



Minutes of the Town of Erin Special Council Meeting

June 23, 2015

1:00 p.m.

Municipal Council Chamber

PRESENT:	Allan Alls	Mayor
	John Brennan	Councillor
	Matt Sammut	Councillor
	Rob Smith	Councillor
	Jeff Duncan	Councillor
STAFF PRESENT:	Kathryn Ironmonger	CAO/Town Manager
	Dina Lundy	Clerk
	Sharon Marshall	Director of Finance
	Bob Cheetham	Economic Development Coordinator

1. Call to Order

Mayor Alls called the meeting to order.

2. Declaration of Pecuniary Interest - None.

3. Topics for Discussion

3.1 Michael Fenn and John Matheson, Strategy Corp - Operational Review Presentation

John Matheson began the presentation by explaining the objectives and context of the Operational Review. There were 5 objectives to the review, which are in line with Erin's 2015-2020 Strategic Plan. Mr. Matheson stressed the importance of implementation of the recommendations in order to achieve the desired outcomes. Four key parameters of success were identified, including better service delivery and customer satisfaction, greater operational integration, improved efficiency and productivity, and better decision making. The program used in the process identifies opportunities for improvement along six categories. It is a political decision as to the level of service that is provided, and the right mix of resources. It is critical that staff and Council are on the same page, in order to create the conditions for positive improvements.

Mr. Matheson went through the strengths and weaknesses found in the study, and the three categories of recommendations, as well as the detailed recommendations in each category. The next step would be for staff to analyze and put forth the recommendations in an implementation plan. One of the biggest challenges is 'deferred maintenance', meaning the things which affect the life of capital assets, including infrastructure. With regards to privatization of services, there is not much opportunity in that area, but rather a more effective use of contractors is recommended.

3.2 CAO - Operational Review Report

Resolution # 15-255

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council receives StrategyCorp's Town of Erin Operational Review Report and supports the recommendations in principle;

And further that the CAO in consultation with senior staff provide an analysis of the findings and develop an implementation plan.

Carried

4. Closed Session

Resolution # 15-256

Moved By Councillor Smith

Seconded By Councillor Sammut

Be it resolved that Council adjourns the meeting to proceed into a closed session at the hour of 2:27 pm to address matters pertaining to the following exemptions in the Municipal Act S. 239 (2) :

(d) labour relations or employee negotiations (implementation of recommendations)

Carried

5. Return from Closed Session

Resolution # 15-257

Moved By Councillor Smith

Seconded By Councillor Duncan

Be it resolved that the meeting be reconvened at the hour of 3:33 pm.

Carried

5.1 Report Out

Council has given direction to the CAO to advertise for a position to oversee both public works and parks operations, and capital works with the name to be determined by Council on recommendation from the CAO.

6. Adjournment

Resolution # 15-258

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that the meeting be adjourned at the hour of 3:35 pm.

Carried



Mayor



Clerk