



**TOWN OF ERIN
Special Council Meeting
AGENDA**

December 17, 2019

7:30 PM

Municipal Council Chamber

Pages

1. **Call to Order**
2. **Approval of Agenda**
3. **Declaration of Pecuniary Interest**
4. **Closed Session**

Matters under the following exemptions in the Municipal Act S. 239 (2) :
(d) labour relations or employee negotiations
5. **Return from Closed Session**
 - 5.1 Motion to Reconvene
 - 5.2 Report Out
6. **Topics for Discussion**
 - 6.1 Corporate Services
 - 6.1.1 Finance
 - 6.1.1.1 2020 Final Budget 1 - 30
7. **By-laws** 31 - 44
 - Budget By-law
 - Confirming
8. **Adjournment**



Town of Erin

Corporate Report

Department: Corporate Services	Report Number: F2019-54
Business Unit: Finance	Meeting Date: 12/17/2019
Presented/ Prepared By: Ursula D'Angelo, Director of Finance & Treasurer	

Subject

Final Draft 2020 Budget and 2021 to 2023 Forecasts

Recommendation

Be it resolved that Council hereby receive report number F2019-54 “*Final Draft 2020 Budget and 2021 to 2023 Forecasts*” for information;

And that Council hereby adopt the proposed 2020 Budget By-law as amended.

Background

The Final Draft 2020 Operating and Capital Budgets and 2021 to 2023 Forecasts represents prudent and responsible spending for the Town of Erin. It incorporates Council and community feedback, a new approach called “Priority Based Budgeting”; projects that prepare the Town for growth; reflects the strategic priorities approved by Council; major renovations for community centres; replacements of a culvert; and a new fire truck. The costs for capital projects are driven by the Non-Residential Construction Price Index which was 5.2% as of January 1, 2019. With this in mind, it is recommended that a 2.00% tax rate increase will support all of these initiatives while following the financial plan recommended in the Asset Management Plans 2017 and 2019.

Below is a list of engagement initiatives and public meetings which assisted with the development of the Final Draft 2020 Budget and 2021 to 2023 Forecasts.

- October 1, 2019: as programs were preparing their budget forms, Council reviewed the Strategic Initiatives Prioritization schedule.
- November 5, 2019: Council reviewed the Capital Projects Prioritization schedule.
- Conducted a 2020 Budget Survey that was available online between September 18 and October 16, 2019 where we received 306 responses, up from 216.
- Public meetings at 7:30 pm on November 20th, 21st and December 3rd.
- Telephone Town Hall on November 27th at 7:00pm – 8:00pm. Calls went out to local phone numbers inviting them to participate in the conference call about 2020 Budget and 2021 to 2023 Forecasts. For one hour, there were approximately 44 callers that remained on the line for the duration of the call.

Staff answered the submitted questions. Also, we received questions during the call from different social media platforms.

- 1st Draft and 2nd Draft 2020 Budget and 2021 to 2023 Forecasts presented to Council and the public on November 19th and December 3rd respectively.

On December 3rd, 2019, Council approved the following changes that are summarized below.

- Council Resolution #19-377 for a \$10,000 increase as a one-time only listed in the Resource Request Summary (Appendix C) for 2020 Budget to the Roads program to be used for speed signs at Cedar Valley and other locations.
- Council Resolution #19-375 for a \$950 increase to Community Grants budget to \$20,000 is listed in the Resource Request Summary (Appendix C).
- \$16,000 reduction for a grant to the East Wellington Community Services was approved in Council Resolution #19-375 and removal of matching revenue in the Parks and Recreation – Erin Community Centre is included in the base budget.
- Infrastructure Renewal Reserve decreased by \$10,950 to keep the tax rate increase at 2%.

There were no changes to the 2nd Draft 2020 Capital Budget and 2021 to 2023 Forecasts (Appendix B).

Strategic Pillar

Service Excellence & Good Governance

Financial Impact

There is no financial impact.

Conclusion

That Council receive and approve the Final Draft 2020 Budget and 2021 to 2023 Forecast as amended.

Attachments

Appendix A – Final Draft 2020 Operating Budget and 2021 to 2023 Forecasts

Appendix B – Final Draft 2020 Capital Budget and 2021 to 2023 Forecasts

Appendix C – 2020 to 2023 Resource Requests

Appendix D – 2020 Budget By-Law

Ursula D'Angelo

Director

Nathan Hyde

Chief Administrative Officer



Final Draft 2020 Operating Budget and 2021 to 2023 Forecasts by Account Groupings

	2019 Budget	2020 Budget	Budget Variance	2021 Forecast	2022 Forecast	2023 Forecast
REVENUES						
Resource Requests Funding from Reserves		579,500	579,500	240,000	150,000	321,000
Tax Levy	7,049,145	7,049,145	-	7,540,869	7,691,853	7,845,453
Assessment Growth	-	350,785	350,785	-	-	-
PILS and Supplementary taxes	122,500	122,500	-	122,500	122,500	122,500
OMPF Allocation	593,400	591,100	- 2,300	591,100	591,100	591,100
Tax Write/Offs	- 90,000	- 90,000	-	- 90,000	- 90,000	- 90,000
Building Permit Revenues	350,000	350,000	-	350,000	350,000	350,000
Grants and Subsidies	30,500	541,400	510,900	76,500	76,500	76,500
Water User Fees	1,370,000	1,370,000	-	1,370,000	1,370,000	1,370,000
Recreation User Fees	574,480	567,305	- 7,175	567,305	567,305	567,305
Penalties/interest	320,000	320,000	-	320,000	320,000	320,000
Fire & Emergency Fees	73,400	101,100	27,700	103,500	105,900	105,900
Streetlight Special Area Charges	199,200	139,000	- 60,200	139,000	139,000	139,000
Interest	100,000	130,000	30,000	130,000	130,000	130,000
Other revenue	434,550	450,775	16,225	455,475	457,975	457,975
Transfer from Reserves	429,270	171,700	- 257,570	176,000	177,800	177,000
Total Revenues	11,556,445	12,744,310	1,187,865	12,092,249	12,159,933	12,483,733
EXPENDITURES						
Labour Costs	4,012,800	4,187,200	174,400	4,240,700	4,284,900	4,310,700
Supplies & Material	261,350	279,850	18,500	283,050	283,050	283,050
Gravel Surface	400,000	400,000	-	400,000	400,000	400,000
Sanding	180,000	180,000	-	180,000	180,000	180,000
Calcium	160,000	160,000	-	160,000	160,000	160,000
General Maintenance	98,020	109,800	11,780	111,529	111,529	111,529
Repairs	10,000	20,000	10,000	20,000	20,000	20,000
Consulting Services	517,500	206,500	- 311,000	156,500	156,500	156,500
Modernization Grant Projects	-	464,900	464,900	-	-	-
Legal and Audit Fees	63,800	63,800	-	63,800	63,800	63,800
Service Agreements	894,760	874,000	- 20,760	883,600	893,400	903,300
IT Services	117,000	123,100	6,100	125,200	127,300	129,400
Resealing	85,000	85,000	-	125,000	125,000	125,000
Roads Maintenance	125,000	125,000	-	125,000	125,000	125,000
Winter Control	57,500	52,500	- 5,000	59,500	59,500	59,500
Equipment/small tools	80,000	72,000	- 8,000	72,000	72,000	72,000
Vehicle Maintenance	229,400	226,000	- 3,400	226,000	226,000	226,000
Fuel	131,200	131,200	-	131,200	131,200	131,200
Community Grants	35,050	35,050	-	35,050	35,050	35,050
Conservation Authorities	164,900	166,900	2,000	169,600	172,200	174,900
Emergency Planning	1,000	1,000	-	1,000	1,000	1,000
Telephone & Cell Phones	18,400	16,400	- 2,000	16,400	16,400	16,400
Hydro	337,650	310,450	- 27,200	310,450	310,450	310,450
Natural Gas	47,200	49,000	1,800	49,000	49,000	49,000
Utilities	203,800	164,200	- 39,600	168,000	172,000	176,200
Water & Sewage	52,490	52,490	-	52,490	52,490	52,490
Economic Development Activities	67,300	67,300	-	67,300	67,300	67,300
Advertising/Promo	52,800	66,300	13,500	66,300	66,300	66,300
Other Expenses	250,740	264,550	13,810	264,550	264,550	264,550
Elections	17,000	18,600	1,600	18,600	97,000	19,000
Inter Dept Expenses	11,000	11,000	-	11,000	11,000	11,000
Insurance & Deductible	146,100	163,800	17,700	164,400	165,000	165,600
Contingency	57,300	64,000	6,700	64,000	64,000	64,000
Debt Servicing	432,600	428,700	- 3,900	432,900	436,500	435,600
Resource Requests	-	974,950	974,950	552,950	347,950	522,950
Capital Projects	626,896	844,300	217,404	868,684	887,984	957,384
Transfers to Reserves	1,023,830	752,900	- 270,930	739,971	728,671	714,571
Trf to Infrastructure Renewal Res.	587,059	688,509	101,450	843,509	965,509	1,096,009
Total Expenditures	11,556,445	12,901,249	1,344,804	12,259,233	12,329,533	12,656,733
Net Base Operating Results (Deficit)	-	- 156,939	- 156,939	- 166,984	- 169,600	- 173,000
Tax Rate Change		2.00%		2.00%	2.00%	2.00%

FINAL DRAFT 2020 CAPITAL BUDGET & 2021 TO 2023 CAPITAL REQUESTS

Project Description	Priority #	2020 Submitted	2020 Recommended	2021 Submitted	2021 Recommended	2022 Submitted	2022 Recommended	2023 Submitted
GENERAL GOVERNMENT								
Energy and water conservation projects per Energy Audit	3	22,000	22,000					
Electronic Data Records Management System	1	80,000	80,000					
Server hardware replacement	1			30,000	30,000		-	
Parking lot paving and other repairs and maintenance at Townhall	2		-	33,100	33,100			73,000
Upgrade and existing Windows 2012 Servers with current Microsoft released versions	1		-			15,000	15,000	
Upgrade Microsoft Office across network	1		-					21,500
General Government - Totals		102,000	102,000	63,100	63,100	15,000	15,000	94,500
FIRE & EMERGENCY								
Hose Cache	1	20,000	20,000	20,000	20,000			
1990 Tanker 57 replacement	1	450,000	450,000					
Rescue Truck Replacement (2)	1			320,000	320,000		-	
Energy savings projects Station 10 Erin (LED conversions, programmable thermostats, motion controlled light switches)	3	20,000	20,000			30,000	30,000	
Thermal imaging camera	1	15,000	15,000					
Building Condition Assessment recommendations for Erin and Hillsburgh Stations	3	11,200	11,200					
Building Condition Assessment recommendations for Erin Fire Station	2			111,600	111,600	17,200		67,100
Building Condition Assessment recommendations for Hillsburgh Fire Station								27,500
Tanker 58 Replacement	1				-		-	450,000
Rescue Gear Washer & Dryer	2					30,000	30,000	
Fire Dept - Totals		516,200	516,200	451,600	451,600	77,200	60,000	544,600
ROADS								
Culvert 2059 Replacement (Station Road/Sideroad 24) based on OSIM report	1	600,000	600,000					
Culvert 10 Replacement (17th Sideroad) based on OSIM report	1		-	835,000	835,000			
Bridge 5 Replacement (2nd Line) based on OSIM report	1		-			915,000	915,000	
Culvert 2053 Replacement (27th Sideroad) based on OSIM report	1							675,000
Rural Upgrade from gravel to surface treatment locations to be based on 2020 Road Needs Study	1			300,000	300,000	300,000	300,000	300,000
Roadside flail mower attachment for existing tractor	2	18,000	18,000					
Tilting bucket attachment for Cat 314CR excavator	3			50,000	50,000			
Vehicle Replacement program per AMP - 2007 Chevrolet Cube Van with 4x4 Pickup Truck	3					50,000	50,000	
Energy and water conservation projects per Energy Audit	3	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Roads Dept - Totals		623,000	623,000	1,190,000	1,190,000	1,270,000	1,270,000	980,000

