



Minutes of the Regular Town of Erin Council Meeting
July 13, 2015
7:30 pm
Municipal Council Chamber

PRESENT	Allan Alls	Mayor
	John Brennan	Councillor
	Matt Sammut	Councillor
	Rob Smith	Councillor
	Jeff Duncan	Councillor

STAFF PRESENT:	Kathryn Ironmonger	CAO/Town Manager
	Dina Lundy	Clerk
	Sharon Marshall	Director of Finance
	Larry Wheeler	Financial Analyst
	Larry Van Wyck	Road Superintendent
	Dan Callaghan	Fire Chief
	Graham Smith	Facility Manager
	Jessica Wilton	Building and Planning Assistant

1. Call to Order

Mayor Alls called the meeting to order.

2. Approval of Agenda

Resolution # 15-260

Moved By Councillor Brennan

Seconded By Councillor Duncan

Be it resolved that the agenda be approved as amended to remove the closed session solicitor advice item regarding Station Road, and to add item 9.6.4 EEDC April 8, 2015 Committee Meeting Minutes to the open session agenda.

Carried

3. Declaration Pecuniary Interest

Councillor Smith declared a pecuniary interest on the previous meeting regarding the Sanderson Zoning Amendment, as he is the owner of a similar business.

4. Community Announcements

Erin Agricultural Society Farmers Market, Fridays 3-7pm

July 14 - EWCS Annual Golf Tournament

Equine events - see horseexperience.ca or erin.ca - what's on

Council received a thank you letter from AAA Events for participation in their Canada Day Event

5. Adoption of Minutes

Resolution # 15-261

Moved By Councillor Duncan

Seconded By Councillor Brennan

Be it resolved that Council hereby adopts the following meeting minutes as circulated;

June 16, 2015 - Special Public Meeting - Loupen Investments

June 16, 2015 - Regular Meeting

June 23, 2015 - Special Meeting - Operational Review

June 30, 2015 - Special Meeting - Solar FIT Project Educational Session

Carried

6. Business Arising from the Minutes

Item 8.2 - add to activity list - update from Linda Dickson regarding research status of field inspections and examinations of dams

7. Accounts

Resolution # 15-262

Moved By Councillor Sammut

Seconded By Councillor Duncan

Be it resolved that the accounts in the amount of \$1,678,960.16 be paid.

Carried

8. Delegations/Petitions/Presentations

8.1 Gary Cousins, Director of Planning and Development, County of Wellington - Updating the Town's Official Plan

Mr. Cousins explained that he had been asked by the CAO to provide a report on updating the Town of Erin's Official Plan. The purpose of the update is twofold. Firstly, to coordinate land use planning decisions with the EA process, and secondly to bring the plan into conformity with provincial and county policy, as it is significantly out of date.

Mr. Cousins made several recommendations in his report, beginning with a meeting of the technical team of experts and agencies to discuss issues related to how the land use planning and environmental assessment should proceed.

Resolution # 15-263

Moved By Councillor Duncan

Seconded By Councillor Brennan

Be it resolved that Council receives the report from Gary Cousins, Director of Planning and Operations, County of Wellington, regarding updating Erin's Official Plan;

And that Council authorizes the recommendations in the report.

Carried

8.2 Murray Short, Matthew Venne, Robinson Lott & Brohman LLP - 2014 Financial Statements

Mr. Short presented the 2014 draft financial statements to Council, as well as graphs of the 'key measures' used to highlight the Town's performance in different areas.

Resolution # 15-264

Moved By Councillor Sammut

Seconded By Councillor Duncan

Be it resolved that Council receives the presentation of the 2014 Financial Statements from Murray Short of Robinson Lott & Brohmann LLP.

Carried

8.3 Ruby Lennox, Wellington Federation of Agriculture - Presentation of local activities

Ms. Lennox explained that the organization is working with municipalities to come up with ways to assist the Town and provide information. Farming is an agricultural business, and the OFA continues to press the Ontario government to support funding to rural communities.

Resolution # 15-265

Moved By Councillor Brennan

Seconded By Councillor Duncan

Be it resolved that Council receives the delegation of Ruby Lennox, Wellington Federation of Agriculture, regarding an update on their local activities.

Carried

9. Reports

9.1 Building/Planning/By-Law

9.1.1 Sarah Wilhelm, Senior Planner - Zoning Amendment, Loupen Investments

Resolution # 15-266

Moved By Councillor Sammut

Seconded By Councillor Brennan

Be it resolved that Council receives the report from Sarah Wilhelm, Senior Planner, County of Wellington regarding D14 Z15-02 Loupen Investments Ltd. Zoning By-law Amendment;

And that Council will consider the amending by-law during the by-law portion of this meeting.

Carried

9.1.2 Chief Building Official - Demolition Report- 9050 Sideroad 10

Resolution # 15-267

Moved By Councillor Duncan

Seconded By Councillor Smith

Be it resolved that Council hereby receives Building Department Demolition Report, dated July 13, 2015, regarding the application for demolition permit to demolish a single residential dwelling located at 9050 Sideroad 10, Town of Erin, Assessment Roll No. 23 16 000 005 11850 0000

And that Council hereby approves the issuance of the demolition permit.

Carried

9.1.3 Chief Building Official - Conditional Site Plan Approval – Copperhill Developments Inc. - 111 Trafalgar Road

Resolution # 15-268

Moved By Councillor Duncan

Seconded By Councillor Brennan

Be it resolved that Council hereby receives the site plan approval for Copperhill Developments Inc., 111 Trafalgar Road subject to conditions attached;

And That Council approves the site plan approval for Copperhill Developments Inc., 111 Trafalgar Road subject to conditions attached.

