



**TOWN OF ERIN
Regular Council Meeting
AGENDA**

September 13, 2016

3:00 PM

Municipal Council Chamber

Pages

1. **Call to Order**
2. **Approval of Agenda**
3. **Declaration Pecuniary Interest**
4. **Community Announcements**
 - 4.1 Hillsburgh Heritage Walking Trail 1 - 2
5. **Adoption of Minutes** 3 - 15
August 09, 2016 Regular Meeting
6. **Business Arising from the Minutes**
7. **Delegations/Petitions/Presentations**
 - 7.1 Rod Finlay, Hydro One
Provide a high level view of how electricity is supplied to the Town and how power is restored to customers during storm power restoration.
 - 7.2 Barbara Harrison, Erin Refugee Action 16 - 18
Providing Council with background on activity, and requesting support, in principle.
 - 7.3 Heidi Matthews, Environmental and Sustainability Advisory Committee
Request to be able to apply for funding for electric vehicle charging stations when available, and that the Town plan for the transitioning to LED streetlights in the 2017 capital budget.
8. **Reports**
 - 8.1 Administration
 - 8.1.1 Erin Rotary Riverwalk Trail Feasibility Study 19 - 51
 - 8.1.2 Clerk - Contract Labour – Backup for Systems Administrator 52 - 53

8.1.3	Clerk - Appointments to the Committee of Adjustment	54 - 55
8.2	Finance	
8.2.1	Financial Analyst - Grant Applications – 2017 Projects	56 - 58
8.2.2	Deputy Treasurer - Approval of Accounts	59 - 60
8.3	Roads	
8.3.1	Roads Superintendent - Garage Ventilation System	61 - 62
8.3.2	Roads Superintendent - Supply and Delivery and Stacking of Winter Sand	63 - 64
8.4	Building/Planning/By-Law	
8.4.1	Building Administrative Assistant - Building Permit Activity Report - July 2016	65 - 69
8.4.2	Building Administrative Assistant - Building Permit Activity Report - Aug 2016	70 - 74
8.4.3	Building Administrative Assistant - Demolition Permit – 5746 Trafalgar Road, Concession 7, Part Lot 21	75 - 80
8.5	Fire and Emergency Services	
8.5.1	Fire Chief - Monthly Report - July 2016	81
8.6	Mayor	
8.6.1	Mayor's Report	
8.7	Committees	
8.7.1	Let's Get Hillsburgh Growing - Minutes from July 28 and Aug 11, 2016	82 - 90
8.7.2	Heritage Committee - Minutes from June 20, 2016	91 - 92
9.	Public Meeting - 6:30 PM	
9.1	Official Plan Amendment #7	93 - 105
10.	New Business	
10.1	Councillor Duncan - Community Improvement Plan	
	Be it resolved that Council direct staff to report to Council on the options of the funding mechanism for the CIP for our October 4 th meeting. This would include the potential use of the <u>Tax Stabilization Fund</u> as Council had discussed possibly using in the 2016 budget deliberations for CIP initiatives.	
10.2	Councillor Duncan - Nestle Waters Annual Report	
	Whereas it was standard practice in the past to include the annual	

Nestle Waters Canada report for the Hillsburgh well operations as part of the public record on the Council agenda and this is also the standard practice in other County of Wellington municipalities; therefore

Be it resolved that Council direct staff to include the 2014 and 2015 Nestle Waters Canada annual report conclusions and recommendations information as part of our October 4th Council Agenda package.

10.3 Councillor Duncan - Review Town Parking Stall and Aisle Standards

Be it resolved that Council direct staff to prepare a brief report indicating the current standard for parking space and aisle widths within the current Zoning By-law for new development. In addition, options and examples of other municipality's parking space and aisle standards would be included. This information would be for Council's consideration for increasing the minimum size or options for a *percentage* of the required parking stalls to be a larger size. This direction would be included as a "housekeeping" amendment when we review the Towns Comprehensive Zoning By-law in the future.

10.4 Councillor Sammut - Request Report from Staff

Be it resolved that Council hereby directs staff to provide a report on the implementation of the 2015-2020 Corporate Strategic Plan.

