



## Minutes of the Regular Town of Erin Council Meeting

June 7, 2016

1:00 pm

Municipal Council Chamber

### PRESENT

Allan Alls

John Brennan

Matt Sammut

Rob Smith

Jeff Duncan

Mayor

Councillor

Councillor

Councillor

Councillor

### STAFF PRESENT: Dina Lundy

Larry Wheeler

Robyn Mulder

Jessica Wilton

Graham Smith

Clerk

Financial Analyst

Economic Development Officer

Building and Planning Assistant

Manager of Parks and

Recreation Facilities

### 1. Call to Order

Mayor Alls called the meeting to order.

### 2. Approval of Agenda

**Resolution # 16-236**

**Moved By** Councillor Brennan

**Seconded By** Councillor Sammut

**Be it resolved that** the agenda be approved as circulated.

**Carried**

### 3. Declaration Pecuniary Interest

Councillor Sammut declared a conflict on closed session item 3.

### 4. Community Announcements

#### 4.1 Director of Finance Announcement

Mayor Alls announced that the Town has hired a new Director of Finance, who will start on June 13. Ursula D'Angelo brings over 14 years of experience as a finance professional in a variety of industries, such as the financial sector, post-secondary education, not for profit and public sector, including over 4 years in municipal government. She worked at the City of Vaughan and successfully led the implementation of a budgeting and financial reporting software and four year operating budget process. In her most recent role as Director of Finance at Vita Community Living (an organization that provides services to adults with disabilities), Ursula's leadership and vision lead the modernization of financial processes and internal controls. Ursula has a Bachelor of Arts degree in Economics from

York University and is a designated Chartered Professional Accountant (CPA) and Certified General Accountant (CGA).

Mayor Aills also announced the retirement of Joan Murray, Editor of the Erin Advocate.

**Resolution # 16-237 (verbal)**

**Moved By** Mayor Aills

**Seconded By** Councillor Brennan

**Be it resolved that** Council hereby recognizes Joan Murray, Editor of the Erin Advocate, for her dedication, hard work, and exemplary commitment to journalism during her many years of service.

**Carried**

June 11 - Doors Open Erin Event

June 11 - Hillsburgh Fire Fighters Garage Sale - continued

June 11 - LGHG Arts Crafts and Desserts

June 12 - Concert in the Park - Ballinafad Community Centre

June 20 - Blood Donor Clinic - Erin Legion

June 20 - St. Andre's Strawberry Supper and BBQ Chicken Dinner

June 24 - Farmers Market Opens - every Friday 3-7PM

July 1 - Canada Day Celebrations - McMillan Park and Orton

Details on these and more at [www.erin.ca/whats-on/](http://www.erin.ca/whats-on/)

**5. Adoption of Minutes**

**Resolution # 16-238**

**Moved By** Councillor Duncan

**Seconded By** Councillor Brennan

**Be it resolved that** Council hereby adopts the following meeting minutes as circulated;

May 17, 2016 Regular Meeting

**Carried**

**6. Business Arising from the Minutes**

Councillor Duncan - Item 6.1 - Mayor Aills advised that he has not drafted a letter to the School Board as of yet, but will be doing so shortly.

**7. Delegations/Petitions/Presentations**

**7.1 Chair Ron Faulkner and Vice Chair Walter Trachsel - IPM Partnership Presentation**

Ron Faulkner, Deputy Mayor of the Town of Minto and Chair of the International Plowing Match presented the event to Council, including the history, background, activities and marketing strategies, as well as the economic development impacts. The event needs support in the form of volunteers, sponsorships, picnic tables, etc.

**Resolution # 16-239**

**Moved By** Councillor Sammut

**Seconded By** Councillor Duncan

**Be it resolved that** Council receives the 2016 International Plowing Match and Rural Expo partnership presentation by Chair Ron Faulkner.

