



Parks and Recreation Advisory Committee Meeting Minutes

April 20th, 2023 – 6:30-8:00pm

Town of Erin Town Hall – 5684 Trafalger Rd., Basement Conference Room

Present: Patrick D’Almada (Chair), Val Bush (Secretary), Justyna Toeppner, Bayne Upton, Rob Smith, David DeForest, Gissel Gonzalez, David McKenzie, Cara Knibbs-Therriault (virtually), Deenna Dube (Town Rep), Bridget Ryan (Town Councillor).

Absent: Sidney Spear, Nick Colucci (Town Rep).

1. Call to Order

- Meeting called to order at 6:31pm.

2. Welcome and Introduction

- Introductions for those who were absent the previous meeting.

3. Approval of Agenda / Additions to Agenda

- No additions.
- Moved by Val, seconded by David DeForest. Motion carried.

4. Declaration of Pecuniary Interest

- None at this time.

5. Delegation / Presentation

- None at this time.

6. Approval of Previous Minutes – March 9, 2023

- Moved by Justyna, seconded by Rob. Motion carried.

7. Topics of Discussion / Business arising from previous minutes.

- Looking to prioritize the points in the categories, amalgamating some of them in order to streamline.

8. 2023-2025 Priority Planning Process – Environmental Scan (SWOT) approval

- Moved by Justyna, seconded by Bayne. Motion carried.

2023-2025 Priorities

- Suggested that we move through the priority list to amalgamate some points as there are some similarities, prioritize points by costs, resources, time.
- Review of Master Plan by all committee member to assist with what's important on our list.
- Break down all priorities into groups: Communication, Trails, Procedures, Facilities, Development, User Groups. Bayne / Val to work on amalgamating these points, then list will be sent to the rest of the group, who will prioritize and we'll discuss at next meeting.

9. New Business

- Deferred to next meeting.
- Review of the Terms of Reference.

10. Other Business

- None.

11. Next Meeting

- Thursday, May 18th, 2023 @ 6:30pm

12. Adjournment

- Moved by Bayne, seconded by Rob. Motion carried. Adjourned at 7:59pm.