



# MAJOR EVENT PERMIT

CORPORATION OF THE TOWN OF ERIN

5684 Trafalgar Rd.

Hillsburgh, ON N0B 1Z0

Phone: 519-855-4407 Fax: 519-855-4821

[www.erin.ca](http://www.erin.ca)

Name of applicant:  
Print Last Name, First Name

\_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

City, Town, Village: \_\_\_\_\_ Postal Code: \_\_\_\_\_

\_\_\_\_\_

Telephone Number and Area Code:

Home: \_\_\_\_\_ Business: \_\_\_\_\_

\_\_\_\_\_

e-mail: \_\_\_\_\_

Agent (if different from above) Print Last Name, First Name

\_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

City, Town, Village: \_\_\_\_\_ Postal Code \_\_\_\_\_

\_\_\_\_\_

Telephone Number and Area Code:

Home: \_\_\_\_\_ Business: \_\_\_\_\_

\_\_\_\_\_

e-mail: \_\_\_\_\_

Name of premise/property where event is to be held  
(indicate organization if applicable):

\_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

City, Town, Village: \_\_\_\_\_ Postal Code: \_\_\_\_\_

\_\_\_\_\_

Owner of Property:  
Print Last Name, First Name

\_\_\_\_\_

Address: \_\_\_\_\_

City, Town, Village: \_\_\_\_\_ Postal Code: \_\_\_\_\_

\_\_\_\_\_

Telephone Number and Area Code:

Home: \_\_\_\_\_ Business: \_\_\_\_\_

\_\_\_\_\_

e-mail: \_\_\_\_\_

### Event Information:

Note: This Permit covers up to 6 *related* Major Events per Calendar Year. Please list them in the chart below, and provide complete details for each scheduled event. A site plan must be provided with this application, and must include the location of various activities, parking, facilities/venues etc, pursuant to By-Law #14-19. The Clerk/Council may require additional information pertaining to the event, and will advise prior to processing this application.

Event#	Name of Event	Date(s)	Start Time	Finish Time*	Estimated Attendance
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____
5.	_____	_____	_____	_____	_____
6.	_____	_____	_____	_____	_____

\*Where an event takes place over multiple consecutive days, please note any variations of the finish times for specific days in the description section below.

### Description of the Major Event:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Will there be amplified announcements, amplified music or any other amplified sound?** Yes  No

If yes, describe the proposed extent and any proposed measures to minimize potential nuisance:

**Will there be any attendees staying on the property overnight?** Yes  No

If yes, describe the proposed overnight arrangements:

**Describe how traffic and parking for the event will be managed:**

**Describe the proposed sewage and water systems for the event:**

**Describe how solid waste will be managed:**

**Describe the proposed security arrangements:**

**Describe the proposed emergency response arrangements:**

Terms and Conditions: Application Fee (cheque made payable to the Town of Erin) must accompany application.

Single Major Event Permit: **\$200.00**

Multiple Major Event Permit (maximum of 6): **\$500.00**

A certificate of Liability Insurance in the amount of \$2,000,000.00 naming the Town of Erin as additionally named insured. Proof from the Town of Erin Fire & Emergency Services, Ambulance and OPP acknowledging awareness of the event must be attached.

The Applicant accepts full responsibility of any costs, suits, actions or damages that may arise or be taken against the Corporation of the Town of Erin by reasons of or in connection with this event.

The Applicant accepts full responsibility for traffic control, crowd control, barricades, safety precautions, and clean up associated with this event. The event must be advertised in advance to notify residents, businesses and institutions of any possible disruption due to the event.

Applicant Signature:

Date:

**As per Town of Erin By-Law #14 - 19**

\_\_\_\_\_  
Lisa Campion, Clerk

\_\_\_\_\_  
Date of Issue

\_\_\_\_\_  
Date of Expiry