**Carried**

**7.2 David O'Connell - Ontario Clean Water Agency Presentation**

David O'Connell, Business Development Manager for the Ontario Clean Water Agency (OCWA) began by introducing Karen Lorente, Regional Hub Manager and Scott Craggs, Operations Manager. The presentation consisted of an overview of OCWA, agency services, and partnership components.

**Resolution # 16-240**

**Moved By** Councillor Brennan

**Seconded By** Councillor Sammut

**Be it resolved that** Council receives the presentation from David O'Connell, Karen Lorente, and Scott Craggs of the Ontario Clean Water Agency regarding its services.

**Carried**

**7.3 Christina Doracin - Blue Imp Recreational Products - Victoria Park Expansion Presentation**

Christina Doracin of Blue Imp Recreational Products gave a history on the family owned company. A presentation on the proposed Victoria Park playground ensued, including safety and accessibility features as well as the play value for all ages. The vision of the committee that chose the configuration was to have a park that is enjoyable for all, and that would be an attraction for people in surrounding communities to visit as well.

**Resolution # 16-241**

**Moved By** Councillor Duncan

**Seconded By** Councillor Smith

**Be it resolved that** Council receives the presentation from Christina Doracin of Blue Imp Recreational Products regarding the Victoria Park Expansion playground equipment.

**Carried**

**8. Reports**

**8.1 Recreation**

**8.1.1 Manager of Parks and Recreation - Victoria Park Playground Expansion – Canada 150 Grant**

**Resolution # 16-242**

**Moved By** Councillor Duncan

**Seconded By** Councillor Brennan

**Be it resolved that** Council accepts the Blue Imp playground proposal "option #4 in the amount of \$169,754.39 + HST as part of the Town's commitment for the Canada 150 grant & expansion of the Victoria Park Playground in Hillsburgh.

**And that** Council releases the capital funding of \$150,000 for this project;

**And further that** Council approves allocating \$24,047.39 in extra funding from cash in lieu parkland reserve to cover \$19,754.39 + HST budget overage for the playground and \$4,293.00+HST wood border quote from McKinnon Tim-Br Mart.

**Carried**

**8.1.2 Manager of Parks and Recreation - Accessibility Renovations HCC**

**Resolution # 16-243**

**Moved By** Councillor Smith

**Seconded By** Councillor Duncan

**Be it resolved that** Council accepts the Riley Manufacturing quote of \$6,500 + HST to renovate Dressing Room with new benches in Dressing Room 1 and 2 that offer Accessible benches in both dressing rooms.

**And that** Council approve the accessible removable flooring from Dressing Room #2 to the ice surface at a cost of \$3,000 + HST for a total project cost of \$9,500 + HST to be funded from the County of Wellington grant for accessibility renovations.

**Carried**

**8.1.3 Manager of Parks and Recreation - Erin Lions Park Capital upgrades**

**Resolution # 16-244**

**Moved By** Councillor Brennan

**Seconded By** Councillor Sammut

**Be it resolved that Council** receive this report as information and an update for the playground upgrades at Lions Park in Erin.

**Carried**

**8.1.4 Manager of Parks and Recreation - Heritage Park Structure Project**

**Resolution # 16-245**

**Moved By** Councillor Smith

**Seconded By** Councillor Brennan

**Be it resolved that Council** consider allocating up to \$15,000 plus HST in funding from the cash in lieu parkland reserve to assist in rebuilding the gazebo at Heritage Park in Hillsburgh including repairs and upgrades to lighting and stage at the rear of the park.

**And that** Council directs staff to partner with the Hillsburgh Lions Club to have this structure built by community volunteers.

