



THE CORPORATION OF THE TOWN OF ERIN

By-Law Number 18 - 64

Being a By-law to adopt the estimates of all sums required during 2019 for purposes of the Municipality.

Whereas the *Municipal Act, 2001, S.O. 2001, c.25, Section 290* requires that the Council of a local municipality shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality;

And whereas the Council of the local municipality may require that the current year's estimates of every board, commission, or other body for which the Council is required to levy a tax rate or provide money, be submitted to the Council each year;

And whereas the Council of the Corporation of the Town of Erin has in accordance with the Municipal Act considered the estimates of all sums required during the year, including the estimates of all its boards, commissions, and other bodies;

Now therefore the Council of The Corporation of the Town of Erin hereby enacts as follows:

1. **That** the estimates of the Corporation of the Town of Erin as set out in Schedule "A" attached hereto and forming part of this by-law be adopted;
2. **That** the Capital Cost and Funding Source estimates set out in Schedule "B" attached hereto and forming part of this by-law be adopted;
3. **That** this by-law shall remain in force until repealed, and any former by-laws relating to such shall be repealed;

Passed in Open Council on the 18th day of December 2018.

Mayor, Allan Ails

Deputy Clerk, Lisa Campion



FINAL DRAFT OPERATING BUDGET - 2019 and 2020 to 2022 Forecasts by Programs

	2018 Budget			2019 Budget			2020 Forecast			2021 Forecast			2022 Forecast		
	Expenditures	Revenues	Net	Expenditures	Revenues	Net	Expenditures	Revenues	Net	Expenditures	Revenues	Net	Expenditures	Revenues	Net
<u>Programs</u>															
Council	147,000	-	147,000	160,500	-	160,500	163,100	-	163,100	165,700	-	165,700	168,300	-	168,300
Administration	2,012,000	658,100	1,353,900	1,901,000	498,100	1,402,900	1,876,700	477,800	1,398,900	1,912,000	457,600	1,454,400	1,912,000	437,600	1,474,400
Economic Development	293,200	72,100	221,100	247,400	35,000	212,400	207,700	30,000	177,700	208,000	30,000	178,000	208,300	25,000	183,300
Advisory Committees	100,550	28,400	72,150	95,750	14,200	81,550	95,750	12,500	83,250	95,750	12,500	83,250	95,750	12,500	83,250
Building	338,900	335,500	3,400	359,500	359,500	-	329,500	329,500	-	329,500	329,500	-	329,500	329,500	-
Planning	81,500	34,000	47,500	73,100	34,000	39,100	74,300	34,000	40,300	75,500	34,000	41,500	75,500	34,000	41,500
Bylaw/Crossing Guards	73,050	1,000	72,050	83,700	4,000	79,700	83,000	4,000	79,000	83,000	4,000	79,000	83,000	4,000	79,000
