



## Minutes of the Regular Town of Erin Council Meeting

October 18, 2016

6:30 PM

Municipal Council Chamber

<b>Present:</b>	<b>Allan Alls</b>	<b>Mayor</b>
	<b>John Brennan</b>	<b>Councillor</b>
	<b>Matt Sammut</b>	<b>Councillor</b>
	<b>Rob Smith</b>	<b>Councillor</b>
	<b>Jeff Duncan</b>	<b>Councillor</b>
<b>Staff Present:</b>	<b>Dina Lundy</b>	<b>Clerk</b>
	<b>Trish Crawford</b>	<b>Clerk's Assistant</b>
	<b>Ursula D'Angelo</b>	<b>Director of Finance</b>
	<b>Larry Wheeler</b>	<b>Financial Analyst</b>
	<b>Greg Delfosse</b>	<b>Roads Superintendent</b>
	<b>Jessica Wilton</b>	<b>Building and Planning Assistant</b>
	<b>Robyn Mulder</b>	<b>Economic Development Officer</b>
	<b>Joe Babin</b>	<b>Water Superintendent</b>

1. **Call to Order**

2. **Approval of Agenda**

**Resolution # 16-401**

**Moved By** Councillor Brennan

**Seconded By** Councillor Smith

**Be it resolved that** the agenda be approved as amended to add:

Item 9.7.1 - Water Superintendent Report - "Clean Water and Wastewater Funding"

**Carried**

3. **Declaration Pecuniary Interest**

Councillor Duncan declared a conflict on 8.2 and 11.5 due to the proximity of his principle residence to the Hillsburgh Mill Pond.

4. **Public Meetings**

4.1 **Zoning Amendment Z16-05 - 5182 Trafalgar Rd**

Mayor Alls announced that this is a Public Meeting as required by the Ontario Planning Act to deal with planning matters regarding land development in the Province of Ontario.

If a person or public body that files an appeal of a decision of the Town of Erin in respect to a proposed Official Plan, Zoning By -Law Amendment and/or a Plan of Subdivision or Condominium does not make oral submission at a public meeting or make written submission to the Town of Erin before the proposed Official Plan Amendment, Zoning By -law Amendment and/or Plan or Subdivision or Condominium is adopted or refused, then the Ontario Municipal Board may dismiss all or part of the appeal.

Council requests that anyone wishing to provide comments or concerns to Town Council and/or staff do so in written form to ensure that the message is provided effectively and accurately and to record their interest in the matter and to request a notice of decision of the matter.

This meeting is to provide information for Council, exchange views, generate input etc. Council has not taken a position on the matter; Council's decision will come after full consideration of input from the meeting, submissions from the public and comments from agencies.

Mayor Aills introduced Junior Planner Elizabeth Martelluzzi and Senior Planner Sarah Wilhelm from Wellington County, and asked Council and Staff to introduce themselves to the audience.

All comments and questions should be put to the Chair. Speakers shall state their names and addresses for the record. Personal opinions and comments made by the public attending this meeting may be collected and recorded in the meeting minutes.

Declarations of Pecuniary Interest: None.

Planning Staff - Sarah Wilhelm and Elizabeth Martelluzzi presented the application to amend the Zoning by-law to permit a garden suite at 5182 Trafalgar Road (Part Lot 8, Concession 7) for up to a 20 year time period. Planning staff explained that the garden suite has been in existence on the subject land since 1998, but that the agreement had expired in 2014 before the sale of the property. The new owner is obligated to file a new proposal on the existing building. The proposal does not meet the zoning by-law criteria on 2 key points - location and size.

**Applicant - Dave Desmond:**

- he is a veterinarian and breeds horses
- his son helps him with his existing farm on the 10th Line and it is necessary for him to continue helping at the new location
- the accessory building is perfect to accommodate this requirement
- he was not aware at the time of purchase that he needed to file an application but has done so in the hopes of keeping the building that had been approved decades ago
- it will cost thousands of dollars to remove this building which is not an expense he was planning on
- is a long term resident of Erin, living only 3 places in his life, and intends to keep this property for a long term as well

**Public Comments:**

**Ellen Janke, 5174 Trafalgar Rd:**

- lives to the south of the subject property and is supportive of Mr. Desmond and the application

