



Minutes of the Regular Town of Erin Council Meeting

May 5, 2015

1:00 PM

Municipal Council Chamber

PRESENT:	Allan Ails	Mayor
	John Brennan	Councillor
	Matt Sammut	Councillor
	Rob Smith	Councillor
	Jeff Duncan	Councillor
STAFF PRESENT:	Kathryn Ironmonger	CAO/Town Manager
	Dina Lundy	Clerk
	Sharon Marshall	Director of Finance
	Larry Wheeler	Financial Analyst
	Larry Van Wyck	Road Superintendent
	Bob Cheetham	Economic Development Coordinator
	Joe Babin	Interim Water Superintendent

1. Call to Order

Mayor Ails called the meeting to order, and began by announcing that this year is the 70th anniversary of the Second World War liberation of Holland. Canadians were instrumental in freeing the Dutch from Nazi occupation, and it is important to remember those who served and that many lost their lives in battle, fighting for the freedoms that we have today.

Mayor Ails presented Council members with 70th anniversary pins commemorating the significance of these events in Canadian history.

2. Approval of Agenda

Resolution # 15-159

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that the agenda be approved as circulated.

Carried

3. Declaration Pecuniary Interest

None.

4. Community Announcements

May 7 - 6:30 Erin Public School "Equations for Success" + Family Math Game Night, featuring keynote speaker: Heather Moyse, Olympic Gold Medalist

May 16 - 8am to 1pm, Hillsburgh Garden Club Annual Plant Sale, St. Andrews Presbyterian Church parking lot

Century Church Theater pamphlets now available for the 2015-2016 season

Erin Community Tree Planting - Successful day, 250 trees planted, great turnout of volunteers who did a wonderful job.

5. Adoption of Minutes

Resolution # 15-160

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council hereby adopts the following meeting minutes as circulated;

April 21, 2015 Special Meeting - 2015 Budget

April 21, 2015 Regular Meeting

Carried

6. Accounts

Resolution # 15-161

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that the accounts in the amount of \$134, 593.50 be paid.

Carried

7. Delegations/Petitions/Presentations

7.1. Presentation - Roy Singh, Canadian Premier League T20 - Stadium Proposal

The Economic Development Coordinator introduced Roy Singh, Founder and Chairman of CINRO Sports & Entertainment, who is here to present a significant development opportunity.

Mr. Singh presented his proposal to construct an international cricket stadium in the Town. The Canadian Premier League T20 cricket games are a shortened version of the sport, lasting only 3 1/2 hours, rather than 3 days. The proposed stadium is a state of the art facility that could possibly be adaptable to soccer as well. If the proposal was to move forward, it would take 2 1/2 years to complete. There would be increased economic activity, including the creation of employment and tourism opportunities. Mr. Singh will continue to work with staff and Council, and is pleased to bring this opportunity forward.

Resolution # 15-162

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council receives the presentation by Roy Singh, Canadian Premier League T20, regarding a stadium proposal.

Carried

7.2. Presentation - Rakesh Sharma, GSS Engineering - Erin Water System Financial Plan

Mr. Sharma presented the Water System Financial Plan to Council. A Financial Plan is required under the Safe Drinking Water Act as a condition of the municipal drinking water license. It also must be made available to the public, and as such will be posted on the Town website,

and a public meeting held. Four different funding models were examined in the presentation, each with a different long term effect on the Town's financial position for water servicing.

Resolution # 15-163

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council receives the presentation from Rakesh Sharma, GSS Engineering regarding the Water System Financial Plan;

And that a public information meeting be scheduled for May 19, 2015 at 6:30 pm.

Carried

8. Reports

8.1. Building/Planning/By-Law

8.1.1. Planning - Gary Cousins - Angelstone Farms Zoning Amendment

Resolution # 15-164

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council receives the report from Gary Cousins, County of Wellington Planning Department, regarding the Angelstone Farms Zoning Amendment.

Carried

8.2. Fire and Emergency Services

8.2.1. Fire Chief - Scott Breathing Apparatus

Resolution # 15-165

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council authorizes Erin Fire & Emergency Services to sole source the purchase of NFPA 2013 Compliant Breathing Apparatus from the manufacturer Scott Safety and associated dealers in Ontario.

Carried

8.2.2. Fire Chief - Monthly Fire Report, March 2015

Resolution # 15-166

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council receives the Fire Chief's Monthly Fire Report for March 2015.

Carried

8.3. Roads

8.3.1. Road Superintendent - Petroleum Products Tender #2015-01 Results

Resolution # 15-167

Moved By Councillor Sammut

Seconded By Councillor Duncan

Be it resolved that Council receives the Petroleum Products Tender #2015-01 Results report;

And that Council accepts the tender of the lowest bidder, Bryan's Fuel for the supply of petroleum products for a period from June 1, 2015 to May 30, 2019 estimated price of \$169,011.90.

Carried

8.3.2. Road Superintendent - Three Quarter Ton Pickup Truck Tender #2015-02 Results

Resolution # 15-168

Moved By Councillor Duncan

Seconded By Councillor Sammut

Be it resolved that council receives the Pickup Truck Contract 2015-02 Tender Results report;

And That the Town of Erin accepts the tender submitted by Howes and Reeves Limited for the supply of one 2015 ¾ Ton Pickup Truck (Dodge 2500) for a purchase price of \$ 36,317.07 including HST.

