



TOWN OF ERIN WATER DEPARTMENT
WATER SERVICE CHANGE OF OCCUPANCY REQUEST

To set-up a new water account with the Town of Erin, please provide the following information:

New Owner Information:

Name(s): _____

Service Address: _____

Mailing Address: _____

(if different from above) _____

Phone Number : _____ **(this number will be used to contact you in the case of a water related emergency)**

Date of Closing on the Property: _____

It is required to have a water meter inspection and initial water meter reading during the 1st week of occupancy. Appointments are available Monday's to Thursday's between 1:00pm – 3:00pm. Please contact the Town of Erin Water Department @ 519-855-4407 extension 223 or to arrange your appointment.

The New Account Set-up Fee of \$84.00 includes administration fees and the water meter inspection. This fee will be included on your first water bill.

Note: With respect to Landlord and Tenant situations, the Landlord/Property Owner shall be the water account holder and be responsible for the payment of the same as a debt to the municipality.

Please submit this form by email to water.payments@erin.ca or by fax @ 519-855-4821.