

THE CORPORATION OF THE TOWN OF ERIN

By-Law # 03 - 58

Amended  
by By-Law # 06-21A

Being a By-Law to regulate  
the use and erection of  
signs in the Town of Erin

WHEREAS the Municipal Act, 2001 S.O. 2001,c.25, pursuant to Section 11, a lower tier municipality has the authority to pass by-laws, respecting matters within the spheres of jurisdiction relating to structures which includes fences and signs as prescribed.

NOW THEREFORE the Council of the Corporation of the Town of Erin ENACTS AS FOLLOWS:

1. Short Title.

1.1 This By-Law may be cited as the "Sign By-Law".

Amended  
by Law # 04-47

2. Enforcement.

2.1 This By-law shall be administered and enforced by the Chief Building Official or the Municipal By-Law Enforcement Officer appointed by the Council of the Corporation of the Town of Erin.

3. Definitions.

3.1 In this by-law, except where the context indicates to the contrary, the following words have the following meanings:

**"abandoned sign"** means a sign located on property which becomes vacant and unoccupied for a period of ninety (90) days or more, or any sign which pertains to a time, event or purpose which no longer applies;

**"address sign"** means a facia or ground sign on which the copy is limited to the name and address of a place, building, business, organization, person, or occupancy of the premises it identifies;

**"advertising device"** means any device or object erected or located so as to attract public attention to any goods or services or facilities or events and includes flags, banners, pennants and lights;

**"alter"** means any change to the sign structure or the sign face with the exception of the rearrangement of numerals, letters or copy applied directly to the face of a sign and specifically designed and intended to be periodically rearranged, the repair and maintenance of a sign, and a change in sign copy;

**"animated sign"** means any kinetic or illusionary motion of all or any part of a sign and includes the rotation of a sign but does not include a changing copy sign;

**"awning"** means a space frame system, moveable or fixed, covered with fabric or like material attached and projecting from a building or structure, but not forming an integral part thereof and includes a canopy;

**"awning sign"** means a sign with copy painted or affixed flat to the surface of an awning which does not extend vertically or horizontally beyond the limits of such awning;

**"banner"** means a sign or advertising device made from cloth, plastic or a similar

lightweight non-rigid material;

**“billboard sign”** means an outdoor sign that advertises goods, products, or services that are not sold or offered on the property where the sign is located, and is either single faced or double faced;

**“building façade”** means an exterior building wall facing a street and any other building wall which does not face a street but through which the main entrance for the public passes and which faces a parking lot;

**“C.B.O.”** means the Chief Building Official of the Corporation of the Town of Erin or his designate;

**“construction site sign”** means a sign which identifies or provides information relating to or advertising the development or the construction of a building on the lands on which the sign is erected;

**“Council”** means the Council of the Corporation of the Town of Erin;

**“directional sign”** means any on premises sign which gives directions or instructions for the control of vehicular or pedestrian traffic and shall include an entry and exit sign;

**“directory sign”** means a sign listing the tenants of a multi-tenant industrial building containing at least two distinct tenant units which sign includes only the municipal address and a list of tenants or occupancies for identification purposes;

**“double faced sign”** means a ground sign having two (2) sign faces of equal area and proportions which are located exactly opposite each other on the sign structure;

**“election sign”** means a sign advertising or promoting the election of a political party or a candidate for public office in a federal, provincial or municipal election;

**“façade”** means the entire building wall including a parapet;

**“facia sign”** means a sign attached to, marked or inscribed on, erected or placed against a wall forming part of a building, or supported by or through a wall of a building and having the exposed face thereof on a plane approximately parallel to the plane of such wall and includes a painted wall sign and an awning sign. A facia sign shall not include any other sign defined in this By-law unless otherwise stated;

**“ground sign”** means a sign directly supported by the ground without the aid of any other building or structure, which sign includes the names of owner(s) and/or tenant(s) and address and/or advertises good, products, services or events that are sold, offered, or provided on the premises on which the sign is located and does not include any other sign defined in this By-law;

**“height”** means the vertical distance measured from the average elevation of the finished grade immediately below a sign to the highest point of the sign and includes any support structure;

**“incidental sign”** means an on premises sign containing an informational message that has a purpose incidentally related to the use or occupancy of the premises and is intended to assist the public with respect to the location of business facilities or provides courtesy or directive information, but is not an advertisement;

