



Parks and Recreation Advisory Committee Meeting Minutes

May 18th, 2023 – 6:30-8:00pm

Town of Erin Town Hall – 5684 Trafalger Rd., Basement Conference Room

Present: Val Bush (Secretary), Bayne Upton, Rob Smith, David McKenzie, Cara Knibbs-Therriault, Dee-Enna Dube (Town Rep), Bridget Ryan (Town Councillor), Sid Spear (virtually).

Regrets: Patrick D’Almada, Gissel Gonzalez, David DeForest.

Absent: Justyna Toepfner, Nick Colucci (Town Rep).

1. Call to Order

- Meeting called to order at 6:45pm.

2. Welcome and Introduction

- Welcome to those in attendance.

3. Approval of Agenda / Additions to Agenda

- No additions.
- No motion made at this time.

4. Declaration of Pecuniary Interest

- None at this time.

5. Delegation / Presentation

- None at this time.

6. Approval of Previous Minutes – March 9, 2023

- Moved by Bayne, seconded by Cara. Motion carried.

7. Topics of Discussion / Business arising from previous minutes.

- None at this time.

8. 2023-2025 Priorities

- Motion was not made at this time for priorities to be approved.
- General discussion on the new spreadsheet of priorities and where each priority fell on the scale that Bayne put forward to members.
- Only 5 members (half the committee) responded to the new priority spreadsheet presented by Bayne / Val.
- putting forward a delegation that PRAC become a 2-year term to Council came out on top and Cara to put forward the delegation for the next Town Council meeting.
- working with developments to ensure sufficient park lands and communication were ranked on top of the priority list amongst those members who responded.
- Dee shared that a new program, 'Perfect Mind' would be going live online in August, which encompasses all of the Town's amenities. It will provide better communication between the Town and its users, has easy navigation and will streamline everything.
- June is Parks and Rec month and committee would like to utilize this opportunity to introduce the committee itself and what we do, to our residents.
Committee also wants to introduce a focus survey to residents, which will contain specific questions that align with the Master Plan, to see where our residents stand on the importance of the priorities. Survey will also go out to all user groups.
Bridget to discuss with Lavina, Director of Communications with the Town. Val to generate email to committee members to get their top 3 questions they'd like to include in the survey.
- Rob to discuss with Nick Colucci what's important to the PRAC members to ensure they're included with development discussions and plans.
- May be important to present to Town Council on what we'd like to accomplish on our priority list.

9. New Business

- Deferred to next meeting.

10. Other Business

- None.

11. Next Meeting

- Thursday, June 15th, 2023 @ 6:30pm

12. Adjournment

- Adjourned at 7:45pm.