Conservation Authorities	179,800	-	179,800	164,900	-	164,900	169,400	-	169,400	173,700	-	173,700	178,200	-	178,200
Animal Control	55,300	27,000	28,300	56,400	27,500	28,900	57,500	27,500	30,000	58,600	27,500	31,100	59,800	27,500	32,300
Fire & Emergency Services	937,400	127,400	810,000	947,800	141,100	806,700	945,300	143,800	801,500	947,200	146,200	801,000	947,300	148,600	798,700
Roads	2,760,500	125,000	2,635,500	2,759,600	207,500	2,552,100	2,895,900	207,800	2,688,100	2,879,000	208,000	2,671,000	2,878,500	208,100	2,670,400
Streetlights	211,200	211,200	-	199,200	199,200	-	199,200	199,200	-	199,200	199,200	-	199,200	199,200	-
Water	1,527,700	1,527,700	-	1,390,000	1,390,000	-	1,510,000	1,510,000	-	1,510,000	1,510,000	-	1,510,000	1,510,000	-
Environmental Services	23,370	-	23,370	23,370	23,370	-	23,370	23,370	-	23,370	23,370	-	23,370	23,370	-
Recreation & Parks	1,341,950	774,800	567,150	1,359,370	698,630	660,740	1,323,820	699,230	624,590	1,328,320	698,630	629,690	1,333,020	698,130	634,890
Cemeteries	4,000	-	4,000	4,000	-	4,000	4,000	-	4,000	4,000	-	4,000	4,000	-	4,000
BIA	48,800	48,800	-	35,300	35,300	-	35,300	35,300	-	35,300	35,300	-	35,300	35,300	-
Programs Sub-Total	10,136,220	3,971,000	6,165,220	9,860,890	3,667,400	6,193,490	9,993,840	3,734,000	6,259,840	10,028,140	3,715,800	6,312,340	10,041,040	3,692,800	6,348,240
<u>Non-Program</u>															
Resource Requests				481,600	214,000	267,600	205,000		205,000	195,000		195,000	428,000	171,000	257,000
Infrastructure Renewal	559,600		559,600	587,059		587,059	687,059		687,059	787,059		787,059	887,059		887,059
Transfer for Capital Projects	521,000		521,000	626,896		626,896	570,000		570,000	560,000		560,000	465,000		465,000
Tax Levy		6,619,920	(6,619,920)		6,619,920	(6,619,920)		7,049,145	(7,049,145)		7,095,999	(7,095,999)		7,228,499	(7,228,499)
Assessment Growth					324,927	(324,927)			-			-			-
PILS and Supplementary taxes		122,500	(122,500)		122,500	(122,500)		122,500	(122,500)		122,500	(122,500)		122,500	(122,500)
OMPF Allocation		593,400	(593,400)		593,400	(593,400)		593,400	(593,400)		593,400	(593,400)		593,400	(593,400)
Tax Write/Offs		(90,000)	90,000		(90,000)	90,000		(90,000)	90,000		(90,000)	90,000		(90,000)	90,000
From Tax Rate Stabilization		-	-		-	-		-	-		-	-		-	-
Sub-Total	521,000	7,245,820	(6,724,820)	1,695,555	7,784,747	(6,089,192)	1,462,059	7,675,045	(6,212,986)	1,542,059	7,721,899	(6,179,840)	1,780,059	8,025,399	(6,245,340)
Net Operating Results (Surplus)	10,657,220	11,216,820	(559,600)	11,556,445	11,452,147	104,298	11,455,899	11,409,045	46,854	11,570,199	11,437,699	132,500	11,821,099	11,718,199	102,900
Tax Rate Change				1.50%			0.66%			1.88%			1.46%		