**Richard and Dawn Cottrill, 5190 Trafalgar Rd:**

- advised Council that their lawyer had provided them with a letter on October 12 indicating reasons for their objection
- current application is considered new as the previous amendment agreement expired in 2014
- the building should have been removed 6 months after the expired permit but Town did not enforce this action
- the original process was unfair and the granny suite location is adjacent to their property line
- there is already a full basement apartment in the main home and therefore the granny suite should not be necessary
- request that Council denies the request and orders the building to be torn down as soon as possible
- as soon as the decision has been made they request to be notified by Council

**Ellen Thomson, previous owner of subject land:**

- granny suite was built in 1998 for her mother
- the day of the public meeting the Cottrill's provided a petition to oppose the structure but had not made any effort to discuss their concerns privately
- renewal reminders had always been sent out by the Town and procedures were followed
- in 2014 due to personal family issues the renewal process was not pursued
- knew that the new owner would have to file a new application and advertised the house with the opportunity for a secondary dwelling but that it was not an automatic selling feature
- had received a letter that if the new owner did not file application, they would be responsible for the removal of the structure, and were willing to do so but the new owner did in fact file
- clarification - there is no basement apartment in the main home as the Cottrill's have claimed

County Planners will arrange for a site visit to the subject lands to determine the exact location for clarity, and report back to Council.

Mayor Alls thanked all participants for attending the meeting and advised that Council will consider all input prior to making a decision on the matter. The Public Meeting adjourned.

**5. Community Announcements**

Oct 19 & 26 - Leaky Brakes 101

Oct 19 - East Wellington Family Health Team - Take Control Take Charge workshops - Wednesdays until November 2, 2016

Oct 20 - East Wellington Family Health Team and East Wellington Community Services presents Erin Baby Café every 3rd Wednesday of the month

- Oct 20 - East Wellington Family Health Team - Understanding and Managing Diabetes - Part 1
- Oct 26 - Grand River Conservation Authority - Trees and Bees Workshop
- Oct 27 - Knee and Hip Osteoarthritis Education session
- Oct 27 - Heritage Committee is hosting an Open House with displays from the Museum and Archives - Town Hall
- Oct 28 - Erin Legion Dinner Concert with Bryce Butcher and the Golden Country Classic Band at 7PM
- Oct 30 - All Saints Anglican Church celebrates 150 years:  
[www.allsaintserin.ca/calendar](http://www.allsaintserin.ca/calendar)
- Nov 2 - Pintar Job Fair 3:00 PM to 6:00 PM
- Nov 3 - East Wellington Family Health Team - Understanding and Managing Diabetes - Part 2
- Nov 4 - Annual Pumpkin Walk
- Nov 6 - Reminder: end of Daylight Saving Time 2016  
- set clocks back one hour at 2 AM
- Nov 6 - Remembrance Day Service and Parade
- Nov 11 - Remembrance Day Cenotaph Service
- Nov 18 - Village of Erin's Window Wonderland
- Nov 26 - Annual Lion's Club Santa Claus Parade
- Dec 17 - Orangeville Community Band presents "A Community Christmas"  
Concert at Erin Centre 2000
- Details on these and more at [www.erin.ca/whats-on/](http://www.erin.ca/whats-on/)

**6. Adoption of Minutes**

**Resolution # 16-402**

**Moved By** Councillor Smith

**Seconded By** Councillor Brennan

**Be it resolved that** Council hereby adopts the following meeting minutes as circulated;

October 4, 2016 - Regular Council Meeting

**Carried**

**7. Business Arising from the Minutes**

None.

**8. Delegations/Petitions/Presentations**

**8.1 Anna Spiteri - Sustainable Growth and Development Plan**

Ms. Spiteri presented her delegation to Council regarding her request to have Council develop a sustainable action plan.

**Resolution # 16-403**

**Moved By** Councillor Brennan

**Seconded By** Councillor Sammut

**Be it resolved that** Council hereby receives Anna Spiteri's delegation regarding sustainable growth and development of October 18, 2016 for information.

**Carried**

## 8.2 Triton Engineering - Hillsburgh Dam and Bridge EA

Councillor Duncan declared a conflict on this item due to the proximity of his residence to the subject lands.

Councillor Duncan left the meeting.

Paul Ziegler and Chris Clark, the project consultants, went through the presentation on the Hillsburgh Dam and Bridge EA, including:

- A project update after the public information centre
- A summary of the revised evaluation of alternatives
- Estimated capital costs for each alternative
- Next steps to finalize the EA and beyond

Detailed discussions took place regarding the preferred options and costs, and the comments of the Credit Valley Conservation Authority and the Ministry of Natural Resources and Forestry which affected the outcomes presented.

