



## Minutes of the Regular Town of Erin Council Meeting

December 6, 2016

1:00 PM

Municipal Council Chamber

<b>Present:</b>	<b>Allan Alls</b>	<b>Mayor</b>
	<b>John Brennan</b>	<b>Councillor</b>
	<b>Matt Sammut</b>	<b>Councillor</b>
	<b>Rob Smith</b>	<b>Councillor</b>
	<b>Jeff Duncan</b>	<b>Councillor</b>
<b>Staff Present:</b>	<b>Derek McCaughan</b>	<b>Interim CAO</b>
	<b>Dina Lundy</b>	<b>Clerk</b>
	<b>Ursula D'Angelo</b>	<b>Director of Finance</b>
	<b>Trish Crawford</b>	<b>Clerk's Assistant</b>
	<b>Larry Wheeler</b>	<b>Financial Analyst</b>
	<b>Greg Delfosse</b>	<b>Roads Superintendent</b>
	<b>Robyn Mulder</b>	<b>Economic Development Officer</b>

### 1. Call to Order

Mayor Alls called the meeting to order.

#### 1.1 Presentation of Long Service Awards

Mayor Alls presented Long Service Award to Lou Laurysen for his achievement of 15 years.

Jeff Haw was also eligible for a Long Service Award for his achievement of 20 years, but was not able to attend the meeting. Staff will ensure he receives his award.

Mayor Alls expressed thanks and gratitude on behalf of Council and Town Staff for their dedication and hard work over the years.

### 2. Approval of Agenda

#### Resolution # 16-475

**Moved By** Councillor Brennan

**Seconded By** Councillor Smith

**Be it resolved that** the agenda be approved as amended to reorder agenda items 4, 5, and 6 to be moved below item 8, and to add 2 items to the closed session:

- Personal matters about an identifiable individual (HR Matter)
- Advice that is subject to solicitor-client privilege (Developer)

**Carried**

### 3. Declaration Pecuniary Interest

Councillor Duncan declared a conflict of interest on item 9.2 "Triton Engineering - Hillsburgh Dam and Bridge Class EA" due to the fact that his principal residence is in close proximity to the subject lands.

Councillor Duncan declared a conflict of interest on item 12.5 "Hillsburgh Library - Resident Comment" due to the fact that his principal residence is in close proximity to the subject lands.

**7. Closed Session**

**Resolution # 16-476**

**Moved By** Councillor Smith

**Seconded By** Councillor Sammut

**Be it resolved that** Council adjourns the meeting to proceed into a closed session at the hour of 1:04 PM to discuss the matter(s) under the following exemptions in the Municipal Act S. 239 (2) pertaining to:

- (b) personal matters about an identifiable individual, including municipal or local board employee (2 HR Matters);
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Hillsburgh Bridge and Dam, Developer)

**Carried**

**8. Return from Closed Session**

**8.1 Motion to Reconvene**

**Resolution # 16-477**

**Moved By** Councillor Brennan

**Seconded By** Councillor Smith

**Be it resolved that** the meeting be reconvened at the hour of 2:27 PM.

**Carried**

**8.2 Report Out**

None

**4. Community Announcements**

Nov 23 to Jan 8 - Holiday Public Skating - Centre 2000

Nov 28-Dec 31 - Fundraiser for Damion Carney Lajoie

Dec 2-11 - Erin Theatre - ReVisions of Sugar Plums

Dec 7, 14 - East Wellington Family Health Team - Stress Management Workshops

Dec 10 - Erin Radio 91.7 - Erin Roots Concert Series Present "The Dirty Dishes"

Dec 15 - Erin Baby Café

Dec 17 - A Community Christmas presented by Orangeville Community Band - Centre 2000

Dec 26 - Erin Canadian Legion - Blood Donor Clinic 10 AM to 3 PM

Jan 1 - Mayor's Levee and Erin's Canada 150 Kick Off Fireworks

*Details on these and more at [www.erin.ca/whats-on/](http://www.erin.ca/whats-on/)*

**2016 Erin Town Office Holiday Hours:**

**Please be advised that the Town Office will be closed from 1 PM Friday, December 23rd until 8:30 AM on Monday, January 2nd, 2017.**

***Council and staff wish everyone a very safe and happy holiday season.***

**5. Adoption of Minutes**

**Resolution # 16-478**

**Moved By** Councillor Duncan

**Seconded By** Councillor Smith

**Be it resolved that** Council hereby adopts the following meeting minutes as circulated;

- November 15, 2016 - Regular Meeting
- November 23, 2016 - Special Council Meeting - Budget 2

**Carried**

**6. Business Arising from the Minutes**

Councillor Duncan - From Meeting Minutes from November 15, 2016

*Item #7 Business Arising from the Minutes - Councillor Duncan - From Meeting Minutes November 8, 2016 Item 3.1 - the statement regarding the CVC.*

Staff agreed to change the wording of the following statement: "They have been part of the Control Management Team from the beginning and have expressed agreement with the Assimilative Capacity figures."

to

"They have been part of the Core Management Team from the beginning and have not expressed disagreement with the Assimilative Capacity figures."