FINAL DRAFT 2020 CAPITAL BUDGET & 2021 TO 2023 CAPITAL REQUESTS

Project Description	Priority #	2020 Submitted	2020 Recommended	2021 Submitted	2021 Recommended	2022 Submitted	2022 Recommended	2023 Submitted
PARKS & RECREATION								
Erin Community Centre - shared services agreement \$20k sewage treatment	1	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Emergency Response Centre allocations (may not be needed as it is part of ICIP grant application)	3	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Erin Community Centre capital expenditures per BCA (Subject to ICIP Grant funding of \$2.4 million)	1	2,400,000	2,400,000	-	-	-	-	-
Hillsburgh Community Centre capital expenditures per BCA	1	126,500	126,500	-	-	648,000	648,000	302,000
Ballinacorney Community Centre capital expenditures per BCA	1	14,000	14,000	54,000	54,000	25,500	25,500	15,000
Parks and Parkettes capital expenditures per BCA	2	84,100	84,100	89,000	89,000	45,000	45,000	40,500
RECREATION DEPT- Totals		2,714,600	2,714,600	233,000	233,000	808,500	808,500	447,500
Water Dept								
Water meter replacement program	1	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Fire Hydrant refurbishment/replacement program	1	17,000	17,000	17,000	17,000	17,000	17,000	17,000
Building and grounds minor repairs	2	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Water equipment to extend life of asset	1	45,000	45,000	45,000	45,000	45,000	45,000	45,000
Erin water system capital expenditures including energy efficiency upgrades (per OCWA)	1	72,000	72,000	17,500	17,500	21,500	21,500	4,500
Water Dept - Totals		179,000	179,000	124,500	124,500	128,500	128,500	111,500
GRAND TOTAL >		4,134,800	4,134,800	2,062,200	2,062,200	2,299,200	2,282,000	2,178,100

FINAL DRAFT 2020 CAPITAL BUDGET & 2021 TO 2023 CAPITAL REQUESTS

Project Description	Priority #	2020 Submitted	2020 Recommended	2020 FUNDING SOURCE						
				Gas Tax/Grants/OCIF	Trade-Ins, Recoveries	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property
										Tax
GENERAL GOVERNMENT										
Energy and water conservation projects per Energy Audit	3	22,000	22,000							22,000
Electronic Data Records Management System	1	80,000	80,000						80,000	
Server hardware replacement	1									-
Parking lot paving and other repairs and maintenance at Townhall	2		-							-
Upgrade and existing Windows 2012 Servers with current Microsoft released versions	1		-							-
Upgrade Microsoft Office across network	1		-							-
General Government - Totals		102,000	102,000	-	-	-	-	-	80,000	22,000
FIRE & EMERGENCY										
Hose Cache	1	20,000	20,000							20,000
1990 Tanker 57 replacement	1	450,000	450,000						200,000	250,000
Rescue Truck Replacement (2)	1									
Energy savings projects Station 10 Erin (LED conversions, programmable thermostats, motion controlled light switches)	3	20,000	20,000							20,000
Thermal imaging camera	1	15,000	15,000							15,000
Building Condition Assessment recommendations for Erin and Hillsburgh Stations	3	11,200	11,200							11,200
Building Condition Assessment recommendations for Erin Fire Station	2									
Building Condition Assessment recommendations for Hillsburgh Fire Station										
Tanker 58 Replacement	1									
Rescue Gear Washer & Dryer	2									
Fire Dept - Totals		516,200	516,200	-	-	-	-	-	200,000	316,200
ROADS										
Culvert 2059 Replacement (Station Road(Sideroad 24)) based on OSIM report	1	600,000	600,000	400,000						200,000
Culvert 10 Replacement (17th Sideroad) based on OSIM report	1		-							
Bridge 5 Replacement (2nd Line) based on OSIM report	1		-							
Culvert 2053 Replacement (27th Sideroad) based on OSIM report	1									
Rural Upgrade from gravel to surface treatment locations to be based on 2020 Road Needs Study	1									
Roadside flail mower attachment for existing tractor	2	18,000	18,000							18,000
Tilting bucket attachment for Cat 314CR excavator	3									
Vehicle Replacement program per AMP - 2007 Chevrolet Cube Van with 4x4 Pickup Truck	3									
Energy and water conservation projects per Energy Audit	3	5,000	5,000							5,000
Roads Dept - Totals		623,000	623,000	400,000	-	-	-	-	-	223,000

FINAL DRAFT 2020 CAPITAL BUDGET & 2021 TO 2023 CAPITAL REQUESTS

Project Description	Priority #	2020 Submitted	2020 Recommended	2020 FUNDING SOURCE						
				Gas Tax/Grants/OCIF	Trade-Ins, Recoveries	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property
										Tax
PARKS & RECREATION										
Erin Community Centre - shared services agreement \$20k sewage treatment	1	40,000	40,000							40,000
Emergency Response Centre allocations (may not be needed as it is part of ICIP grant application)	3	50,000	50,000							50,000
Erin Community Centre capital expenditures per BCA (Subject to ICIP Grant funding of \$2.4 million)	1	2,400,000	2,400,000	1,765,000		300,000			235,000	100,000
Hillsburgh Community Centre capital expenditures per BCA	1	126,500	126,500	126,500						
Ballinafad Community Centre capital expenditures per BCA	1	14,000	14,000	5,000						9,000
Parks and Parkettes capital expenditures per BCA	2	84,100	84,100							84,100
RECREATION DEPT- Totals		2,714,600	2,714,600	1,896,500	-	300,000	-	-	235,000	283,100
Water Dept										
Water meter replacement program	1	30,000	30,000						30,000	
Fire Hydrant refurbishmen/replacement program	1	17,000	17,000						17,000	
Building and grounds minor repairs	2	15,000	15,000						15,000	
Water equipment to extend life of asset	1	45,000	45,000						45,000	
Erin water system capital expenditures including energy efficiency upgrades (per OCWA)	1	72,000	72,000						72,000	
Water Dept - Totals		179,000	179,000	-	-	-	-	-	179,000	-
GRAND TOTAL >		4,134,800	4,134,800	2,296,500	-	300,000	-	-	694,000	844,300

Project Description	2021 Submitted	2021 Recommended	2021 FUNDING SOURCE							
			Gas Tax/Grants/OCIF	Trade-Ins, Recoveries	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property	
									Tax	
GENERAL GOVERNMENT										
Energy and water conservation projects per Energy Audit										
Electronic Data Records Management System										
Server hardware replacement	30,000	30,000							30,000	-
Parking lot paving and other repairs and maintenance at Townhall	33,100	33,100								33,100
Upgrade and existing Windows 2012 Servers with current Microsoft released versions										
Upgrade Microsoft Office across network										
General Government - Totals	63,100	63,100	-	-	-	-	-	-	30,000	33,100
FIRE & EMERGENCY										
Hose Cache	20,000	20,000								20,000
1990 Tanker 57 replacement										
Rescue Truck Replacement (2)	320,000	320,000							200,000	120,000
Energy savings projects Station 10 Erin (LED conversions, programmable thermostats, motion controlled light switches)										
Thermal imaging camera										
Building Condition Assessment recommendations for Erin and Hillsburgh Stations										
Building Condition Assessment recommendations for Erin Fire Station	111,600	111,600								111,600
Building Condition Assessment recommendations for Hillsburgh Fire Station										
Tanker 58 Replacement		-								
Rescue Gear Washer & Dryer										
Fire Dept - Totals	451,600	451,600	-	-	-	-	-	-	200,000	251,600
ROADS										
Culvert 2059 Replacement (Station Road(Sideroad 24)) based on OSIM report										350,984
Culvert 10 Replacement (17th Sideroad) based on OSIM report	835,000	835,000	484,016							
Bridge 5 Replacement (2nd Line) based on OSIM report										
Culvert 2053 Replacement (27th Sideroad) based on OSIM report										
Rural Upgrade from gravel to surface treatment locations to be based on 2020 Road Needs Study	300,000	300,000			150,000			150,000		-
Roadside flail mower attachment for existing tractor										
Tilting bucket attachment for Cat 314CR excavator	50,000	50,000						50,000		
Vehicle Replacement program per AMP - 2007 Chevrolet Cube Van with 4x4 Pickup Truck										
Energy and water conservation projects per Energy Audit	5,000	5,000								5,000
Roads Dept - Totals	1,190,000	1,190,000	484,016	-	150,000	-	-	200,000	-	355,984

Project Description	2021 Submitted	2021 Recommended	2021 FUNDING SOURCE						
			Gas Tax/Grants/OCIF	Trade-Ins, Recoveries	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property
									Tax
PARKS & RECREATION									
Erin Community Centre - shared services agreement \$20k sewage treatment	40,000	40,000							-
Emergency Response Centre allocations (may not be needed as it is part of ICIP grant application)	50,000	50,000							40,000
Erin Community Centre capital expenditures per BCA (Subject to ICIP Grant funding of \$2.4 million)	-	-							50,000
Hillsburgh Community Centre capital expenditures per BCA	-	-							-
Ballinacorney Community Centre capital expenditures per BCA	54,000	54,000		5,000					49,000
Parks and Parkettes capital expenditures per BCA	89,000	89,000							89,000
RECREATION DEPT- Totals	233,000	233,000	-	5,000	-	-	-	-	228,000
Water Dept									
Water meter replacement program	30,000	30,000						30,000	-
Fire Hydrant refurbishment/replacement program	17,000	17,000						17,000	-
Building and grounds minor repairs	15,000	15,000						15,000	-
Water equipment to extend life of asset	45,000	45,000						45,000	-
Erin water system capital expenditures including energy efficiency upgrades (per OCWA)	17,500	17,500						17,500	-
Water Dept - Totals	124,500	124,500	-	-	-	-	-	124,500	-
GRAND TOTAL >	2,062,200	2,062,200	484,016	5,000	150,000	-	200,000	354,500	868,684

Project Description	2022 Submitted	2022 Recommended	2022 FUNDING SOURCE						
			Gas Tax/Grants/OCIF	Trade-Ins, Recoveries	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property
									Tax
GENERAL GOVERNMENT									
Energy and water conservation projects per Energy Audit									-
Electronic Data Records Management System									-
Server hardware replacement		-							-
Parking lot paving and other repairs and maintenance at Townhall									-
Upgrade and existing Windows 2012 Servers with current Microsoft released versions	15,000	15,000						15,000	-
Upgrade Microsoft Office across network									-
General Government - Totals	15,000	15,000	-	-	-	-	-	15,000	-
FIRE & EMERGENCY									
Hose Cache									-
1990 Tanker 57 replacement									-
Rescue Truck Replacement (2)		-							-
Energy savings projects Station 10 Erin (LED conversions, programmable thermostats, motion contorlled light switches)	30,000	30,000							30,000
Thermal imaging camera									-
Building Condition Assessment recommendations for Erin and Hillsburgh Stations									-
Building Condition Assessment recommendations for Erin Fire Station	17,200								-
Building Condition Assessment recommendations for Hillsburgh Fire Station									-
Tanker 58 Replacement		-							-
Rescue Gear Washer & Dryer	30,000	30,000						30,000	-
Fire Dept - Totals	77,200	60,000	-	-	-	-	-	30,000	30,000
ROADS									
Culvert 2059 Replacement (Station Road(Sideroad 24)) based on OSIM report									-
Culvert 10 Replacement (17th Sideroad) based on OSIM report									-
Bridge 5 Replacement (2nd Line) based on OSIM report	915,000	915,000	385,516						529,484
Culvert 2053 Replacement (27th Sideroad) based on OSIM report									-
Rural Upgrade from gravel to surface treatment locations to be based on 2020 Road Needs Study	300,000	300,000			150,000		150,000		-
Roadside flail mower attachment for existing tractor									-
Tilting bucket attachment for Cat 314CR excavator									-
Vehicle Replacement program per AMP - 2007 Chevrolet Cube Van with 4x4 Pickup Truck	50,000	50,000							50,000
Energy and water conservation projects per Energy Audit	5,000	5,000							5,000
Roads Dept - Totals	1,270,000	1,270,000	385,516	-	150,000	-	150,000	-	584,484

