during regular business hours. Applications for the voters' list should be made in writing and shall be filed in person, by mail, by email at [elections@erin.ca](mailto:elections@erin.ca), or by fax. Proof of identity and residence will be required of the applicant. If the applicant does not appear in person, a certified copy showing proof of ID and proof of residence/ occupancy is required.

Check to see if you are on the voters' list by visiting [www.voterlookup.ca](http://www.voterlookup.ca).

For more information, please contact:  
Lisa Campion 519.855.4407 EXT. 248  
Media contact:  
Jessica Spina 519.855.4407 EXT. 239



**2018  
MUNICIPAL ELECTION  
EL15**

**Application to  
Amend Voter's List**  
*(Municipal Elections Act, 1996  
s.17, s24)*  
**Form: EL15**

**APPLICATION TO AMEND VOTER'S LIST**

- Check only one
- add** applicant's name to list
  - correct** applicant's information on list
  - delete** applicant's name from list ( moved  other)

Name of Applicant	Date of Birth	Year	Month	Day
(Last Name)	(First Name)	(Middle Name)		

Qualifying Address on Voting Day	<input type="checkbox"/> Commercial Property	At Qualifying Address, applicant is:
(Street # and Name)	(Apt#)	<input type="checkbox"/> owner since _____
	(roll number)	<input type="checkbox"/> tenant since _____
(Town)	(Postal Code)	<input type="checkbox"/> other since _____
	(if house apartment, indicate floor level)	<input type="checkbox"/> spouse
		<input type="checkbox"/> unqualified (delete name only)

Previous Qualifying Address (if applicable)	At Qualifying Address, applicant is:
(Street # and Name)	<input type="checkbox"/> owner
(Apt#)	<input type="checkbox"/> tenant
(roll number)	<input type="checkbox"/> other
(Town)	<input type="checkbox"/> spouse
(Postal Code)	
(if house apartment, indicate floor level)	

Current Mailing Address (if different than Qualifying Address)	At Mailing Address, applicant is:
(Street # and Name)	<input type="checkbox"/> owner
(Apt#)	<input type="checkbox"/> tenant
(P.O. Box)	<input type="checkbox"/> other
(Town)	<input type="checkbox"/> spouse
(Postal Code)	

**School Support**

- Applicant is Roman Catholic (includes Greek & Ukrainian Catholics)
- Applicant has French Language Education Rights

**Applicant wishes to be an elector for the following school board**

- English-Public (anyone can support English-public)
- English-Separate (must be Roman Catholic)
- French-Public (must have French Language Education Rights)
- French-Separate (must be roman Catholic & have French Language Education Rights)

I, the undersigned, hereby declare that I am a Canadian citizen, that I have attained the age of eighteen (18) on or before Voting Day, and that on Voting Day, I am entitled to be an elector in accordance with the facts or information submitted on this form, and that I understand the effect thereof. I hereby apply to have my name corrected on the Voters' List in accordance with such facts or information.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

*This information is collected under authority of s.17, s.24 and s.25 of the Municipal elections Act and s.15 and s.16 of the Assessment Act and will be used to determine voter eligibility.*

<p><b>Certificate of Approval</b></p> <p><input type="checkbox"/> Approved</p> <p>I hereby certify that the Voter's List for this municipality shall be amended in accordance with the statement of facts or information contained herein.</p> <p>_____ Clerk/Designate</p> <p>_____ Date</p>	<p><input type="checkbox"/> Refused (state Reason)</p>
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**INSTRUCTIONS TO COMPLETE**  
**Application to Amend Voters' List – Form EL15**

**Please check only ONE box to indicate the purpose of the form:**

- ADD** applicant's name to list,
- CORRECT** applicant's name on list, or
- DELETE** applicant's name from list (moved, other)

