



Minutes of the Regular Town of Erin Council Meeting

September 1, 2015

1:00 pm

Municipal Council Chamber

PRESENT

Allan Alls
John Brennan
Matt Sammut
Rob Smith
Jeff Duncan

Mayor
Councillor
Councillor
Councillor
Councillor

STAFF PRESENT: Kathryn Ironmonger

Dina Lundy
Sharon Marshall
Larry Wheeler
Andrew Hartholt

CAO/Town Manager
Clerk
Director of Finance
Financial Analyst
Chief Building Official

1. Call to Order

Mayor Alls called the meeting to order.

2. Approval of Agenda

Resolution # 15-325

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that the agenda be approved as circulated.

Carried

3. Declaration Pecuniary Interest

None.

4. Community Announcements

The Town is hosting a celebration to recognize the reign of Queen Elizabeth II, which on September 9, 2015, will be the longest in our modern history, surpassing that of Canada's other great Mother of Confederation, Queen Victoria.

September 9 - 11:45am at Centre 2000 - Queen's reign celebration

September 14 - EWCS Annual Meeting

September 14 - Federal Campaign All Candidates Meeting - Centre 2000

September 20 - Annual Terry Fox Run

September 20 - Feast of Hops - Food Challenge and Craft Beer Festival

September 19&20, 26&27 - Annual Hills of Erin Studio Tour

5. Adoption of Minutes

Resolution # 15-326

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council hereby adopts the following meeting minutes as circulated;

August 11, 2015 Regular Meeting
August 13, 2015 Special Meeting
August 21, 2015 Special Meeting

Carried

6. Business Arising from the Minutes

6.1 Councillor Duncan - Resolution regarding Community Safety Zones

Resolution # 15-327

Moved By Councillor Duncan

Seconded By Councillor Brennan

Be it resolved that Council, under authority of the Highway Traffic Amendment Act (Community Safety Zones) that received Royal Assent on June 26, 1998, hereby directs the appropriate municipal personnel to report back to Council on the suitable actions/options required to implement a Community Safety Zone By-law. The By-law would indicate as per the Act that public safety "is of special concern" on the Main Street area within the Town's jurisdiction of the urban area of the Village of Erin and the Trafalgar Road area within the Town's jurisdiction of the urban area of the Village of Hillsburgh.

Carried

7. Accounts

Resolution # 15-328

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that the accounts in the amount of \$998,928.15 be paid.

Carried

8. Reports

8.1 Water

8.1.1 Interim Water Superintendent - Glendevon Reservoir Repair Update

Resolution # 15-329

Moved By Councillor Duncan

Seconded By Councillor Brennan

Be it resolved that council accepts the Interim Water Superintendent's Glendevon Reservoir Repair Update report.

And that Council authorizes the expenditure of \$35,000 +HST.

Carried

8.2 Building/Planning/By-Law

8.2.1 Chief Building Official - Building Permit Activity Report - July 2015

Resolution # 15-330

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council hereby receives the Building Department Building Activity report dated September 1, 2015 for information.

Carried

8.2.2 Chief Building Official - Demo Report - 6029 First Line

Resolution # 15-331

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council hereby receives Building Department Demolition Report, dated September 1, 2015, regarding the application for demolition permit to demolish a single residential dwelling located at 6029 First Line, Town of Erin, Assessment Roll No. 23 16 000 006 06600 000;

And that Council hereby approves the issuance of the demolition permit.

Carried

8.3 Finance

8.3.1 Financial Analyst - Ontario Regulation 284/09

Resolution # 15-332

Moved By Councillor Duncan

Seconded By Councillor Smith

Be it resolved that Council receives the 2015-08 'Ontario Regulation 284/09 – Budget 2015' report as information;

And that Council adopts this report.

Carried

8.3.2 Finance - FIT4 Rooftop Solar - Potential Projects

Resolution # 15-333

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council receives report 2015- 09 'FIT4 Rooftop Solar - Potential Projects' as information;

And that Council agrees to participate in the upcoming FIT4 application process scheduled to begin September 30, 2015;

And that Council accepts the following recommended proposal to enter into a 20 year FIT4 contract for a rooftop solar panel system:

(OPTION B) Guelph Solar for a 49% stake in a 300.00 kW DC (1150 panel) system to be installed at Centre 2000 for an investment of \$302,460.