Project Description	2022 Submitted	2022 Recommended	2022 FUNDING SOURCE						
			Gas Tax/Grants/OCIF	Trade-Ins,	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property
				Recoveries					Tax
PARKS & RECREATION									
Erin Community Centre - shared services agreement \$20k sewage treatment	40,000	40,000							-
Emergency Response Centre allocations (may not be needed as it is part of ICIP grant application)	50,000	50,000							40,000
Erin Community Centre capital expenditures per BCA (Subject to ICIP Grant funding of \$2.4 million)	-								50,000
Hillsburgh Community Centre capital expenditures per BCA	648,000	648,000	150,000				380,000		118,000
Ballinfad Community Centre capital expenditures per BCA	25,500	25,500		5,000					20,500
Parks and Parkettes capital expenditures per BCA	45,000	45,000							45,000
RECREATION DEPT- Totals	808,500	808,500	150,000	5,000	-	-	380,000	-	273,500
Water Dept									
Water meter replacement program	30,000	30,000						30,000	
Fire Hydrant refurbishmen/replacement program	17,000	17,000							17,000
Building and grounds minor repairs	15,000	15,000							15,000
Water equipment to extend life of asset	45,000	45,000							45,000
Erin water system capital expenditures including energy efficiency upgrades (per OCWA)	21,500	21,500							21,500
Water Dept - Totals	128,500	128,500	-	-	-	-	-	128,500	-
GRAND TOTAL >	2,299,200	2,282,000	535,516	5,000	150,000	-	530,000	173,500	887,984

Project Description	2023 Submitted	2023 Recommended	2023 FUNDING SOURCE							
			Gas Tax/Grants/OCIF	Trade-Ins, Recoveries	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property Tax	
			GENERAL GOVERNMENT							
Energy and water conservation projects per Energy Audit										-
Electronic Data Records Management System										-
Server hardware replacement										-
Parking lot paving and other repairs and maintenance at Townhall	73,000	25,300								25,300
Upgrade and existing Windows 2012 Servers with current Microsoft released versions										-
Upgrade Microsoft Office across network	21,500	21,500								21,500
General Government - Totals	94,500	46,800	-	-	-	-	-	-	-	46,800
FIRE & EMERGENCY										
Hose Cache										
1990 Tanker 57 replacement										
Rescue Truck Replacement (2)										
Energy savings projects Station 10 Erin (LED conversions, programmable thermostats, motion controlled light switches)										
Thermal imaging camera										
Building Condition Assessment recommendations for Erin and Hillsburgh Stations										
Building Condition Assessment recommendations for Erin Fire Station	67,100	67,100								67,100
Building Condition Assessment recommendations for Hillsburgh Fire Station	27,500	27,500								27,500
Tanker 58 Replacement	450,000	450,000							200,000	250,000
Rescue Gear Washer & Dryer										
Fire Dept - Totals	544,600	544,600	-	-	-	-	-	-	200,000	344,600
ROADS										
Culvert 2059 Replacement (Station Road(Sideroad 24)) based on OSIM report										
Culvert 10 Replacement (17th Sideroad) based on OSIM report										
Bridge 5 Replacement (2nd Line) based on OSIM report										
Culvert 2053 Replacement (27th Sideroad) based on OSIM report	675,000	675,000	260,016					54,500		360,484
Rural Upgrade from gravel to surface treatment locations to be based on 2020 Road Needs Study	300,000	300,000			150,000			150,000		-
Roadside flail mower attachment for existing tractor										
Tilting bucket attachment for Cat 314CR excavator										
Vehicle Replacement program per AMP - 2007 Chevrolet Cube Van with 4x4 Pickup Truck										
Energy and water conservation projects per Energy Audit	5,000	5,000								5,000
Roads Dept - Totals	980,000	980,000	260,016	-	150,000	-	204,500	-	-	365,484

Project Description	2023 Submitted	2023 Recommended	2023 FUNDING SOURCE						
			Gas Tax/Grants/OCIF	Trade-Ins, Recoveries	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property Tax
PARKS & RECREATION									
Erin Community Centre - shared services agreement \$20k sewage treatment	40,000	40,000							-
Emergency Response Centre allocations (may not be needed as it is part of ICIP grant application)	50,000	50,000							40,000
Erin Community Centre capital expenditures per BCA (Subject to ICIP Grant funding of \$2.4 million)	-	-							50,000
Hillsburgh Community Centre capital expenditures per BCA	302,000	302,000	242,000						-
Ballinacorney Community Centre capital expenditures per BCA	15,000	15,000		5,000					60,000
Parks and Parkettes capital expenditures per BCA	40,500	40,500							10,000
									40,500
RECREATION DEPT- Totals	447,500	447,500	242,000	5,000	-	-	-	-	200,500
Water Dept									
Water meter replacement program	30,000	30,000						30,000	-
Fire Hydrant refurbishmen/replacement program	17,000	17,000						17,000	-
Building and grounds minor repairs	15,000	15,000						15,000	-
Water equipment to extend life of asset	45,000	45,000						45,000	-
Erin water system capital expenditures including energy efficiency upgrades (per OCWA)	4,500	4,500						4,500	-
Water Dept - Totals	111,500	111,500	-	-	-	-	-	111,500	-
GRAND TOTAL >	2,178,100	2,130,400	502,016	5,000	150,000	-	204,500	311,500	957,384



2020-2023 Resource Requests Summary

#	Program	Description	Strategic Goal	Priority #	2020			2021			2022			2023		
					O or C *	Project Cost	Taxation Funded Requests	O or C *	Project Cost	Taxation Funding Requests	O or C *	Project Cost	Taxation Funding Requests	O or C *	Project Cost	Taxation Funding Requests
1	Corporate	Public education campaign on reduction of single use plastics	Growth Management	1	C	\$ 2,000	\$ 2,000	C	\$ 2,000	\$ 2,000	C	\$ 2,000	\$ 2,000	C	\$ 2,000	\$ 2,000
2	Corporate	Obtain financing with grant applications for the proposed wastewater servicing system (Water Life Cycle Reserve)	Growth Management	1	O	\$ 50,000	\$ -									
3	Corporate	Conclude a financing agreements for the wastewater servicing project. (Water Life Cycle Reserve)	Growth Management	1	O	\$ 50,000	\$ -									
4	Corporate	Undertake a Development Charges By-law update incorporating the cost of wastewater and water environmental assessments. (90% funded by Development Charges)	Growth Management	1	O	\$ 75,000	\$ 7,500							C	\$130,000	\$ 13,000
5	Corporate	Cybersecurity review to determine weaknesses and vulnerabilities within a digital network.	Service Excellence and Good Governance	1	O	\$ 7,000	\$ 7,000									
6	Economic Development	Support the integration of innovation and support services and programs at a hub to drive business creation, growth and scaling for early stage ventures, providing shared office space, broadband access, and meeting and seminar space	Business Creation, Entrepreneurship and Innovation	1	O	\$ 5,000	\$ 5,000	O	\$ 10,000	\$ 10,000	O	\$ 15,000	\$ 15,000	O	\$ 20,000	\$ 20,000
7	Economic Development	To foster the further development of the Town's tourism capacity, experiences, collaborations, infrastructure, and the external marketing partnerships with Headwaters Tourism and Central Counties Tourism. Budget of \$17k would be re-purposed towards this project.	Tourism	1	C	\$ -	\$ -									
8	Economic Development	Continue to provide washroom facilities at McMillan Park throughout the busy tourist season to alleviate the lack of public washroom facilities in the downtown Village of Erin.	Tourism	1	O	\$ 5,000	\$ 5,000	O	\$ 5,000	\$ 5,000	O	\$ 5,000	\$ 5,000	O	\$ 5,000	\$ 5,000
9	Economic Development	Regularly review the effectiveness of the Town's Community Improvement Program (CIP) and whether modifications may be appropriate. Promote and administer the (CIP)	A New Era of Managed Growth:	1	O	\$ 40,000	\$ 40,000	O	\$ 50,000	\$ 50,000	O	\$ 50,000	\$ 50,000	O	\$ 50,000	\$ 50,000

#	Program	Description	Strategic Goal	Priority #	2020			2021			2022			2023		
					O or C *	Project Cost	Taxation Funded Requests	O or C *	Project Cost	Taxation Funding Requests	O or C *	Project Cost	Taxation Funding Requests	O or C *	Project Cost	Taxation Funding Requests
27	Corporate	NEW - Resolution 19-375 to increase the budget for Community Grants by \$950.00	Healthy Lifestyle and Vibrant Community	1	C	\$ 950	\$ 950	C	\$ 950	\$ 950	C	\$ 950	\$ 950	C	\$ 950	\$ 950
Total						\$ 974,950	\$ 395,450		\$552,950	\$ 312,950		\$347,950	\$ 197,950		\$522,950	\$ 201,950

THE CORPORATION OF THE TOWN OF ERIN

By-Law Number 19 - _____

**Being a By-law to adopt
2020 Budget for purposes of
the Municipality.**

WHEREAS the *Municipal Act, 2001, S.O. 2001,c.25, Section 290* requires that the Council of a local municipality shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality;

AND WHEREAS, the Council of the local municipality may require that the current year’s estimates of every board, commission, or other body for which the Council is required to levy a tax rate or provide money, be submitted to the Council each year;

AND WHEREAS the Council of the Corporation of the Town of Erin has in accordance with the Municipal Act considered the estimates of all sums required during the year, including the estimates of all it’s boards, commissions, and other bodies;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF ERIN HEREBY ENACTS AS FOLLOWS:

1. **THAT** the estimates of the Corporation of the Town of Erin as set out in Schedule “A” attached hereto and forming part of this by-law be adopted;
2. **THAT** the Capital Cost and Funding Source estimates set out in Schedule “B” attached hereto and forming part of this by-law be adopted;
3. **THAT** this by-law shall remain in force until repealed, and any former by-laws relating to such shall be repealed;

Passed in Open Council on the 17th day of December 2019.

