



Minutes of the Regular Town of Erin Council Meeting

June 2, 2015

1:00 PM

Municipal Council Chamber

PRESENT:	Allan Aills	Mayor
	John Brennan	Councillor
	Matt Sammut	Councillor
	Rob Smith	Councillor
	Jeff Duncan	Councillor
STAFF PRESENT:	Kathryn Ironmonger	CAO/Town Manager
	Dina Lundy	Clerk
	Sharon Marshall	Director of Finance
	Larry Wheeler	Financial Analyst
	Graham Smith	Facility Manager
	Harold Knox	By-Law Officer/Building Inspector

1. Call to Order

Mayor Aills called the meeting to order.

2. Approval of Agenda

Resolution # 15-207

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that the agenda be approved as amended to add an item under new business regarding the Glendevon Well House Reservoir.

Carried

3. Declaration Pecuniary Interest

None.

4. Community Announcements

- June 1-6 - Erin Auto Recyclers Tire Take Back Event - BBQ Saturday June 6
- June 4, 7-9pm - Septic Social - Centre 2000
- June 5 - Dedication of Hillsburgh Boosting Pumping Station to Frank Smedley
- June 7 - Dinner to honour Father Joe Kelly
- June 8-9-Station 50 Annual Garage Sale
- June 18 - 2pm-5pm EWCS Sponsored Cars Seat Clinic at Fire Station10 -call to register
- June 28 - 2-4pm - LGHG Sweet Signs Dessert Party - Advance Tickets only

Visit www.erin.ca "What's On" section, for more information.

5. Adoption of Minutes

Resolution # 15-208

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council hereby adopts the following meeting minutes as circulated;

May 19, 2015 - Public Meeting, Water System Financial Plan

May 19, 2015 - Regular Meeting

Carried

6. Business Arising from the Minutes

9.6.1 - Hillsburgh Library – County Councillor Brianceau and Mayor Alls attended the meeting. The County was asked to look into the current location of the library as an option, and to hold off making a decision until the fall.

7. Accounts

Resolution # 15-209

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that the accounts in the amount of \$181,487.52 be paid.

Carried

8. Delegations/Petitions/Presentations

8.1 David Mains, Hannah Environmental Equipment - Wastewater Technology Presentation

Mr. Mains presented information on wastewater technology solutions from Hannah Environmental Equipment.

- Manufacturer based in Ontario
- Addressing growing need for communal wastewater systems
- The technology needs to be proven and affordable
- KEE process partnership, also work with Bioscience
- Range of systems from portable to modular, to meet customer specific requirements
- Specialize in Rotating Biological Contactor System (RBC) which is more cost effective due to less labour and less energy to operate as compared to other technologies
- Discharge can be surface or subsurface
- Low odour

Resolution # 15-210

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council receives the presentation from Hannah Equipment regarding wastewater technology.

Carried

9. Reports

9.1 Recreation

9.1.1 Facility Manager - Capital Funds Release for Playground

Resolution # 15-211

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council accepts the proposal submitted by Blue Imp - Design Option #2 for playground equipment at Victoria Park in the amount of \$28,195 plus HST as recommended by the Erin Facility Manager.

Carried

9.2 Finance

9.2.1 Director of Finance - Annual Surplus Report - 2014

Resolution # 15-212

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council receives the Director of Finance's 2014 Annual Surplus Report with attachments pursuant to the Annual Surplus Policy adopted by Council Resolution #13-40 for consideration.

And That Council authorizes the transfer of \$156,625.00 into the Tax Stabilization Reserve as recommended.

Carried

9.2.2 Director of Finance - Canada 150 Community Infrastructure Program – Project Authorization

Resolution # 15-213

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council authorizes staff to submit a grant funding application under the Canada 150 Community Infrastructure grant Program for funding to support the improvements and accessibility upgrades to the Victoria Park playground equipment in Hillsburgh;

And That the Town of Erin application will request 33.3% government funding to support the anticipated Project costs up to \$150,000.

Carried

9.2.3 Financial Analyst - Water Rates Study & Financial Plan – Adoption

Resolution # 15-214

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council receives the Financial Analyst's report with regard to the adoption of the 2015 Town of Erin Drinking Water System '10 Year Financial Plan';

And That Council directs staff to prepare a by-law to implement the rate structure identified as the 'Capital Plan Model' in the GSS

Engineering Consultants Ltd 2015 Water Rates Study, for authorization at a future Council meeting;

And That Council approves a resolution to adopt the ten year Financial Plan as presented by GSS Engineering Consultants Ltd.

Carried

9.3 Committees

9.3.1 Town of Erin Heritage Committee - April 20, Meeting Minutes and update

The Heritage Committee has asked that the Town advertise for new members. As this committee has been ongoing and there have been no issues with quorum, the Town will advertise for new members to be appointed to the committee.

Resolution # 15-215

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council receives the Town of Erin Heritage Committee April 20, 2015 meeting minutes.

Carried

10. Correspondence

Resolution # 15-216

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council receives correspondence items 10.1 to 10.6 for information.