### **Resolution # 16-404**

**Moved By** Councillor Brennan

**Seconded By** Councillor Smith

**Be it resolved that** Council defers receiving the report regarding the Hillsburgh Dam and Bridge Class Environmental Assessment for information, pending answers to outstanding questions.

**Carried**

Councillor Duncan returned.

## 12. Closed Session

### **Resolution # 16-405**

**Moved By** Councillor Sammut

**Seconded By** Councillor Smith

**Be it resolved that** Council adjourns the meeting to proceed into a closed session at the hour of 8:08 PM to discuss the matter(s) under the following exemptions in the Municipal Act S. 239 (2) pertaining to:

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; HR Matter

**Carried**

## 13. Return from Closed Session

### 13.1 Motion to Reconvene

#### **Resolution # 16-406**

**Moved By** Councillor Brennan

**Seconded By** Councillor Smith

**Be it resolved that** the meeting be reconvened at the hour of 8:50 PM.

**Carried**

### 13.2 Report Out

None.

**9. Reports**

**9.7 Water**

**9.7.1 Water Superintendent - Clean Water / Wastewater Funding**

**Resolution # 16-407**

**Moved By** Councillor Brennan

**Seconded By** Councillor Smith

**Be it resolved that** Council hereby receives the Water Department's report 2016-10 *Clean Water/ Wastewater Funding* of October 18, 2016;

**And that** Council hereby approve staff's recommendation to submit a grant application for the Supervisory Control and Data Acquisition Project for Hillsburgh Water System under the Clean Water / Wastewater Fund (CWWF) in the amount of \$143,741.

**Carried**

**9.1 Administration**

**9.1.1 Economic Development Officer - Erin Rotary Riverwalk Trail**

**Resolution # 16-408**

**Moved By** Councillor Smith

**Seconded By** Councillor Duncan

**Be it resolved that** Council receives the Erin Rotary Riverwalk Trail report of October 18, 2016;

**And that** Council approves staff's recommendations as outlined in the Erin Rotary Riverwalk Trail report of October 18<sup>th</sup>, 2016.

**Carried**

**9.2 Building/Planning/By-Law**

**9.2.1 Building and Planning Assistant - Demolition Report - 5474 Third Line**

**Resolution # 16-409**

**Moved By** Councillor Smith

**Seconded By** Councillor Brennan

**Be it resolved that** Council receives the *Building Department Demolition Report*, report of October 18, 2016, regarding the application for demolition permit to demolish a single residential dwelling located at 5474 Third Line, Town of Erin, Assessment Roll No. 23 16 000 005 08000 0000;

**AND THAT** Council hereby approves the issuance of the demolition permit.

**Carried**

**9.2.2 Building and Planning Assistant - Building Permit Activity Report - September 2016**

**Resolution # 16-410**

**Moved By** Councillor Smith

**Seconded By** Councillor Brennan

**Be it resolved that** Council hereby receives *Building Department Building Activity Report – September 2016* dated October 18, 2016 for information.

**Carried**

**9.2.3 Building and Planning Assistant - Conditional Site Plan Control - 13 Thompson Cres**

**Resolution # 16-411**

**Moved By** Councillor Smith

**Seconded By** Councillor Duncan

**BE IT RESOLVED THAT** Council approves a minor amendment to the approved site plan as submitted by Fieldgate Meat Packer Limited as it relates to development of 13 Thompson Crescent subject to the conditions of Appendix 1.

**Carried**

**9.3 Fire and Emergency Services**

**9.3.1 Fire Chief - August and September Monthly Fire Reports**

**Resolution # 16-412**

**Moved By** Councillor Duncan

**Seconded By** Councillor Brennan

**Be it resolved that** Council receives the Fire Chief's August and September *Monthly Fire Reports*, of October 18, 2016.

**Carried**

**9.4 Finance**

**9.4.1 Deputy Treasurer - Approval of Accounts**

**Resolution # 16-413**

**Moved By** Councillor Sammut

**Seconded By** Councillor Smith

**Be it resolved that** Council receives the *Deputy Treasurer's Report #2016-10B on "Approval of Accounts"* on October 18<sup>th</sup>, 2016

**Carried**

**9.4.2 Director of Finance- Issuing Debt for Capital Projects**

**Resolution # 16-414**

**Moved By** Councillor Smith

**Seconded By** Councillor Brennan

**Be it resolved that** Council receives the report# 2016-15F of October 18, 2016;

**And that** Council authorize County of Wellington to issue debt in the amount not to exceed \$2,546,000 for the Town of Erin portion over a term as set in Schedule A of the By-law;

**And that** a By-law be enacted authorizing the County of Wellington to issue debt through a debenture on behalf of the Town of Erin.

