

2020 amendment to: Schedule A of By-law 01-28

Effective Date: June 1, 2020

By-law 01-28: Being a By-law to establish a Tariff of Fees for the processing of applications made under the Planning Act

Schedule A to By-law 01-28, Tariff of Fees and Applicable Deposits

Application Type	2001 Rates <sup>1</sup>		2020 Rates <sup>1</sup>	
	Administrative (Non-refundable)	Deposit <sup>2</sup>	Administrative (Non-refundable)	Deposit <sup>2</sup>
Draft Plan of Condominium	3,000.00	5,000.00	3,000.00	8,000.00
Official Plan Amendment	2,500.00	5,000.00	8,000.00	5,000.00
General Zoning By-law Amendment	2,000.00	1,000.00	5,000.00	2,000.00
Zoning By-law Amendment - Aggregate	2,000.00	1,000.00	5,000.00	2,000.00
Site Plan Control	2,000.00	5,000.00	-	-
Site Plan Control – Minor Addition of 50% or less of existing gross floor area up to a maximum of 800 square metres (8,600 sq. ft.)	-	-	2,000.00	2,000.00
Site Plan Control – Major New building and/or addition greater than 50% of existing gross floor area or addition greater than 800 square metres (8,600 sq. ft.)	-	-	5,000.00	5,000.00
Site Plan Control Amendment	500.00	1,000.00	2,000.00	2,000.00
Plan of Subdivision (Draft or Otherwise) Base Fee	3,000.00	10,000.00	5,000.00	10,000.00
Plan of Subdivision (Draft or Otherwise) Per Unit Fee	-	-	200.00	n/a
Subdivision Agreement Amendment	-	-	2,000.00	2,000.00
Committee of Adjustment/ Minor Variance	600.00	n/a	700.00	n/a
Part Lot Control and Part Lot Exemption By-law	500.00	-	1,000.00	2,000.00
Temporary Use Extension	500.00	n/a	1,000.00	n/a
Major Recirculation re: Draft Approval Lapse	1,500.00	-	1,500.00	1,000.00
Major Recirculation re: Design Revision by Applicant	500.00	-	1,500.00	1,000.00
Holding Zone Removal By-law	500.00	-	500.00	1,000.00
Consent Review and Condition Clearances	-	-	500.00	n/a
Zoning Review Meeting	-	-	n/c	n/a
Pre-Consultation Meeting	-	-	500.00	500.00
Deeming By-law	-	-	500.00	n/a
Additional Public Information Meeting	-	-	500.00	n/a
Grading Security (per residential lot) <sup>3</sup>	-	-	-	5,000.00 <sup>3</sup>
Grading and Lot Siting Approval (per residential lot)	-	-	500.00	n/a
Request for Municipal Address Change	-	-	200.00	n/a
Development Agreement Creation <sup>4</sup>	5,000.00	-	2,000.00	2,000.00
Disposal of Surplus Land	-	-	500.00	2,000.00
Encroachment Agreement	-	-	2,000.00	2,000.00
Property Information Report	75.00	n/a	75.00	n/a
Zoning Certificate/Letter	-	-	75.00	n/a
Request for Review of Property File (per address) <sup>5</sup>	-	-	35.00	n/a
Creation of Neighbour Notification List	-	-	75.00	n/a
Heritage Property Review and Registration Coordination <sup>6</sup>	-	-	500.00	1,000.00

Notes:

1. Most planning fees are exempt from HST. Fees which are not exempt are subject to 13% HST.
2. Deposit fee is collected to offset disbursements associated with application. Refundable amount will be reduced depending on the chargeable expenses incurred by the Town. All chargeable expenses incurred by the Town are payable by the applicant/owner if deposit funds are insufficient.
3. Securities collected are fully refundable upon completion of project and/or as per applicable agreement stipulations.
4. Development agreement creation includes, but not limited to, development and site plan control agreements, service financing agreements, cash-in-lieu of parking agreements.
5. Request for review of physical or digital property file which does not require an application through the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990.
6. Fees for heritage property research, preparation of report, council presentation and administration of registration will be billed at cost to the applicant.

Any fees not included in Table 1 for planning applications and/or developments, post approval revisions, equivalents, inspections outside of normal working hours, additional meetings and all other expenses incurred that are authorized by the Chief Building Official will be charged at the rate of \$100.00 per staff member, per hour.