Draft 2019 Budget and 2020 to 2022 Forecasts by Account Groupings

	2017	2018	2019	Budget	2020	2021	2022
	Actuals	Budget	Budget	Variance	Forecast	Forecast	Forecast
REVENUES							
Tax Levy	6,303,901	6,619,920	6,619,920	-	7,049,145	7,095,999	7,228,499
Assessment Growth			324,927	324,927			
PILS and Supplementary taxes	133,007	122,500	122,500	-	122,500	122,500	122,500
OMPF Allocation	590,100	593,400	593,400	-	593,400	593,400	593,400
Tax Write/Offs	- 83,429	- 90,000	- 90,000	- -	90,000	- 90,000	- 90,000
Building Permit Revenues	329,632	335,500	359,500	24,000	329,500	329,500	420,500
Grants and Subsidies	42,256	81,500	26,500	- 55,000	26,500	26,500	26,500
Water User Fees	1,390,605	1,527,700	1,390,000	- 137,700	1,510,000	1,510,000	1,510,000
Recreation User Fees	596,323	774,800	698,630	- 76,170	699,230	698,630	698,130
Penalties/interest	288,120	360,000	320,000	- 40,000	300,000	280,000	260,000
Fire & Emergency Fees	128,622	127,400	141,100	13,700	143,800	146,200	148,600
Streetlight Special Area Charges	196,414	211,200	199,200	- 12,000	199,200	199,200	199,200
Other revenue	475,942	286,700	314,708	28,008	353,500	354,100	434,800
Transfer from Reserves	81,443	266,200	431,770	165,570	172,270	171,670	166,070
Total Revenues	10,472,935	11,216,820	11,452,155	235,335	11,409,045	11,437,699	11,718,199
EXPENDITURES							
Labour Costs	4,519,033	4,418,800	4,000,900	- 417,900	4,132,746	4,161,900	4,164,500
Supplies & Material	271,285	368,770	261,550	- 107,220	260,450	260,450	260,850
Gravel Surface	462,801	400,000	400,000	-	400,000	400,000	400,000
Sanding	173,739	180,000	180,000	-	180,000	180,000	180,000
Calcium	148,762	195,000	160,000	- 35,000	160,000	160,000	160,000
General Maintenance	166,144	169,670	98,020	- 71,650	98,020	98,020	98,020
Repairs	26,179	40,000	10,000	- 30,000	20,000	20,000	20,000
Consulting Services	99,540	337,300	223,500	- 113,800	61,000	61,000	61,000
Legal and Audit Fees	145,949	66,800	63,800	- 3,000	63,800	63,800	63,800
Service Agreements	269,236	256,460	894,760	638,300	905,860	916,960	928,160
IT Services	90,141	115,000	117,000	2,000	122,000	122,000	122,000
Resealing	54,535	80,000	85,000	5,000	85,000	85,000	85,000
Roads Maintenance	123,356	91,500	125,000	33,500	125,000	125,000	125,000
Winter Control	56,179	24,500	57,500	33,000	57,500	57,500	57,500
Equipment/small tools	88,150	106,250	80,000	- 26,250	80,000	80,000	80,000
Vehicle Maintenance	258,343	235,100	229,400	- 5,700	230,200	230,900	231,000
Fuel	139,091	156,000	131,200	- 24,800	131,200	131,200	131,200
Community Grants	35,414	35,050	35,050	-	35,050	35,050	35,050
Conservation Authorities	154,397	179,800	164,900	- 14,900	169,400	173,700	178,200
Emergency Planning	56	1,500	1,000	- 500	1,000	1,000	1,000
Telephone & Cell Phones	15,126	22,200	18,400	- 3,800	18,400	18,400	18,400
Hydro	528,172	584,450	541,450	- 43,000	550,000	554,500	559,100
Natural Gas	47,486	49,500	47,200	- 2,300	48,000	48,800	49,600
Water & Sewage	40,001	47,650	52,490	4,840	52,490	52,490	52,490
Economic Development Activities	87,431	99,900	87,400	- 12,500	87,700	88,000	88,300
Advertising/Promo	36,035	32,700	19,200	- 13,500	19,200	19,200	19,200
Other Expenses	300,446	313,090	246,540	- 66,550	245,540	245,540	247,540
Elections	1,196	74,000	17,000	- 57,000	17,000	17,000	17,000
Inter Dept Expenses	78,263	36,300	11,000	- 25,300	11,000	11,000	11,000
Insurance & Deductible	189,729	208,000	146,100	- 61,900	146,100	146,100	146,100
Contingency	-	47,100	69,100	22,000	69,100	69,100	69,100
Debt Servicing	434,958	435,800	432,600	- 3,200	514,000	514,000	512,500
Resource Requests			481,600	481,600	205,000	195,000	428,000
Capital Projects	312,826	521,000	626,896	105,896	570,000	560,000	465,000
Transfer to Reserves	632,813	728,030	853,830	125,800	897,084	880,530	868,430
Trf to Infrastructure Renewal Res.	486,124	559,600	587,059	27,459	687,059	787,059	887,059
Total Expenditures	10,472,935	11,216,820	11,556,445	339,625	11,455,899	11,570,199	11,821,099
Net Base Operating Results (Deficit)	-	-	- 104,290	- 104,290	- 46,854	- 132,500	- 102,900
Tax Rate Change			1.50%		0.66%	1.88%	1.46%

