

CORPORATION OF THE TOWN OF ERIN

BY-LAW # 05 - 27

Being a By-law to establish a Policy for Private Septic Disposal Systems for the TOWN OF ERIN

WHEREAS Council for the Corporation of the Town of Erin deemed it appropriate and in the public's interest to pass a By-Law to establish a Policy for Private Septic Disposal Systems to enhance the provisions of Section 15.11.(5) of the Ontario Building Code Act, as amended and Ontario Regulation 305/03, as amended;

AND WHEREAS Council passed resolution # 05 – 176 approving the Private Septic Disposal Systems Policy and directed staff to prepare the necessary supporting by-law;

NOW THEREFORE the Council of the Corporation of the Town of Erin **ENACTS AS FOLLOWS:**

1. That the Private Septic Disposal Systems Policy attached to this by-law and marked Schedule "A" form part of this by-law.
2. That this by-law shall come into force and take effect on the date of passage thereof.

READ A FIRST, SECOND AND THIRD TIME this 7th day of June 2005.



Mayor



Clerk

APPLICATION FOR A PRIVATE SEPTIC DISPOSAL SYSTEM

When applying for a new private septic disposal system permit please provide the Building Department with the following:

1. Where the property is within a new plan of subdivision the septic system shall be designed and the construction certified by a Professional Engineer.
2. Where the property is in a plan of subdivision and where the system has been designed and approved with a reserved area for a septic system, the reserved can be used and an Engineer would not be required.
3. Where the property is less than three quarters (3/4) acre or .30 hectares, the sewage system shall be designed and constructed and certified by a Professional Engineer or maybe designed by a qualified designer meeting the requirements of Section 15. 11.(5) of the Ontario Building Code Act and carry the required insurance for designers as per Section 2.21 of the Ontario Building Code.
4. Where the property is greater than three quarters (3/4) acre or .30 hectares, the system will not be required to be designed by a Professional Engineer unless the site conditions or the Ontario Building Code requires an engineer or qualified registered designer.
5. A completed permit application including name, address and phone number of owner, certified and registered septic designer, and certified septic installer, signature and date.
6. A plot plan, site plan or survey of your property indicating the location of the proposed septic tank and bed in relation to existing structures, property lines and wells and septic beds on adjacent properties.
7. Specifications of the system components including tank capacity, tile length, number of tile runs, soil type and actual T-time. Also provide the square footage of the home and type and number of fixtures and number of bedrooms.
8. Copy of "As-Built" drawings are required to be submitted to the Town of Erin Building Department of all systems that are installed.
9. If the system is a tertiary unit or such system that a maintenance agreement is required, the proper documentation and agreement shall be submitted to the Town Building Department

Once your permit has been issued it is the homeowners/contractors responsibility to ensure the Town of Erin Building Department inspection staff and system design engineer inspect the work where applicable. The following inspections are generally required for a private disposal system:

- A. Excavation and preparation of the founding soils prior to placement of bedding material
- B. Installation of the septic tank and distribution piping before backfill
- C. Final completion of system

When applying for a permit to replace a private septic disposal system please provide the following:

1. A completed permit application including name, address and phone number of owner, certified septic designer, and certified septic installer, signature and date;
2. A plot plan, site plan or survey of your property indicating the location of the new system with respect to other structures, property lines and any wells and septic beds on adjacent properties. An up-to-date square footage of the existing dwelling including the number of bedrooms and plumbing fixtures, soil type and actual T-time and;
3. The required inspections are similar to the above list.

(A septic system replacement includes the replacement of the tank only or the tile bed only)

Permits are completed in the order that they are received and will take approximately 1-2 weeks to process. You will be notified if any questions arise and/or when the permit is available for pick-up.

***Inspections can be booked by calling 519-855-4407, ext. 237
Please call at least 24 hours prior to requiring the inspection***