

**The Corporation of the
Town of Erin
Financial Statements
For the year ended December 31, 2019**

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**The Corporation of the Town of Erin
Financial Statements
For the year ended December 31, 2019**

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Independent Auditor's Report

To the Members of Council, Inhabitants and Ratepayers of the Corporation of the Town of Erin

Opinion

We have audited the financial statements of the Corporation of the Town of Erin (the municipality), which comprise the consolidated statement of financial position as at December 31, 2019, and the consolidated statements of operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the consolidated financial position of the municipality as at December 31, 2019, and its consolidated results of its operations, its consolidated change in net financial assets and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the municipality in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the municipality's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the municipality's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the municipality to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants, Licensed Public Accountants

Orangeville, Ontario
October 6, 2020

**The Corporation of the Town of Erin
Consolidated Statement of Financial Position**

December 31	2019	2018
Financial assets		
Cash (Note 1)	\$ 1,067,110	\$ 2,437,672
Investments (Note 2)	9,325,338	7,793,885
Taxes receivable	2,342,022	2,159,512
Trade and other receivable	1,227,046	1,070,020
Long-term receivables (Note 3)	23,095	25,377
	<u>13,984,611</u>	<u>13,486,466</u>
Liabilities		
Accounts payable and accrued liabilities	1,502,995	1,695,659
Post-employment benefits (Note 4)	(9,526)	1,927
Deferred revenue (Page 29)	3,476,539	3,832,510
Long-term liabilities (Note 5)	3,603,852	3,931,801
	<u>8,573,860</u>	<u>9,461,897</u>
Net financial assets	<u>5,410,751</u>	<u>4,024,569</u>
Non financial assets		
Prepaid expenses	55,376	62,271
Tangible capital assets (Note 6)	49,118,325	49,034,677
	<u>49,173,701</u>	<u>49,096,948</u>
Accumulated surplus (Note 7)	<u>\$ 54,584,452</u>	<u>\$ 53,121,517</u>

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The Corporation of the Town of Erin Consolidated Statement of Operations and Accumulated Surplus

For the year ended December 31	2019 Budget (Note 11)	2019 Actual	2018 Actual
Revenue			
Taxation	\$ 7,298,045	\$ 7,297,549	\$ 6,980,091
Fees and user charges	2,183,030	2,049,076	2,383,585
Grants (Note 9)	1,408,504	2,070,926	1,409,669
Other income (Note 10)	1,340,200	2,419,855	2,399,965
	<u>12,229,779</u>	<u>13,837,406</u>	<u>13,173,310</u>
Expenses			
General government	2,236,066	2,099,068	2,032,649
Protection services	1,595,362	1,587,023	1,548,548
Transportation services	4,398,075	5,056,401	4,659,122
Environmental services	1,228,287	1,689,435	1,588,221
Health services	4,000	3,033	1,416
Recreation and cultural services	1,553,793	1,365,859	1,069,139
Planning and development	546,200	573,652	398,551
	<u>11,561,783</u>	<u>12,374,471</u>	<u>11,297,646</u>
Annual surplus (Note 11)	667,996	1,462,935	1,875,664
Accumulated surplus, beginning of year	<u>53,121,517</u>	<u>53,121,517</u>	<u>51,245,853</u>
Accumulated surplus, end of year	<u>\$ 53,789,513</u>	<u>\$ 54,584,452</u>	<u>\$ 53,121,517</u>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**The Corporation of the Town of Erin
Consolidated Statement of Changes in Net Financial Assets**

For the year ended December 31	2019	2019	2018
	Budget (Note 11)	Actual	Actual
Annual surplus (Page 6)	\$ 667,996	\$ 1,462,935	\$ 1,875,664
Acquisition of tangible capital assets	(1,698,800)	(2,658,175)	(2,255,369)
Amortization of tangible capital assets	2,570,389	2,570,389	2,495,019
Gain on sale of tangible capital assets	-	(27,506)	(1,083,300)
Proceeds on disposal of capital assets	-	31,644	1,229,511
	<u>871,589</u>	<u>(83,648)</u>	<u>385,861</u>
Change in prepaid expenses	-	6,895	(11,504)
Increase (decrease) in net financial assets	1,539,585	1,386,182	2,250,021
Net financial assets, beginning of the year	-	4,024,569	1,774,548
Net financial assets, end of the year	<u>\$ 1,539,585</u>	<u>\$ 5,410,751</u>	<u>\$ 4,024,569</u>

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**The Corporation of the Town of Erin
Consolidated Statement of Cash Flows**

For the year ended December 31

2019

2018

Cash provided by (used in)

Operating activities

Annual surplus	\$ 1,462,935	\$ 1,875,664
Items not involving cash		
Change in post-employment benefits	(11,453)	(126,145)
Amortization	2,570,389	2,495,019
Deferred revenue recognized	(1,658,522)	(838,792)
Gain on sale of capital assets	(27,506)	(1,083,300)
	2,335,843	2,322,446