2019 TO 2022 CAPITAL REQUESTS SUMMARY

Project Description	2019 Recommend ed	2019						
		FUNDING SOURCE						
		Gas Tax/Grants/ OCIF	Trade-Ins, Recoveries	Developmen t Charges	Debt	Infrastruc ture	Other Reserves	Property
Tax								
GENERAL GOVERNMENT								
Server hardware replacement								-
Server software replacement	-							-
	-							-
	-							-
General Government - Totals	-	-	-	-	-	-		-
FIRE & EMERGENCY								
Erin Exhaust System (portable)	95,000						95,000	
Hose Cache	20,000							20,000
1990 Tanker 57 replacement								-
Rescue Truck Replacement (2)								
Rescue Gear Washer & Dryer								
Fire Dept - Totals	115,000	-	-	-	-	-	95,000	20,000

2019 TO 2022 CAPITAL REQUESTS SUMMARY

Project Description	2019 Recommend ed	2019						
		FUNDING SOURCE						
		Gas Tax/Grants/ OCIF	Trade-Ins, Recoveries	Developmen t Charges	Debt	Infrastruc ture	Other Reserves	Property Tax
ROADS								
Station St Bridge & Dam (2017 Budget only had \$1.2m). This is a revised budget.	2,500,000	1,576,988			923,012			
Partial reconstruct storm sewer for Daniel St from English South to new outlet on Wheelock	520,000	520,000						-
Structure rehabilitation 2051 and 011 based on OSIM report	600,000	258,604				77,500		263,896
Downtown Boulevard upgrade to hard surface. Replace all grass in Downtown Erin (between East Church St. and Millwood Rd) with patterned concrete or pavers.								
Rural Upgrade from gravel to surface treatment. 5th Line from Wellington Rd 22 to Sideroad 24	75,000			75,000				
ECC Parking lot reconstruction								
Rural Upgrade from gravel to surface treatment. Sideroad 17 from Wellington Rd 26 to 2nd Line								
Tandem axle snow plow truck-necessary to replace unit 23								
Tandem axle snow plow truck-necessary to replace unit 20								
Roads Dept - Totals	3,695,000	2,355,592	-	75,000	923,012	77,500	-	263,896

2019 TO 2022 CAPITAL REQUESTS SUMMARY

Project Description	2019 Recommend ed	2019						
		FUNDING SOURCE						
		Gas Tax/Grants/ OCIF	Trade-Ins, Recoveries	Developmen t Charges	Debt	Infrastruc ture	Other Reserves	Property Tax
RECREATION								
Erin Community Centre - accessibility renovations; flat roof; ice resurfacers	160,000	10,000						150,000
Recreation Software for online bookings	40,000							40,000
Erin Community Centre - shared services agreement \$20k sewage treatment; \$20k theatre carpet replacement; flooring and other minor renovations. Project cost is \$60,000	40,000							40,000
Parks fencing; playground equipment; tractor; bleachers;	63,000							63,000
Emergency Response Centre allocations	50,000							50,000
Tractor compact loader and mower								
Dog park								
Centre 2000 Theatre seating								
Splash Pad								
RECREATION DEPT- Totals	353,000	10,000	-	-	-	-	-	343,000

2019 TO 2022 CAPITAL REQUESTS SUMMARY

Project Description	2019 Recommend ed	2019						
		FUNDING SOURCE						
		Gas Tax/Grants/ OCIF	Trade-Ins, Recoveries	Developmen t Charges	Debt	Infrastruc ture	Other Reserves	Property Tax
Water Dept								
Building and grounds minor repairs	15,000						15,000	
Water equipment to extend life of asset	43,800						43,800	
Fire Hydrant Rehabilitation / Replacement Program; Meter replacement programs	47,000						47,000	
Water Dept - Totals	105,800	-	-	-	-	-	105,800	-
Environment								
GRAND TOTAL >	4,268,800	2,365,592	-	75,000	923,012	77,500	200,800	626,896