**“Inflatable sign”** means a sign or advertising device designed to be airborne and tethered to the ground, a vehicle or any other structure and shall include balloons

and any other inflatable advertising devices;

**“industrial plaza”** means premises located in an industrial zone, developed and managed as a single premises and containing at least two (2) separate uses or occupancies;

**“multi-faced sign”** means a ground sign having more than two (2) sign faces up to a maximum of four (4) faces, each face being of equal area and proportion to the other;

**“new home development sign”** means a non-illuminated sign which is not permanently installed or affixed to the ground and where the purpose of the sign is to direct attention to the sale of new homes’

**“official sign”** means a sign required by or erected under any statute or by-law or other directive of any federal, provincial or municipal government or agency thereof or any board or commission and shall include a permanent sign erected on a public road allowance to inform the public of the location of Business Improvement Areas, public buildings, hospitals, public libraries, institutions, places of worship, parks, recreational or educational facilities;

**“On-premise sign”** means a sign relating in its copy to the premises on which it is located;

**“portable sign”** means a sign not permanently affixed to the ground by structural or other means, which is capable of being moved from place to place, regardless if the original wheels or supports are attached or not, but does not include a sidewalk sign;

**“poster”** means a printed notice conveying information intended to be displayed for a temporary period of time and includes but is not limited to a bill, handbill, leaflet, notice, placard and election sign;

**“premises”** means a lot under registered ownership and includes all buildings and structure thereon;

**“Pylon sign”** means a free standing sign permanently attached to the ground.

**“hanging or projecting sign”** means a sign attached to a building and hanging or projecting out horizontally from a building at a right angle to the building;

**“property”** means a parcel of land having specific boundaries which is capable of legal transfer;

**“public property”** means property, land, or buildings owned by the Town of Erin, or a local board as defined in the *Municipal Affairs Act, as amended*, or owned by the Federal or Provincial Government;

**“repair and maintain”** means anything done to preserve the condition of a sign or to prevent the deterioration of the sign and includes the restoration of a sign by removing or replacing worn out, missing, damaged or broken parts;

**“roof sign”** means a sign supported entirely or partly by the roof of a building or structure and which sign projects above the roof;

**“sidewalk sign”** means a free standing sign erected on but not permanently anchored in the ground. Without limiting the generality of the foregoing, this definition shall include signs commonly referred to as A-frame, T-frame, sandwich boards and menu boards but shall not mean or include any other sign defined in this By-law;

“*sight triangle*” means an area free of buildings, structures or obstacles determined by measuring from the point of intersection of street lines on a corner lot,

“*sign*” means any surface, structure and other component parts, which are used or capable of being used as a visual medium to attract attention to a specific subject for identification, information or advertising purposes and includes an advertising device or notice;

“*window sign*” means any sign either painted on or attached to the inside face of a window pane.

4. **General Provisions:**

- 1) No person shall erect, display, alter, or allow the erection, display, or alteration of any sign within the Town of Erin on publicly or privately owned lands without obtaining a permit under this by-law.
- 2) No more than two (2) signs or advertising devices relating to an individual business are permitted upon the lot on which the business is located.
- 3) Notwithstanding subsection 1, a sign permit is not required for the following signs and all such signs shall comply with all other requirements of the By-law:
  - a) official signs or signs pertaining exclusively to public safety
  - b) election signs, erected in accordance with section 16
  - c) a non illuminated trespassing, safety or other warning sign not exceeding 0.5 m<sup>2</sup> (5.38 sq. ft.) in sign area
  - d) an address sign not exceeding 0.2m<sup>2</sup> (2.15 sq. ft.) in sign area unless otherwise provided for in this By-law;
  - e) flags of corporations, educational or religious organizations provided that not more than three (3) flags are located at one (1) premises;
  - f) emblems or insignia of patriotic, civil, educational, or religious organizations;
  - g) commemorative plaque or corner-stone of a non-advertising nature;
  - h) a directional sign in accordance with Section 14
  - i) a construction site sign on a construction site in accordance with section 20
  - j) a real estate sign in accordance with section 19
  - k) an incidental sign
  - l) a sign for a contractor undertaking landscaping, home repairs or renovations, provided such sign is erected no more than two (2) days prior to the commencement of the project and is removed from the property immediately after the project is completed;
  - m) a fundraising sign, for a charitable or non-profit organization provided only one sign is erected per street frontage and the sign is erected only for the duration of the event and is located on the property of the organization
  - n) a window sign.
  - o) any sign that may be required under the provisions of the Ontario Planning Act.
3. Except for an official sign or a sign otherwise permitted in this By-law or authorized by the Town of Erin, no sign is permitted on, over, partly on or over a street.
4. Notwithstanding any other provisions of this By-law, the Town of Erin may allow a portable sign on any street under its jurisdiction, but Section 4, Subsection 1 shall apply to any such sign.
5. Any sign not expressly permitted by this By-law is prohibited and without

limiting the generality of the foregoing, the following signs are specifically prohibited:

