



Minutes of the Regular Town of Erin Council Meeting

February 16, 2016

6:30 PM

Municipal Council Chamber

PRESENT

Allan Ails	Mayor
John Brennan	Councillor
Matt Sammut	Councillor
Rob Smith	Councillor
Jeff Duncan	Councillor

STAFF PRESENT: Kathryn Ironmonger

Dina Lundy	CAO/Town Manager
Sharon Marshall	Clerk
Larry Wheeler	Director of Finance
Jessica Wilton	Financial Analyst
	Building & Planning Assistant
Robyn Mulder	Economic Development Officer
Carol House	CBO

1. Call to Order

Mayor Ails called the meeting to order.

2. Approval of Agenda

Resolution # 16-044

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that the agenda be approved as amended to add:

1. Closed session item regarding personal matters about an identifiable individual (HR matter)
2. Discussion item under New Business - Set meeting date to discuss potential Erin Village Cross Walk, and Truck By-pass
3. Economic Development Officer - Report on Riverwalk Feasibility Study
4. Discussion item under New Business - Set meeting date to discuss Growth

Carried

3. Public Question Period

Nyola Holliday:

Why hold a public meeting on the budget and then pass the budget on the next meeting? Does that mean the budget is already decided?

Council will take all comments into consideration and can still deliberate before passing the by-law, or choose not to pass the by-law.

Pauline Follett:

What has been put in the budget for staff increase?

1.9%

Anna Spiteri:

Will the Mayor and Councillor Sammut meet with me and another resident to provide comments to the Ministry regarding fill?

The item regarding commenting on the Policy Framework is on the agenda this evening.

4. Declaration Pecuniary Interest

None.

5. Community Announcements

Feb 20 - Hillsburgh Lions Club Euchre at Hillsburgh Community Centre

Feb 20 - Chef Michael Smith Book signing at the Friendly Chef

Feb 20 - Cadet's Lasagna Dinner - Tickets at the Legion/Brighten Up

March 16 - Fast Forward Film Festival at the Legion - 7pm

April 23 - Celebrate Erin

April 30 - Home and Lifestyle Show

The Town is looking for interested individuals to sit on various committees. For information please visit our website www.erin.ca

6. Adoption of Minutes

Resolution # 16-045

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council hereby adopts the following meeting minutes as circulated;

February 2, 2016 Regular Meeting

Carried

7. Business Arising from the Minutes

7.1 Councillor Sammut - Notice of Motions

Resolution # 16-046

Moved By Councillor Sammut

Seconded By Councillor Brennan

Be it resolved that Council hereby requests that all Closed In Camera council sessions be recorded as per recommendation by the Ontario Ombudsman.

Defeated

Councillor Sammut moved the following motion:

That Council hereby requests that all further spending on the EA portion of the SSMP be halted until such time as the following has been addressed:

1. the assimilative capacity of the West Credit River has been re-examined and a final adjusted figure provided.
2. an independent engineering firm with expertise in wastewater provide the Town with an opinion on the best fiscal and strategic path to take for the EA process.

There was no seconder to the motion, and therefore it was not discussed or ratified.

Resolution # 16-047

Moved By Councillor Sammut

Seconded By Councillor Brennan

Be it resolved that Council hereby requests that a Committee of Council for Servicing and Growth be immediately formed in order to provide community input on servicing and growth options for the Town of Erin. The Committee would be comprised of two Councillors together with a maximum of eight community members, with a preference to those with technical expertise in related areas.

Defeated

7.2 Discussion re: What Council would like to see from various committees

Council discussed what they would like to see from the various committees. Council agreed that each Council representative on the various committees would ask for input from the members regarding what they would like to see as their goals, and also if they wish to put forth any changes to their Terms of Reference.

8. Reports

8.1 Roads

8.1.1 Interim Road Superintendent - 2016 Tender Results – Sidewalk Machine

Resolution # 16-048

Moved By Councillor Duncan

Seconded By Councillor Smith

Be it resolved that Council receives the Sidewalk Machine Tender Results;

And that Council accepts the bid of Work Equipment Limited for the supply of a Trackless Sidewalk Machine for a purchase price of \$ 101,135.00 including HST. The purchase of this machine will enable us to use existing attachments.