Project Description	2020 Submitted	2020 Recommended	2020							2021 Submitted	2021 Recommended	2021						
			FUNDING SOURCE									FUNDING SOURCE						
			Gas Tax/Grants/OCIF	Trade-Ins,	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property			Gas Tax/Grants/OCIF	Trade-Ins,	Development Charges	Debt	Infrastructure Renewal	Other Reserves	Property
				Recoveries					Tax				Recoveries					Tax
GENERAL GOVERNMENT																		
Server hardware replacement									-	30,000	30,000							30,000
Server software replacement																		
General Government - Totals	-	-	-	-	-	-	-	-	-	30,000	30,000	-	-	-	-	-	-	30,000
FIRE & EMERGENCY																		
Erin Exhaust System (portable)																		
Hose Cache	20,000	20,000							20,000									
1990 Tanker 57 replacement	450,000	450,000							200,000	250,000								
Rescue Truck Replacement (2)										160,000	160,000							160,000
Rescue Gear Washer & Dryer																		
Fire Dept - Totals	470,000	470,000	-	-	-	-	-	200,000	270,000	160,000	160,000	-	-	-	-	-	-	160,000

Project Description	2020 Submitted	2020 Recommended	2020							2021 Submitted	2021 Recommended	2021						
			FUNDING SOURCE									FUNDING SOURCE						
			Gas Tax/Grants/OCIF	Trade-Ins,	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property			Gas Tax/Grants/OCIF	Trade-Ins,	Development Charges	Debt	Infrastructure Renewal	Other Reserves	Property
				Recoveries					Tax				Recoveries					Tax
ROADS																		
Station St Bridge & Dam (2017 Budget only had \$1.2m). This is a revised budget.																		
Partial reconstruct storm sewer for Daniel St from English South to new outlet on Wheelock																		
Structure rehabilitation 2051 and 011 based on OSIM report																		
Downtown Boulevard upgrade to hard surface. Replace all grass in Downtown Erin (between East Church St. and Millwood Rd) with patterned concrete or pavers.	60,000	60,000	60,000															
Rural Upgrade from gravel to surface treatment. 5th Line from Wellington Rd 22 to Sideroad 24																		
ECC Parking lot reconstruction	80,000	80,000	80,000															
Rural Upgrade from gravel to surface treatment. Sideroad 17 from Wellington Rd 26 to 2nd Line	225,000	150,000			150,000													
Tandem axle snow plow truck-necessary to replace unit 23	300,000	300,000						100,000	200,000									
Tandem axle snow plow truck-necessary to replace unit 20									-	300,000	300,000							300,000
Roads Dept - Totals	665,000	590,000	140,000	-	150,000	-	-	100,000	200,000	300,000	300,000	-	-	-	-	-	-	300,000

Project Description	2020 Submitted	2020 Recommended	2020							2021 Submitted	2021 Recommended	2021						
			FUNDING SOURCE									FUNDING SOURCE						
			Gas Tax/Grants/OCIF	Trade-Ins,	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property			Gas Tax/Grants/OCIF	Trade-Ins,	Development Charges	Debt	Infrastructure Renewal	Other Reserves	Property
				Recoveries					Tax				Recoveries					Tax
RECREATION																		
Erin Community Centre - accessibility renovations; flat roof; ice resurfacers									-									-
Recreation Software for online bookings																		
Erin Community Centre - shared services agreement \$20k sewage treatment; \$20k theatre carpet replacement; flooring and other minor renovations. Project cost is \$60,000	20,000	20,000							20,000	20,000	20,000							20,000
Parks fencing; playground equipment; tractor; bleachers;																		
Emergency Response Centre allocations	50,000	50,000							50,000	50,000	50,000							50,000
Tractor compact loader and mower	30,000	30,000							30,000									
Dog park	28,000	28,000			20,000			8,000										
Centre 2000 Theatre seating									80,000	80,000	40,000	40,000						
Splash Pad																		
RECREATION DEPT- Totals	128,000	128,000	-	-	20,000	-	-	8,000	100,000	150,000	150,000	40,000	40,000	-	-	-	-	70,000