- a) abandoned sign
  - b) a banner other than a banner located within a public road allowance and approved by the Town of Erin
  - c) flashing or animated sign
  - d) projecting sign except as provided for in section 10
  - e) a sign located so as to obstruct the view of any pedestrian or motor vehicle driver so as to cause an unsafe condition
  - f) a sign interfering with or obstructing the view of an authorized traffic sign, traffic signal, or official sign or any sign capable of being confused with such a traffic sign, traffic signal or official sign
  - g) a sign located within a sight triangle
  - h) an inflatable advertising sign
  - i) billboard signs
  - j) any sign structure in a state of disrepair or in an unsafe, damaged or hazardous condition.
  - k) Any portable sign structure anchored by concrete blocks, sandbags, or any other hazardous or unsightly objects.
  - l) Any sign or part of any sign on or within any Road Allowance, public park, or municipally-owned lands within the Town.
  - m) Any sign so illuminated that it interferes with the effectiveness of, or obscures a Traffic control sign, device, or signal.
  - n) Any sign, which obstructs or interferes with any maintenance operations provided by the Town.
  - o) Any sign which obstructs any fire escape, fire exit, fire hydrant or stand pipe.
  - p) Any sign which obscures or detracts from prominent architectural elements on any building or part thereof which has been designated as a Designated Property, or which is located within a Heritage Conservation District, pursuant to the provisions of the Ontario Heritage Act, R.S.O, 1990, c.O.18.
  - q) Any portable sign located on any property or vacant lot not under his or her control without the prior written authorization from the owner of the property or vacant lot.
  - r) Flags, other than those described under section 4.3(e) and (f).
6. No person shall erect a sign in a location which may interfere with or damage any above or below ground municipal or utility services which have been lawfully placed at the location.
  7. Except for an official sign, banner or sign pertaining exclusively to public safety, no person shall attach or display any sign or advertisement on a utility pole, light standard or tree except as provided for in section 16.
  8. No person shall affix, attach or display any sign or advertisement on a vehicle or trailer which is parked or located for the primary purpose of displaying said sign or advertisement.

## **5. APPLICATION FOR A SIGN PERMIT**

1. All signs shall comply with all other applicable Town of Erin By-laws and all other applicable law. All signs shall be erected and designed in accordance with the requirements of the Ontario Building Code Act, as amended.
2. Every applicant for a sign permit shall complete a sign permit application provided by the Building Department, submit all necessary plans and drawings, and pay all applicable fees as set out in the Fees and charges schedule.

3. Where the sign permit application meets all the requirements of this By-law and any other applicable laws, a sign permit shall be issued by the Chief Building Official.
4. Sign permit information:  
All plans and drawings accompanying a sign permit application shall, where applicable, be in duplicate and shall contain the following information:
  - a) a key plan showing the general location of the land on which the proposed sign is to be located
  - b) a plan of the premises drawn to scale and showing all measurements
  - c) the municipal and legal address of the premises
  - d) the existing or proposed use of the premises
  - e) the zoning category of the premises
  - f) the location of all existing buildings and their entrances
  - g) the location and dimensions of the frontage and all boundaries of the premises on which the sign is proposed to be erected
  - h) the location of the proposed sign on the premises
  - i) details of the sign drawn to scale, including dimensions, sign area and any other information as may be required to determine compliance with this By-law
  - j) other information as determined by the Chief Building Official with respect to the building including architectural and structural drawings as may be necessary to determine if the building is structurally capable, under the Ontario Building Code, of supporting the sign or advertising device; and
  - k) authorization of the owner of the premises on which the sign is to be erected or displayed
  - l) proof of insurance in accordance with Section 18 (2)

## **6. EXPIRATION OF A SIGN PERMIT**

Every permit issued by the town of Erin shall expire six (6) months from the date of issuance unless the sign is erected or displayed for its intended purpose. A permit shall become null and void upon removal of the sign.

