



**TOWN OF ERIN PARKS, RECREATION AND CULTURE ADVISORY COMMITTEE MEETING  
AGENDA**

**November 16, 2023, at 7:00 - 8:30 p.m.**

**Town of Erin, 5684 Trafalgar Road, Basement Committee Room**

1. Call to Order (Chair)
2. Welcome and Introductions (Chair)
3. Approval of Agenda/Additions to Agenda. (Chair)
4. Declaration of Pecuniary Interest. (Chair)
5. Delegation / Presentation (Chair)
  - 5.1 Acting Chief Administrative Officer, Town of Erin
6. Approval of Previous Minutes – Thursday September 28, 2023. (Chair)
7. Business arising from previous minutes.
  - 7.1 PRAC request that TOE staff provide user groups with turf management, ice maintenance, cleaning, preventative maintenance, health and safety schedules/plans for all facilities – Bayne, Rob
  - 7.2 Tree Removal Inventory Report – Councillor Ryan
  - 7.3 Committee request for a review of the Ice Allocation Policy.
  - 7.4 Committee Name and Structure – survey (sub-committees) – Patrick
8. Sub-committee updates:
  - \* Communication – Justyna / Val
  - \* Facilities – Bayne / Val
  - \* Trails – Rob, Gisselle, Bridget
  - \* Procedures – Cara, Patrick
  - \* Community Partners and Programming – Justyna / Val
  - \* Park and Land Development –David D., Patrick.
8. New Business
  - 8.1 Advisory Committee Feedback Survey
  - 8.2 Budget 2024 Community Survey
  - 8.3 Customer Service

9. Other Business

10. Next Meeting Date – Thursday December 21, 2023 at 7:00 pm

11. Adjournment

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**Follow up / Pending Items**

a. Terms of Reference - PRAC Committee – Patrick, Cara