Mayor

Clerk



Final 2020 Budget and 2021 to 2023 Forecasts by Programs

Programs	2019 Budget			2020 Budget			2021 Forecast			2022 Forecast			2023 Forecast					
	Expenditures	Revenues	Net	Expenditures	Revenues	Net	Expenditures	Revenues	Net	Expenditures	Revenues	Net	Expenditures	Revenues	Net			
Council	160,500	-	160,500	165,400	-	165,400	170,200	-	-	170,200	170,700	-	170,700	170,700	-	170,700		
Administration	1,981,000	573,800	1,407,200	1,914,100	519,800	1,394,300	1,946,000	519,800	(54,000)	1,426,200	2,053,400	519,800	1,533,600	1,995,200	519,800	1,475,400		
Modernization Grant	-	-	-	464,900	464,900	-	-	-	464,900	-	-	-	-	-	-	-		
Nestle Community Grant	-	-	-	34,000	34,000	-	34,000	34,000	34,000	-	34,000	34,000	-	34,000	34,000	-		
Economic Development	252,400	35,000	217,400	212,000	35,000	177,000	216,100	35,000	-	181,100	216,100	35,000	181,100	216,100	35,000	181,100		
Advisory Committees	95,750	12,500	83,250	79,750	12,500	67,250	79,750	12,500	-	67,250	79,750	12,500	67,250	79,750	12,500	67,250		
Building	359,500	359,500	-	359,500	359,500	-	368,900	368,900	-	-	373,900	373,900	-	373,900	373,900	-		
Planning	245,100	136,000	109,100	135,600	34,000	101,600	86,800	34,000	(102,000)	52,800	86,800	34,000	52,800	86,800	34,000	52,800		
Bylaw/Crossing Guards	102,400	6,000	96,400	102,400	6,000	96,400	102,400	6,000	-	96,400	102,400	6,000	96,400	102,400	6,000	96,400		
Conservation Authorities	164,900	-	164,900	166,900	-	166,900	169,600	-	-	169,600	172,200	-	172,200	174,900	-	174,900		
Animal Control	56,400	27,500	28,900	56,400	19,300	37,100	56,400	19,300	(8,200)	37,100	56,400	19,300	37,100	56,400	19,300	37,100		
Fire & Emergency Services	1,117,800	141,100	976,700	976,800	168,800	808,000	982,100	171,200	27,700	810,900	991,300	173,600	817,700	994,900	173,600	821,300		
Roads	2,759,600	207,500	2,552,100	2,794,000	257,500	2,536,500	2,849,900	257,500	50,000	2,592,400	2,859,300	257,500	2,601,800	2,863,700	257,500	2,606,200		
Streetlights	199,200	199,200	-	139,000	139,000	-	139,000	139,000	(60,200)	-	139,000	139,000	-	139,000	139,000	-		
Water Operations	1,417,000	1,417,000	-	1,390,000	1,390,000	-	1,390,000	1,390,000	(27,000)	-	1,390,000	1,390,000	-	1,390,000	1,390,000	-		
Environmental Services	23,370	23,370	-	13,000	13,000	-	13,000	13,000	(10,370)	-	13,000	13,000	-	13,000	13,000	-		
Recreation & Parks	1,368,270	707,630	660,640	1,320,940	639,180	681,760	1,321,140	638,780	(68,450)	682,360	1,321,040	638,080	682,960	1,320,840	637,280	683,560		
Cemeteries	4,000	-	4,000	4,000	-	4,000	4,000	-	-	4,000	4,000	-	4,000	4,000	-	4,000		
BIA	35,300	35,300	-	48,800	48,800	-	48,800	48,800	13,500	-	48,800	48,800	-	48,800	48,800	-		
Programs Sub-Total	10,342,490	3,881,400	6,461,090	10,377,490	4,141,280	6,236,210	9,978,090	3,687,780	259,880	6,290,310	10,112,090	3,694,480	6,417,610	10,064,390	3,693,680	6,370,710		
Non-Program																		
Resource Requests				974,950	579,500	395,450	552,950	240,000		312,950	347,950	150,000	197,950	522,950	321,000	201,950		
Infrastructure Renewal	587,059		587,059	688,509		688,509	843,509			843,509	965,509		965,509	1,096,009		1,096,009		
Transfer for Capital Projects	626,896		626,896	844,300		844,300	868,684			868,684	887,984		887,984	957,384		957,384		
Tax Levy		7,049,145	(7,049,145)		7,049,145	(7,049,145)		7,540,869		(7,540,869)		7,691,853	(7,691,853)		7,845,453	(7,845,453)		
Assessment Growth					350,785	(350,785)												
PILS and Supplementary taxes		122,500	(122,500)		122,500	(122,500)		122,500		(122,500)		122,500	(122,500)		122,500	(122,500)		
OMPF Allocation		593,400	(593,400)		591,100	(591,100)		591,100		(591,100)		591,100	(591,100)		591,100	(591,100)		
Tax Write/Offs		(90,000)	90,000		(90,000)	90,000		(90,000)		90,000		(90,000)	90,000		(90,000)	90,000		
From Tax Rate Stabilization																		
Sub-Total	1,213,955	7,675,045	(6,461,090)	2,507,759	8,603,030	(6,095,271)	2,265,143	8,404,469		(6,139,326)	2,201,443	8,465,453	(6,264,010)	2,576,343	8,790,053	(6,213,710)		
Net Operating Results (Surplus)	11,556,445	11,556,445	-	12,885,249	12,744,310	140,939	12,243,233	12,092,249		150,984	12,313,533	12,159,933	153,600	12,640,733	12,483,733	157,000		
Tax Rate Change				2.00%						2.00%						2.00%		



Final Draft 2020 Operating Budget and 2021 to 2023 Forecasts by Account Groupings

	2019 Budget	2020 Budget	Budget Variance	2021 Forecast	2022 Forecast	2023 Forecast
REVENUES						
Resource Requests Funding from Reserves		579,500	579,500	240,000	150,000	321,000
Tax Levy	7,049,145	7,049,145	-	7,540,869	7,691,853	7,845,453
Assessment Growth	-	350,785	350,785	-	-	-
PILS and Supplementary taxes	122,500	122,500	-	122,500	122,500	122,500
OMPF Allocation	593,400	591,100	- 2,300	591,100	591,100	591,100
Tax Write/Offs	- 90,000	- 90,000	-	- 90,000	- 90,000	- 90,000
Building Permit Revenues	350,000	350,000	-	350,000	350,000	350,000
Grants and Subsidies	30,500	541,400	510,900	76,500	76,500	76,500
Water User Fees	1,370,000	1,370,000	-	1,370,000	1,370,000	1,370,000
Recreation User Fees	574,480	567,305	- 7,175	567,305	567,305	567,305
Penalties/interest	320,000	320,000	-	320,000	320,000	320,000
Fire & Emergency Fees	73,400	101,100	27,700	103,500	105,900	105,900
Streetlight Special Area Charges	199,200	139,000	- 60,200	139,000	139,000	139,000
Interest	100,000	130,000	30,000	130,000	130,000	130,000
Other revenue	434,550	450,775	16,225	455,475	457,975	457,975
Transfer from Reserves	429,270	171,700	- 257,570	176,000	177,800	177,000
Total Revenues	11,556,445	12,744,310	1,187,865	12,092,249	12,159,933	12,483,733
EXPENDITURES						
Labour Costs	4,012,800	4,187,200	174,400	4,240,700	4,284,900	4,310,700
Supplies & Material	261,350	279,850	18,500	283,050	283,050	283,050
Gravel Surface	400,000	400,000	-	400,000	400,000	400,000
Sanding	180,000	180,000	-	180,000	180,000	180,000
Calcium	160,000	160,000	-	160,000	160,000	160,000
General Maintenance	98,020	109,800	11,780	111,529	111,529	111,529
Repairs	10,000	20,000	10,000	20,000	20,000	20,000
Consulting Services	517,500	206,500	- 311,000	156,500	156,500	156,500
Modernization Grant Projects	-	464,900	464,900	-	-	-
Legal and Audit Fees	63,800	63,800	-	63,800	63,800	63,800
Service Agreements	894,760	874,000	- 20,760	883,600	893,400	903,300
IT Services	117,000	123,100	6,100	125,200	127,300	129,400
Resealing	85,000	85,000	-	125,000	125,000	125,000
Roads Maintenance	125,000	125,000	-	125,000	125,000	125,000
Winter Control	57,500	52,500	- 5,000	59,500	59,500	59,500
Equipment/small tools	80,000	72,000	- 8,000	72,000	72,000	72,000
Vehicle Maintenance	229,400	226,000	- 3,400	226,000	226,000	226,000
Fuel	131,200	131,200	-	131,200	131,200	131,200
Community Grants	35,050	35,050	-	35,050	35,050	35,050
Conservation Authorities	164,900	166,900	2,000	169,600	172,200	174,900
Emergency Planning	1,000	1,000	-	1,000	1,000	1,000
Telephone & Cell Phones	18,400	16,400	- 2,000	16,400	16,400	16,400
Hydro	337,650	310,450	- 27,200	310,450	310,450	310,450
Natural Gas	47,200	49,000	1,800	49,000	49,000	49,000
Utilities	203,800	164,200	- 39,600	168,000	172,000	176,200
Water & Sewage	52,490	52,490	-	52,490	52,490	52,490
Economic Development Activities	67,300	67,300	-	67,300	67,300	67,300
Advertising/Promo	52,800	66,300	13,500	66,300	66,300	66,300
Other Expenses	250,740	264,550	13,810	264,550	264,550	264,550
Elections	17,000	18,600	1,600	18,600	97,000	19,000
Inter Dept Expenses	11,000	11,000	-	11,000	11,000	11,000
Insurance & Deductible	146,100	163,800	17,700	164,400	165,000	165,600
Contingency	57,300	64,000	6,700	64,000	64,000	64,000
Debt Servicing	432,600	428,700	- 3,900	432,900	436,500	435,600
Resource Requests	-	974,950	974,950	552,950	347,950	522,950
Capital Projects	626,896	844,300	217,404	868,684	887,984	957,384
Transfers to Reserves	1,023,830	752,900	- 270,930	739,971	728,671	714,571
Trf to Infrastructure Renewal Res.	587,059	688,509	101,450	843,509	965,509	1,096,009
Total Expenditures	11,556,445	12,901,249	1,344,804	12,259,233	12,329,533	12,656,733
Net Base Operating Results (Deficit)	-	- 156,939	- 156,939	- 166,984	- 169,600	- 173,000
Tax Rate Change		2.00%		2.00%	2.00%	2.00%

FINAL DRAFT 2020 CAPITAL BUDGET & 2021 TO 2023 CAPITAL REQUESTS

Project Description	Priority #	2020 Submitted	2020 Recommended	2021 Submitted	2021 Recommended	2022 Submitted	2022 Recommended	2023 Submitted
GENERAL GOVERNMENT								
Energy and water conservation projects per Energy Audit	3	22,000	22,000					
Electronic Data Records Management System	1	80,000	80,000					
Server hardware replacement	1			30,000	30,000		-	
Parking lot paving and other repairs and maintenance at Townhall	2		-	33,100	33,100			73,000
Upgrade and existing Windows 2012 Servers with current Microsoft released versions	1		-			15,000	15,000	
Upgrade Microsoft Office across network	1		-					21,500
General Government - Totals		102,000	102,000	63,100	63,100	15,000	15,000	94,500
FIRE & EMERGENCY								
Hose Cache	1	20,000	20,000	20,000	20,000			
1990 Tanker 57 replacement	1	450,000	450,000					
Rescue Truck Replacement (2)	1			320,000	320,000		-	
Energy savings projects Station 10 Erin (LED conversions, programmable thermostats, motion controlled light switches)	3	20,000	20,000			30,000	30,000	
Thermal imaging camera	1	15,000	15,000					
Building Condition Assessment recommendations for Erin and Hillsburgh Stations	3	11,200	11,200					
Building Condition Assessment recommendations for Erin Fire Station	2			111,600	111,600	17,200		67,100
Building Condition Assessment recommendations for Hillsburgh Fire Station								27,500
Tanker 58 Replacement	1				-		-	450,000
Rescue Gear Washer & Dryer	2					30,000	30,000	
Fire Dept - Totals		516,200	516,200	451,600	451,600	77,200	60,000	544,600
ROADS								
Culvert 2059 Replacement (Station Road/Sideroad 24) based on OSIM report	1	600,000	600,000					
Culvert 10 Replacement (17th Sideroad) based on OSIM report	1		-	835,000	835,000			
Bridge 5 Replacement (2nd Line) based on OSIM report	1		-			915,000	915,000	
Culvert 2053 Replacement (27th Sideroad) based on OSIM report	1							675,000
Rural Upgrade from gravel to surface treatment locations to be based on 2020 Road Needs Study	1			300,000	300,000	300,000	300,000	300,000
Roadside flail mower attachment for existing tractor	2	18,000	18,000					
Tilting bucket attachment for Cat 314CR excavator	3			50,000	50,000			
Vehicle Replacement program per AMP - 2007 Chevrolet Cube Van with 4x4 Pickup Truck	3					50,000	50,000	
Energy and water conservation projects per Energy Audit	3	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Roads Dept - Totals		623,000	623,000	1,190,000	1,190,000	1,270,000	1,270,000	980,000

FINAL DRAFT 2020 CAPITAL BUDGET & 2021 TO 2023 CAPITAL REQUESTS

Project Description	Priority #	2020 Submitted	2020 Recommended	2021 Submitted	2021 Recommended	2022 Submitted	2022 Recommended	2023 Submitted
PARKS & RECREATION								
Erin Community Centre - shared services agreement \$20k sewage treatment	1	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Emergency Response Centre allocations (may not be needed as it is part of ICIP grant application)	3	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Erin Community Centre capital expenditures per BCA (Subject to ICIP Grant funding of \$2.4 million)	1	2,400,000	2,400,000	-	-	-	-	-
Hillsburgh Community Centre capital expenditures per BCA	1	126,500	126,500	-	-	648,000	648,000	302,000
Ballinacorney Community Centre capital expenditures per BCA	1	14,000	14,000	54,000	54,000	25,500	25,500	15,000
Parks and Parkettes capital expenditures per BCA	2	84,100	84,100	89,000	89,000	45,000	45,000	40,500
RECREATION DEPT- Totals		2,714,600	2,714,600	233,000	233,000	808,500	808,500	447,500
Water Dept								
Water meter replacement program	1	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Fire Hydrant refurbishment/replacement program	1	17,000	17,000	17,000	17,000	17,000	17,000	17,000
Building and grounds minor repairs	2	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Water equipment to extend life of asset	1	45,000	45,000	45,000	45,000	45,000	45,000	45,000
Erin water system capital expenditures including energy efficiency upgrades (per OCWA)	1	72,000	72,000	17,500	17,500	21,500	21,500	4,500
Water Dept - Totals		179,000	179,000	124,500	124,500	128,500	128,500	111,500
GRAND TOTAL >		4,134,800	4,134,800	2,062,200	2,062,200	2,299,200	2,282,000	2,178,100