**Ensure the Applicant Completes the Following Information:**

- Full name (last, first, middle)
- Date of birth (year, month, day)
- Indicate if it is a commercial property (check box if yes)
- Qualifying address on voting day (**including apt # if applicable**)
- this is the property address where the person wants to be added on the voters' list
- Previous qualifying address (if the person has moved in the past 4 years)
- ensures their name was removed from their previous property
- Indicate if applicant is occupying **only a portion of a house** (i.e.: basement apartment, 2nd floor, rear apartment etc.)
- these properties tend to have multiple units / households
- Current mailing address of applicant (if different from the qualifying address)
- Indicate whether the applicant is an owner, tenant, spouse of an owner / tenant, other (i.e.: child) or the name is unqualified (for removal of a name)
- School support & school board
- Sign & date the form

**School Support:**

- A person **must be** Roman Catholic to support the Separate School Board
- A person **must have** French Language Education Rights to support a French School Board
- If a person does not indicate they are Roman Catholic or have French Language Education rights **the only school board they can support is English-Public.**

### **Important Reminders:**

All addresses for apartments need the unit number or apartment location (i.e.: basement, upper, rear, 2nd floor etc.) or the name cannot be added to the property.

All forms must be signed and dated by the applicant.

### **Items to be Completed by Municipal Staff:**

#### **Roll Number:**

The roll number **must** be included on every EL15 form submitted to MPAC.

A roll number is a unique identifier of a property / unit. It consists of 19 digits and should look like 1234-567-890-1234-0000.

- the first 4 digits are the municipality;
- the next 10 digits describe the location of the property and;
- the last 4 digits indicate the unit on the property (i.e. an apartment unit will be something other than '0000').

### **THE FINAL STEP PRIOR TO SUBMITTING FORM TO MPAC:**

- Ensure all forms are signed and dated by the applicant.
- CERTIFICATE OF APPROVAL (to be completed by Clerk or designate)
- Please check APPROVED or REFUSED
- Sign and date the form.



**2018  
MUNICIPAL ELECTION  
ERIN-40**

**Voter ID Requirements**

*(Municipal Elections Act, 1996 and  
O Reg 304/13)*  
**Form: ERIN-40**

**VOTER - ID REQUIREMENTS**

**Proof of identity and residence is required in the following instances:**

- When adding or deleting one's name from the Voter's List
- When issuing an oath

**One of the following is required:**

1. An Ontario driver's licence.
2. An Ontario Health Card (photo card).
3. An Ontario Photo Card.
4. An Ontario motor vehicle permit (vehicle portion).
5. A cancelled personalized cheque.
6. A mortgage statement, lease or rental agreement relating to property in Ontario.
7. An insurance policy or insurance statement.
8. A loan agreement or other financial agreement with a financial institution.
9. A document issued or certified by a court in Ontario.
10. Any other document from the government of Canada, Ontario or a municipality in Ontario or from an agency of such a government.
11. Any document from a Band Council in Ontario established under the *Indian Act* (Canada).
12. An income tax assessment notice.
13. A Child Tax Benefit Statement.
14. A Statement of Employment Insurance Benefits Paid T4E.

15. A Statement of Old Age Security T4A (OAS).
16. A Statement of Canada Pension Plan Benefits T4A (P).
17. A Canada Pension Plan Statement of Contributions.
18. A Statement of Direct Deposit for Ontario Works.
19. A Statement of Direct Deposit for Ontario Disability Support Program.
20. A Workplace Safety and Insurance Board Statement of Benefits T5007.
21. A property tax assessment.
22. A credit card statement, bank account statement, or RRSP, RRIF, RHOSP or T5 statement.
23. A CNIB Card or a card from another registered charitable organization that provides services to persons with disabilities.
24. A hospital card or record.
25. A document showing campus residence, issued by the office or officials responsible for student residence at a post-secondary institution.
26. A document showing residence at a long-term care home under the *Long-Term Care Homes Act, 2007*, issued by the Administrator for the home.
27. A utility bill for hydro, water, gas, telephone or cable TV or a bill from a public utilities commission.
28. A cheque stub, T4 statement or pay receipt issued by an employer.
29. A transcript or report card from a post-secondary school