Changes in non-cash working capital balances

Taxes receivable	(182,510)	33,838
Trade and other receivable	(157,026)	(57,169)
Accounts payable and accrued liabilities	(192,664)	(660,310)
Deferred revenue received	1,302,551	1,616,806
Prepaid expenses	6,895	(11,504)
	777,246	921,661

3,113,089 **3,244,107**

Capital transactions

Cash used to acquire capital assets	(2,658,175)	(2,255,369)
Proceeds on sale of capital assets	31,644	1,229,511
	(2,626,531)	(1,025,858)

Investing activities

Acquisition of investments	(19,831,453)	(18,039,946)
Proceeds on disposal of investments	18,300,000	16,000,000
Repayments of long-term receivables	2,282	1,465
	(1,529,171)	(2,038,481)

Financing activities

Repayment of long-term liabilities	(327,949)	(321,414)
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Net change in cash and cash equivalents

(1,370,562) **(141,646)**

Cash and cash equivalents, beginning of year

2,437,672 **2,579,318**

Cash and cash equivalents, end of year

\$ 1,067,110 **\$ 2,437,672**

The Corporation of the Town of Erin Summary of Significant Accounting Policies

December 31, 2019

Management Responsibility

The management of The Corporation of the Town of Erin has prepared and is responsible for the integrity, objectivity and accuracy of the financial information presented in these consolidated financial statements. The Council reviews and approves the consolidated financial statements.

Basis of Accounting

The consolidated financial statements have been prepared in accordance with Canadian public sector accounting standards as established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada as prescribed by the Ministry of Municipal Affairs and Housing.

Revenues and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

Basis of Consolidation

The consolidated statements reflect the assets, liabilities, revenues and expenses of all municipal organizations, committees, and boards which are owned or controlled by Council. All interfund assets and liabilities and revenues and expenses have been eliminated on consolidation.

The following boards are controlled by Council and have been consolidated:

Town of Erin Business Improvement Area	100%
Ballinafad Community Centre	100%

Use of Estimates

The preparation of consolidated financial statements in accordance with Canadian public sector accounting standards requires management to make estimates that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Estimates are used when accounting for items such as accrued grant receivables, accrued liabilities, amortization, taxation revenue, post-employment benefits and solid waste landfill closure and post-closure costs. By their nature, these estimates are subject to measurement uncertainty and actual results could differ from management's best estimates as additional information becomes available in the future.

Cash and Cash Equivalents

The Town considers all short term, highly liquid investments with an original maturity of six months or less to be cash equivalents.

The Corporation of the Town of Erin Summary of Significant Accounting Policies

December 31, 2019

Tangible Capital Assets

Tangible capital assets are recorded at cost less accumulated amortization. Costs include all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Amortization is provided over the estimated useful life of the assets, using the straight-line method. The useful life of the assets is based on estimates made by Council. The following rates are used:

Land improvements	15 years
Building	40 years
Vehicles	10 to 20 years
Furniture and equipment	5 to 20 years
Roads	20 to 40 years
Bridges and infrastructure	40 to 75 years

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

Deferred Revenue

Revenue restricted by legislation, regulation, or agreement and not available for general municipal purposes is reported as deferred revenue on the consolidated statement of financial position. The revenue is reported on the consolidated statement of operations and accumulated surplus in the year in which it is used for the specified purpose.

Revenue Recognition

Fees and user charges are recognized when the related service is provided.

Other income is recorded upon sale of goods or provision of services when collection is reasonably assured.

Investment income earned on surplus funds (other than obligatory reserve funds) are reported in the period earned. Investment income earned on obligatory reserve funds is added to the fund balance and forms part of the respective deferred revenue balances.

Taxation and Related Revenues

Property tax billings are prepared by the Town based on assessment rolls issued by the Municipal Property Assessment Corporation. Tax rates are established annually by Town Council, incorporating amounts to be raised for local services. A normal part of the assessment process is the issue of supplementary assessment rolls, which provide updated information with respect to changes in property assessment. Once a supplementary assessment roll is received, the Town determines the taxes applicable and renders supplementary tax billings.

The Corporation of the Town of Erin Summary of Significant Accounting Policies

December 31, 2019

Taxation and Related Revenues Assessments and the related property taxes are subject to appeal. Taxes are recorded at estimated amounts when they meet the definition of an asset, have been authorized and the taxable event occurs. For property taxes, the taxable event is the period for which the tax is levied. Taxes receivable are recognized net of an allowance for anticipated uncollectable amounts.

The Town is entitled to collect interest and penalties on overdue taxes. These revenues are recorded in the period the interest and penalties are levied.