FINAL DRAFT 2020 CAPITAL BUDGET & 2021 TO 2023 CAPITAL REQUESTS

Project Description	Priority #	2020 Submitted	2020 Recommended	2020 FUNDING SOURCE						
				Gas Tax/Grants/OCIF	Trade-Ins, Recoveries	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property
										Tax
GENERAL GOVERNMENT										
Energy and water conservation projects per Energy Audit	3	22,000	22,000							22,000
Electronic Data Records Management System	1	80,000	80,000						80,000	
Server hardware replacement	1									-
Parking lot paving and other repairs and maintenance at Townhall	2		-							-
Upgrade and existing Windows 2012 Servers with current Microsoft released versions	1		-							-
Upgrade Microsoft Office across network	1		-							-
General Government - Totals		102,000	102,000	-	-	-	-	-	80,000	22,000
FIRE & EMERGENCY										
Hose Cache	1	20,000	20,000							20,000
1990 Tanker 57 replacement	1	450,000	450,000						200,000	250,000
Rescue Truck Replacement (2)	1									
Energy savings projects Station 10 Erin (LED conversions, programmable thermostats, motion controlled light switches)	3	20,000	20,000							20,000
Thermal imaging camera	1	15,000	15,000							15,000
Building Condition Assessment recommendations for Erin and Hillsburgh Stations	3	11,200	11,200							11,200
Building Condition Assessment recommendations for Erin Fire Station	2									
Building Condition Assessment recommendations for Hillsburgh Fire Station										
Tanker 58 Replacement	1									
Rescue Gear Washer & Dryer	2									
Fire Dept - Totals		516,200	516,200	-	-	-	-	-	200,000	316,200
ROADS										
Culvert 2059 Replacement (Station Road(Sideroad 24)) based on OSIM report	1	600,000	600,000	400,000						200,000
Culvert 10 Replacement (17th Sideroad) based on OSIM report	1		-							
Bridge 5 Replacement (2nd Line) based on OSIM report	1		-							
Culvert 2053 Replacement (27th Sideroad) based on OSIM report	1									
Rural Upgrade from gravel to surface treatment locations to be based on 2020 Road Needs Study	1									
Roadside flail mower attachment for existing tractor	2	18,000	18,000							18,000
Tilting bucket attachment for Cat 314CR excavator	3									
Vehicle Replacement program per AMP - 2007 Chevrolet Cube Van with 4x4 Pickup Truck	3									
Energy and water conservation projects per Energy Audit	3	5,000	5,000							5,000
Roads Dept - Totals		623,000	623,000	400,000	-	-	-	-	-	223,000

2FINAL DRAFT 2020 CAPITAL BUDGET & 2021 TO 2023 CAPITAL REQUESTS

Project Description	Priority #	2020 Submitted	2020 Recommended	2020 FUNDING SOURCE						
				Gas Tax/Grants/OCIF	Trade-Ins, Recoveries	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property
										Tax
PARKS & RECREATION										
Erin Community Centre - shared services agreement \$20k sewage treatment	1	40,000	40,000							40,000
Emergency Response Centre allocations (may not be needed as it is part of ICIP grant application)	3	50,000	50,000							50,000
Erin Community Centre capital expenditures per BCA (Subject to ICIP Grant funding of \$2.4 million)	1	2,400,000	2,400,000	1,765,000		300,000			235,000	100,000
Hillsburgh Community Centre capital expenditures per BCA	1	126,500	126,500	126,500						
Ballinafad Community Centre capital expenditures per BCA	1	14,000	14,000	5,000						9,000
Parks and Parkettes capital expenditures per BCA	2	84,100	84,100							84,100
RECREATION DEPT- Totals		2,714,600	2,714,600	1,896,500	-	300,000	-	-	235,000	283,100
Water Dept										
Water meter replacement program	1	30,000	30,000						30,000	
Fire Hydrant refurbishmen/replacement program	1	17,000	17,000							17,000
Building and grounds minor repairs	2	15,000	15,000							15,000
Water equipment to extend life of asset	1	45,000	45,000							45,000
Erin water system capital expenditures including energy efficiency upgrades (per OCWA)	1	72,000	72,000							72,000
Water Dept - Totals		179,000	179,000	-	-	-	-	-	179,000	-
GRAND TOTAL >		4,134,800	4,134,800	2,296,500	-	300,000	-	-	694,000	844,300

Project Description	2021 Submitted	2021 Recommended	2021 FUNDING SOURCE							
			Gas Tax/Grants/OCIF	Trade-Ins, Recoveries	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property	
									Tax	
GENERAL GOVERNMENT										
Energy and water conservation projects per Energy Audit										
Electronic Data Records Management System										
Server hardware replacement	30,000	30,000							30,000	-
Parking lot paving and other repairs and maintenance at Townhall	33,100	33,100								33,100
Upgrade and existing Windows 2012 Servers with current Microsoft released versions										
Upgrade Microsoft Office across network										
General Government - Totals	63,100	63,100	-	-	-	-	-	-	30,000	33,100
FIRE & EMERGENCY										
Hose Cache	20,000	20,000								20,000
1990 Tanker 57 replacement										
Rescue Truck Replacement (2)	320,000	320,000							200,000	120,000
Energy savings projects Station 10 Erin (LED conversions, programmable thermostats, motion controlled light switches)										
Thermal imaging camera										
Building Condition Assessment recommendations for Erin and Hillsburgh Stations										
Building Condition Assessment recommendations for Erin Fire Station	111,600	111,600								111,600
Building Condition Assessment recommendations for Hillsburgh Fire Station										
Tanker 58 Replacement		-								
Rescue Gear Washer & Dryer										
Fire Dept - Totals	451,600	451,600	-	-	-	-	-	-	200,000	251,600
ROADS										
Culvert 2059 Replacement (Station Road(Sideroad 24)) based on OSIM report										350,984
Culvert 10 Replacement (17th Sideroad) based on OSIM report	835,000	835,000	484,016							
Bridge 5 Replacement (2nd Line) based on OSIM report										
Culvert 2053 Replacement (27th Sideroad) based on OSIM report										
Rural Upgrade from gravel to surface treatment locations to be based on 2020 Road Needs Study	300,000	300,000			150,000			150,000		-
Roadside flail mower attachment for existing tractor										
Tilting bucket attachment for Cat 314CR excavator	50,000	50,000						50,000		
Vehicle Replacement program per AMP - 2007 Chevrolet Cube Van with 4x4 Pickup Truck										
Energy and water conservation projects per Energy Audit	5,000	5,000								5,000
Roads Dept - Totals	1,190,000	1,190,000	484,016	-	150,000	-	-	200,000	-	355,984

Project Description	2021 Submitted	2021 Recommended	2021 FUNDING SOURCE						
			Gas Tax/Grants/OCIF	Trade-Ins, Recoveries	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property
									Tax
PARKS & RECREATION									
Erin Community Centre - shared services agreement \$20k sewage treatment	40,000	40,000							40,000
Emergency Response Centre allocations (may not be needed as it is part of ICIP grant application)	50,000	50,000							50,000
Erin Community Centre capital expenditures per BCA (Subject to ICIP Grant funding of \$2.4 million)	-								
Hillsburgh Community Centre capital expenditures per BCA	-								
Ballinacorney Community Centre capital expenditures per BCA	54,000	54,000		5,000					49,000
Parks and Parkettes capital expenditures per BCA	89,000	89,000							89,000
RECREATION DEPT- Totals	233,000	233,000	-	5,000	-	-	-	-	228,000
Water Dept									
Water meter replacement program	30,000	30,000						30,000	
Fire Hydrant refurbishment/replacement program	17,000	17,000						17,000	
Building and grounds minor repairs	15,000	15,000						15,000	
Water equipment to extend life of asset	45,000	45,000						45,000	
Erin water system capital expenditures including energy efficiency upgrades (per OCWA)	17,500	17,500						17,500	
Water Dept - Totals	124,500	124,500	-	-	-	-	-	124,500	-
GRAND TOTAL >	2,062,200	2,062,200	484,016	5,000	150,000	-	200,000	354,500	868,684

Project Description	2022 Submitted	2022 Recommended	2022 FUNDING SOURCE						
			Gas Tax/Grants/OCIF	Trade-Ins, Recoveries	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property
									Tax
GENERAL GOVERNMENT									
Energy and water conservation projects per Energy Audit									-
Electronic Data Records Management System									-
Server hardware replacement		-							-
Parking lot paving and other repairs and maintenance at Townhall									-
Upgrade and existing Windows 2012 Servers with current Microsoft released versions	15,000	15,000						15,000	-
Upgrade Microsoft Office across network									-
General Government - Totals	15,000	15,000	-	-	-	-	-	15,000	-
FIRE & EMERGENCY									
Hose Cache									-
1990 Tanker 57 replacement									-
Rescue Truck Replacement (2)		-							-
Energy savings projects Station 10 Erin (LED conversions, programmable thermostats, motion contorlled light switches)	30,000	30,000							30,000
Thermal imaging camera									-
Building Condition Assessment recommendations for Erin and Hillsburgh Stations									-
Building Condition Assessment recommendations for Erin Fire Station	17,200								-
Building Condition Assessment recommendations for Hillsburgh Fire Station									-
Tanker 58 Replacement		-							-
Rescue Gear Washer & Dryer	30,000	30,000						30,000	-
Fire Dept - Totals	77,200	60,000	-	-	-	-	-	30,000	30,000
ROADS									
Culvert 2059 Replacement (Station Road(Sideroad 24)) based on OSIM report									-
Culvert 10 Replacement (17th Sideroad) based on OSIM report									-
Bridge 5 Replacement (2nd Line) based on OSIM report	915,000	915,000	385,516						529,484
Culvert 2053 Replacement (27th Sideroad) based on OSIM report									-
Rural Upgrade from gravel to surface treatment locations to be based on 2020 Road Needs Study	300,000	300,000			150,000		150,000		-
Roadside flail mower attachment for existing tractor									-
Tilting bucket attachment for Cat 314CR excavator									-
Vehicle Replacement program per AMP - 2007 Chevrolet Cube Van with 4x4 Pickup Truck	50,000	50,000							50,000
Energy and water conservation projects per Energy Audit	5,000	5,000							5,000
Roads Dept - Totals	1,270,000	1,270,000	385,516	-	150,000	-	150,000	-	584,484

Project Description	2022 Submitted	2022 Recommended	2022 FUNDING SOURCE							
			Gas Tax/Grants/OCIF	Trade-Ins,	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property	
				Recoveries					Tax	
PARKS & RECREATION										
Erin Community Centre - shared services agreement \$20k sewage treatment	40,000	40,000								-
Emergency Response Centre allocations (may not be needed as it is part of ICIP grant application)	50,000	50,000								40,000
Erin Community Centre capital expenditures per BCA (Subject to ICIP Grant funding of \$2.4 million)	-									50,000
Hillsburgh Community Centre capital expenditures per BCA	648,000	648,000	150,000				380,000			118,000
Ballinfad Community Centre capital expenditures per BCA	25,500	25,500		5,000						20,500
Parks and Parkettes capital expenditures per BCA	45,000	45,000								45,000
RECREATION DEPT- Totals	808,500	808,500	150,000	5,000	-	-	380,000	-	-	273,500
Water Dept										
Water meter replacement program	30,000	30,000							30,000	
Fire Hydrant refurbishmen/replacement program	17,000	17,000							17,000	
Building and grounds minor repairs	15,000	15,000							15,000	
Water equipment to extend life of asset	45,000	45,000							45,000	
Erin water system capital expenditures including energy efficiency upgrades (per OCWA)	21,500	21,500							21,500	
Water Dept - Totals	128,500	128,500	-	-	-	-	-	-	128,500	-
GRAND TOTAL >	2,299,200	2,282,000	535,516	5,000	150,000	-	530,000	173,500	-	887,984