**Carried**

**9.5 Mayor**

**9.5.1 Mayor's Report**

None

**9.6 Committees**

**9.6.1 Trails Committee Meeting Minutes - August 31, 2016**

**Resolution # 16-415**

**Moved By** Councillor Smith

**Seconded By** Councillor Sammut

**Be it resolved that Council hereby receives the "August 31, 2016 Trails Committee Meeting Minutes" for information.**

**Carried**

**10. New Business**

**10.1 Blackport Hydrogeology Inc - Review of Nestle Waters Canada 2015 Annual Monitoring Report**

**Resolution # 16-416**

**Moved By** Councillor Duncan

**Seconded By** Councillor Sammut

**Be it resolved that Council hereby receives Ray Blackport's "Review of Nestle Waters Canada, 2015 Annual Monitoring Report, Erin Spring Site" of October 18, 2016 for information.**

**Carried**

**10.2 Clarification of resolution for Canada 150 fund**

**Resolution # 16-417**

**Moved By** Councillor Smith

**Seconded By** Councillor Brennan

**Be it resolved that Council enters into a contribution agreement for funding under the Canada 15 Community Infrastructure Program, towards the 'Improvement of Playground at Victoria Park' and with approved FedDev funding of \$50,000.**

**Carried**

**11. Correspondence**

**Resolution # 16-418**

**Moved By** Councillor Sammut

**Seconded By** Councillor Smith

**Be it resolved that Council receives correspondence items 11.1 to 11.7 for information.**

**Carried**

**11.7 Association of Municipalities Ontario - Requesting support resolution on Closing the Fiscal Gap**

**Resolution # 16-419**

**Moved By** Councillor Brennan

**Seconded By** Councillor Smith

**WHEREAS** recent polling, conducted on behalf of the Association of Municipalities of Ontario indicates 76% of Ontarians are concerned or somewhat concerned property taxes will not cover the cost of infrastructure while maintaining municipal services, and 90% agree maintaining safe infrastructure is an important priority for their communities;

**AND WHEREAS** infrastructure and transit are identified by Ontarians as the biggest problems facing their municipal government;

**AND WHEREAS** a ten-year projection (2016-2025) of municipal expenditures against inflationary property tax and user fee increases, shows there to be an unfunded average annual need of \$3.6 billion to fix local infrastructure and provide for municipal operating needs;



**AND WHEREAS** the \$3.6 billion average annual need would equate to annual increases of 4.6% (including inflation) to province-wide property tax revenue for the next ten years;

**AND WHEREAS** this gap calculation also presumes all existing and multi-year planned federal and provincial transfers to municipal governments are fulfilled;

**AND WHEREAS** if future federal and provincial transfers are unfulfilled beyond 2015 levels, it would require annual province-wide property tax revenue increases of up to 8.35% for ten years;

**AND WHEREAS** Ontarians already pay the highest property taxes in the country;

**AND WHEREAS** each municipal government in Ontario faces unique issues, the fiscal health and needs are a challenge which unites all municipal governments, regardless of size;

**NOW THEREFORE BE IT RESOLVED** that this Council supports the Association of Municipalities of Ontario in its work to close the fiscal gap; so that all municipalities can benefit from predictable and sustainable revenue, to finance the pressing infrastructure and municipal service needs faced by all municipal governments.

**Carried**

**14. By-Laws**

**Resolution # 16-420**

**Moved By** Councillor Duncan

**Seconded By** Councillor Sammut

**Be it resolved that** By-Law numbers 16–59 to 16-61 inclusive, are hereby passed.

16-59 Appointments to Enforce Parking By-law

16-60 Authorize Issuance of Debentures

16-61 Confirming

**Carried**

**15. Notice of Motion**

None

**16. Adjournment**

**Resolution # 16-421**

**Moved By** Councillor Brennan

**Seconded By** Councillor Smith

**Be it resolved that** the meeting be adjourned at the hour of 9:43 PM.

**Carried**

**Mayor Allan Alls**

**Clerk Dina Lundy**