Government Transfers

Government transfers are recognized as revenue in the financial statements when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

Liability for Contaminated Sites

A contaminated site is a site at which substances occur in concentrations that exceed the maximum acceptable amounts under an environmental standard. Sites that are currently in productive use are only considered a contaminated site if an unexpected event results in contamination. A liability for remediation of contaminated sites is recognized when the organization is directly responsible or accepts responsibility; it is expected that future economic benefits will be given up; and a reasonable estimate of the amount can be made. The liability includes all costs that directly attribute to remediation activities including post remediation operations, maintenance and monitoring. The liability is recorded net of any expected recoveries. There are no sites that are not in productive use where a liability needs to be recognized.

County and School Board

The municipality collects taxation revenue on behalf of the school boards and the County of Wellington. The taxation, other revenues, expenses, assets and liabilities with respect to the operations of the school boards and the County of Wellington are not reflected in these financial statements.

Non-Financial Assets

Tangible capital and other non-financial assets are accounted for as assets by the municipality because they can be used to provide services in future periods. These assets do not normally provide resources to discharge the liabilities of the organization unless they are sold.

The Corporation of the Town of Erin Summary of Significant Accounting Policies

December 31, 2019

Intangible Assets

Intangible assets, art and historic treasures, and items inherited by right of the Crown, such as Crown lands, forests, water, and mineral resources, are not recognized in these financial statements.

Post-Employment Benefits

The contributions to the Ontario Municipal Employers Retirement System ("OMERS"), a multi-employer defined benefit plan are expensed when contributions are due.

The municipality provides post-employment health, dental, and life insurance benefits to eligible retired employees. The costs of the defined pension benefits that accumulate over the period of service provided by employees are actuarially determined using the projected benefit method prorated on services based on management's best estimate of retirement ages, inflation rates, investment returns, interest rates, wage and salary escalation, insurance and health care costs trends, employee turnover and mortality.

Trust Funds

Funds held in trust by the municipality, and their related operations, are not included in these financial statements. The financial activity and position of the trust funds are reported separately on the trust funds statement of continuity and balance sheet.

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**The Corporation of the Town of Erin
Notes to Financial Statements**

December 31, 2019

1. Cash

	2019	2018
Unrestricted	\$ 201,402	\$ 541,700
Restricted	865,708	1,895,972
	\$ 1,067,110	\$ 2,437,672

The municipality has internally and externally restricted funds that are segregated and will be used only for specific purposes. The municipality's bank accounts are all held at one financial institution.

2. Investments

	2019	2018
Unrestricted One Investment Program high interest savings account earning 2.415% (2018 - 1.15% to 2.415%)	\$ 7,714,500	\$ 7,793,885
Meridian GICs, 3%, maturing May 2020	1,610,838	-
	\$ 9,325,338	\$ 7,793,885

Investments have a market value of \$9,325,338 (2018 - \$7,861,753) at the end of the year.

3. Long-Term Receivables

	2019	2018
Loan receivable, East Wellington Family Health Team, 0%, due upon termination of lease.	18,113	18,113
Tile drainage loan, 6%, annual repayment of \$2,717, due November 2021	4,982	7,264
	\$ 23,095	\$ 25,377

**The Corporation of the Town of Erin
Notes to Financial Statements**

December 31, 2019

4. Post-Employment Benefits

The Town of Erin sponsors a defined benefit plan for retirement benefits other than pensions to substantially all employees. The plan provides extended health care, dental and life insurance benefits to employees to a maximum of age 65. Total benefit payments paid by the Town on behalf of retirees during the year were \$27,660 (2018 - \$31,132). The employee benefits assets as at December 31, 2019 are \$9,526 (2018 - \$(1,927)).

Actuarial valuations for accounting purposes are performed using the projected benefit method, pro-rated on services. The most recent actuarial report was prepared as at December 31, 2018.

During the course of the actuarial valuation, management clarified that retiree benefits were eliminated in 2016 for all active employees. Only 4 remaining retirees on benefit will retain the retiree benefits until age 65. The impact of this plan change resulted in a negative plan amendment cost at December 31, 2018. The negative plan amendment cost is amortized over 2 years, resulting in a post-employment benefit asset.

The post-employment benefit asset include the following components:

	2019	2018
Accrued benefit obligation	\$ 28,652	\$ 54,655
Unamortized actuarial losses	(38,178)	(52,728)
	\$ (9,526)	\$ 1,927

The actuarial valuation was based on a number of assumptions about future events, such as inflation rates, medical inflation rates, wage increases, employee turnover and mortality rates.

The assumptions used reflect management's best estimates. The post-employment benefit liability was determined using a discount rate of 2.75% (2018 - 2.75%). For extended health care costs, a 6.4167% annual rate of increase was assumed for 2019, reducing 0.33% per year to an ultimate rate of increase of 4.0% per year for 2020. For dental costs, a 3.75% annual rate of increase was assumed.