Project Description	2023 Submitted	2023 Recommended	2023 FUNDING SOURCE							
			Gas Tax/Grants/OCIF	Trade-Ins, Recoveries	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property Tax	
			GENERAL GOVERNMENT							
Energy and water conservation projects per Energy Audit										-
Electronic Data Records Management System										-
Server hardware replacement										-
Parking lot paving and other repairs and maintenance at Townhall	73,000	25,300								25,300
Upgrade and existing Windows 2012 Servers with current Microsoft released versions										-
Upgrade Microsoft Office across network	21,500	21,500								21,500
General Government - Totals	94,500	46,800	-	-	-	-	-	-	-	46,800
FIRE & EMERGENCY										
Hose Cache										
1990 Tanker 57 replacement										
Rescue Truck Replacement (2)										
Energy savings projects Station 10 Erin (LED conversions, programmable thermostats, motion controlled light switches)										
Thermal imaging camera										
Building Condition Assessment recommendations for Erin and Hillsburgh Stations										
Building Condition Assessment recommendations for Erin Fire Station	67,100	67,100								67,100
Building Condition Assessment recommendations for Hillsburgh Fire Station	27,500	27,500								27,500
Tanker 58 Replacement	450,000	450,000							200,000	250,000
Rescue Gear Washer & Dryer										
Fire Dept - Totals	544,600	544,600	-	-	-	-	-	-	200,000	344,600
ROADS										
Culvert 2059 Replacement (Station Road(Sideroad 24)) based on OSIM report										
Culvert 10 Replacement (17th Sideroad) based on OSIM report										
Bridge 5 Replacement (2nd Line) based on OSIM report										
Culvert 2053 Replacement (27th Sideroad) based on OSIM report	675,000	675,000	260,016					54,500		360,484
Rural Upgrade from gravel to surface treatment locations to be based on 2020 Road Needs Study	300,000	300,000			150,000			150,000		-
Roadside flail mower attachment for existing tractor										
Tilting bucket attachment for Cat 314CR excavator										
Vehicle Replacement program per AMP - 2007 Chevrolet Cube Van with 4x4 Pickup Truck										
Energy and water conservation projects per Energy Audit	5,000	5,000								5,000
Roads Dept - Totals	980,000	980,000	260,016	-	150,000	-	204,500	-	-	365,484

Project Description	2023 Submitted	2023 Recommended	2023 FUNDING SOURCE						
			Gas Tax/Grants/OCIF	Trade-Ins, Recoveries	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property Tax
			PARKS & RECREATION						
									-
Erin Community Centre - shared services agreement \$20k sewage treatment	40,000	40,000							40,000
Emergency Response Centre allocations (may not be needed as it is part of ICIP grant application)	50,000	50,000							50,000
Erin Community Centre capital expenditures per BCA (Subject to ICIP Grant funding of \$2.4 million)	-	-							-
Hillsburgh Community Centre capital expenditures per BCA	302,000	302,000	242,000						60,000
Ballinacorney Community Centre capital expenditures per BCA	15,000	15,000		5,000					10,000
Parks and Parkettes capital expenditures per BCA	40,500	40,500							40,500
									-
RECREATION DEPT- Totals	447,500	447,500	242,000	5,000	-	-	-	-	200,500
Water Dept									
Water meter replacement program	30,000	30,000						30,000	-
Fire Hydrant refurbishment/replacement program	17,000	17,000						17,000	
Building and grounds minor repairs	15,000	15,000						15,000	
Water equipment to extend life of asset	45,000	45,000						45,000	
Erin water system capital expenditures including energy efficiency upgrades (per OCWA)	4,500	4,500						4,500	
									-
Water Dept - Totals	111,500	111,500	-	-	-	-	-	111,500	-
GRAND TOTAL >	2,178,100	2,130,400	502,016	5,000	150,000	-	204,500	311,500	957,384



THE CORPORATION OF THE TOWN OF ERIN

By-Law Number 19 - 63

**Being a By-law to adopt
2020 Budget for purposes of
the Municipality.**

WHEREAS the *Municipal Act, 2001, S.O. 2001,c.25, Section 290* requires that the Council of a local municipality shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality;

AND WHEREAS, the Council of the local municipality may require that the current year's estimates of every board, commission, or other body for which the Council is required to levy a tax rate or provide money, be submitted to the Council each year;

AND WHEREAS the Council of the Corporation of the Town of Erin has in accordance with the Municipal Act considered the estimates of all sums required during the year, including the estimates of all it's boards, commissions, and other bodies;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF ERIN HEREBY ENACTS AS FOLLOWS:

1. **THAT** the estimates of the Corporation of the Town of Erin as set out in Schedule "A" attached hereto and forming part of this by-law be adopted;
2. **THAT** the Capital Cost and Funding Source estimates set out in Schedule "B" attached hereto and forming part of this by-law be adopted;
3. **THAT** this by-law shall remain in force until repealed, and any former by-laws relating to such shall be repealed;

Passed in Open Council on the 17th day of December 2019.

Mayor Allan Alls

Clerk Lisa Campion



Final 2020 Budget and 2021 to 2023 Forecasts by Programs

Programs	2019 Budget			2020 Budget			2021 Forecast			2022 Forecast			2023 Forecast			
	Expenditures	Revenues	Net	Expenditures	Revenues	Net	Expenditures	Revenues	Net	Expenditures	Revenues	Net	Expenditures	Revenues	Net	
Council	160,500	-	160,500	165,400	-	165,400	170,200	-	-	170,200	170,700	-	170,700	170,700	-	170,700
Administration	1,981,000	573,800	1,407,200	1,914,100	519,800	1,394,300	1,946,000	519,800	(54,000)	1,426,200	2,053,400	519,800	1,533,600	1,995,200	519,800	1,475,400
Modernization Grant	-	-	-	464,900	464,900	-	-	-	464,900	-	-	-	-	-	-	-
Nestle Community Grant	-	-	-	34,000	34,000	-	34,000	34,000	34,000	-	34,000	34,000	-	34,000	34,000	-
Economic Development	252,400	35,000	217,400	212,000	35,000	177,000	216,100	35,000	-	181,100	216,100	35,000	181,100	216,100	35,000	181,100
Advisory Committees	95,750	12,500	83,250	79,750	12,500	67,250	79,750	12,500	-	67,250	79,750	12,500	67,250	79,750	12,500	67,250
Building	359,500	359,500	-	359,500	359,500	-	368,900	368,900	-	-	373,900	373,900	-	373,900	373,900	-
Planning	245,100	136,000	109,100	135,600	34,000	101,600	86,800	34,000	(102,000)	52,800	86,800	34,000	52,800	86,800	34,000	52,800
Bylaw/Crossing Guards	102,400	6,000	96,400	102,400	6,000	96,400	102,400	6,000	-	96,400	102,400	6,000	96,400	102,400	6,000	96,400
Conservation Authorities	164,900	-	164,900	166,900	-	166,900	169,600	-	-	169,600	172,200	-	172,200	174,900	-	174,900
Animal Control	56,400	27,500	28,900	56,400	19,300	37,100	56,400	19,300	(8,200)	37,100	56,400	19,300	37,100	56,400	19,300	37,100
Fire & Emergency Services	1,117,800	141,100	976,700	976,800	168,800	808,000	982,100	171,200	27,700	810,900	991,300	173,600	817,700	994,900	173,600	821,300
Roads	2,759,600	207,500	2,552,100	2,794,000	257,500	2,536,500	2,849,900	257,500	50,000	2,592,400	2,859,300	257,500	2,601,800	2,863,700	257,500	2,606,200
Streetlights	199,200	199,200	-	139,000	139,000	-	139,000	139,000	(60,200)	-	139,000	139,000	-	139,000	139,000	-
Water Operations	1,417,000	1,417,000	-	1,390,000	1,390,000	-	1,390,000	1,390,000	(27,000)	-	1,390,000	1,390,000	-	1,390,000	1,390,000	-
Environmental Services	23,370	23,370	-	13,000	13,000	-	13,000	13,000	(10,370)	-	13,000	13,000	-	13,000	13,000	-
Recreation & Parks	1,368,270	707,630	660,640	1,320,940	639,180	681,760	1,321,140	638,780	(68,450)	682,360	1,321,040	638,080	682,960	1,320,840	637,280	683,560
Cemeteries	4,000	-	4,000	4,000	-	4,000	4,000	-	-	4,000	4,000	-	4,000	4,000	-	4,000
BIA	35,300	35,300	-	48,800	48,800	-	48,800	48,800	13,500	-	48,800	48,800	-	48,800	48,800	-
Programs Sub-Total	10,342,490	3,881,400	6,461,090	10,377,490	4,141,280	6,236,210	9,978,090	3,687,780	259,880	6,290,310	10,112,090	3,694,480	6,417,610	10,064,390	3,693,680	6,370,710
Non-Program																
Resource Requests				974,950	579,500	395,450	552,950	240,000		312,950	347,950	150,000	197,950	522,950	321,000	201,950
Infrastructure Renewal	587,059		587,059	688,509		688,509	843,509			843,509	965,509		965,509	1,096,009		1,096,009
Transfer for Capital Projects	626,896		626,896	844,300		844,300	868,684			868,684	887,984		887,984	957,384		957,384
Tax Levy		7,049,145	(7,049,145)		7,049,145	(7,049,145)		7,540,869		(7,540,869)		7,691,853	(7,691,853)		7,845,453	(7,845,453)
Assessment Growth					350,785	(350,785)										
PILS and Supplementary taxes		122,500	(122,500)		122,500	(122,500)		122,500		(122,500)		122,500	(122,500)		122,500	(122,500)
OMPF Allocation		593,400	(593,400)		591,100	(591,100)		591,100		(591,100)		591,100	(591,100)		591,100	(591,100)
Tax Write/Offs		(90,000)	90,000		(90,000)	90,000		(90,000)		90,000		(90,000)	90,000		(90,000)	90,000
From Tax Rate Stabilization																
Sub-Total	1,213,955	7,675,045	(6,461,090)	2,507,759	8,603,030	(6,095,271)	2,265,143	8,404,469		(6,139,326)	2,201,443	8,465,453	(6,264,010)	2,576,343	8,790,053	(6,213,710)
Net Operating Results (Surplus)	11,556,445	11,556,445	-	12,885,249	12,744,310	140,939	12,243,233	12,092,249		150,984	12,313,533	12,159,933	153,600	12,640,733	12,483,733	157,000
Tax Rate Change																
						2.00%				2.00%			2.00%			2.00%



Final Draft 2020 Operating Budget and 2021 to 2023 Forecasts by Account Groupings