Carried

8.2 Building/Planning/By-Law

8.2.1 Senior Planner, Sarah Wilhelm - 10 Stewart Ave, Removal of holding provision

Resolution # 16-049

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council receives the report from the County of Wellington Senior Planner, Sarah Wilhelm, regarding lifting the holding provision on 10 Stewart Drive;

And that Council will consider the amending by-law during the by-law portion of this meeting.

Carried

8.2.2 Chief Building Official - Building Permit Activity Report

Resolution # 16-050

Moved By Councillor Sammut

Seconded By Councillor Smith

Be it resolved that Council hereby receives Building Department Building Activity Report dated February 16, 2016 for information.

Carried

8.2.3 Chief Building Official - Demolition Report – 5542 First Line

Resolution # 16-051

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council hereby receives Building Department Demolition Report, dated February 16, 2016, regarding the application for demolition permit to demolish a single residential dwelling located at 5542 First Line, Town of Erin, Assessment Roll No. 2316 000 005 01406 0000.

Carried

8.2.4 Chief Building Official -Secondary Dwelling Units in Accessory Buildings

Resolution # 16-052

Moved By Councillor Duncan

Seconded By Councillor Brennan

Be it resolved that Council hereby receives Building Department report number BD 2016-05, dated February 16, 2016, regarding Secondary Dwelling Units in Accessory Buildings;

And that Council approves moving forward with the necessary processes to add the creation of secondary dwelling units within accessory buildings as a permitted use.

Carried

8.3 Finance

8.3.1 Deputy Treasurer - Approval of Accounts

Resolution # 16-053

Moved By Councillor Sammut

Seconded By Councillor Smith

Be it resolved that Council receives the Deputy Treasurer's Report # 2016-2B on "Approval of Accounts".

Carried

8.3.2 Director of Finance - Appointment of 2015 Auditors

Resolution # 16-054

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council receives the Report of the Director of Finance,

And Further that Council appoints Robinson, Lott & Brohman LLP, Guelph, to audit the 2015 accounts and transactions of the Town of Erin and its local boards, and to express an opinion on the financial statements of these bodies.

Carried

8.3.3 Tax Administrator - 2016 Interim Tax Rate Levy By-law

Resolution # 16-055

Moved By Councillor Duncan

Seconded By Councillor Sammut

Be it resolved that Council receives the Tax Administrator Report F2016-00;

And that the 2016 Interim Tax Rate By-law be considered for adoption as recommended.

Carried

8.4 Administration

8.4.1 CAO - Letter of Understanding

Council directed the CAO to have administrative and/or junior staff member costing included in the letter of understanding, as well as to include a time frame of one year.

Resolution # 16-056

Moved By Councillor Duncan

Seconded By Councillor Brennan

Be it resolved that Council received the CAO/Town Manager's report regarding the Letter of Understanding with Triton Engineering Services Limited dated February 16, 2016.

Carried

8.4.2 CAO - Municipal Law Enforcement / Property Standards Officer

Council directed the CAO to add into the draft agreement, a clause that would allow either party to hire the contract individual as a full time employee if necessary after one year.

Resolution # 16-057

Moved By Councillor Duncan

Seconded By Councillor Smith

Be it resolved that Council receives the CAO/Town Manager's report regarding the shared service agreement with the Township of Guelph Eramosa for Municipal Law Enforcement/Property Standards Services.

Carried

8.4.3 Economic Development Officer - Erin Rotary Riverwalk Feasibility Study

This item was added during approval of the agenda.

Resolution # 16-058(verbal)

Moved By Councillor Brennan

Seconded By Councillor Sammut

Be it resolved that the Town of Erin Council supports the decision to use the services of Stempski Kelly Associates Inc. for the Town of Erin Rotary Riverwalk Trail Feasibility Study, in the amount of \$31, 054.80 + HST.