## **7. RENEWAL OF A SIGN PERMIT**

1. Where a permit has been issued and before it has expired, an application may be made to extend the permit for a further six (6) months and the provisions of Section 5 do not apply.
2. The Chief Building Official may renew the permit after payment of the prescribed application fee where the sign conforms with this By-law.

## **8. REVOCATION OF A SIGN PERMIT**

The Town of Erin may revoke a permit under the following circumstances:

- 1) where the permit has been issued in error by the Town, or
- 2) where the sign does not conform to this By-law, the Ontario Building Code, or any other applicable regulation or legislation, or
- 3) where the permit has been issued as the result of false, mistaken, incorrect, or misleading statements, or undertakings on the application.

## **9. RESIDENTIAL ZONES**

1. No person shall erect, display, or cause or permit to be erected or displayed a sign in a residential zone within the Town of Erin. Nothing within this section shall be taken to prohibit or restrict the following classes of signs:
  - a) signs including house number or name of a building
  - b) signs indicating the owners name
  - c) block parent sign

- d) signs indicating support of candidates in Federal, Provincial or Municipal elections, provided such signs are removed within 48 hours of the close of polls for that election.
- e) signs indicating that the property on which they are located is "for sale" or "for rent" provided that such sign is no larger than .80 sq. metres (8.6 sq. ft.) one sign for every 30.48 metres (100 feet) of frontage or part thereof will be permitted.
- f) Signs indicating a temporary event such as garage sales, car wash or special event provided that these signs be posted for no more than 3 days and they do not block the view by pedestrian or vehicular traffic.

2. Signs for Home Occupations within Residential Zones

One identification sign of no more than 0.4 square metres is permitted subject to obtaining a permit. Such signs must not be illuminated.

**10. SPECIAL SIGN DISTRICTS**

- (1) For the purpose of this By-law the following areas will be designated as a Special Sign District: Main Street, Erin between Water Street and English Street; Main Street, Hillsburgh, between Wellington Rd. # 22 and Church Street.

Projecting or hanging signs will be permitted within the Special Sign district provided that:

- a) the maximum sign area is no more than 1.44 sq. metres (16 sq. ft.)
- b) it has a minimum 2.5 metres (8.20 ft) clearance from grade
- c) the sign is securely attached and the method of attachment is subject to approval of the Chief Building Official.
- d) the design of the sign is consistent with the Heritage character of the area.
- e) such signs may be illuminated from within or by spotlights provided that such lighting does not impact upon adjacent property or business premises.

(2) MIXED USE DESIGNATED AREA within the SPECIAL SIGN DISTRICT

The following signs will be permitted within the MIXED USE designated areas located within the SPECIAL SIGN DISTRICT:

- (i) A projecting or hanging sign provided:
  - a) the maximum sign area is no more than 1.11 sq. metres (12 sq. feet)
  - b) it has a minimum 2.5 metres (8.20 ft.) clearance from grade
  - c) the sign is securely attached and the method of attachment is subject to approval of the Chief Building Official.
  - d) the design of the sign is consistent with the Heritage character of the area.
  - e) the sign is not illuminated.
- (ii) A ground sign provided:
  - (a) the maximum height of such sign shall be 1.5 metres (4.92 feet) and the sign area is no more than 0.84 sq. metres (9 sq. ft.);
  - (b) no portion of such sign shall be closer than 1.0 metres (3.28 feet) from the property line;
  - (c) the sign shall not be located within 3 metres (9.8 feet) of a driveway entrance;
  - (d) the sign will not obstruct the view of pedestrian or vehicular traffic;
  - (e) the sign is consistent with the Heritage character of the area;
  - (f) the sign is not illuminated.

## 11. GROUND SIGNS

Ground signs will be permitted in a commercial, industrial, agricultural or institutional zone only provided that:

- (1) No portion of such sign shall be closer than 1.0 metres (3.28 ft.) from the property line.
- (2) The maximum height of such sign shall be 2.135 metres (7 ft.) and the maximum size of the sign shall be 5.6 square metres (6.7 sq. yds.)
- (3) A ground sign will not obstruct the view of pedestrian or vehicular traffic.
- (4) A ground sign shall not be located within 3 metres (9.8 ft.) of a driveway entrance.
- (5) A ground sign may be illuminated from within or by external spotlights, provided such lighting does not impact upon adjacent property or business.