	2019 Budget	2020 Budget	Budget Variance	2021 Forecast	2022 Forecast	2023 Forecast
REVENUES						
Resource Requests Funding from Reserves		579,500	579,500	240,000	150,000	321,000
Tax Levy	7,049,145	7,049,145	-	7,540,869	7,691,853	7,845,453
Assessment Growth	-	350,785	350,785	-	-	-
PILS and Supplementary taxes	122,500	122,500	-	122,500	122,500	122,500
OMPF Allocation	593,400	591,100	- 2,300	591,100	591,100	591,100
Tax Write/Offs	- 90,000	- 90,000	-	- 90,000	- 90,000	- 90,000
Building Permit Revenues	350,000	350,000	-	350,000	350,000	350,000
Grants and Subsidies	30,500	541,400	510,900	76,500	76,500	76,500
Water User Fees	1,370,000	1,370,000	-	1,370,000	1,370,000	1,370,000
Recreation User Fees	574,480	567,305	- 7,175	567,305	567,305	567,305
Penalties/interest	320,000	320,000	-	320,000	320,000	320,000
Fire & Emergency Fees	73,400	101,100	27,700	103,500	105,900	105,900
Streetlight Special Area Charges	199,200	139,000	- 60,200	139,000	139,000	139,000
Interest	100,000	130,000	30,000	130,000	130,000	130,000
Other revenue	434,550	450,775	16,225	455,475	457,975	457,975
Transfer from Reserves	429,270	171,700	- 257,570	176,000	177,800	177,000
Total Revenues	11,556,445	12,744,310	1,187,865	12,092,249	12,159,933	12,483,733
EXPENDITURES						
Labour Costs	4,012,800	4,187,200	174,400	4,240,700	4,284,900	4,310,700
Supplies & Material	261,350	279,850	18,500	283,050	283,050	283,050
Gravel Surface	400,000	400,000	-	400,000	400,000	400,000
Sanding	180,000	180,000	-	180,000	180,000	180,000
Calcium	160,000	160,000	-	160,000	160,000	160,000
General Maintenance	98,020	109,800	11,780	111,529	111,529	111,529
Repairs	10,000	20,000	10,000	20,000	20,000	20,000
Consulting Services	517,500	206,500	- 311,000	156,500	156,500	156,500
Modernization Grant Projects	-	464,900	464,900	-	-	-
Legal and Audit Fees	63,800	63,800	-	63,800	63,800	63,800
Service Agreements	894,760	874,000	- 20,760	883,600	893,400	903,300
IT Services	117,000	123,100	6,100	125,200	127,300	129,400
Resealing	85,000	85,000	-	125,000	125,000	125,000
Roads Maintenance	125,000	125,000	-	125,000	125,000	125,000
Winter Control	57,500	52,500	- 5,000	59,500	59,500	59,500
Equipment/small tools	80,000	72,000	- 8,000	72,000	72,000	72,000
Vehicle Maintenance	229,400	226,000	- 3,400	226,000	226,000	226,000
Fuel	131,200	131,200	-	131,200	131,200	131,200
Community Grants	35,050	35,050	-	35,050	35,050	35,050
Conservation Authorities	164,900	166,900	2,000	169,600	172,200	174,900
Emergency Planning	1,000	1,000	-	1,000	1,000	1,000
Telephone & Cell Phones	18,400	16,400	- 2,000	16,400	16,400	16,400
Hydro	337,650	310,450	- 27,200	310,450	310,450	310,450
Natural Gas	47,200	49,000	1,800	49,000	49,000	49,000
Utilities	203,800	164,200	- 39,600	168,000	172,000	176,200
Water & Sewage	52,490	52,490	-	52,490	52,490	52,490
Economic Development Activities	67,300	67,300	-	67,300	67,300	67,300
Advertising/Promo	52,800	66,300	13,500	66,300	66,300	66,300
Other Expenses	250,740	264,550	13,810	264,550	264,550	264,550
Elections	17,000	18,600	1,600	18,600	97,000	19,000
Inter Dept Expenses	11,000	11,000	-	11,000	11,000	11,000
Insurance & Deductible	146,100	163,800	17,700	164,400	165,000	165,600
Contingency	57,300	64,000	6,700	64,000	64,000	64,000
Debt Servicing	432,600	428,700	- 3,900	432,900	436,500	435,600
Resource Requests	-	974,950	974,950	552,950	347,950	522,950
Capital Projects	626,896	844,300	217,404	868,684	887,984	957,384
Transfers to Reserves	1,023,830	752,900	- 270,930	739,971	728,671	714,571
Trf to Infrastructure Renewal Res.	587,059	688,509	101,450	843,509	965,509	1,096,009
Total Expenditures	11,556,445	12,901,249	1,344,804	12,259,233	12,329,533	12,656,733
Net Base Operating Results (Deficit)	-	- 156,939	- 156,939	- 166,984	- 169,600	- 173,000
Tax Rate Change		2.00%		2.00%	2.00%	2.00%

FINAL DRAFT 2020 CAPITAL BUDGET & 2021 TO 2023 CAPITAL REQUESTS

Project Description	Priority #	2020 Submitted	2020 Recommended	2021 Submitted	2021 Recommended	2022 Submitted	2022 Recommended	2023 Submitted
GENERAL GOVERNMENT								
Energy and water conservation projects per Energy Audit	3	22,000	22,000					
Electronic Data Records Management System	1	80,000	80,000					
Server hardware replacement	1			30,000	30,000		-	
Parking lot paving and other repairs and maintenance at Townhall	2		-	33,100	33,100			73,000
Upgrade and existing Windows 2012 Servers with current Microsoft released versions	1		-			15,000	15,000	
Upgrade Microsoft Office across network	1		-					21,500
General Government - Totals		102,000	102,000	63,100	63,100	15,000	15,000	94,500
FIRE & EMERGENCY								
Hose Cache	1	20,000	20,000	20,000	20,000			
1990 Tanker 57 replacement	1	450,000	450,000					
Rescue Truck Replacement (2)	1			320,000	320,000		-	
Energy savings projects Station 10 Erin (LED conversions, programmable thermostats, motion controlled light switches)	3	20,000	20,000			30,000	30,000	
Thermal imaging camera	1	15,000	15,000					
Building Condition Assessment recommendations for Erin and Hillsburgh Stations	3	11,200	11,200					
Building Condition Assessment recommendations for Erin Fire Station	2			111,600	111,600	17,200		67,100
Building Condition Assessment recommendations for Hillsburgh Fire Station								27,500
Tanker 58 Replacement	1				-		-	450,000
Rescue Gear Washer & Dryer	2					30,000	30,000	
Fire Dept - Totals		516,200	516,200	451,600	451,600	77,200	60,000	544,600
ROADS								
Culvert 2059 Replacement (Station Road(Sideroad 24)) based on OSIM report	1	600,000	600,000					
Culvert 10 Replacement (17th Sideroad) based on OSIM report	1		-	835,000	835,000			
Bridge 5 Replacement (2nd Line) based on OSIM report	1		-			915,000	915,000	
Culvert 2053 Replacement (27th Sideroad) based on OSIM report	1							675,000
Rural Upgrade from gravel to surface treatment locations to be based on 2020 Road Needs Study	1			300,000	300,000	300,000	300,000	300,000
Roadside flail mower attachment for existing tractor	2	18,000	18,000					
Tilting bucket attachment for Cat 314CR excavator	3			50,000	50,000			
Vehicle Replacement program per AMP - 2007 Chevrolet Cube Van with 4x4 Pickup Truck	3					50,000	50,000	
Energy and water conservation projects per Energy Audit	3	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Roads Dept - Totals		623,000	623,000	1,190,000	1,190,000	1,270,000	1,270,000	980,000

FINAL DRAFT 2020 CAPITAL BUDGET & 2021 TO 2023 CAPITAL REQUESTS

Project Description	Priority #	2020 Submitted	2020 Recommended	2021 Submitted	2021 Recommended	2022 Submitted	2022 Recommended	2023 Submitted
PARKS & RECREATION								
Erin Community Centre - shared services agreement \$20k sewage treatment	1	40,000	40,000	40,000	40,000	40,000	40,000	40,000
Emergency Response Centre allocations (may not be needed as it is part of ICIP grant application)	3	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Erin Community Centre capital expenditures per BCA (Subject to ICIP Grant funding of \$2.4 million)	1	2,400,000	2,400,000	-	-	-	-	-
Hillsburgh Community Centre capital expenditures per BCA	1	126,500	126,500	-	-	648,000	648,000	302,000
Ballinacorney Community Centre capital expenditures per BCA	1	14,000	14,000	54,000	54,000	25,500	25,500	15,000
Parks and Parkettes capital expenditures per BCA	2	84,100	84,100	89,000	89,000	45,000	45,000	40,500
RECREATION DEPT- Totals		2,714,600	2,714,600	233,000	233,000	808,500	808,500	447,500
Water Dept								
Water meter replacement program	1	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Fire Hydrant refurbishment/replacement program	1	17,000	17,000	17,000	17,000	17,000	17,000	17,000
Building and grounds minor repairs	2	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Water equipment to extend life of asset	1	45,000	45,000	45,000	45,000	45,000	45,000	45,000
Erin water system capital expenditures including energy efficiency upgrades (per OCWA)	1	72,000	72,000	17,500	17,500	21,500	21,500	4,500
Water Dept - Totals		179,000	179,000	124,500	124,500	128,500	128,500	111,500
GRAND TOTAL >		4,134,800	4,134,800	2,062,200	2,062,200	2,299,200	2,282,000	2,178,100

FINAL DRAFT 2020 CAPITAL BUDGET & 2021 TO 2023 CAPITAL REQUESTS

Project Description	Priority #	2020 Submitted	2020 Recommended	2020 FUNDING SOURCE						
				Gas Tax/Grants/OCIF	Trade-Ins, Recoveries	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property
										Tax
GENERAL GOVERNMENT										
Energy and water conservation projects per Energy Audit	3	22,000	22,000							22,000
Electronic Data Records Management System	1	80,000	80,000						80,000	
Server hardware replacement	1									-
Parking lot paving and other repairs and maintenance at Townhall	2		-							-
Upgrade and existing Windows 2012 Servers with current Microsoft released versions	1		-							-
Upgrade Microsoft Office across network	1		-							-
General Government - Totals		102,000	102,000	-	-	-	-	-	80,000	22,000
FIRE & EMERGENCY										
Hose Cache	1	20,000	20,000							20,000
1990 Tanker 57 replacement	1	450,000	450,000						200,000	250,000
Rescue Truck Replacement (2)	1									
Energy savings projects Station 10 Erin (LED conversions, programmable thermostats, motion controlled light switches)	3	20,000	20,000							20,000
Thermal imaging camera	1	15,000	15,000							15,000
Building Condition Assessment recommendations for Erin and Hillsburgh Stations	3	11,200	11,200							11,200
Building Condition Assessment recommendations for Erin Fire Station	2									
Building Condition Assessment recommendations for Hillsburgh Fire Station										
Tanker 58 Replacement	1									
Rescue Gear Washer & Dryer	2									
Fire Dept - Totals		516,200	516,200	-	-	-	-	-	200,000	316,200
ROADS										
Culvert 2059 Replacement (Station Road(Sideroad 24)) based on OSIM report	1	600,000	600,000	400,000						200,000
Culvert 10 Replacement (17th Sideroad) based on OSIM report	1		-							
Bridge 5 Replacement (2nd Line) based on OSIM report	1		-							
Culvert 2053 Replacement (27th Sideroad) based on OSIM report	1									
Rural Upgrade from gravel to surface treatment locations to be based on 2020 Road Needs Study	1									
Roadside flail mower attachment for existing tractor	2	18,000	18,000							18,000
Tilting bucket attachment for Cat 314CR excavator	3									
Vehicle Replacement program per AMP - 2007 Chevrolet Cube Van with 4x4 Pickup Truck	3									
Energy and water conservation projects per Energy Audit	3	5,000	5,000							5,000
Roads Dept - Totals		623,000	623,000	400,000	-	-	-	-	-	223,000

2FINAL DRAFT 2020 CAPITAL BUDGET & 2021 TO 2023 CAPITAL REQUESTS

Project Description	Priority #	2020 Submitted	2020 Recommended	2020 FUNDING SOURCE						
				Gas Tax/Grants/OCIF	Trade-Ins, Recoveries	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property
										Tax
PARKS & RECREATION										
Erin Community Centre - shared services agreement \$20k sewage treatment	1	40,000	40,000							40,000
Emergency Response Centre allocations (may not be needed as it is part of ICIP grant application)	3	50,000	50,000							50,000
Erin Community Centre capital expenditures per BCA (Subject to ICIP Grant funding of \$2.4 million)	1	2,400,000	2,400,000	1,765,000		300,000			235,000	100,000
Hillsburgh Community Centre capital expenditures per BCA	1	126,500	126,500	126,500						
Ballinafad Community Centre capital expenditures per BCA	1	14,000	14,000	5,000						9,000
Parks and Parkettes capital expenditures per BCA	2	84,100	84,100							84,100
RECREATION DEPT- Totals		2,714,600	2,714,600	1,896,500	-	300,000	-	-	235,000	283,100
Water Dept										
Water meter replacement program	1	30,000	30,000						30,000	
Fire Hydrant refurbishmen/replacement program	1	17,000	17,000						17,000	
Building and grounds minor repairs	2	15,000	15,000						15,000	
Water equipment to extend life of asset	1	45,000	45,000						45,000	
Erin water system capital expenditures including energy efficiency upgrades (per OCWA)	1	72,000	72,000						72,000	
Water Dept - Totals		179,000	179,000	-	-	-	-	-	179,000	-
GRAND TOTAL >		4,134,800	4,134,800	2,296,500	-	300,000	-	-	694,000	844,300