10.5 Councillor Sammut - 2017 Budget and Property Tax Analysis

Be it resolved that Council hereby directs staff to compile and present appropriate and applicable comparative data from the BMA report Municipal Study 2015 as part of its base 2017 Base Budget presentation. Also staff is directed to report data on property tax analysis for Wellington County and other surrounding municipalities and regions.

10.6 Councillor Brennan - AMO Conference Notes

106 - 111

10.7 Dave Osborne - Scouts Canada - Apple Day

112

11. Correspondence

11.1 Activity List

113

11.2 Conservation Authorities Agendas and Minutes

Grand River Conservation Authority:

<http://www.grandriver.ca/index/document.cfm?Sec=13&Sub1=71>

Credit Valley Conservation Authority:

<http://www.creditvalleyca.ca/about-cvc/board-of-directors/board-meetings/>

11.3	Anna Spiteri -letter regarding Fill	114
11.4	Pierre Brianceau - County Update	115 - 116
11.5	Ontario Good Roads Association - OGRA/ROMA Conference	117 - 118
11.6	Glenn Thibeault - Minister of Energy - Amendments to ECPA	119 - 120
11.7	Blackport Hydrogeology - Water Supply Assessment Update	121 - 122
11.8	Ainley - Wastewater EA August 2016 Report	123 - 126
11.9	Town of Lakeshore - debt from Pan Am Games	127
11.10	Township of Carlow-Mayo - Bill 171	128
12.	Closed Session	
	Matters under the following exemptions in the Municipal Act S. 239 (2) :	
	(b) personal matters about an identifiable individual, including municipal or local board employees; HR Matters (2), Bylaw Enforcement (1)	
	(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; Ongoing litigation case (1)	
13.	Return from Closed Session	
	13.1 Motion to Reconvene	
	13.2 Report Out	
14.	By-Laws	129 - 133
	Committee of Adjustment	
	Interim CAO	
	Confirming	
15.	Notice of Motion	
16.	Adjournment	

History and Heritage of Hillsburgh

Welcome to the historic downtown and mill pond districts of Hillsburgh.

This self-guided tour can be completed in just under one hour. It includes the natural beauty of the Elora Cataract Trailway – the last remnant of the Credit Valley Railway, which provided a valuable link to Toronto in 1879. The ponds were created by mill entrepreneurs such as the distillery firm of Gooderham & Worts, and now support an array of wildlife. See the intricate brickwork and creative window designs from the Victorian era, and learn about the mill industry that helped establish a thriving agricultural economy here in the 1800s. The tour is in two zones and the sites can be visited in any order. From the corner of Trafalgar Road and Station Street (where the Fire Hall and Century Church Theatre are located), follow either Station Street to the ponds, or Trafalgar Road to the downtown core.

The village is at the headwaters of the West Branch of the Credit River, known for its pure, cold water and trout fishing as it flows towards Lake Ontario. With significant lands in Ontario's Greenbelt, Hillsburgh is a village within the Town of Erin, preserving its natural heritage of forest, wetlands and prime agricultural land.

With a lively economy, a strong arts and sports culture, a high level of safety and a plan for moderate growth, the Town of Erin has been identified as one of the Top 100 Places to Live in Canada.

Please visit our shops and restaurants, get to know our friendly people and admire the small-town architecture that is being preserved for generations to come.

Find out more

This Walking Trail brochure is a joint project of the Town of Erin Trails and Heritage Committees.

The Trails Committee promotes a trails network for access to natural areas, transportation links and fitness benefits. The Heritage Committee promotes public awareness of the Town's heritage, maintains an inventory of properties of heritage value, and advises Town Council and property owners on conservation issues and heritage matters.

The committees offer their thanks to local property owners and businesses for their support of this Heritage Trail project. Special thanks to Wellington County Planning for technical production of this brochure.