## 12. FACIA SIGNS

Facia signs will be permitted in a commercial, industrial or institutional zone provided that:

- (1) No portion of any sign which is attached to the face of a building and generally parallel thereto nor any portion of its support shall extend more than 60.96 cms (24 inches) from the face of the said building nor any lower than 2.13 metres (7.5 feet) from the ground level.
- (2) No portion of a facia sign shall extend beyond the width of the building to which it is attached.
- (3) The maximum size of a facia sign shall be determined by multiplying the linear business frontage in metres by 2.5 square metres.

## 13. PYLON SIGNS

Pylon signs shall be permitted in a commercial or industrial zone on lots with a minimum business frontage of 14.99 metres (49.2 feet) subject to the following conditions:

- (1) Such signs are free standing.
- (2) The maximum height of such signs is 8.0 metres (26.25 feet) and the maximum size of such signs is 26.00 sq. metres (31.10 sq. yards).
- (3) No portion of such signs shall be closer than 0.45 metres (1.48 ft.) to any property line.
- (4) There shall be a minimum distance of 14.99 metres (49.2 ft.) between each successive pylon sign.
- (5) The underside of the pylon sign must be at least 2.5 metres (8.2 ft.) from ground level.
- (6) Where any portion of the sign rotates there shall be no more than 6 revolutions per minute.

## 14. DIRECTIONAL SIGNS

- (1) A directional sign shall have a maximum sign area of 0.75 sq. m. (8 sq. ft.) and shall have a maximum height of 1.2 metres (4 ft.)

## 15. WINDOW SIGNS

- (1) The maximum sign area of any permitted window sign shall not cover more than 25% of any single window, or 25% of the entire surface area of a group of windows and shall not block the clear view of exits or entrances and shall maintain visibility into the interior of the premises at all times.

## **TEMPORARY SIGNS**

### **16. ELECTION SIGNS**

- (1) No person shall affix, or otherwise display an election sign or permit an election sign to be affixed, erected or otherwise displayed:
  - (a) Within a sight triangle.
  - (b) At any location where the election sign obstructs the view of any pedestrian or driver of a motor vehicle,
  - (c) On the property which a voting place is situated during the hours of the poll.

Or where the sign:

- (i) Obstructs the visibility of any traffic sign or device, or where it could interfere with vehicular traffic so that it could endanger any person.
- (ii) Obstructs openings required for light, ventilation, ingress, egress or fire fighting.
- (iii) Constitutes a danger so that it could endanger any person.

### **17. PORTABLE**

- (1) A portable sign shall be located completely on private property.
- (2) Not more than one (1) portable sign for which a permit has been issued shall be erected at any one time on any lot having two (2) or fewer occupancies.
- (3) The sign shall be located at least 3.0 metres (9 feet 10 inches) from any driveway entrance and at least 10 metres from any intersection.
- (4) The sign shall be located at least 7.62 metres (25 feet) from any other sign so as not to obstruct the visibility of any sign.
- (5) The sign shall be set back at least 1.5 metres (5 feet) from any street line except where stated otherwise in this by-law.
- (6) An applicant may obtain up to FOUR (4) thirty (30) day permits per separate business establishment per property lot to display a portable sign for a total of no more than One Hundred and Twenty (120) days in one calendar year. Thirty day permits may be used individually or combined, dates to be specified at time of permit issue. An applicant shall pay to the Town a permit fee in accordance with Schedule A.
- (7) A portable sign shall:
  - a) contain not more than two (2) sign faces, and each sign face shall have a maximum area of 5 sq. metres (53.8 sq. ft.).
  - b) not exceed 1.88 metres (6.2 ft) in height excluding supports or 2.43 metres (8 ft.) including supports.

### **18. SIDEWALK SIGNS**

- (1) A sidewalk sign shall only be displayed or erected on the public sidewalk abutting the business and only in cases where it is not possible because of the size or designation of the lot, to locate a ground or portable sign entirely on the same lot as the business for which the permits applies.