**9. Delegations/Petitions/Presentations**

**9.1 Headwaters Tourism - Annual Delegation**

Michele Harris, Executive Director of Headwaters Tourism presented her annual report to Council. She indicated that their vision is to position Headwaters as Ontario's premier rural tourism destination and that their mission is to integrate tourism into the regional economic development strategies of our partner municipalities, helping to build a robust and thriving tourism industry by working directly with tourism stakeholders across the region.

Headwaters Tourism recently was presented with three prestigious awards at the Tourism Industry Association of Ontario annual conference held in Ottawa - Tourism Innovator of the Year, in recognition of their initiative for the Parade of Horses; Tourism Print Collateral, for the magazine they put forward highlighting the region of Headwaters; and Tourism Marketing Campaign Award Under \$25,000, noting that they had a marketing budget of \$0.00 and that through the hard work and dedication of their volunteers they were successful in achieving the first hat-trick (3 awards) in the history of this event.

**Resolution # 16-479**

**Moved By** Councillor Brennan

**Seconded By** Councillor Smith

**Be it resolved that** Council hereby receives Michele Harris' Annual Delegation from Headwater's Tourism.

**Carried**

Councillor Duncan left Council Chambers.

**9.2 Triton Engineering - Hillsburgh Dam and Bridge Class EA**

Paul Ziegler and Chris Clark from Triton Engineering began their presentation by providing a brief history of the Hillsburgh Dam, its pond and associated bridge (structure 2064). Under the Lakes and Rivers Improvement Act (LRIA), the Town of Erin is required to develop and implement a permanent solution for the dam.

Mr. Ziegler and Mr. Clark updated Council on items completed to date, and indicated the recommended preferred alternative as B1 - Rehabilitate the Dam and Reconstruct the Bridge.

Next steps include the issuance of the "Notice of Completion" to the Public and Agencies, circulation of the draft Project File Report and a recommended 45 day review period. Opportunity will be provided for review and response to any additional questions before the Town moves forward with the Class EA's Recommended Preferred Alternative.

**Resolution # 16-480**

**Moved By** Councillor Smith

**Seconded By** Councillor Brennan

**Be it resolved that** Council hereby receives Hillsburgh Dam and Bridge Class EA presentation and accepts the draft Project File Report;

**And that** Triton Engineering proceed with the issuance of the Notice of Completion and circulation of the draft Project File Report.

**Recorded Vote:**

Councillor Brennan	Yes
Councillor Smith	Yes
Councillor Sammut	No
Mayor Alls	Yes

**Carried**

Councillor Duncan returned.

**10. Reports**

**10.1 Fire and Emergency Services**

**10.1.1 Linda Dickson - CEMC - Emergency Management Reports**

Linda Dickson, MCIP, RRP, CMMIII Emergency Management Professional, Emergency Manager-CEMC presented her Emergency Management Program Reports.

She outlined the municipal requirements as set out in the Emergency Management and Civil Protection Act and explained how the Town of Erin has fulfilled these requirements for 2016.

She provided Amendment 3 to the Emergency Response Plan for Wellington County and Member Municipalities, summarized the Emergency Response exercise which was held at the Town Office on October 31, 2016 and provided recommendations and action/directive items to be reviewed and implemented.

**Resolution # 16-481**

**Moved By** Councillor Brennan

**Seconded By** Councillor Smith

**Be it resolved that** Council for the Town of Erin accepts the annual emergency management report;

**And further that** this report serves as the annual review of the Municipality's Emergency Management Program for 2016.

**Carried**

**Resolution # 16-482**

**Moved By** Mayor Alls

**Seconded By** Councillor Brennan

**Be it resolved that** Council hereby supports the adoption of the Amendment Number 3 to the Emergency Response Plan for the County of Wellington and the Member Municipalities, and further that Council authorizes the passing of a by-law adopting the amendment to the Emergency Response Plan.

**Carried**

**Resolution # 16-483**

**Moved By** Mayor Alls

**Seconded By** Councillor Brennan

**Be it resolved that** Council hereby receives this report and support she recommendations and identified implementation of the recommendations;

**And further that** Council endorses the efforts of the Township's Emergency Management Program Committee with the assistance of the Emergency Management staff to undertake the completion of the recommendations in a timely manner.

**Carried**

**10.2 Finance**

**10.2.1 Approval of Accounts**

**Resolution # 16-484**

**Moved By** Councillor Brennan

**Seconded By** Councillor Smith

**Be it resolved that** Council receives the Deputy Treasurer's Report #2016-12A on "Approval of Accounts" on December 6th, 2016.

