



## Minutes of the Regular Town of Erin Council Meeting

November 17, 2015

6:30 PM

Municipal Council Chamber

### PRESENT

Allan Aills	Mayor
John Brennan	Councillor
Matt Sammut	Councillor
Rob Smith	Councillor
Jeff Duncan	Councillor

### STAFF PRESENT: Kathryn Ironmonger

Dina Lundy	CAO/Town Manager
Sharon Marshall	Clerk
Larry Wheeler	Director of Finance
Harold Knox	Financial Analyst
Bob Cheetham	By-Law Officer/Building Inspector
Robyn Mulder	Economic Development Coordinator
	Economic Development Officer

### 1. Call to Order

Mayor Aills called the meeting to order.

### 2. Approval of Agenda

#### Resolution # 15-436

**Moved By** Councillor Brennan

**Seconded By** Councillor Smith

**Be it resolved that** the agenda be approved as circulated.

**Carried**

### 3. Public Question Period

#### Elizabeth Crighton:

Would Council consider amending the sign by-law to address issues with directional and temporary signs being left out? (Perhaps so that they are removed after 48 hours and to introduce a yearly fee rather than individual)

Council directed that staff bring a report and proposed by-law back. It will likely happen in the New Year.

#### Stewart Sebben:

Mr. Sebben had several comments/questions surrounding the CBM Pit Expansion.

Council did not comment as this is an ongoing application, but encouraged Mr. Sebben to forward all of his questions and concerns to ensure they are all taken into account during the planning process.

**4. Declaration Pecuniary Interest**

None.

**5. Community Announcements**

Nov 21 - Annual Firefighters food drive at Marc's ValuMart in Erin and Foodland in Hillsburgh

Nov 21 - St. Andrew's Presbyterian Church Community Christmas Bazaar & Bake Sale

Nov 21 - CVC - Caring for your horse farm open house - Terra Cotta

Nov 25 - Headwaters Annual Tourism Awards Ceremony at the Dufferin County Museum & Archives

Nov 28 - Erin Lions' Club Annual Santa Claus Parade

Dec 1 - EA - Belfountain Conservation Area, at Caledon Ski Club

Please visit our website for more information regarding community events.

<http://www.erin.ca/whats-on/>

**6. Adoption of Minutes**

**Resolution # 15-437**

**Moved By** Councillor Smith

**Seconded By** Councillor Brennan

**Be it resolved that** Council hereby adopts the following meeting minutes as circulated;

November 3, 2015 Regular Meeting

**Carried**

**7. Business Arising from the Minutes**

None.

**8. Accounts**

**Resolution # 15-438**

**Moved By** Councillor Brennan

**Seconded By** Councillor Smith

**Be it resolved that** the accounts in the amount of \$583,242.42 be paid.

**Carried**

**9. Reports**

**9.1 Building/Planning/By-Law**

**9.1.1 Mark Van Patter, County of Wellington Planning - CBM Comments**

**Resolution # 15-439**

**Moved By** Councillor Brennan

**Seconded By** Councillor Smith

**Be it resolved that** Council receives the report of Mark Van Patter, Manager of Planning and Environment, County of Wellington, regarding the CBM Hillsburgh Pit Expansion - Official Plan and Zoning By-law Amendments.

**Carried**

**9.1.2 CBO - Building Permit Activity Report**

**Resolution # 15-440**

**Moved By** Councillor Sammut

**Seconded By** Councillor Smith

**Be it resolved that** Council hereby receives Building Department Building Activity Report dated November 17, 2015 for information.

**Carried**

**9.1.3 CBO - Demolition Report – 63A Trafalgar Road**

**Resolution # 15-441**

**Moved By** Councillor Brennan

**Seconded By** Councillor Smith

**Be it resolved that** Council hereby receives Building Department Demolition Report, dated November 17, 2015, regarding the application for demolition permit to demolish a single residential dwelling located at 63A Trafalgar Road, Town of Erin, Assessment Roll No. 23 16 000 009 03300 0000;

**And that** Council hereby approves the issuance of the demolition permit.

<b>Recorded</b>	<b>For</b>	<b>Against</b>
Mayor Alls	X	
Councillor Brennan	X	
Councillor Sammut		X
Councillor Smith	X	
Councillor Duncan		X
<b>Results</b>	<b>3</b>	<b>2</b>

**Carried**

**9.2 Water**

**9.2.1 Interim Water Superintendent - Water Department Project Updates**

Report deferred to the December 1, 2015 regular meeting.

