

# Recruit Information Package



# Department Details

**Town of Erin Fire & Emergency Services consists of 2 Stations:**

- **Station 10 (Erin)**
- **Station 50 (Hillsburgh)**
- **30 firefighters per station, including Officers.**
- **Senior Staff: Fire Chief, 2 Deputy Fire Chiefs, Chief Training Officer, Chief Fire Prevention Officer.**
- **Support Staff: Fire Department Administrator, Payroll Clerk**
- **Both Stations operate 24/7, 365 days of the year.**
- **Average 200+ calls per year per station.**
- **We respond to:**
  - Medical Assistance Calls, Fires (Structural, Car & Brush), Motor Vehicle Accidents, CO complaints, outdoor burning complaints, plus natural disaster driven events.**
- **We also provide and receive Mutual Aid from neighbouring Fire Departments**

# Station 10 Mobile Equipment

## Station 10 Mobile Equipment:

- **Pumper 12 – Basic role is initial response for fire suppression and MVC's.**
- **Rescue 15 – First response to all Medical and CO alarms, 2<sup>nd</sup> run truck for other incidents. Carries medical equipment, auto extrication tools, brush firefighting tools, power and lighting gear.**
- **Tanker 17 – Basic role is to transport water from a source to a rural fire incident. Carries brush firefighting tools and equipment.**
- **Pumper 11 - 2<sup>nd</sup> Run pumper, back up to P-12 if it is unavailable. Can be used for mutual aid to Station 50 for rural fires as a water transfer mechanism.**

# Station 50 Mobile Equipment

## Station 50 Mobile Equipment:

- **Pumper 52 – Basic role is initial response for fire suppression and MVC's.**
- **Rescue 55 – First response to all Medical and CO alarms, 2<sup>nd</sup> run truck for other incidents. Carries medical equipment, auto extrication tools, brush firefighting tools, power and lighting gear.**
- **Tankers 57 & 58 – Basic role is to transport water from a source to a rural fire incident. Carries brush firefighting tools and equipment.**
- **Pumper 51 - 2<sup>nd</sup> Run pumper, back up to P-52 if it is unavailable. Can be used for mutual aid to Station 10 for rural fires as a water transfer mechanism.**



# What Are Firefighters Expected To Do?

- **Work in the extremes of temperatures and all weather conditions**
- **Be away from your family at anytime, at times for extended periods of time.**
- **Drive and operate highly specialized equipment in emergency situations**
- **Perform difficult, manual labour and physically challenging tasks in diverse conditions**
- **Fight structure, vehicle and brush fires**
- **Provide first-aid and patient life support**
- **Perform auto extrication to rescue trapped victims**
- **Respond to dangerous goods incidents**
- **Participate in regular training**
- **Provide fire prevention education**
- **Operate and maintain fire vehicles**
- **Maintain firefighting equipment & facilities**



# How Does It Work?

- **You will participate in a recruit training program delivered by our Training Division.**
- **The initial training will be to the Ontario Fire Marshal Curriculum, Component Level 1 and will last approximately 6 months.**
- **Each recruit will be required to pass a written test administered by the OFM.**
- **Upon successful completion of training, you will be assigned to a station, issued a pager and be permitted to respond to calls.**
- **You will be expected to attend training events, meetings.**
- **Personal protective equipment (PPE) will be supplied at no cost to you.**
- **You will be paid to attend calls and training.**
- **You will be eligible for a \$3000 tax credit each year so long as you provide over 250 hours of service each tax year.**
- **Insurance (life & accident) coverage is provided by the Town of Erin.**

# What Else Do We Do??



- **Public Education Events**
- **Annual Food Drive for EWCS**
- **Santa Claus Parade**

# What Are We Looking For in A Recruit?

Having some or all of the following will improve your ability to be considered:

- ✓ A mature, stable attitude.
- ✓ Live within 5 km of either Station.
- ✓ The ability to perform difficult tasks under adverse conditions
- ✓ Completion of a Pre-Service program from a recognized source
- ✓ Current or previous Fire Service experience.
- ✓ A valid DZ (or higher) License.
- ✓ First Aid Training from a recognized source.
- ✓ CPR & Defibrillation Training from a recognized source.
- ✓ Other specialized skills that will be of future benefit to the department such as: Emergency Management, Rock Climbing, experience as a Trainer, etc.
- ✓ Professional Skills such as: Electrician, Plumber, Millwright, Police Officer, Engineer, etc.

# How Does the Selection Process Work?

- Applications will be available from the Town of Erin Municipal Office as of Jan. 25, 2012
- Applications will be accepted from Jan. 27 until 4 pm on Feb. 10, 2012
- Pre-screening and arrangements for interviews will be conducted the week of Feb. 13, 2012
- Interviews will be during the week of Feb. 20, 2012. Interviews will be conducted in the early evening
- Final Selections and job offers will be made the week of March 6, 2012.
- Recruit training is scheduled to begin the week of March 12, 2012.

## Firefighter Recruit Information Session:

- On Sunday February 5<sup>th</sup> between 9 & 11 am you are invited to visit Station 10. 2 Erinville Drive, to meet our Firefighters and to see our Trucks & Equipment
- Completed applications may be dropped off at the information session.
- You are welcome to bring your family members too.

# What you need to do?

- **With respect to your applications, please fill out the application form legibly as unreadable, incomplete or incorrect information may eliminate you from proceeding any further in the selection process.**
- **If you have any particular training or skills that are listed on your application please supply photocopies of your certificate that indicates successful completion of the training.**
- **Do not include your originals, as they will not be returned.**
- **You are to return the application in the envelope supplied. Any other method is unacceptable and will be rejected.**
- **You may submit your application in person at the Town of Erin Municipal Office between 8:30 am and 4:30 pm, Monday to Friday. Or your application can be dropped off during the Information Session to be held Feb. 5, 2012 at Station 10, 2 Erinville Drive.**
- **It will be up to you to ensure that your application is received during the above-mentioned timeframe. There will be no exceptions.**
- **All applications will be date and time stamped. Late applications will not be opened or acknowledged.**

# Questions?

**If you have any questions regarding the application process \*\* or the Fire Department in general, please direct them to:**

**Shelley Ballantyne – Fire Department Administrator**

**By Phone 519 855 4407 Ext. 254**

**By email [shelley.ballantyne@erin.ca](mailto:shelley.ballantyne@erin.ca)**

**Your questions are important to us and will be answered as quickly as possible. In some cases it may take up to 24 hours to do so.**

**\*\* Please do not call with respect to the status of your application. All applications will be individually reviewed and you will be notified in due course of our decision.**