- (2) Before issuing a permit for a sidewalk sign, the applicant shall provide the Town of Erin with confirmation that valid comprehensive general liability insurance is in effect to the minimum of \$1,000,000.00 and that the Town of Erin is named as an additional insured.
- (3) A sidewalk sign:
  - (a) shall have a maximum height of 1 metre (3.5 ft.), a maximum of two sign faces and any sign face shall not exceed 0.55 sq. m. (5.9 sq. ft.) in area;
  - (b) shall be displayed only between sunrise and sunset of every business day and shall be taken indoors at all other times;
  - (c) shall not be located within 3 metres (9.8 ft.) of a driveway entrance;
  - (d) be located as close to the face of the building as possible and maintain a minimum unobstructed sidewalk width of 1.5 metres (5.92 ft.)
- (4) Where a sidewalk sign has been affixed, erected or otherwise displayed in contravention of any provision of this By-law, the Chief Building Official may:
  - a) notify or order the owner to:
    - (1) repair the sidewalk sign;
    - (2) pull down or remove the sidewalk sign;
    - (3) make the sidewalk sign comply with the provisions of this By-law.
  - b) pull down or remove such sign and charge the owner of the sign, a fee in accordance with Section 21.

#### **19. REAL ESTATE SIGN**

- (1) One (1) real estate sign shall be permitted for every 30.48 metres (100 ft.) of frontage. A maximum of two signs for each frontage will be permitted.
- (2) Where a real estate sign has been affixed, erected or otherwise displayed in contravention of any provision of this By-law, the Chief Building Official may:
  - a) notify or order the owner to:
    - 1) repair the real estate sign
    - 2) pull down or remove the real estate sign
    - 3) make the real estate sign comply with the provisions of this By-law.
  - b) pull down or remove such sign and charge the owner of the sign, a fee in accordance with Section 21.

#### **20. CONSTRUCTION SITE SIGN**

- (1) A construction site sign shall be non-illuminated with a sign area not exceeding 20 sq. m. (215 sq. ft.) and shall be removed from the construction site within sixty days of the completion of the project.
- (2) Where a construction sign has been affixed, erected or otherwise displayed in contravention of any provision of this By-law, the Chief Building Official may:
  - a) notify or order the owner to:
    - 1) repair the construction sign
    - 2) pull down or remove the construction sign
    - 3) make the construction sign comply with the provisions of this By-law.
  - b) pull down or remove such sign and charge the owner of the sign, a fee in accordance with Section 21.

## 21. MAINTENANCE OF SIGNS

- (1) The owner of any sign, shall maintain or cause such sign to be maintained in a proper state of repair, so that such sign remains completely operative at all times and does not become unsafe, defective or dangerous.
- (2) Maintenance or repairs using materials identical to the materials of the component being maintained or repaired does not constitute an alteration so as to require a permit to be issued.

## 22. PENALTIES AND ENFORCEMENT

- (1) Every person who contravenes any provision of this By-law is guilty of an offence. Pursuant to the provisions of the *Provincial Offences Act*, R.S.O. 1990, c.P.33 as amended, upon conviction a person is liable to a fine of not more than \$5,000.00 exclusive of costs.
- (2) Where a sign is erected or displayed in contravention of this By-law, the Chief Building Official may immediately pull down or remove any sign that the Chief Building Official determines constitutes a safety hazard or a concern.
- (3) Where any sign does not comply with this By-law, the Chief Building Official may forward a notice by personal service or regular post, to the owner. The notice may require that the illegal sign be permanently removed and not replaced with any sign in contravention of this By-law or that the illegal sign be made to comply with this By-law not later than the date and time stipulated in the notice. The notice may advise that if the sign is not so removed or made to comply within the specified period of time, then the Town may pull down and remove the sign without any further notice.
- (4) If the notice set out in subsection 22 (3) is not complied with within the specified period of time, the Chief Building Official may direct the Town of Erin forces or an independent contractor to enter upon the land or premises to pull down and remove the sign.
- (5) Any sign removed as provided for in this section shall be stored by the Town of Erin or any independent contractor for a period of not less than thirty (30) days. During this time the sign owner or his agent is entitled to redeem such sign, upon completing a signed acknowledgement and release on the prescribed form and upon making payment satisfactory to the Town of Erin of the amounts noted below:
  - (a) the sum of \$200.00 or the Town of Erin's actual cost of removing the sign, whichever is greater, and
  - (b) a storage charge of \$20.00 per day or part thereof, or \$2.00 per sq. m. of sign face per day or part thereof, whichever is greater.
- (6) Where the Town of Erin has removed a sign and stored it for a period of thirty (30) days and the sign has not been redeemed, the Town of Erin may then destroy or otherwise dispose of the sign without notice to the owner of the sign or his agent.
- (7) Any banner installed without the approval of the Town will be removed by the Town without notice and, further, may be destroyed or otherwise disposed of without further notice to the owner of the banner or his agent.
- (8) None of the foregoing shall limit the Town of Erin from enforcing the provisions of this By-law by any other action or remedy permitted in law.