**Carried**

**8.2 Building/Planning/By-Law**

**8.2.1 Sarah Wilhelm, Senior Planner - 2016 Planning Report D14 KIR  
June 7-16**

**Resolution # 16-246**

**Moved By** Councillor Sammut

**Seconded By** Councillor Smith

**Be it resolved that** Council receives the 2016 Planning Report, regarding zoning amendment application D14 Z16-01, to permit an accessory dwelling unit within an existing accessory building;

**And that** Council will consider the amending by-law during the By-law portion of this agenda.

**Carried**

**8.2.2 Building and Planning Assistant - Conditional Site Plan  
Approval, D15-SP03-16 Part Lot 19, Registered Plan 768 Part 1  
- Burnside**

**Resolution # 16-247**

**Moved By** Councillor Sammut

**Seconded By** Councillor Duncan

**Be it resolved that** Council approves the site plan submitted by J.C.D.M Enterprises Ltd. prepared by Van Harten Surveying Inc. as it relates to Part Lot 19, Registered Plan 768 subject to the conditions of Appendix 1;

**And that** Council hereby grants a reduction of securities required for this application only after the by-law has been amended to reflect a change in the amount of securities required for these applications.

**Carried**

**8.2.3 Building and Planning Assistant - Conditional Site Plan  
Approval, D15-SP04-16 44 Erin Park Drive, Plan 814 Part Block  
7, Part 5 - Gambino**

**Resolution # 16-248**

**Moved By** Councillor Brennan

**Seconded By** Councillor Sammut

**Be it resolved that** Council approves the site plan submitted by Giovanni Gambino as it relates to development of 44 Erin Park Drive subject to the conditions of Appendix 1.

**Carried**

**8.2.4 Chief Building Official - Building Permit Activity Report**

**Resolution # 16-249**

**Moved By** Councillor Smith

**Seconded By** Councillor Brennan

**Be it resolved that** Council hereby receives Building Department Building Activity Report dated June 7, 2016 for information.

**Carried**

**8.2.5 Chief Building Official - Demolition Report – 5197 Fourth Line, Concession 5 Part Lot 8 and 9**

**Resolution # 16-250**

**Moved By** Councillor Sammut

**Seconded By** Councillor Duncan

**Be it resolved that** Council hereby receives Building Department Demolition Report, dated June 7, 2016, regarding the application for demolition permit to demolish a single residential dwelling located at 5197 Fourth Line, Town of Erin, Assessment Roll No. 23 16 000 004 00600 0000;

**And that** Council hereby approves the issuance of the demolition permit.

**Carried**

**8.3 Fire and Emergency Services**

**8.3.1 Fire Chief - April 2016 Monthly Fire Report**

**Resolution # 16-251**

**Moved By** Councillor Brennan

**Seconded By** Councillor Sammut

**Be it resolved that** Council receives the April 2016 Monthly Fire Report.

**Carried**

**8.4 Finance**

**8.4.1 Deputy Treasurer - Approval of Accounts**

**Resolution # 16-252**

**Moved By** Councillor Brennan

**Seconded By** Councillor Smith

**Be it resolved that** Council receives the Deputy Treasurer's Report #2016-6A on "Approval of Accounts".

**Carried**

**8.5 Administration**

**8.5.1 Clerk - Compliments and Complaints Policy**

**Resolution # 16-253**

**Moved By** Councillor Smith

**Seconded By** Councillor Sammut

**Be it resolved that** Council hereby receives and approves the Compliments and Complaints Policy & Procedure report and authorizes staff to implement the policy and place it on the Town's website.

**Carried**

**8.6 Committees**

**8.6.1 Appoint Public Liaison Committee - Urban Centre Wastewater Servicing Schedule C Municipal Class Environmental Assessment**

**Resolution # 16-254**

**Moved By** Councillor Brennan

**Seconded By** Councillor Sammut

**Be it resolved that** Council hereby appoints the following members to the Public Liaison Committee regarding the Urban Centre Wastewater Servicing Schedule C Municipal Class Environmental Assessment:

Nancy Shoemaker (Bruce Donaldson - Alternate)

Dave Doan

Don Fysh (Melodie Rose - Alternate)

Lloyd Turbitt (Donna Revell - Alternate)