**Carried**

**10.3 Administration**

**10.3.1 Appointment of Alternates for the Mayor for 2017**

**Resolution # 16-485**

**Moved By** Councillor Duncan

**Seconded By** Councillor Smith

**Be it resolved that** Council receives the report *Appointment of Alternates for the Mayor for 2017* of December 6, 2016;

**And that** Council directs the Clerk to work with Council Members to develop a schedule of alternates for the Mayor position for the 2017 calendar year.

**Carried**

#### **10.4 Mayor**

##### **10.4.1 Mayor's Report**

###### **Resolution # 16-486**

**Moved By** Mayor Aills

**Seconded By** Councillor Duncan

**Whereas** it is the 150th anniversary of Canada's confederation in 2017 and as part of those celebrations

**Be it resolved that** Town of Erin Mayor Allan Aills, Erin Town Councillors and County Councillor Ward 9 (Erin) hereby challenge our neighbouring counterparts in Guelph-Eramosa to a Tug-of War Match. The match will take place on Canada Day July 1st at Victoria Park Hillsburgh. Proceeds from the event will go to EWCS and substitutions of persons of similar physical stature for health or scheduling conflicts will be permitted.

**Carried**

#### **10.5 Committees**

###### **Resolution # 16-487**

**Moved By** Councillor Brennan

**Seconded By** Councillor Smith

**Be it resolved that** Council hereby appoints Mark Kirk as a member of the Erin150 Committee.

**Carried**

##### **10.5.1 Town of Erin Heritage Committee - TEHC - Minutes from October 17, 2016**

###### **Resolution # 16-488**

**Moved By** Councillor Sammut

**Seconded By** Councillor Smith

**Be it resolved that** Council receives the Town of Erin Heritage Committee Minutes from October 17, 2016 for information.

**Carried**

##### **10.5.2 Let's Get Hillsburgh Growing Committee - LGHG - Minutes from October 20, 2016**

###### **Resolution # 16-489**

**Moved By** Councillor Sammut

**Seconded By** Councillor Smith

**Be it resolved that** Council hereby receives the Let's Get Hillsburgh Growing Minutes from October 20, 2016 for information.

**Carried**

**11. New Business**

**11.1 Appointment of alternate for the Mayor's Office for December 2016**

**Resolution # 16-490**

**Moved By** Councillor Brennan

**Seconded By** Councillor Smith

**Be it resolved that** Council appoints Councillor Sammut as acting Mayor for the month of December 2016 during any absences of Mayor Alls.

**Carried**

**12. Correspondence**

**Activity List**

- Centre 2000 Shared Use Agreement - moved to Q1 2017
- Mayor and Reeves Wall of Recognition – nearing completion
- Implementation of Reward Incentive Program – presentation to Council next meeting (Dec 20)
- Erin-Main St Crosswalk - moved to Q1 2017

**Resolution # 16-491**

**Moved By** Councillor Sammut

**Seconded By** Councillor Smith

**Be it resolved that** Council receives correspondence items 12.1 to 12.4 for information.

**Carried**

Councillor Duncan moved away from the table.

**Resolution # 16-492**

**Moved By** Mayor Alls

**Seconded By** Councillor Brennan

**Be it resolved that** Council hereby receives item 12.5 for information.

**Carried**

Councillor Duncan returned.

**12.6 Association of Municipalities Ontario (AMO) - Federal Infrastructure**

**Phase 2 Incrementality Resolution**

**Resolution # 16-493**

**Moved By** Councillor Brennan

**Seconded By** Councillor Smith

**Whereas** municipal governments' infrastructure is critical to our collective economic health;

**Whereas** stable, predictable and formula-based infrastructure funding allows municipal governments to plan and schedule investments in infrastructure;

**Whereas** Ontario municipal governments have asset management plans which set out a municipality's longer term capital plan which reflects the infrastructure priorities of these asset management plans; and

**Whereas** a federal incrementality rule interferes with municipal long-term infrastructure priorities and diminishes the value of municipal asset planning and management;

**Now therefore be it resolved** that the Corporation of the Town of Erin calls on the federal government to provide long-term, predictable, and formula-based funding in its Phase 2 programs for municipal governments; and

**Be it also resolved** that the Corporation of the Town of Erin calls on the federal government to change incremental requirements in Phase 2 to recognize in Ontario that a municipal government' asset management plan meets a municipal incremental infrastructure requirement.

**Carried**

**13. By-Laws**

**Resolution # 16-494**

**Moved By** Councillor Sammut

**Seconded By** Councillor Smith

**Be it resolved that** By-Law number 16-63 (confirming) is hereby passed.

**Carried**

**14. Notice of Motion**

None

**15. Adjournment**

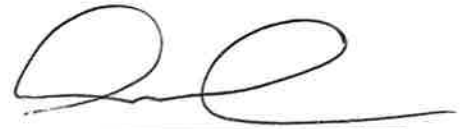
**Resolution # 16-495**

**Moved By** Councillor Smith


**Seconded By** Councillor Brennan

**Be it resolved that** the meeting be adjourned at the hour of 4:32 PM.

**Carried**



**Mayor Allan Alls**



**Clerk Dina Lundy**