



**TOWN OF ERIN PARKS, RECREATION AND CULTURE ADVISORY COMMITTEE MEETING
AGENDA**

May 16, 2024, at 7:00 - 8:30 p.m.

Town of Erin, 5684 Trafalgar Road, Basement Committee Room

- 1. Call to Order (Chair)**
- 2. Welcome and Introductions (Chair)**
- 3. Approval of Agenda/Additions to Agenda. (Chair)**
- 4. Declaration of Pecuniary Interest. (Chair)**
- 5. Delegation / Presentation (Chair)**

Jesse de Jager, Senior Manager, Land Planning and Capital Projects Credit Valley
Trail related works and planning in and around Erin, and ways to support each other in that development and management.

 - Elora Cataract Trailway update (construction and restoration works, long term signage and staging)
 - Woollen Mills CA and Library connection trail (County lands)
 - Credit Valley Trail
 - Pits to Parks Project
- 6. Approval of Previous Minutes – March 21, 2024.**
(April 18, 2024, meeting did not have quorum) (Chair)
- 7. Business arising from previous minutes.**
 - 7.1 Erin (Hillsburgh) Dog Park
Delegation to Council for Victoria Dog Park (Hillsburgh) added to official Town Parks Bylaw - Cara / Patrick
- 8. New Business**
 - 8.1 2024 Budget
Approved \$7,354 to the PRT Committee for activities. Ideas for allocating funds.
 - 8.2 Carberry Park Opening Date / Activities
 - Shamrock Sign
 - Timing for Opening
 - Cleanup up trail between park and Stanley park by water

9. Sub-committee updates:

a. Communication – Justyna / Val

PRTAC Communications sub-committee meeting with the Town communications staff.

b. Trails – Rob, Gisselle, Bridget

- i. Earth Day Cleanup Meet up/where/time (Rob)
- ii. PRTAC logo for promo items (hats/tshirt) – ideas?—next steps to order by when?
- iii. Committee member T-shirts for events and water bottles for Earth Day
- iv. **MOTION: That the PRTAC approves the purchase of 12 (10 for committee members and 2 extras) T-shirts to be worn at upcoming events such as the Carberry Park opening, and 24 water bottles for committee members and volunteers.**
- v. Trails cleanup - Saturday, April 27, 2024 – Rob
- vi. Water Tower Trail - Rob

c. Facilities – Bayne / Val

- i. Hillsburgh Community Centre
 - Showers—decision to repair or replace?
 - Upstairs Access: AODA Compliance
 - Convert front Changeroom to female change room
- ii. Directional Signage – facilities
- iii. Erin Community Centre 2000
 - Electronic Sign—Decision to repair or replace the sign? – Dee

d. Policies and Procedures – Cara / David / Patrick

- i. Adverting Policy – draft update – Dee
- ii. E-Bikes Policy – Bridget
- iii. Ice Allocation Update Policy - Dee
- iv. Sponsorship Policy - Dee

e. Community Partners and Programming – Justyna / Val

- i. Spring Pickleball

f. Park and Land Development – David D. / Patrick.

- i. Council meeting (Feb. 8/24) - draft subdivision plans at 8th Line, south of County Rd. 17 and west of 8th Line, indicates where parks are planned and storm water ponds, as well as natural heritage.

9. Other Business

10. Next Meeting Date – Thursday June 20, 2024 at 7:00 pm

11. Adjournment

Follow up / Pending Items

- a. Terms of Reference - PRAC Committee – Patrick, Cara - 2024
- b. Ice Allocation Policy Review 2024 – Patrick, Cara - 2024
- c. Water Tower Trail – feasibility and design 2024 – Rob, Gisselle, Bridget
- d. Canada Parks Grant – Bridget
- e. Erin Village Library - PRTAC to get an invitation to tour the new site/building in June.