



# Public Exhibition of Artwork at Erin Town Hall

## Information and Guidelines

“Art in the Hall” is a program offering public space for local artists to display creative artwork within Erin Town Hall. The program will showcase local talent to the greater community during regular Town Hall operating hours. The designated art space will be located outside of Council Chambers, adjacent to Town Hall’s main reception area. The art display will run throughout the entire year, and exhibit a seasonal artwork display in different medium forms. The Town of Erin’s Artwork Selection Committee (ASC) invites Erin artists of all ages and backgrounds to apply for participation in the public exhibition of artwork at Erin Town Hall. The application submission is free of charge to all artists.

### ELIGIBILITY

All artists or team/group of artists and/or exhibitors who reside, work, study and/or teach in Erin are eligible. Artists who reside in the Town of Erin are ultimately preferred.

### ARTISTS UNDER THE AGE OF 18

The Town asks that interested artists under the age of 18 have the permission from a parent and/or guardian to enter the submission process for the Town Hall Art Project. The Town asks that all interested applicants have their parent/guardian sign and complete the submission form attached in order to be eligible.

### DURATION OF EXHIBITIONS

Exhibitions will change approximately four times a year, with the duration of each exhibition lasting 10-12 weeks.

### APPLICATION

In order to submit an application, the Town asks that artists download an application form from the website or request an application by emailing [townhallart@erin.ca](mailto:townhallart@erin.ca). Submissions may be submitted in person or by email in pdf format. For consideration and to have your artwork included in the registry for future exhibitions, we ask that candidates please submit the following:

- Completed Application form
- Photographs of artwork – if existing
- Detailed description and sketches of proposed artwork – if work has yet to commence
- A brief description of each piece of artwork
- The Information and Guidelines package, signed and dated

Works of art will be returned to the artist after the display period, at the artist's request. If your material is rejected upon initial review, it will be automatically returned. The artist will be responsible to pick up submissions or to provide self-addressed stamped envelope with applicable postage for return of hardcopy materials. Application materials will be discarded 30 days after notification from town staff.

### SELECTION PROCESS

The ASC will review each application to ensure that it complies with the artwork guidelines set out below. The selection committee will not be assessing the artistic content or merit of the artwork, only verifying the innocuous nature of the work and subject matter. The ASC has the right to reject any application and/or artwork without cause. If multiple applications are received, consideration will be given in chronological order of submissions that



meet the outlined criteria. Only original artwork is eligible for exhibition - such as: painting, drawing, photography, collage, sculptural wall works or traditional graphics. Traditional graphic processes such as signed limited-edition lithographs, etchings and silkscreens are eligible. Signed photo-offset lithographic prints will not be considered for exhibition.

#### INSTALLATION AND SECURITY

All artists whose works are accepted for exhibition will be required to agree to the terms and conditions of the provided guidelines. The artist and/or artist group will be responsible for the installation, placement and subsequent removal of all works under the guidance of Town staff. The ASC and/or Town staff have final authority as to the selection, placement, duration and number of works placed during each exhibition. All works will be displayed on adjustable vertical hanging rod systems provided by the town.

#### SALES

Should the Town receive sales inquiries, the Artwork Selection Committee and Town of Erin will refer interested buyers directly to the artists. Artists are welcome to provide sales information with their work if interested.

#### ARTWORK GUIDELINES

Artwork must not include any indication or evocation of an offensive, insulting or distasteful nature, including but not limited to racism, violence, aggression, sex and politics. The ASC has the right to reject any application and/or artwork without cause.

#### INSTALLATION PARAMETERS

- Individual pieces are to weigh no more than 50 lbs. (22kg)
- Exhibition of pieces will occupy approximately 40 feet (12m) of wall space. About 10-12 pieces of art.
- Each piece will be free hanging from an art display system and are not secured to the wall.
- Piece shall not protrude more than 4-6 inches (100 – 150mm) from wall.
- All pieces are to be provided with a descriptor approximately 6"x4" (150x100mm) with:
  - Brief description of work (mandatory)
    - At the artists discretion, each piece may be provided with:
      - Name of piece
      - Artists name and contact information
      - Date of production
      - Sales information