Erik Mathisen

Jamie Cheyne

Jay Mowat

Josie Wintersinger

Justin Morrow

Linda Rosier

Maurizio Rogato

Roy Val

Valerie Bozanis

As well as representatives from:

Triton Engineering

Ainley Group

Hardy Stevenson

**Carried**

**8.6.2 Economic Development Committee - April and May Meeting Minutes**

**Resolution # 16-255**

**Moved By** Councillor Sammut

**Seconded By** Councillor Smith

**Be it resolved that** Council receives the Economic Development Committee minutes from April 13 and May 10, 2016.

**Carried**

**8.6.3 Let's Get Hillsburgh Growing - April Meeting Minutes**

**Resolution # 16-256**

**Moved By** Councillor Duncan

**Seconded By** Councillor Sammut

**Be it resolved that** Council receives the Let's Get Hillsburgh Growing Committee April 21, 2016 meeting minutes.

**Carried**

**8.6.4 Heritage Committee - April 18, 2016 Meeting Minutes**

**Resolution # 16-257**

**Moved By** Councillor Sammut

**Seconded By** Councillor Brennan

**Be it resolved that** Council receives the Heritage Committee April 18, 2016 meeting minutes.

**Carried**

**9. New Business**

Councillor Brennan informed Council that he received a letter of comment from a resident at the Halton Crushed Stone Pit Expansion meeting held June 6, 2016 and was asked to share it with Council. The letter was then circulated to Council members.

**10. Correspondence**

**Resolution # 16-258**

**Moved By** Councillor Brennan

**Seconded By** Councillor Sammut

**Be it resolved that** Council receives the correspondence items for information.

**Carried**

**10.1 Activity List**

Council directed that the item directed Nov 3, 2015 regarding the strategic meeting to address economic challenges be removed from the list.

**10.7 Town of Shelburne - Resolution regarding Autism Spectrum Disorder**

**Resolution # 16-259**

**Moved By** Councillor Sammut

**Seconded By** Councillor Duncan

**Be it resolved that** Council supports the Town of Shelburne's resolution regarding cutbacks to behavioural therapy for children affected by Autism Spectrum Disorder.

**Carried**

**10.8 Township of Wellington North - Resolution regarding the ban of door to door sales in the home service sector**

**Resolution # 16-260**

**Moved By** Councillor Smith

**Seconded By** Councillor Sammut

**Be it resolved that** Council supports the Township of Wellington North resolution dated May 16, 2016 regarding the ban of door to door sales in the home service sector.

**Carried**

**11. Closed Session**

**Resolution # 16-261**

**Moved By** Councillor Brennan

**Seconded By** Councillor Sammut

**Be it resolved that** Council adjourns the meeting to proceed into a closed session at the hour of 4:08 pm to discuss the matter(s) under the following exemptions in the Municipal Act S. 239 (2) pertaining to:



f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; 1. Animal By-law 2. Hillsburgh Firehall

(b) personal matters about an identifiable individual, including municipal or local board employees; 3. Complaint

**Carried**

**12. Return from Closed Session**

**12.1 Motion to Reconvene**

**Resolution # 16-262**

**Moved By** Councillor Duncan

**Seconded By** Councillor Brennan

**Be it resolved that** the meeting be reconvened at the hour of 5:30PM.

**Carried**

**12.2 Report Out**

None.

**13. By-Laws**

**Resolution # 16-263**

**Moved By** Councillor Duncan

**Seconded By** Councillor Smith

**Be it resolved that** By-Law numbers 16–33 to 16-35 inclusive, are hereby passed.

**Carried**

**14. Notice of Motion**

None.

**15. Adjournment**

**Resolution # 16-264**

**Moved By** Councillor Brennan

**Seconded By** Councillor Smith

**Be it resolved that** the meeting be adjourned at the hour of 5:31PM.

**Carried**

**Mayor Allan Alls**

**Clerk Dina Lundy**