Carried

9.1.4 Chief Building Official - Roof Quotes for Municipal Office

Resolution # 15-269

Moved By Councillor Smith

Seconded By Councillor Sammut

Be it resolved that Council receives the roofing replacement quote results report;

And That Council accepts the quote of All Pro Roofing Inc (the lowest bidder) for the replacement of the shingles at the Municipal Office for a price of \$24,860.00 including HST.

Carried

9.1.5 Chief Building Official - June 2015 Monthly Activity Report

Resolution # 15-270

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council hereby receives Building Department Month End for June 2015 for information.

Carried

9.2 Recreation

9.2.1 Facility Manager - Tennis Court Resurfacing

Resolution # 15-271

Moved By Councillor Smith

Seconded By Councillor Duncan

Be it resolved that Council accepts the tender proposal of Court Contractors in the amount of \$52,600 plus HST to re-surface the tennis courts as per RFQ#-RECTEN001-2015 at the Erin Tennis Club located at Centre 2000;

And that Council accepts the added cost to supply and install 1 additional coating of acrylic resurfacer at a cost of \$4,800 plus HST.

Carried

9.3 Water

9.3.1 Compliance Administrator - 2015 Management Review Report

Resolution # 15-272

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council hereby receives the 2015 Management Review report.

Carried

9.4 Fire and Emergency Services

9.4.1 Fire Chief - May 2015 Monthly Report

Resolution # 15-273

Moved By Councillor Duncan

Seconded By Councillor Sammut

Be it resolved that Council receives the May 2015 Monthly Fire Report for information.

Carried

9.5 Finance

9.5.1 Director of Finance - Review of 2011 Water Rate Study

Resolution # 15-274

Moved By Councillor Brennan

Seconded By Councillor Sammut

Be it resolved that Council receives the Director of Finance's Report regarding the Review of the 2011 Water Rate Study Reserves balances for information.

Carried

9.5.2 Director of Finance - 2014 Financial Statements

Resolution # 15-275

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council receives the unqualified 2014 Financial Statements of the Corporation of the Town of Erin as presented by Robinson Lott & Brohman LLP.

And That Council directs the Director of Finance to circulate and post copies of the 2014 Financial Statements as required by the *Municipal Act, 2001*.

Carried

9.5.3 Director of Finance - 2nd Quarter 2015 Financial Report

Resolution # 15-276

Moved By Councillor Duncan

Seconded By Councillor Brennan

Be it resolved that Council receives the 2nd Quarter 2015 Financial Report for information.

Carried

9.6 Committees

9.6.1 Let's Get Hillsburgh Growing - May 21, 2015 Meeting Minutes

Resolution # 15-277

Moved By Councillor Sammut

Seconded By Councillor Smith

Be it resolved that Council receives the LGHG Committee May 21, 2015 Meeting Minutes for information.

Carried

9.6.2 Joint Health and Safety Committee - Meeting Minutes Dec 2014 - April 2015

Resolution # 15-278

Moved By Councillor Brennan

Seconded By Councillor Duncan

Be it resolved that Council receives the following Joint Health and Safety Committee Meeting Minutes for information:

December 17, 2014

January 14, 2015

February 18, 2015

March 18, 2015

April 18, 2015

Carried

9.6.3 Heritage Committee - May 25, 2015 Meeting Minutes

Resolution # 15-279

Moved By Councillor Smith

Seconded By Councillor Sammut

Be it resolved that Council receives the TEHC Committee May 25, 2015 Meeting Minutes for information.

Carried

9.6.4 Economic Development Committee - April 8, 2015 Meeting Minutes

Resolution # 15-280

Moved By Councillor Duncan

Seconded By Councillor Brennan

Be it resolved that Council receives the EEDC April 8, 2015 Meeting Minutes for information.

Carried

10. Correspondence

10.1 Wellington County Municipal Economic Development Group - Minutes May 5 2015

Resolution # 15-281

Moved By Councillor Duncan

Seconded By Councillor Brennan

Be it resolve that Council receives the Wellington County Municipal Economic Development Group May 5, 2015 Meeting Minutes for information.

Carried

10.2 Municipality of Tweed Disaster Relief Committee - Request for support

Resolution # 15-282

Moved By Councillor Brennan

Seconded By Councillor Sammut

Be it resolved that Council receives the correspondence from the Municipality of Tweed Disaster Relief Committee;

And that Council approves the request for support in the amount of \$500.

Carried

11. Closed Session

Resolution # 15-283

Moved By Councillor Sammut

Seconded By Councillor Brennan

Be it resolved that Council adjourns the meeting to proceed into a closed session at the hour of 9:43 pm to discuss the matter(s) pertaining to:

- personal matters about an identifiable individual, including municipal or local board employees; (by-law enforcement)
- a proposed or pending acquisition or disposition of land by the municipality or local board; (potential acquisition of property for municipal purposes)
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; (HR related matter)
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose. (responsibility agreement)

Carried

12. Return from Closed Session

12.1 Motion to Reconvene

Resolution # 15-284

Moved By Councillor Sammut

Seconded By Councillor Smith

Be it resolved that the meeting be reconvened at the hour of 10:31 pm.

Carried

12.2 Report Out

Mayor Alls declared a pecuniary interest on the closed session item relating to potential acquisition of property for municipal purposes, due to a family member's potential association.

13. By-Laws

Resolution # 15-285

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that By-Law numbers 15–29 to 15-30 inclusive, are hereby passed.

Carried

14. Notice of Motion

None.

15. Adjournment

Resolution # 15-286

Moved By Councillor Smith

Seconded By Councillor Sammut

Be it resolved that the meeting be adjourned at the hour of 10:34pm

Carried



Mayor, Allan Alls



Clerk, Dina Lundy