Carried

10.1 Activity List

Add item - Hillsburgh Fire Station - Update Emergency Plan, Fire Chief and County Emergency Coordinator

Mayor and Reeves' Wall of Recognition - Reassign to Heritage Committee

Victoria Park Concession - Town has been approached by an interested party to operate, as well as the Centre 2000 and Hillsburgh Community Centre concessions

Sideroad 10 unopened road allowance - Proponents are making progress with neighbours and survey work and documentation - will come before council once complete

10.7 Town of Aurora - Resolution re: Community Mailboxes

Resolution # 15-217

Moved By Councillor Sammut

Seconded By Councillor Duncan

Be it resolved that Council receives the correspondence from the Town of Aurora regarding Community Mailboxes;

And that the Town of Erin endorse the City of Hamilton's opposition to the elimination of home mail delivery and installation of community mailboxes;

And further that Council directs the Mayor to send a letter to the Federal Minister of Transport, who oversees Canada Post, to require Canada Post to halt installation of community mailboxes immediately and adhere to its Five-point Action Plan requirement to engage in full and meaningful consultation with all stakeholders, including the Town and its residents.

Carried

10.8 Kelly Clermont, Angelstone Farms - Requesting Council designate 2015 events as municipally significant

Resolution # 15-218

Moved By Councillor Duncan

Seconded By Councillor Sammut

Be it resolved that Council receives Kelly Clermont's letter dated May 21, 2015 seeking Council's consideration to designate the Angelstone International Show Jumping Tournaments being held July 1st to 5th, July 8th to 12th, July 15th to 19th, July 29th to August 2nd, August 5th to 9th, August 19th to 23rd, and August 26th to 30th as municipally significant events for its contribution to the Town's tourism and economic development to meet the requirements of the Special Occasion Permit to be able to move freely between licensed areas and areas to which the Special Occasion Permit applies;

And that Council grants this request, subject to Angelstone's compliance with the Town's by-laws 14-19 (Major Events), and 15-20 (Temporary Zoning Amendment - Angelstone Farms).

Carried

11. New Business

**Item added during approval of the Agenda - Glendevon Reservoir:

Council received a memo from the Interim Water Superintendent explaining that several cracks are evident in the concrete walls of the reservoir which need to be repaired as soon as possible. Extensive crack repair has been undertaken in the past, and therefore due to the recurring nature of the issue, major repairs and/or replacement of the reservoir will be reviewed.

Resolution # 15-219 (verbal)

Moved By Councillor Brennan

Seconded By Councillor Duncan

Be it resolved that Council authorizes the Interim Water Superintendent to take emergency measures necessary to repair the Glendevon Reservoir, and to prepare an update report including costing.

Carried

11.1 Set Special Meeting Date for Strategic Initiatives - Councillor Sammut

Councillor Sammut would like to schedule a meeting to put forth key strategic initiatives and discuss an action plan and how to accomplish priorities. A suggestion was made to include a survey with the July tax bill mailing. The CAO will inquire with County Planning to facilitate the meeting.

Resolution # 15-220

Moved By Councillor Sammut

Seconded By Councillor Duncan

Be it resolved that Council sets the following meeting date as a special meeting to discuss key objective based strategic initiatives:

June 30, 2015 - 1:00 PM

Carried

11.2 Christine Furlong, Triton Engineering - FCM - Green Municipal Fund - Approval to submit application for funding

Resolution # 15-221

Moved By Councillor Duncan

Seconded By Councillor Sammut

Be it resolved that Council receives and accepts the correspondence from Triton Engineering dated May 28, 2015, regarding the Federation of Canadian Municipalities (FCM) - Green Municipal Fund (GMF);

And that Council directs staff to complete the GMF application for a feasibility study related to the Wastewater Servicing Class EAs, with the assistance of Triton Engineering Services Limited.

Carried

11.3 Wastewater EA - Direction - Mayor Alls

Resolution # 15-222

Moved By Councillor Brennan

Seconded By Councillor Sammut

Be it resolved that Council agrees with the recommendations of the SSMP and authorizes staff and Triton Engineering Services to continue moving forward with preparing a request for Letters of Interest from qualified consulting firms to complete the Wastewater Servicing Class Environmental Assessment.

Carried

12. Closed Session

Resolution # 15-223

Moved By Councillor Sammut

Seconded By Councillor Duncan

Be it resolved that Council adjourns the meeting to proceed into a closed session at the hour of 3:54 PM to discuss the matter pertaining to:

- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; By-law Part 1 Ticket

Carried

13. Return from Closed Session

13.1 Motion to Reconvene

Resolution # 15-224

Moved By Councillor Duncan

Seconded By Councillor Sammut

Be it resolved that the meeting be reconvened at the hour of 4:09 PM.

Carried

13.2 Report Out

None.

14. By-Laws

Resolution # 15-225

Moved By Councillor Duncan

Seconded By Councillor Sammut

Be it resolved that By-Law number 15 – 24 (confirming) is hereby passed.

Carried

15. Notice of Motion

None.

16. Adjournment

Resolution # 15-226

Moved By Councillor Sammut

Seconded By Councillor Duncan

Be it resolved that the meeting be adjourned at the hour of 4:10 PM.

Carried



Mayor



Clerk