Carried

8.3.3. Road Superintendent - Load, Haul and Apply Maintenance Gravel Quote 2015-03 Results

Resolution # 15-169

Moved By Councillor Sammut

Seconded By Councillor Duncan

Be it resolved that Council receives the Load, Haul and Apply Maintenance Gravel Quote results report;

And Further That Council accepts the quote of Cox Construction to Load, Haul and Apply Maintenance Gravel for a price of \$109,480.00 including HST.

Carried

8.3.4. Road Superintendent - Dust Suppressant Tender #2015-04 Results

Resolution # 15-170

Moved By Councillor Duncan

Seconded By Councillor Sammut

Be it resolved that Council receives the Dust Suppressant Tender #2015-04 Results report;

And that Council defers the acceptance of the bid received from 552976 Ontario Ltd. (Holland Transport), the lowest bidder, for the supply and application of Dust Control and Road Stabilization

Materials for a price of \$ 0.640 per litre for an estimated total of \$73,113.60 including HST until such time as:

- a) Satisfactory laboratory analysis confirming that the concentration of chlorides meets the requirements of the contract specifications and the actual the equivalency rating of the solution being proposed is also obtained.
- b) It is confirmed that the contractor has sufficient equipment to meet the delivery requirements of the Town of Erin.
- c) It has been demonstrated that it has both the application equipment and distribution network including storage sites necessary to meet the demands of the Town of Erin (as per the contract specifications).

And further that if the above conditions are not met, that Council authorizes the Road Superintendent to accept the next lowest bid.

Carried

8.3.5. Road Superintendent - Asphalt Paving Tender 2015-05 Results

Resolution # 15-171

Moved By Councillor Duncan

Seconded By Councillor Sammut

Be it resolved that Council receives the Asphalt Paving Contract 15-05 Tender Results report;

And Further That Council accepts the bid of **Cox Construction Limited** (the lowest bidder) for the supply and application of Hot Mix Asphalt for a price of \$183,683.76 including HST.

Carried

8.3.6. Road Superintendent - Pavement Marking Quote #2015-06 Results

Resolution # 15-172

Moved By Councillor Sammut

Seconded By Councillor Duncan

Be it resolved that Council receives the Pavement Marking Quote Results report;

And That Council accepts the quote of Midwest Line Striping (the lowest bidder) for the supply and application of Pavement Markings for a price of \$16,712.87 including HST.

Carried

8.3.7. Road Superintendent - Water Street, Waterford Drive Circle

Resolution # 15-173

Moved By Councillor Smith

Seconded By Councillor Sammut

Be it resolved that Council receive the report of the Road Superintendent regarding the area of the circle on Water Street/Waterford Drive;

And that Council endorses retaining the revised No Parking area to include the circle on Water Street/Waterford Drive.

Carried

8.4. Committees

8.4.1. Let's Get Hillsburgh Growing - March 19, 2015 Minutes

Resolution # 15-174

Moved By Councillor Sammut

Seconded By Councillor Smith

Be it resolved that Council receives the LGHG March 19, 2015 meeting minutes.

Carried

9. Correspondence

Resolution # 15-175

Moved By Councillor Duncan

Seconded By Councillor Sammut

Be it resolved that Council receives correspondence items 9.1 to 9.8 for information.

Carried

10. New Business

10.1. Councillor Duncan - Process of releasing Bids/Quotes to the public - discussion

The process of releasing bids/tenders was clarified by the CAO. It is standard practice to release this information in agenda packages, however there are sometimes circumstances that prevent the specific information from being released, as in the recent grass cutting tender. The bid process involved individual pieces of land, but did not include the amount of cuts per season, therefore the bid information is proprietary and total bid amounts could not be provided for this season. The process will be undertaken again this fall for the following year, to allow total overall bid numbers to be provided.

10.2. Councillor Sammut - Wastewater next steps - discussion

Council discussed next steps involved to move forward with the wastewater class environmental assessment (EA). A representative from Infrastructure Ontario has been invited to speak to Council on June 2, after which Council will consider the decision as to whether to move forward with the process.

11. Closed Session

Resolution # 15-176

Moved By Councillor Sammut

Seconded By Councillor Duncan

Be it resolved that Council adjourns the meeting to proceed into a closed session at the hour of 3:56 pm to discuss the matter(s) pertaining to:
(d) labour relations or employee negotiations
(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose

Carried

12. Return from Closed Session

12.1. Motion to Reconvene

Resolution # 15-177

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that the meeting be reconvened at the hour of 4:40 pm.

Carried

12.2. Report Out

None.

13. By-Laws

Resolution # 15-178

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that By-Law number 15 – 17 to 15 - 19, inclusive are hereby passed.

Carried

14. Notice of Motion

None.

15. Adjournment


Resolution # 15-179

Moved By Councillor Smith


Seconded By Councillor Brennan

Be it resolved that the meeting be adjourned at the hour of 4:45 pm.

Carried



Mayor



Clerk