



Minutes of the Town of Erin Special Council Meeting

October 26, 2016

1:00 p.m.

Municipal Council Chamber

PRESENT:

Allan Alls

John Brennan

Matt Sammut

Rob Smith

Jeff Duncan

Mayor

Councillor

Councillor

Councillor

Councillor

STAFF PRESENT: Derek McCaughan

Dina Lundy

Trish Crawford

Ursula D'Angelo

Larry Wheeler

Greg Delfosse

Jessica Wilton

Robyn Mulder

Dan Callaghan

Graham Smith

Joe Babin

Michael Tapp

Interim CAO

Clerk

Clerk's Assistant

Director of Finance

Financial Analyst

Roads Superintendent

Building and Planning Assistant

Economic Development Officer

Fire Chief

Facility Manager

Water Superintendent

Systems Administrator

1. Call to Order

Mayor Alls called the meeting to order.

The Interim CAO thanked the Mayor and Council and advised that the creation and implementation of the Budget is a public process and consists of several key components; the establishment of budget guidelines, a staff suggested Draft budget, Council and Public input and finally the determination by Council on an acceptable budget for the Town of Erin.

There are two more public meetings scheduled - Wednesday November 23rd at 6:30 PM, which is designated for the public to address Council on budget matters, and December 7th at 6:30 PM where Council will be presented with the Final Budget.

All materials will be available on the Town's Web Site for public review.

2. Declaration of Pecuniary Interest

None

3. 2016 Third Quarter Financial Report

The Director of Finance presented the 2016 Third Quarter Financial Report to Council.

Resolution # 16-422

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council receives the Third Quarter Financial Report 2016-16F of October 26, 2016.

Carried

4. Draft 2017 Budget Presentation - to be circulated at the meeting

The Director of Finance began her Power Point presentation on the Draft 2017 Budget which included the following:

- Tax Trends and Comparisons
- BMA Results
- Budget Process
- 2017 Base Budget
- Draft 2017 Operating Budget
- Draft 2017 Capital Budget

6. Draft 2017 Budget - Creating a Road to Financial Sustainability

6.1 Summaries

The Director of Finance presented an overview of the Revenues for Operations, Changes to Expenditures and Expenditures for Operations and the total Resource and Capital Budget Requests from all Departments.

6.2 Departments

Department Heads presented their Resource and Capital Request to Council.

7. Closed Session

Resolution # 16-423

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council adjourns the meeting to proceed into a closed session at the hour of 4:25 PM to discuss matters under the following exemptions in the Municipal Act S. 239 (2) :

- (a) the security of property of the municipality or local board (Capital Budget Request);
- (b) personal matters about an identifiable individual, including municipal or local board employees (HR Matter);
- (d) labour relations or employee negotiations (HR Matters)

Carried

8. Return from Closed Session

8.1 Motion to Reconvene

Resolution # 16-424

Moved By Councillor Duncan

Seconded By Councillor Smith

Be it Resolved that the meeting be reconvened at the hour of 5:20 PM.

Carried

8.2 Report Out

None

5. Draft 2017 Budget Report

Director of Finance presented the Draft 2017 Budget Report, highlighting the recommendations for Resource Requests and Capital Projects as provided from the Executive Team.

Resolution # 16-425

Moved By Councillor Smith

Seconded By Councillor Sammut

Be it resolved that Council receive the staff report Draft 2017 Budget of October 26, 2016.

Carried

9. Council Directions to Staff

None

10. Adjournment

Resolution # 16-426 (VERBAL)

Moved By Councillor Brennan


Seconded By Councillor Smith

Be it resolved that the meeting be adjourned at the hour of 6:04 PM.

Carried



Mayor Allan Alls



Clerk Dina Lundy