



Town of Erin Heritage Committee (TEHC)

Minutes of the March 20, 2023 Meeting
7:05PM
Town Hall – Root Room

Present: Jack Krubnik, Margaret Barnstaple, Jamie Cheyne, Phil Gravelle, Frank Huarte, Alex Keller, Erin Montgomery, Chris Tynan and Bob Wilson. Guest Rebecca Sciarra by Zoom.

Absent: Laurie DaSilva

1. Call to Order

Councillor J. Cheyne called the meeting to order at 7:05 PM.

2. Delegation/Information

2.1 Heritage By-law and New Process. Town Planner Jack Krubnik handed out information packages on the Heritage Application Process + Draft By-law.

2.1.1 Presentation by Planning Staff and Heritage Consultant (ASI). Guest Rebecca Sciarra, Partner and Principal Heritage Specialist, Cultural Heritage Division at ASI works at Providing Archaeological & Cultural Heritage Services. Ms. Sciarra reviewed the process and answered questions together with J. Krubnik.

3. Appointment of Chair/Co-Chair

Postponed until April meeting.

4. Appointment of Secretary Treasurer

Moved By J. Cheyne

Seconded By P. Gravelle

That Margaret Barnstaple be appointed as Secretary for 2023.

Carried

5. Adoption of Minutes

Moved By A. Keller

Seconded By C. Tynan

That the minutes of March 6 meeting be amended to change Alex's last name from Kelly to Keller and accepted.

Carried

6. Approval of the Agenda

Moved By B. Wilson

Seconded By A. Keller

That the agenda be approved as distributed.

Carried

7. Declaration of Pecuniary Interest

None.

8. Scoping Exercise of Heritage Inventory

J. Krubnik distributed the inventory sheets reduced to 123 buildings/properties from our March 6 meeting. He also provided photos and descriptions of remaining urban properties. These were reviewed, as well as several that P. Gravelle listed and marked for further investigation. Three heritage consulting companies were contacted, one of which thinks they could work with our timeline, and two of which could not.

Moved By J. Cheyne

Seconded By E. Montgomery

That the buildings reviewed in 2013 and 2014 by the TEHC and graded as B, C and D be removed from our heritage inventory.

Carried

9. Roundtable

Nothing discussed.

10. Date of Next Meeting

Monday, April 17 at 7 p.m. in the Root room.

8. Adjournment

That the meeting be adjourned at the hour of 9:45 PM.

Carried