



Town of Erin Heritage Committee (TEHC)

Minutes of the September 18, 2023 Meeting  
7:00PM  
Town Hall Root Room

**Present:** Margaret Barnstaple, Jamie Cheyne, Phil Gravelle, Frank Huarte, Alex Keller, Chris Tynan and Bob Wilson.

**Absent:** Laurie DaSilva and Erin Montgomery.

**Guest:** Michelle Baya, Senior Planner

**1. Call to Order/Council Introduction**

Councillor Jamie Cheyne called the meeting to order at 7:05 PM.

**2. Approval of the Agenda/Additions to Agenda**

**Moved By** A. Keller

**Seconded By** F. Huarte

That the agenda be approved as distributed.

**Carried**

**3. Declaration of Pecuniary Interest**

None.

**4. Adoption of Minutes**

**Moved By** A. Keller

**Seconded By** M. Barnstaple

That the minutes of June 19, 2023 meeting be accepted. There were no meetings in July or August.

**Carried**

**5. Business arising from Previous Meetings**

**5.1 Heritage Designation Process Update**

Michelle Baya, our new Senior Planner introduced herself. She had prepared and distributed a Corporate Report on the Recommendation to Designate Twelve Properties within the Hillsburgh Urban Area. The Town had received evaluations from Archaeological Research Associates including Appendices A and B. Our Committee reviewed the recommendations as presented and decided:

**Moved by** A. Keller

**Seconded by** B. Wilson

**Be it resolved that** the Town of Erin Heritage Committee (TEHC) supports staff's recommendation to Council that the properties identified in Appendix A of this report be designated under Part IV, Section 29 of the *Ontario Heritage Act* in accordance with the Evaluation Reports attached as Appendix B to this report and as per the requirements of the *Ontario Heritage Act*.

**Carried**

Further, M. Baya will send an introductory letter to the 12 property owners in Hillsburgh indicating the upcoming process and value to them.

## **6. Business Arising**

### **6.1 Heritage Inventory ... Next Steps**

Archaeological Research Associates will continue carrying on research on our 46 remaining properties. Further recommendations will wait until the ones submitted above are accepted.

### **6.2 Historical Walk Maps and Holders**

P. Gravelle keeps the holders filled with maps.

### **6.3 Plaque Program**

L. DaSilva's write-up with L. Champion's comments was distributed and reviewed. J. Cheyne will review and revise with L. DaSilva.

## **7. Discussion Topics**

The pamphlets on our Heritage Committee are almost depleted. P. Gravelle will check with J. Duncan, our County Heritage representative to check if they can be easily updated or put on the Town Website and our Committee's Facebook site.

## **8. Date of Next Meeting**

Monday, October 16 at 7 p.m. in Town Hall.

## **8. Adjournment**

That the meeting be adjourned at the hour of 9:00 p.m.

**Carried**