The total expenses related to retirement benefits other than pensions include the following components:

	2019	2018
Current period benefit cost	\$ -	\$ 6,440
Amortization of actuarial loss	14,550	(115,456)
	14,550	(109,016)
Retirement benefit expense	1,130	7,010
Interest costs	1,130	7,010
	\$ 15,680	\$ (102,006)

**The Corporation of the Town of Erin
Notes to Financial Statements**

December 31, 2019

5. Long-Term Liabilities

The balance of long-term liabilities reported on the consolidated statement of financial position is made up of the following:

	2019	2018
Tile drain loan payable, 6%, repayable in blended annual repayments of \$2,717, due November 2021	\$ 4,982	\$ 7,264
Canada Mortgage and Housing Corporation, interest rate of 3.99%, repayable in blended payments of \$25,765, due November 1, 2024	114,734	135,109
Ontario Infrastructure and Lands Corporation debenture, interest rate of 3.86%, repayable in semi-annual payments of \$10,178 plus interest, due October 1, 2025	122,136	142,428
County of Wellington debenture, interest at variable rates from 1.55% to 3.35%, repayable in variable annual payments, due March 6, 2022	1,298,000	1,421,000
County of Wellington debenture, interest at variable rates from 1.15% to 3.20%, repayable in variable annual installments, due November 2036	2,064,000	2,226,000
	\$ 3,603,852	\$ 3,931,801

Principal payments for the next 5 fiscal years and thereafter are as follows:

2020	\$ 331,962
2021	\$ 339,952
2022	\$ 1,258,268
2023	\$ 216,182
2024	\$ 221,133
Thereafter	\$ 1,236,355
	\$ 3,603,852

Interest expense in the amount of \$106,752 (2018 - \$114,843) has been recognized on the consolidated statement of operations and accumulated surplus.

**The Corporation of the Town of Erin
Notes to Financial Statements**

December 31, 2019

6. Tangible Capital Assets

	2019							
	Land	Buildings	Vehicles	Roads	Furniture and equipment	Bridges and infrastructure	Assets under construction	Total
Cost, beginning of year	\$ 8,617,393	\$ 15,589,276	\$ 5,352,396	\$ 44,785,552	\$ 2,611,386	\$ 17,350,113	\$ 214,972	\$ 94,521,088
Additions	10,172	136,505	877,139	417,004	153,250	189,326	874,779	2,658,175
Disposals	-	(16,067)	(190,161)	-	-	(14,474)	-	(220,702)
Transfers	49,663	340,585	-	-	-	-	(390,248)	-
Cost, end of year	8,677,228	16,050,299	6,039,374	45,202,556	2,764,636	17,524,965	699,503	96,958,561
Accumulated amortization, beginning of year	1,304,765	8,249,612	3,512,530	25,044,369	1,299,892	6,075,243	-	45,486,411
Amortization	147,097	372,990	296,031	1,262,387	174,890	316,994	-	2,570,389
Disposals	-	(11,929)	(190,161)	-	-	(14,474)	-	(216,564)
Accumulated amortization, end of year	1,451,862	8,610,673	3,618,400	26,306,756	1,474,782	6,377,763	-	47,840,236
Net carrying amount, end of year	\$ 7,225,366	\$ 7,439,626	\$ 2,420,974	\$ 18,895,800	\$ 1,289,854	\$ 11,147,202	\$ 699,503	\$ 49,118,325

**The Corporation of the Town of Erin
Notes to Financial Statements**

December 31, 2019

6. Tangible Capital Assets - (continued)

								2018
	Land	Buildings	Vehicles	Roads	Furniture and equipment	Bridges and infrastructure	Assets under construction	Total
Cost, beginning of year	\$ 8,444,816	\$ 15,828,977	\$ 5,390,318	\$ 44,310,789	\$ 2,349,031	\$ 16,294,584	\$ 238,239	\$ 92,856,754
Additions	172,577	113,860	15,244	504,166	262,355	1,039,832	147,335	2,255,369
Disposals	-	(490,717)	(53,166)	(33,390)	-	(13,762)	-	(591,035)
Transfers	-	(137,156)	-	3,987	-	(29,459)	(170,602)	-
Cost, end of year	<u>8,617,393</u>	<u>15,589,276</u>	<u>5,352,396</u>	<u>44,785,552</u>	<u>2,611,386</u>	<u>17,350,113</u>	<u>214,972</u>	<u>94,521,088</u>
Accumulated amortization, beginning of year	1,161,705	8,250,383	3,277,161	23,837,527	1,133,643	5,775,797	-	43,436,216
Amortization	143,060	347,287	284,983	1,240,232	166,249	313,208	-	2,495,019
Disposals	-	(348,058)	(49,614)	(33,390)	-	(13,762)	-	(444,824)
Accumulated amortization, end of year	<u>1,304,765</u>	<u>8,249,612</u>	<u>3,512,530</u>	<u>25,044,369</u>	<u>1,299,892</u>	<u>6,075,243</u>	<u>-</u>	<u>45,486,411</u>
Net carrying amount, end of year	<u>\$ 7,312,628</u>	<u>\$ 7,339,664</u>	<u>\$ 1,839,866</u>	<u>\$ 19,741,183</u>	<u>\$ 1,311,494</u>	<u>\$ 11,274,870</u>	<u>\$ 214,972</u>	<u>\$ 49,034,677</u>

