



**TOWN OF ERIN PARKS, RECREATION AND CULTURE ADVISORY COMMITTEE MEETING  
AGENDA**

**April 18, 2024, at 7:00 - 8:30 p.m.**

**Town of Erin, 5684 Trafalgar Road, Basement Committee Room**

- 1. Call to Order (Chair)**
- 2. Welcome and Introductions (Chair)**
- 3. Approval of Agenda/Additions to Agenda. (Chair)**
- 4. Declaration of Pecuniary Interest. (Chair)**
- 5. Delegation / Presentation (Chair)**
  - 5.1 None.
- 6. Approval of Previous Minutes – March 21, 2024. (Chair)**
- 7. Business arising from previous minutes.**
  - 7.1 Erin (Hillsburgh) Dog Park  
Delegation to Council for Victoria Dog Park (Hillsburgh) added to official Town Parks Bylaw - Cara / Patrick
- 8. New Business**
  - 8.1 2024 Budget  
Approved \$7,354 to the PRT Committee for activities. Ideas for allocating funds.
  - 8.2 Carberry Park Opening Date / Activities
    - Shamrock Sign
    - Timing for Opening
    - Cleanup up trail between park and Stanley park by water
- 9. Sub-committee updates:**
  - a. **Communication – Justyna / Val**  
PRTAC Communications sub-committee meeting with the Town communications staff.
  - b. **Trails – Rob, Gisselle, Bridget**
    - i. Earth Day Cleanup Meet up/where/time (Rob)
    - ii. PRTAC logo for promo items (hats/tshirt) – ideas?—next steps to order by when?

- iii. Committee member T-shirts for events and water bottles for Earth Day
- iv. **MOTION: That the PRTAC approves the purchase of 12 (10 for committee members and 2 extras) T-shirts to be worn at upcoming events such as the Carberry Park opening and Earth Day cleanup, and 24 water bottles for committee members and volunteers**
- v. Trails cleanup - Saturday, April 27, 2024 – Rob
- vi. Water Tower Trail - Rob
- c. **Facilities** – Bayne / Val
  - i. Hillsburgh Community Centre
    - Showers—decision to repair or replace?
    - Upstairs Access: AODA Compliance
    - Convert front Changeroom to female change room
  - ii. Directional Signage – facilities
  - iii. Erin Community Centre 2000
    - Electronic Sign—Decision to repair or replace the sign? – Dee
- d. **Policies and Procedures** – Cara / David / Patrick
  - i. Adverting Policy – draft update – Dee
  - ii. E-Bikes Policy – Bridget
  - iii. Ice Allocation Update Policy - Dee
  - iv. Sponsorship Policy - Dee
- e. **Community Partners and Programming** – Justyna / Val
  - i. Spring Pickleball
- f. **Park and Land Development** – David D. / Patrick.
  - i. Council meeting (Feb. 8/24) - draft subdivision plans at 8<sup>th</sup> Line, south of County Rd. 17 and west of 8<sup>th</sup> Line, indicates where parks are planned and storm water ponds, as well as natural heritage.

## 9. Other Business

### 10. Next Meeting Date – Thursday May 16, 2024 at 7:00 pm

Credit Valley Conservation Authority (CVC) will make a presentation and overview of Town trails. Everyone should review questions and plan to attend and determine ways we can extend our CVC partnership. Consider ongoing to support trails from new library to meet up with Woolen Mills trail.

## 11. Adjournment

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### Follow up / Pending Items

- a. Terms of Reference - PRAC Committee – Patrick, Cara - 2024

- b. Ice Allocation Policy Review 2024 – Patrick, Cara - 2024
- c. Water Tower Trail – feasibility and design 2024 – Rob, Gisselle, Bridget
- d. Canada Parks Grant – Bridget
- e. Erin Village Library - PRTAC to get an invitation to tour the new site/building in June.