Project Description	2020 Submitted	2020 Recommended	2020							2021 Submitted	2021 Recommended	2021								
			FUNDING SOURCE									FUNDING SOURCE								
			Gas Tax/Grants/OCIF	Trade-Ins,	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property			Gas Tax/Grants/OCIF	Trade-Ins,	Development Charges	Debt	Infrastructure Renewal	Other Reserves	Property		
				Recoveries					Tax				Recoveries					Tax		
Water Dept																				
Building and grounds minor repairs									-	-		-					-	-		
Water equipment to extend life of asset																				
Fire Hydrant Rehabilitation / Replacement Program; Meter replacement programs			47,000	47,000							47,000	47,000					47,000			
Water Dept - Totals			47,000	47,000	-	-	-	-	-	47,000	-	47,000	47,000	-	-	-	-	47,000	-	
Environment																				
GRAND TOTAL >			1,310,000	1,235,000	140,000	-	170,000	-	-	355,000	570,000	687,000	687,000	40,000	40,000	-	-	-	47,000	560,000

Project Description	2022 Submitte d	2022 Recommen ded	2022						
			FUNDING SOURCE						
			Gas Tax/Gr ants/ OCIF	rade-Ins recovery	Develop ment Charges	Debt	Infrastruct ure Renewal	Other Reserves	Property Tax
GENERAL GOVERNMENT									
Server hardware replacement									-
Server software replacement	15,000	15,000							15,000
General Government - Totals	15,000	15,000	-	-	-	-	-	-	15,000
FIRE & EMERGENCY									
Erin Exhaust System (portable)									
Hose Cache									
1990 Tanker 57 replacement									
Rescue Truck Replacement (2)									
Rescue Gear Washer & Dryer	30,000	30,000							30,000
Fire Dept - Totals	30,000	30,000	-	-	-	-	-	-	30,000

Project Description	2022 Submitted	2022 Recommended	2022						
			FUNDING SOURCE						
			Gas Tax/Gr ants/ OCIF	Trade-In/ Recovery	Develop ment Charges	Debt	Infrastruct ure Renewal	Other Reserves	Property
									Tax
RECREATION									
Erin Community Centre - accessibility renovations; flat roof; ice resurfacers									-
Recreation Software for online bookings									
Erin Community Centre - shared services agreement \$20k sewage treatment; \$20k theatre carpet replacement; flooring and other minor renovations. Project cost is \$60,000	20,000	20,000							20,000
Parks fencing; playground equipment; tractor; bleachers;		-							-
Emergency Response Centre allocations	50,000	50,000							50,000
Tractor compact loader and mower									
Dog park									
Centre 2000 Theatre seating									
Splash Pad	350,000	350,000							350,000

Project Description	2022 Submitted	2022 Recommended	2022						
			FUNDING SOURCE						
			Gas Tax/Gr ants/ OCIF	rade-Ins ecoverie	Develop ment Charges	Debt	Infrastruct ure Renewal	Other Reserves	Property Tax
RECREATION DEPT- Totals	420,000	420,000	-	-	-	-	-	-	420,000
Water Dept									
Building and grounds minor repairs		-						-	-
Water equipment to extend life of asset									
Fire Hydrant Rehabilitation / Replacement Program; Meter replacement programs	47,000	47,000						47,000	
Water Dept - Totals	47,000	47,000	-	-	-	-	-	47,000	-
Environment									
GRAND TOTAL >	512,000	512,000	-	-	-	-	-	47,000	465,000