**The Corporation of the Town of Erin
Notes to Financial Statements**

December 31, 2019

7. Accumulated Surplus

Accumulated surplus consists of individual fund surplus and reserves as follows:

	2019	2018
Invested in tangible capital assets		
Tangible capital assets at cost less amortization	\$ 49,118,325	\$ 49,034,677
Capital assets financed by long-term liabilities and to be funded in future years	(3,598,870)	(3,924,537)
Total invested in capital assets	45,519,455	45,110,140
Funded (unfunded) post-employment benefits	9,526	(1,927)
General deficit (Note 11)	(42,711)	(216,895)
Ballinafad Recreation Centre	13,650	13,650
Business Improvement Area	(7,909)	(8,411)
	45,492,011	44,896,557
Reserves and reserve funds (Note 8)	9,092,441	8,224,960
Accumulated surplus	\$ 54,584,452	\$ 53,121,517

**The Corporation of the Town of Erin
Notes to Financial Statements**

December 31, 2019

8. Reserves and Reserve Funds Set Aside for Specific Purpose by Council

	2019	2018
Reserves		
Working funds	\$ -	\$ 203,761
Insurance, sick leave and WSIB	15,573	15,573
Current purposes	1,059,097	619,305
Capital purposes	6,988,115	6,911,283
	8,062,785	7,749,922
Reserve funds		
Modernization	523,552	-
Current purposes	340,037	305,852
Capital purposes	166,067	169,186
	1,029,656	475,038
Reserves and reserve funds set aside for specific purpose by Council	\$ 9,092,441	\$ 8,224,960

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**The Corporation of the Town of Erin
Notes to Financial Statements**

December 31, 2019

9. Grants

	Budget	2019	2018
Operating			
Province of Ontario			
Ontario Municipal Partnership Fund (OMPF)	\$ 593,400	\$ 593,300	\$ 593,400
Modernization	-	602,673	
Main St. revitalization	-	35,290	
Other	1,500	45,740	7,611
	<u>594,900</u>	<u>1,277,003</u>	<u>601,011</u>
Government of Canada			
General government	-	-	50,000
Other Municipalities			
Economic development	25,000	25,489	21,402
Total operating grants	<u>619,900</u>	<u>1,302,492</u>	<u>672,413</u>
Tangible Capital Asset			
Province of Ontario			
Recreation	10,000	-	-
OCIF top-up	258,604	264,910	32,391
OCIF formula	-	189,326	-
Other	-	32,585	164,408
	<u>268,604</u>	<u>486,821</u>	<u>196,799</u>
Government of Canada			
Federal gas tax	520,000	220,363	487,885
Environmental services - FCM	-	61,250	-
	<u>520,000</u>	<u>281,613</u>	<u>487,885</u>
Other Municipalities			
Economic Development	-	-	52,572
Total tangible capital asset grants	<u>788,604</u>	<u>768,434</u>	<u>737,256</u>
Total grants	<u>\$ 1,408,504</u>	<u>\$ 2,070,926</u>	<u>\$ 1,409,669</u>

**The Corporation of the Town of Erin
Notes to Financial Statements**

December 31, 2019

10. Other Income

	2019	2019	2018
	Budget	Actual	Actual
Penalties and interest on taxation	\$ 320,000	\$ 335,856	\$ 312,136
Other penalties and interest	20,000	18,408	9,627
Development charges and other contributions	321,700	948,633	318,516
Investment income	100,000	198,115	155,448
Licenses, permits and rents	363,000	292,046	218,935
Donations	3,300	7,109	27,455
Gain on disposal of capital assets	-	27,506	1,083,300
Provincial aggregates levy	110,000	161,378	97,288
Other	102,200	430,804	177,260
	\$ 1,340,200	\$ 2,419,855	\$ 2,399,965

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**The Corporation of the Town of Erin
Notes to Financial Statements**

December 31, 2019

11. Budgets

The budget adopted by Council was not prepared on a basis consistent with that used to report actual results (public sector accounting standards). The budget was prepared on a modified accrual basis while public sector accounting standards now require a full accrual basis. The following is a reconciliation of the budget approved by Council.

For comparative purposes, budget amounts reported on the Statement of Operations and Accumulated Surplus have been adjusted for amortization.