## 23. Exemptions:

**23. Exemptions:**

Signs erected by the Corporation of the Town of Erin within the Municipality are exempted from the permit requirements as set out in this By-Law.

- 24.** Existing ground, pylon, fascia, awning and other freestanding signs, but excluding portable signs, that do not present a safety concern but do not comply with other provisions of this by-law, will be allowed to remain for a period of three years from the effective date of this by-law.
- 25.** This by-law shall apply to all highways, roads, streets and thoroughfares within the boundaries of the Town of Erin. Where a sign is located adjacent to a road allowance under the jurisdiction of another government agency, the more restrictive by-law shall apply.
- 26.** Council may, upon application for a variance from the provisions of this By-law, authorize such minor variances where the general intent and the purpose of the by-law are maintained. Application fee as set out in Schedule "A" must accompany the application.
- 27.** This by-law shall come into effect on the date of the final passing thereof.
- 28.** This by-law hereby repeals and replaces Town of Erin By-Law 03-24.

**READ a FIRST, SECOND and THIRD TIME and FINALLY PASSED  
this 6<sup>th</sup> day of May, 2003**

  
\_\_\_\_\_  
**Mayor**

  
\_\_\_\_\_  
**Clerk**

**Schedule "A"**

**FEES:**

**Sign Permit:**

(includes: Ground, Facia, Directional, Billboard, Pylon, Sidewalk, Home Occupation, Hanging or Projecting signs)

\$ 100.00 per sign

\$ 50.00 for each additional

**Portable Sign:**

\$ 50.00 per 21 day permit

**Construction Sign:**

\$ 1.86 per sq. ft.:      Minimum      \$ 125.00 per sign

**Variance to by-law:**

\$ 100.00

**Schedule "B"**

**Application for Minor Variance of Sign By-Law # 03 – \_\_\_\_**

<b>Type of Sign:</b>				
<b>Subject Land:</b>				
<b>Owner/Agent:</b>	<b>Please specify:</b>	<b>Owner:</b>	<b>Agent:</b>	
<b>Name:</b>		<b>Phone:</b>		
<b>Address:</b>		<b>Phone:</b>		
<b>Type of access to subject land:</b>	<b>Municipal Road:</b> <b>Street:</b> <b>Other: please specify....</b>	<b>County Road:</b> <b>Highway:</b>		
<b>Current Designation of Subject Land:</b>	<b>OP:</b>		<b>Zoning:</b>	
<b>Existing uses of subject land:</b>				
<b>Please describe the nature &amp; extent of relief from By-Law requested?</b>				
<b>Reason why the proposed use cannot comply with the provisions of the by-law?</b>				
<b>A sketch showing the following:</b>				
<ul style="list-style-type: none"> <li>• Location of building and structures in relation to boundaries.</li> <li>• Location of sign in relation to the above.</li> <li>• Sketch of proposed sign, with dimensions</li> </ul>				

**Received by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**THE CORPORATION OF THE TOWN OF ERIN**

**BY-LAW # 06 - 21A**

A By-law to amend Town of Erin Sign By-law 03-58  
to permit portable real estate signs on public property.

**WHEREAS** the Municipal Act, S.O. 2001, c. 25, provides that a local municipality may pass a by-law to regulate signs;

**AND WHEREAS** Council for the Town of Erin deems it advisable to amend Sign By-law 03-58 to regulate portable real estate signs;

**NOW THEREFORE** the Council of the Corporation of the Town of Erin enacts as follows:

- 1 That By-law 03-58 is hereby amended by adding to section 3.1 between the definitions of "hanging or projecting sign" and "property" the following:

**"portable real estate sign"** means a directional sign not located on the property for sale that provides direction to the said property but does not include an open house sign;"