Project Description	2021 Submitted	2021 Recommended	2021 FUNDING SOURCE							
			Gas Tax/Grants/OCIF	Trade-Ins, Recoveries	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property	
									Tax	
GENERAL GOVERNMENT										
Energy and water conservation projects per Energy Audit										
Electronic Data Records Management System										
Server hardware replacement	30,000	30,000							30,000	-
Parking lot paving and other repairs and maintenance at Townhall	33,100	33,100								33,100
Upgrade and existing Windows 2012 Servers with current Microsoft released versions										
Upgrade Microsoft Office across network										
General Government - Totals	63,100	63,100	-	-	-	-	-	-	30,000	33,100
FIRE & EMERGENCY										
Hose Cache	20,000	20,000								20,000
1990 Tanker 57 replacement										
Rescue Truck Replacement (2)	320,000	320,000							200,000	120,000
Energy savings projects Station 10 Erin (LED conversions, programmable thermostats, motion controlled light switches)										
Thermal imaging camera										
Building Condition Assessment recommendations for Erin and Hillsburgh Stations										
Building Condition Assessment recommendations for Erin Fire Station	111,600	111,600								111,600
Building Condition Assessment recommendations for Hillsburgh Fire Station										
Tanker 58 Replacement		-								
Rescue Gear Washer & Dryer										
Fire Dept - Totals	451,600	451,600	-	-	-	-	-	-	200,000	251,600
ROADS										
Culvert 2059 Replacement (Station Road(Sideroad 24)) based on OSIM report										350,984
Culvert 10 Replacement (17th Sideroad) based on OSIM report	835,000	835,000	484,016							
Bridge 5 Replacement (2nd Line) based on OSIM report										
Culvert 2053 Replacement (27th Sideroad) based on OSIM report										
Rural Upgrade from gravel to surface treatment locations to be based on 2020 Road Needs Study	300,000	300,000			150,000			150,000		-
Roadside flail mower attachment for existing tractor										
Tilting bucket attachment for Cat 314CR excavator	50,000	50,000						50,000		
Vehicle Replacement program per AMP - 2007 Chevrolet Cube Van with 4x4 Pickup Truck										
Energy and water conservation projects per Energy Audit	5,000	5,000								5,000
Roads Dept - Totals	1,190,000	1,190,000	484,016	-	150,000	-	-	200,000	-	355,984

Project Description	2021 Submitted	2021 Recommended	2021 FUNDING SOURCE						
			Gas Tax/Grants/OCIF	Trade-Ins, Recoveries	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property
									Tax
PARKS & RECREATION									
Erin Community Centre - shared services agreement \$20k sewage treatment	40,000	40,000							-
Emergency Response Centre allocations (may not be needed as it is part of ICIP grant application)	50,000	50,000							40,000
Erin Community Centre capital expenditures per BCA (Subject to ICIP Grant funding of \$2.4 million)	-	-							50,000
Hillsburgh Community Centre capital expenditures per BCA	-	-							-
Ballinacorney Community Centre capital expenditures per BCA	54,000	54,000		5,000					49,000
Parks and Parkettes capital expenditures per BCA	89,000	89,000							89,000
RECREATION DEPT- Totals	233,000	233,000	-	5,000	-	-	-	-	228,000
Water Dept									
Water meter replacement program	30,000	30,000						30,000	-
Fire Hydrant refurbishment/replacement program	17,000	17,000						17,000	-
Building and grounds minor repairs	15,000	15,000						15,000	-
Water equipment to extend life of asset	45,000	45,000						45,000	-
Erin water system capital expenditures including energy efficiency upgrades (per OCWA)	17,500	17,500						17,500	-
Water Dept - Totals	124,500	124,500	-	-	-	-	-	124,500	-
GRAND TOTAL >	2,062,200	2,062,200	484,016	5,000	150,000	-	200,000	354,500	868,684

Project Description	2022 Submitted	2022 Recommended	2022 FUNDING SOURCE						
			Gas Tax/Grants/OCIF	Trade-Ins, Recoveries	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property
									Tax
GENERAL GOVERNMENT									
Energy and water conservation projects per Energy Audit									-
Electronic Data Records Management System									-
Server hardware replacement		-							-
Parking lot paving and other repairs and maintenance at Townhall									-
Upgrade and existing Windows 2012 Servers with current Microsoft released versions	15,000	15,000						15,000	-
Upgrade Microsoft Office across network									-
General Government - Totals	15,000	15,000	-	-	-	-	-	15,000	-
FIRE & EMERGENCY									
Hose Cache									-
1990 Tanker 57 replacement									-
Rescue Truck Replacement (2)		-							-
Energy savings projects Station 10 Erin (LED conversions, programmable thermostats, motion contorlled light switches)	30,000	30,000							30,000
Thermal imaging camera									-
Building Condition Assessment recommendations for Erin and Hillsburgh Stations									-
Building Condition Assessment recommendations for Erin Fire Station	17,200								-
Building Condition Assessment recommendations for Hillsburgh Fire Station									-
Tanker 58 Replacement		-							-
Rescue Gear Washer & Dryer	30,000	30,000						30,000	-
Fire Dept - Totals	77,200	60,000	-	-	-	-	-	30,000	30,000
ROADS									
Culvert 2059 Replacement (Station Road(Sideroad 24)) based on OSIM report									-
Culvert 10 Replacement (17th Sideroad) based on OSIM report									-
Bridge 5 Replacement (2nd Line) based on OSIM report	915,000	915,000	385,516						529,484
Culvert 2053 Replacement (27th Sideroad) based on OSIM report									-
Rural Upgrade from gravel to surface treatment locations to be based on 2020 Road Needs Study	300,000	300,000			150,000		150,000		-
Roadside flail mower attachment for existing tractor									-
Tilting bucket attachment for Cat 314CR excavator									-
Vehicle Replacement program per AMP - 2007 Chevrolet Cube Van with 4x4 Pickup Truck	50,000	50,000							50,000
Energy and water conservation projects per Energy Audit	5,000	5,000							5,000
Roads Dept - Totals	1,270,000	1,270,000	385,516	-	150,000	-	150,000	-	584,484

Project Description	2022 Submitted	2022 Recommended	2022 FUNDING SOURCE							
			Gas Tax/Grants/OCIF	Trade-Ins,	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property	
				Recoveries					Tax	
PARKS & RECREATION										
Erin Community Centre - shared services agreement \$20k sewage treatment	40,000	40,000								-
Emergency Response Centre allocations (may not be needed as it is part of ICIP grant application)	50,000	50,000								40,000
Erin Community Centre capital expenditures per BCA (Subject to ICIP Grant funding of \$2.4 million)	-									50,000
Hillsburgh Community Centre capital expenditures per BCA	648,000	648,000	150,000				380,000			118,000
Ballinacorney Community Centre capital expenditures per BCA	25,500	25,500		5,000						20,500
Parks and Parkettes capital expenditures per BCA	45,000	45,000								45,000
RECREATION DEPT- Totals	808,500	808,500	150,000	5,000	-	-	380,000	-	-	273,500
Water Dept										
Water meter replacement program	30,000	30,000							30,000	
Fire Hydrant refurbishment/replacement program	17,000	17,000							17,000	
Building and grounds minor repairs	15,000	15,000							15,000	
Water equipment to extend life of asset	45,000	45,000							45,000	
Erin water system capital expenditures including energy efficiency upgrades (per OCWA)	21,500	21,500							21,500	
Water Dept - Totals	128,500	128,500	-	-	-	-	-	128,500	-	-
GRAND TOTAL >	2,299,200	2,282,000	535,516	5,000	150,000	-	530,000	173,500	-	887,984

Project Description	2023 Submitted	2023 Recommended	2023 FUNDING SOURCE							
			Gas Tax/Grants/OCIF	Trade-Ins, Recoveries	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property Tax	
			GENERAL GOVERNMENT							
Energy and water conservation projects per Energy Audit										-
Electronic Data Records Management System										-
Server hardware replacement										-
Parking lot paving and other repairs and maintenance at Townhall	73,000	25,300								25,300
Upgrade and existing Windows 2012 Servers with current Microsoft released versions										-
Upgrade Microsoft Office across network	21,500	21,500								21,500
General Government - Totals	94,500	46,800	-	-	-	-	-	-	-	46,800
FIRE & EMERGENCY										
Hose Cache										
1990 Tanker 57 replacement										
Rescue Truck Replacement (2)										
Energy savings projects Station 10 Erin (LED conversions, programmable thermostats, motion controlled light switches)										
Thermal imaging camera										
Building Condition Assessment recommendations for Erin and Hillsburgh Stations										
Building Condition Assessment recommendations for Erin Fire Station	67,100	67,100								67,100
Building Condition Assessment recommendations for Hillsburgh Fire Station	27,500	27,500								27,500
Tanker 58 Replacement	450,000	450,000							200,000	250,000
Rescue Gear Washer & Dryer										
Fire Dept - Totals	544,600	544,600	-	-	-	-	-	-	200,000	344,600
ROADS										
Culvert 2059 Replacement (Station Road(Sideroad 24)) based on OSIM report										
Culvert 10 Replacement (17th Sideroad) based on OSIM report										
Bridge 5 Replacement (2nd Line) based on OSIM report										
Culvert 2053 Replacement (27th Sideroad) based on OSIM report	675,000	675,000	260,016					54,500		360,484
Rural Upgrade from gravel to surface treatment locations to be based on 2020 Road Needs Study	300,000	300,000			150,000			150,000		-
Roadside flail mower attachment for existing tractor										
Tilting bucket attachment for Cat 314CR excavator										
Vehicle Replacement program per AMP - 2007 Chevrolet Cube Van with 4x4 Pickup Truck										
Energy and water conservation projects per Energy Audit	5,000	5,000								5,000
Roads Dept - Totals	980,000	980,000	260,016	-	150,000	-	204,500	-	-	365,484

Project Description	2023 Submitted	2023 Recommended	2023 FUNDING SOURCE						
			Gas Tax/Grants/OCIF	Trade-Ins, Recoveries	Development Charges Reserve	Debt	Infrastructure Renewal Reserve	Other Reserves	Property Tax
			PARKS & RECREATION						
									-
Erin Community Centre - shared services agreement \$20k sewage treatment	40,000	40,000							40,000
Emergency Response Centre allocations (may not be needed as it is part of ICIP grant application)	50,000	50,000							50,000
Erin Community Centre capital expenditures per BCA (Subject to ICIP Grant funding of \$2.4 million)	-	-							-
Hillsburgh Community Centre capital expenditures per BCA	302,000	302,000	242,000						60,000
Ballinacorney Community Centre capital expenditures per BCA	15,000	15,000		5,000					10,000
Parks and Parkettes capital expenditures per BCA	40,500	40,500							40,500
									-
RECREATION DEPT- Totals	447,500	447,500	242,000	5,000	-	-	-	-	200,500
Water Dept									
Water meter replacement program	30,000	30,000						30,000	-
Fire Hydrant refurbishment/replacement program	17,000	17,000						17,000	
Building and grounds minor repairs	15,000	15,000						15,000	
Water equipment to extend life of asset	45,000	45,000						45,000	
Erin water system capital expenditures including energy efficiency upgrades (per OCWA)	4,500	4,500						4,500	
									-
Water Dept - Totals	111,500	111,500	-	-	-	-	-	111,500	-
GRAND TOTAL >	2,178,100	2,130,400	502,016	5,000	150,000	-	204,500	311,500	957,384



THE CORPORATION OF THE TOWN OF ERIN

By-Law # 19 – 64

A By-law to confirm the proceedings of Council at its Special Meeting held December 17th 2019

Whereas, Section 5, Subsection 1 of the *Municipal Act*, being Chapter 25 of the Statutes of Ontario, 2001, the powers of a municipal corporation are to be exercised by its Council;

And Whereas, Section 5, and Subsection 3 of the *Municipal Act* the powers of every Council are to be exercised by By-Law;

And Whereas, it is deemed expedient that the proceedings of the Council of the Corporation of the Town of Erin at its meeting held **December 17th 2019** be confirmed and adopted by By-Law;

The Council of the Corporation of the Town of Erin Enacts as Follows:

1. That the action of the Council at its Special Meeting held on **December 17th 2019** in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by separate by-law.
2. That the Mayor and the proper officers of the Town are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Town to all such documents.
3. That this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its power to proceed with, or to provide any money for, any undertaking work, project, scheme, act, matter of thing referred to in subsection 65 (1) of the **Ontario Municipal Board Act**, R.S.O. 1990, Chapter 0.28, shall not take effect until the approval of the Ontario Municipal Board with respect thereto, required under such subsection, has been obtained.
4. That any acquisition or purchase of land or of an interest in land pursuant to this by-law or pursuant to an option or agreement authorized by this by-law, is conditional on compliance with **Environmental Assessment Act**, R.S.O. 1990, Chapter E.18.

Passed in open Council on December 17th 2019.

Mayor, Allan Ails

Clerk, Lisa Champion