	2019 Budget	2019 Actual	2018 Actual
Annual deficit (Page 6)	\$ 667,996	\$ 1,462,935	\$ 1,875,664
Amortization	2,570,389	2,570,389	2,495,019
Change in unfunded liabilities	-	(11,453)	(126,145)
Change in other surpluses	-	(502)	19,498
	3,238,385	4,021,369	4,264,036
Prior year general surplus	-	(216,895)	164,267
Net transfers (to) from reserves	(1,288,918)	(867,481)	(2,214,625)
Tangible capital acquisitions, disposals and write-down	(1,698,800)	(2,654,037)	(2,109,158)
Proceeds from long-term debt	75,000	-	-
Debt principal repayments	(325,667)	(325,667)	(321,415)
General deficit (Note 7)	\$ -	\$ (42,711)	\$ (216,895)

The Corporation of the Town of Erin Notes to Financial Statements

December 31, 2019

12. Pension Agreements

The Town of Erin makes contributions to the Ontario Municipal Employees Retirement Fund (OMERS), which is a multi-employer plan, on behalf of 37 members of its staff of the Town of Erin. This plan is a defined benefit plan which specifies the amount of the retirement to be received by the employees based on the length of service and rates of pay. Employees and employers contribute jointly to the plan. The employer amount contributed to OMERS for 2020 by the Town of Erin was \$215,117 (2018 - \$248,151). The contribution rate for 2019 was 9.0% to 15.8% depending on age and income level (2018 - 9.0% to 15.8%).

OMERS is a multi-employer plan, therefore any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Town of Erin does not recognize any share of the OMERS pension surplus or deficit. The last available report for the OMERS plan was December 31, 2019. At that time the plan reported a \$3.40 billion actuarial deficit (2018 - \$4.19 billion actuarial deficit), based on actuarial liabilities of \$106.44 billion (2018 - \$99.06 billion) and actuarial assets of \$103.04 billion (2018 - \$94.87 billion). Ongoing adequacy of the current contribution rates will need to be monitored as the fluctuations in the financial markets may lead to increased future funding requirements.

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**The Corporation of the Town of Erin
Notes to Financial Statements**

December 31, 2019

13. Operations of School Boards and the County of Wellington

During the year, the following taxation revenue was raised and remitted to the school boards and the County of Wellington:

	2019	2018
School boards	\$ 4,739,261	\$ 4,691,273
County of Wellington	14,718,161	14,234,492
	\$ 19,457,422	\$ 18,925,765

14. Trust Funds

	2019	2018
Dufferin Pit	\$ 24,348	\$ 23,845
Glenellen Well Program	71,834	70,072
	\$ 96,182	\$ 93,917

15. Commitments

The Town of Erin has committed to spend approximately \$6,200,000 in 2020 and beyond on various capital projects.

16. Subsequent Events

Subsequent to year end, the impact of COVID-19 in Canada and on the global economy increased significantly. As the impacts of COVID-19 continue, there could be further impact on the Town, its citizens, employees, suppliers and other third party business associates that could impact the timing and amounts realized on the Town's assets and future ability to deliver services and projects. At this time, the full potential impact of COVID-19 on the Town is not known. Although the disruption from the virus is expected to be temporary, given the dynamic nature of these circumstances, the duration of disruption and the related financial impact cannot be reasonably estimated at this time. The Town's ability to continue delivering non-essential services and employ related staff will depend on the legislative mandates from the various levels of government. The Town will continue to focus on collecting receivables, managing expenditures, and leveraging existing reserves and available credit facilities to ensure it is able to continue providing essential services to its citizens.

The Corporation of the Town of Erin

Notes to Financial Statements

December 31, 2019

17. Segmented Information

The Town of Erin is a diversified municipal government institution that provides a wide range of services to its citizens such as fire, water, recreational, and planning. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

Recreational and Cultural Services

This service area provides services meant to improve the health and development of the municipality's citizens. The municipality operates and maintains parks and arenas. The municipality also provides recreational programs.

Environmental

Environmental services consists of providing the municipality's drinking water. They ensure the municipality's water system meets all Provincial standards.

Health

The municipality provides cemetery services including cemetery maintenance and care.

Planning and Development

This department is responsible for planning and zoning including the Official plan. This service area also includes tourist information and promotion, business improvement area, weed control, and drainage.

Protection to Persons and Property

Protection is comprised of fire protection, conservation authority, emergency measures, animal control and building and structural inspection. The fire department is responsible to provide fire suppression service, fire prevention programs, training and education. The members of the fire department consist of volunteers. The building department provides a number of services including maintenance and enforcement of building and construction codes and review of all property development plans through its application process.

The Corporation of the Town of Erin
Notes to Financial Statements

December 31, 2019

17. Segmented Information - continued

Transportation

Transportation is responsible for construction and maintenance of the municipality's roadways, bridges, parking areas and streetlighting.

General Government

This item related to the revenues and expenses that relate to the governance and operations of the municipality itself and cannot be directly attributed to a specific segment.