**9.2.2 Interim Water Superintendent - Frozen Water Service Policy**

Report deferred to the December 1, 2015 regular meeting.

**9.3 Administration**

**9.3.1 Economic Development Coordinator - 2015 Report**

**Resolution # 15-442**

**Moved By** Councillor Smith

**Seconded By** Councillor Brennan

**Be it resolved that** Council receives the report of Economic Development Coordinator, Bob Cheetham "Revisiting the Role of Economic Development in the Town of Erin in 2015".

**Carried**

**9.3.2 Economic Development Coordinator - OMAFRA Funding Application – Erin Equine Hub Capacity Building Project**

**Resolution # 15-443**

**Moved By** Councillor Smith

**Seconded By** Councillor Duncan

**Be it resolved that** the Town of Erin make application under the OMAFRA Rural Economic Development (RED) Program to undertake an Erin Equine Hub Capacity Building Project and request project funding in the amount of \$210,000.00 to be cost-shared equally on a 50 percent basis.

**Carried**

**9.3.3 Economic Development Coordinator - Town of Erin Community Improvement Plan (CIP)**

**Resolution # 15-444**

**Moved By** Councillor Smith

**Seconded By** Councillor Sammut

**Be it resolved that** the Town of Erin approves the establishment of a Town of Erin wide Community Improvement Plan (CIP) and that staff be instructed to work with the County of Wellington Planning Department to incorporate the CIP Planning process into the amendments to the Town of Erin Official Plan (OP).

**Carried**

**9.3.4 CAO - Operational Review Items for Consideration**

Council consensus was to change the name of the Corporate Strategic Plan to the Operational Plan.

**Resolution # 15-445**

**Moved By** Councillor Duncan

**Seconded By** Councillor Smith

**Be it resolved that** Council receives the CAO/Town Manager's report on items for future consideration relating to the operational review conducted by StrategyCorp.

**Carried**

**9.3.5 CAO - Canine Control Contract**

**Resolution # 15-446**

**Moved By** Councillor Sammut

**Seconded By** Councillor Duncan

**Be It Resolved That** Council supports the recommendation of the CAO/Town Manager to award the 3 year canine contract to the

OSPCA (Orangeville Branch) at their quoted price of \$31,000.00 with the provision of an option to renew the contract for an additional 3 years at the discretion of the municipality.

**Carried**

**\*Added item:**

The Director of Finance updated Council on the release of the Ontario Municipal Partnership Fund 2016 grant amounts. The Town of Erin's grant has increased by \$7,300 to \$595,300, which is 1.24% over 2015. A new key factor was introduced called "Farm Area Measure" which would increase funding if the municipality had over 70% farm properties, however Erin falls short of this factor as the percentage is 61.5%.

**10. Correspondence**

**Resolution # 15-447**

**Moved By** Councillor Sammut

**Seconded By** Councillor Duncan

**Be it resolved that** Council receives correspondence items 10.1 to 10.5 for information.

**Carried**

**11. Closed Session**

**Resolution # 15-448**

**Moved By** Councillor Duncan

**Seconded By** Councillor Smith

**Be it resolved that** Council adjourns the meeting to proceed into a closed session at the hour of 9:15 PM to discuss the matter(s) pertaining to:

- personal matters about an identifiable individual, including municipal or local board employees (HR Matter)

**Carried**

**12. Return from Closed Session**

**Resolution # 15-449**

**Moved By** Councillor Sammut

**Seconded By** Councillor Duncan

**Be it resolved that** the meeting be reconvened at the hour of 10:13 PM.

**Carried**

**13. By-Laws**

**Resolution # 15-450**

**Moved By** Councillor Sammut

**Seconded By** Councillor Duncan

**Be it resolved that** By-Law number 15 – 46 (confirming) is hereby passed.

**Carried**

**14. Notice of Motion**

None.

**15. Adjournment**

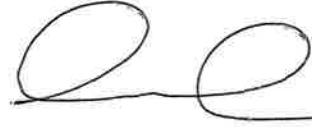
**Resolution # 15-451**

**Moved By** Councillor Duncan

**Seconded By** Councillor Sammut

**Be it resolved that** the meeting be adjourned at the hour of 10:19 PM.

**Carried**



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**Mayor Allan Allis**



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**Clerk Dina Lundy**