2. That By-law 03-58 is hereby amended by adding between Section 19 and Section 20 the following Section 19.1:

**"19.1 PORTABLE REAL ESTATE SIGN**

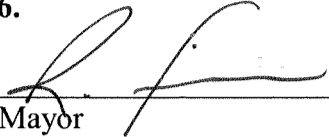
- (1) Notwithstanding section 17(1) of this By-law a portable real estate sign may be permitted on public property with a permit.
  - (2) A portable real estate sign shall be no larger than 2 feet by 1 foot (1.61m x .3m).
  - (3) A portable real estate sign permit shall be issued for a period of thirty (30) days and shall contain the date of expiry marked on such portable real estate sign.
  - (4) An applicant shall file with the application the location of the portable real estate sign and the appropriate fee and deposit as set out in Schedule "A" to this By-law.
  - (5) After the expiry of the permit and a seven (7) day grace period the portable real estate sign may be removed by the Municipal Law Enforcement Officer or the Chief Building Official and such costs may be collected from the deposit."
3. That Schedule "A" of By-law 03-58 is hereby amended by adding the following:

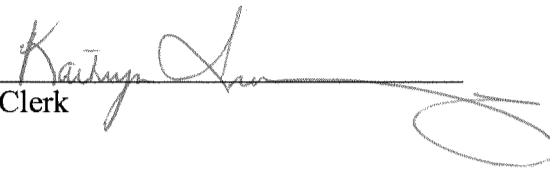
**"Portable Real Estate Sign**

\$10.00 per 30 day permit

\$50.00 deposit which is returnable upon sign removal in compliance within the time frames established by this By-law"

**READ A FIRST, SECOND AND THIRD TIME  
AND FINALLY PASSED IN OPEN COUNCIL  
THIS 4th DAY OF April 2006.**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk

**THE CORPORATION OF THE TOWN OF ERIN**

**By-Law # 04 - 47**

**Being a By-Law to amend  
the Sign By-Law # 03 - 58**

**WHEREAS** the Municipal Act, 2001 S.O. 2001,c.25, pursuant to Section 11, a lower tier municipality has the authority to pass by-laws, respecting matters within the spheres of jurisdiction relating to structures which includes fences and signs as prescribed.

**NOW THEREFORE** the Council of the Corporation of the Town of Erin ENACTS AS FOLLOWS:

1. That **SPECIAL SIGN DISTRICTS** section 10 (1) if hereby repealed and replaced by the following.

Section repealed:

10 (1)

*For the purpose of this By-law the following areas will be designated as a Special Sign District: Main Street, Erin between Water Street and English Street; Main Street, Hillsburgh, between Wellington Rd. # 22 and Church Street.*

*Projecting or hanging signs will be permitted within the Special Sign district provided that:*

- a) the maximum sign area is no more than 1.44 sq. metres (16 sq. ft.)*
- b) it has a minimum 2.5 metres (8.20 ft) clearance from grade*
- c) the sign is securely attached and the method of attachment is subject to approval of the Chief Building Official.*
- d) the design of the sign is consistent with the Heritage character of the area.*

**Section Replaced by:**

**10 (1)**

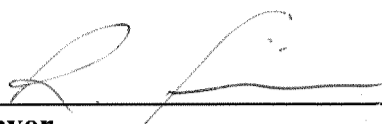
*For the purpose of this By-Law the following areas will be designated as a Special Sign District: Main Street, Erin between Hill Street and English Street; Main Street, Hillsburgh between Wellington Rd. # 22 and Church Street.*

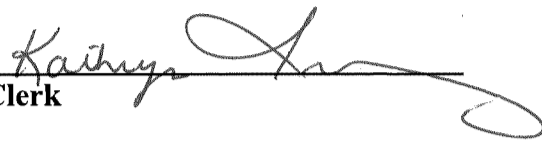
*Projecting or hanging signs will be permitted within the Special Sign district provided that:*

- a) the maximum sign area is no more than 1.44 sq. metres (16 sq. ft.)*
- b) it has a minimum 2.5 metres (8.20 ft) clearance from grade*
- c) the sign is securely attached and the method of attachment is subject to approval of the Chief Building Official.*
- d) the design of the sign is consistent with the Heritage character of the area.*

2. That this By-Law will come into force and take effect upon final passage thereof.

**READ a FIRST, SECOND and THIRD  
TIME and FINALLY PASSED this  
10<sup>th</sup> day of August, 2004**

  
\_\_\_\_\_  
**Mayor**

  
\_\_\_\_\_  
**Clerk**