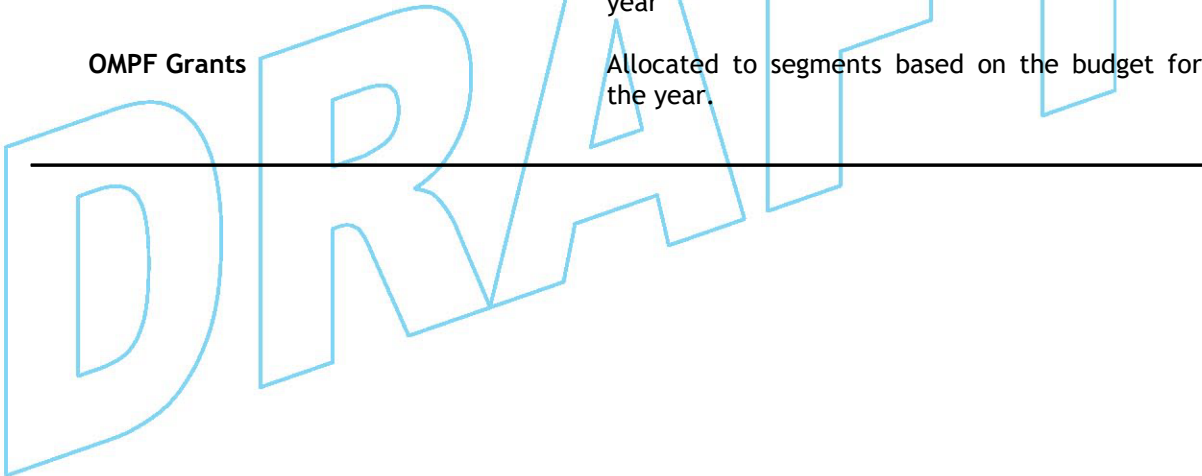
The accounting policies of the segments are the same as those described in the summary of significant accounting policies. Amounts that are directly attributable to a number of segment have been allocated on a reasonable basis as follows:

Taxation and payments-in-lieu

Allocated to those segments that are funded by these amounts based on the budget for the year

OMPF Grants

Allocated to segments based on the budget for the year.



The Corporation of the Town of Erin
Notes to Financial Statements

December 31, 2019

For the year ended December 31	General Government	Protection Services	Transportation Services	Environmental Services	Health Services	Recreation and Cultural Services	Planning and Development	2019 Total
Revenue								
Taxation	\$ 2,282,051	\$ 1,004,478	\$ 2,770,084	\$ -	\$ 3,652	\$ 916,411	\$ 320,873	\$ 7,297,549
Fees and user charges	44,371	159,369	6,000	1,254,526	-	561,377	23,433	2,049,076
Specific grants	602,673	10,603	742,474	81,387	-	10,000	30,489	1,477,626
OMPF grant	135,998	95,706	244,961	-	348	87,315	28,972	593,300
Other revenue	542,875	39,920	254,167	172,142	306	74,722	1,308,217	2,392,349
Gain on sale of assets	27,506	-	-	-	-	-	-	27,506
	3,635,474	1,310,076	4,017,686	1,508,055	4,306	1,649,825	1,711,984	13,837,406
Expenses								
Salaries and benefits	1,249,619	694,996	977,086	64,112	-	521,387	157,360	3,664,560
Interest on debt	-	66,383	36,233	-	-	4,963	-	107,579
Materials and supplies	452,863	460,088	1,775,449	1,115,592	3,033	568,259	262,335	4,637,619
Contracted services	322,529	125,023	607,947	135,914	-	43,481	153,957	1,388,851
Other transfers	1,100	-	-	-	-	-	-	1,100
Rents and financial expenses	4,341	32	-	-	-	-	-	4,373
Amortization	68,616	240,501	1,659,686	373,817	-	227,769	-	2,570,389
	2,099,068	1,587,023	5,056,401	1,689,435	3,033	1,365,859	573,652	12,374,471
Annual surplus (deficit)	\$ 1,536,406	\$ (276,947)	\$ (1,038,715)	\$ (181,380)	\$ 1,273	\$ 283,966	\$ 1,138,332	\$ 1,462,935

**The Corporation of the Town of Erin
Notes to Financial Statements**

December 31, 2019

For the year ended December 31	General Government	Protection Services	Transportation Services	Environmental Services	Health Services	Recreation and Cultural Services	Planning and Development	2018 Total
Revenue								
Taxation	\$ 2,222,780	\$ 963,093	\$ 2,890,319	\$ 21,208	\$ 3,630	\$ 604,718	\$ 274,343	\$ 6,980,091
Fees and user charges	40,077	150,319	61,466	1,497,386	-	600,077	34,260	2,383,585
Specific grants	50,000	-	652,294	-	-	7,610	73,974	783,878
OMPF grant	130,600	98,157	274,274	2,160	370	61,632	26,207	593,400
Other revenue	470,749	35,072	117,198	56,848	25	34,079	574,694	1,288,665
Gain on sale of assets	1,083,300	-	-	-	-	-	-	1,083,300
	3,997,506	1,246,641	3,995,551	1,577,602	4,025	1,308,116	983,478	13,112,919
Expenses								
Salaries and benefits	1,315,954	692,589	900,418	552,600	-	565,277	161,899	4,188,737
Interest on debt	-	66,871	40,632	-	-	6,089	-	113,592
Materials and supplies	434,972	550,918	1,740,431	629,252	1,416	260,045	200,326	3,817,360
Contracted services	212,971	17,381	348,719	32,045	-	26,497	36,326	673,939
Rents and financial expenses	8,356	62	-	-	-	581	-	8,999
Amortization	60,396	220,727	1,628,922	374,324	-	210,650	-	2,495,019
	2,032,649	1,548,548	4,659,122	1,588,221	1,416	1,069,139	398,551	11,297,646
Annual surplus (deficit)	\$ 1,964,857	\$ (301,907)	\$ (663,571)	\$ (10,619)	\$ 2,609	\$ 238,977	\$ 584,927	\$ 1,815,273