Please feel free to visit:
Town of Erin: www.erin.ca (PDF copy available)
County of Wellington: www.wellington.ca
Greenbelt Foundation: www.greenbelt.ca/foundation

For information and a brochure about the Let's Get Hillsburgh Growing Committee, go to:
www.erin.ca/town-hall/hillsburgh-growing-committee



3. Library and Mill Pond



4. Train Station and Trailhead



7. Historic Nodwell Farmhouse



HILLSBURG(H) HERITAGE WALKING TRAIL



8. Hyndman House



9. St. Andrew's Church



10. Town Hall and date stone next door



14. East Commercial Block



17. Exchange Hotel



18. Church Street



18. Ann Street



Baptist Church*



Former How General Store*

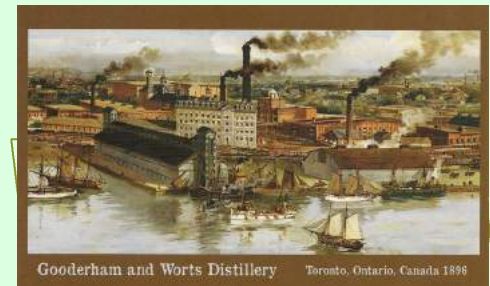
*Two additional Hillsburgh buildings, outside the range of this walking tour, are also worth a look. Well south of downtown is the Hillsburgh Baptist Church on the east side of Trafalgar. It has an 1888 date stone, plus an image of a chalice cup, both created with alternating red and yellow bricks. Across the road, a little to the south is the location of the village's first general store by village founder William How. This is the third How General Store built in the vicinity. It was first a log trading post, then a building that was destroyed in a gun powder explosion and the present building that stands today is the last version.





Hillsburg(h) Heritage Walking Trail

See Hillsburg(h)'s heritage and natural features on a tour that takes less than 1 hour.



Gooderham & Worts Distillery District Toronto

8. Hyndman House
Local carpenter Alexander Hyndman built this brick-veneered frame house for himself in 1879-1880, in the High Victorian Gothic style that was popular for Ontario country homes in the late 1800s. It was part of a subdivision planned by George Gooderham, whose family had invested in the new Credit Valley Railway line nearby. Other early owners were Dr. Joshua Hamilton and Elias Griner, the village stationmaster.

9. St. Andrews Church and Manse
Local Presbyterians formed a congregation in 1860 and built their church in 1869, named St. Andrew's in honor of their Scottish ancestry. There was still no fire department in the village in 1965 when the church was almost destroyed by flames. The organ was saved, but only the stone walls remained standing. The church has been fully restored, and the manse is now a private residence.

10. Town Hall and date stone next door
Attractive date stones appear on the old Town Hall and the house next door. Hillsburg was the original name of the village, with the "h" at the end coming into use some time after World War Two – the "h" date is still debated locally! The Town Hall date stone features maple leaves and a beaver. The building was home at various times to the Loyal Orange Lodge, the Public Library, the Hillsburgh Band and, from 1962 to 2009, Morette's Furniture.

11. St. John's Anglican Church
Unique window designs add elegance to this 1890s church, which had to close during the difficult years just around and after the end of World War I. It served for a time as a honey extracting plant, and was later converted with much work and dedication to a private residence.

12. Chevrolet dealership
The commercial building across from the arena was once much larger, housing up to six stores including a drug store and butcher shop. It is also known as one of Canada's earliest Chevrolet dealerships containing an indoor showroom.

13. The Hillsburgh Community Centre
Built right beside the West Credit, it once housed the Fire Department and had a tiny library building next door on the riverbank. It now boasts a banquet hall that can handle 225 people and an arena that has been adapted for sledge hockey.



14. East Side Commercial Block
Unlike the West Side Block, which was demolished to make way for a grocery store, the East Side preserves the character of the old downtown with a variety of brick styles, anchored by the Royal Bank, originally the Union Bank.

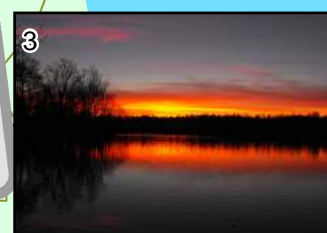
15. Butcher Furniture
Hillsburgh has a long history of furniture manufacturing and retailing. This store was established in 1959 by Dave and Betty Butcher. It has grown to 12,000 ft², with a second location opened in Orangeville in 2004. The stores are now owned by Marvin and Nancy McDougall.

16. Hillsburgh Historical Park
Once the site of a general store, the lot sat vacant for many years until the Town developed a small park with the assistance of the Hillsburgh & District Lions Club, the Hillsburgh Garden Club and other volunteers. It has benches for relaxing, beautiful gardens, historical artifacts and a stage for concerts and events. It is used for church services and the annual Christmas Tree Lighting.