Carried

8.5 Committees

8.5.1 BIA - January 14, 2016 meeting minutes

Resolution # 16-059

Moved By Councillor Sammut

Seconded By Councillor Brennan

Be it resolved that Council receives the BIA January 14, 2016 meeting minutes.

Carried

8.5.2 Hillsburgh Outdoor Rink Committee - January 20, 2016 meeting minutes

Resolution # 16-060

Moved By Councillor Brennan

Seconded By Councillor Sammut

Be it resolved that Council receives the Hillsburgh Outdoor Rink Committee January 20, 2016 meeting minutes.

Carried

9. New Business

9.1 Set public meeting date regarding Erin Village Crosswalk and Truck By-pass

This item was added during approval of the agenda.

Council discussed the item and agreed that more information would be needed before setting a public meeting.

Resolution # 16-061 (verbal)

Moved By Councillor Brennan

Seconded By Councillor Sammut

Be it resolved that Council requests further information from the County of Wellington in the form of a comprehensive report regarding a cross walk on the Main Street of Erin, a truck by-pass around the Village of Erin, and Community Safety Zones on the Main Street of Erin, and Trafalgar Road in Hillsburgh;

And that Council discuss scheduling a public meeting once this report has been received.

Carried

9.2 Set special meeting date on growth

This item was added during approval of the agenda.

Council discussed the item as a special meeting, however agreed to hold the discussion within a regular meeting.

Resolution # 16-062(verbal)

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council hereby reschedules the March 15, 2016 Regular Council meeting to March 22, 2016 at 6:30 PM

Carried

10. Correspondence

Resolution # 16-063

Moved By Councillor Duncan

Seconded By Councillor Smith

Be it resolved that Council receives correspondence items 10.1 to 10.5 for information.

Carried

10.1 Activity List

Direction to the Clerk to inquire with the Town of Minto regarding uploading Council meeting videos to YouTube.

10.3 Ministry of the Environment and Climate and Change accepting comment on proposed Excess Soil Management Policy Framework

Resolution # 16-064

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council directs staff to submit comments to the Ministry regarding the proposed Excess Soil Management Policy Framework by March 26, 2016.

Carried

10.4 Township of Wainfleet - Resolution Requesting that Ontario cancel RFP for Added Wind Power Generation

Resolution # 16-065

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council supports the Township of Wainfleet resolution requesting that Ontario cancel RFP for added wind power generation.

Carried

10.5 Town of Aurora - Resolution regarding Ontario Municipal Board Jurisdiction

Resolution # 16-066

Moved By Mayor Alls

Seconded By Councillor Sammut

Be it resolved that Council supports the Town of Aurora Council Resolution of January 26, 2016 regarding the jurisdiction of the Ontario Municipal Board.

Defeated

11. Closed Session

Resolution # 16-067

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council adjourns the meeting to proceed into a closed session at the hour of 9:24 pm to discuss the matter(s) pertaining to:

- labour relations or employee negotiations (staffing)
- personal matters about an identifiable individual (HR Matter)

Carried

12. Return from Closed Session

12.1 Motion to Reconvene

Resolution # 16-068

Moved By Councillor Smith

Seconded By Councillor Sammut

Be it resolved that the meeting be reconvened at the hour of 9:57 PM.

Carried

12.2 Report Out

Resolution # 16-069(verbal)

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council hereby promotes Joe Babin to the position of Water Superintendent effective February 16, 2016, and directs the CAO to advertise for the position of Road Superintendent.

Carried

13. By-Laws

Resolution # 16-070

Moved By Councillor Sammut

Seconded By Councillor Smith

Be it resolved that By-Law numbers 16-08 to 16-10 inclusive, are hereby passed.

Carried

14. Notice of Motion

None.

15. Adjournment

Resolution # 16-071

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that the meeting be adjourned at the hour of 9:58 PM.

Carried



Mayor Allan Alls



Clerk Dina Lundy