**The Corporation of the Town of Erin
Schedule of Deferred Revenue**

For the year ended December 31, 2019

	Opening	Contributions Received	Investment Income	Revenue Recognized	Ending
Obligatory Reserve Funds					
Development charges	\$ 1,707,337	\$ 184,355	\$ 45,807	\$ (948,633)	\$ 988,866
Federal Gas Tax	298,063	696,440	7,298	(220,363)	781,438
Recreational land	916,831	62,500	22,373	-	1,001,704
OCIF Top Up Grant	845,757	-	20,655	(264,910)	601,502
OCIF Formula Grant	-	258,604	3,087	(189,326)	72,365
Main St. Revitalization	48,085	-	1,030	(35,290)	13,825
Drainage levy	16,437	-	402	-	16,839
	\$ 3,832,510	\$ 1,201,899	\$ 100,652	\$(1,658,522)	\$3,476,539

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**The Corporation of the
Town of Erin
Trust Funds
Financial Information
For the year ended December 31, 2019**

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BDO Canada LLP
163 First St.
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Independent Auditor's Report

To the Members of Council, Inhabitants and Ratepayers
of the Corporation of the Town of Erin

Opinion

We have audited the financial information for the trust funds of the Corporation of the Town of Erin (the Entity), which comprise the balance sheet as at December 31, 2019, the statement of continuity of the trust funds for the year then ended, and a summary of significant accounting policies and other explanatory information.

In our opinion, the financial information presents fairly, in all material respects, the financial position of the trust funds of the Corporation of the Town of Erin as at December 31, 2019 and the continuity of the trust funds for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Information* section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial information in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Information

Management is responsible for the preparation and fair presentation of this financial information in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial information that are free from material misstatement, whether due to fraud or error.

In preparing the financial information, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Information

Our objectives are to obtain reasonable assurance about whether the financial information as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial information.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial information, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants, Licensed Public Accountants

Orangeville, Ontario
October 6, 2020

**The Corporation of the Town of Erin
Trust Funds
Balance Sheet**

December 31, 2019

Assets	Dufferin Pit	Glenellen Well	2019 Total	2018 Total
Current				
Cash	\$ 22,567	\$ 3,575	\$ 26,142	\$ 26,049
Investments (Note 2)	1,781	68,259	70,040	67,868
	24,348	71,834	96,182	93,917
Fund Balance	\$ 24,348	\$ 71,834	\$ 96,182	\$ 93,919

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Statement of Continuity

December 31, 2019

	Dufferin Pit	Glenellen Well	2019 Total	2018 Total
Balance, beginning of the year	\$ 23,845	\$ 70,072	\$ 93,917	\$ 90,745
Interest earned	503	1,762	2,265	3,172
Balance, end of the year	\$ 24,348	\$ 71,834	\$ 96,182	\$ 93,917

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**The Corporation of the Town of Erin
Trust Funds
Notes to Financial Statements**

December 31, 2019

1. Summary of Significant Accounting Policies

Management Responsibility The management of the Corporation of the Town of Erin Trust Funds has prepared and is responsible for the integrity, objectivity and accuracy of the financial information. The Council reviews and approves the financial information.

Basis of Accounting The financial information has been prepared in accordance with Canadian public sector accounting standards as established by the Public Sector Accounting Board of Chartered Professional Accountants of Canada as prescribed by the Ministry of Municipal Affairs and Housing.

Revenue and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

Use of Estimates

The preparation of financial information in accordance with Canadian public sector accounting standards requires management to make estimates that affect the reported amounts of assets and liabilities at the date of the financial information, and the reported amounts of revenues and expenses during the reporting period. By their nature, these estimates are subject to measurement uncertainty and actual results could differ from management's best estimates as additional information becomes available in the future.

Basis of Consolidation

These trust funds have not been consolidated with the financial statements of the municipality.

2. Investments

The total investments of \$70,040 (2018 - \$67,868) reported on the Balance Sheet at cost have a market value of \$70,040 (2018 - \$67,868) at the end of the year.