Carried

8.3.3 Financial Analyst - Ontario Community Infrastructure Fund (OCIF) – 2015 Intake

Resolution # 15-334

Moved By Councillor Smith

Seconded By Councillor Duncan

Be it resolved that Council hereby receives the Financial Analyst's report 2015– 10 'Ontario Community Infrastructure Fund (OCIF) – 2015 Intake.

And that Council hereby approves staff's recommendation to submit the Church Boulevard West Watermain Project under the Ontario Community Infrastructure Fund (OCIF) for \$73,000.00.

Carried

8.4 Administration

8.4.1 Clerk - Proposed changes to the Procedural By-law

Resolution # 15-335

Moved By Councillor Duncan

Seconded By Councillor Sammut

Be it resolved that Council approves the recommended changes to the Procedural By-Law and directs the Clerk to bring the by-law back for consideration at the next regular Council meeting.

Carried

8.4.2 CAO - Completion of the Operational Review

Resolution # 15-336

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council directs the CAO to negotiate and finalize with StrategyCorp the scope of the operational review to a maximum of \$15,000.

Carried

8.5 Committees

8.5.1 Appoint new member to the Town of Erin Heritage Committee

Resolution # 15-337

Moved By Councillor Brennan

Seconded By Councillor Duncan

Be it resolved that Council hereby appoints Donna Revell to the Town of Erin Heritage Committee.

Carried

9. Correspondence

Resolution # 15-338

Moved By Councillor Sammut

Seconded By Mayor Alls

Be it resolved that Council receives correspondence items 9.1 to 9.3 for information.

Carried

10. Closed Session

Resolution # 15-339

Moved By Councillor Sammut

Seconded By Councillor Brennan

Be it resolved that Council adjourns the meeting to proceed into a closed session at the hour of 3:37pm to discuss the matter(s) pertaining to:

(b) personal matters about an identifiable individual, including municipal or local board employees; (Economic Development)

(d) labour relations or employee negotiations;(Director of Operations)

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;(Corporate lawsuit)

Carried

11. Return from Closed Session

11.1 Motion to Reconvene

Resolution # 15-340

Moved By Councillor Sammut

Seconded By Councillor Smith

Be it resolved that the meeting be reconvened at the hour of 4:57pm.

Carried

Resolution # 15-341 (verbal)

Moved By Councillor Duncan

Seconded By Councillor Brennan

Be it resolved that Council hereby waives the rules regarding the curfew provision.

Carried

11.2 Report Out

Resolution # 15-342 (verbal)

Moved By Councillor Smith

Seconded By Councillor Duncan

Be it resolved that the Town of Erin retain Madorin, Snyder LLP to defend the claims made by Frank Miele, not covered by the Town of Erin's Insurance, as against the Town of Erin, Barbara Tocher, Kathryn Ironmonger, Josie Wintersinger, and Deborah Callaghan.

Carried

Resolution # 15-343(verbal)

Moved By Councillor Duncan

Seconded By Councillor Smith

Be it resolved that Council hereby appoints Dave Doan to the Economic Development Committee.

Carried

8. Reports

8.4 Administration

8.4.3 CAO - New Economic Development Officer Position

Resolution # 15-344

Moved By Councillor Sammut

Seconded By Councillor Brennan

Be it resolved that Council receives the CAO's Economic Development Officer – New Position report.

Carried

12. New Business

12.1 Momentum, Town of Erin Economic Development Action Plan - Council comments and questions

The Economic Development Coordinator informed Council that he would like to propose a different course of action with regards to the Momentum Action Plan.

- Extend public input in written form to October 1, 2015 at 4:30pm
- Present to the EEDC - that both EWCC and the BIA hold separate meetings with the committee to communicate verbal input into the plan
- Schedule an EEDC meeting once all input has been received to go over all responses and the plan
- Bring final report back to Council on the second meeting in October

Direction to proceed with this course of action was given.

13. By-Laws

13.1 Public Input on conveyance of Road Allowances By-law

The public was given an opportunity to comment regarding the by-law, however no one came forward.

13.2 Consideration of By-laws

Resolution # 15-345

Moved By Councillor Sammut

Seconded By Councillor Brennan

Be it resolved that By-Law numbers 15 – 33 to 15 - 35 inclusive, are hereby passed.

Carried

14. Notice of Motion

None.

15. Adjournment


Resolution # 15-346

Moved By Councillor Sammut

Seconded By Councillor Brennan

Be it resolved that the meeting be adjourned at the hour of 5:09 pm.

Carried



Mayor Allan Ails



Clerk Dina Lundy