17. Exchange Hotel
A local landmark built about 1883 by Bill Dwier, in the prosperous years that followed the railway construction, the Exchange was classier than its Hillsburgh rival, the Grand Central Hotel. It had elements of Italianate and Second Empire design, with an archway leading to the livery stable. Above the arch was a "sample room" where travelling salesmen would set up displays. It once served as a headquarters for the well-to-do members of the Caledon Mountain Trout Club, and the parlour was a favourite meeting place of Erin Township Council. In 2012 it was refurbished with ground floor commercial and residential units above.

18. A walk along Church and Ann Streets
To the east of Trafalgar Road are a number of interesting homes from the Victorian era. The tree lined streets feature homes with decorative brick lintels over the windows, decorative corner treatments and ornate wood and metal trim.

- 1. Disciples Church (Century Church Theatre)**
The Christian Disciples Church was built in 1906, with 63 charter members from the Coningsby congregation. It has an impressive Gothic Revival bell tower. The Erin Arts Foundation now operates the building as Century Church Theatre, preserving the stained-glass windows and original curved elm pews and raked (sloped) floor. 
- 2. Station Street Bridge, Dam and Gooderham & Worts**
There had been mills in Hillsburgh dating back to 1824, but in 1851 distillers Gooderham & Worts bought land along the river and built a large grist mill and pond, along with a saw mill up-river and a cooperage to produce barrels for their Toronto-based business today known as the historic "Distillery District". The road over the dam was built to connect the village with the train station on the west side of the pond when the Credit Valley Railway arrived in 1879. The current bridge was the first bridge built in 1917 by local stone mason Charles Smith. 
- 3. Library and Mill Pond**
In 2015, Wellington County acquired the upper mill pond and the 1892 house at 9 Station Street as the site of the new Hillsburgh library. The library will incorporate the brick walls of the house, one of two built by the Awrey brothers, who bought the land from John Gooderham in 1890. The pond once had a pavilion, band shell and wharf. The Awreys built a stone mill with a cider press on the lower (smaller) Ainsworth pond. 
- 4. Train Station and Trail Head**
A branch line of the Credit Valley Railway started at the village of Cataract and extended through Erin, Hillsburgh, Orton, Fergus and Elora. It enabled Hillsburgh area farmers to easily transport their potatoes and other crops to market, and brought in many visitors and cattle merchants. It was operated for many years by Canadian Pacific, but abandoned in 1988. The right-of-way was purchased by the Grand River and Credit Valley Conservation Authorities in 1993 and became the scenic Elora Cataract Trailway. 
- 5. Upper Hillsburgh Mill Pond Lookout**
The upper Hillsburgh Mill Pond owners have included Gooderham & Worts, the exclusive Caledon Mountain Trout Club and the Guelph Fishing Club. It provides a spectacular view and a habitat for fish, birds, bats and turtles. The Town and County of Wellington are hoping that more hiking trails can be developed in the area.
- 6. "God's Acre" Pioneer Cemetery**
The first record of the cemetery that became known as God's Acre is from 1831, back when Hillsburgh was still known as Howville. Village founder William How was buried here in 1854, among other early settlers, but for many years the site was overgrown with weeds. In 1954, Dan Gray and Robert Nodwell led an effort to restore the headstones, embedding them in concrete. A Union Church also once was on this lot.
- 7. Historic Nodwell Farmhouse**
A pre-confederation 1864 farmhouse of architectural interest, set well to the east of Trafalgar Road across from the fire station, was home to generations of the Nodwell family, and a social hub for the entire village. A smaller late 1800's Nodwell house closer to the road also displays innovative window bricking from the Victorian era.





Minutes of the Regular Town of Erin Council Meeting

August 9, 2016

6:30 PM

Municipal Council Chamber

Present:	Allan Alls	Mayor
	John Brennan	Councillor
	Matt Sammut	Councillor
	Rob Smith	Councillor
	Jeff Duncan	Councillor
Staff Present:	Dina Lundy	Clerk
	Ursula D'Angelo	Director of Finance
	Larry Wheeler	Financial Analyst
	Greg Delfosse	Roads Superintendent
	Robyn Mulder	Economic Development Officer
	Graham Smith	Facility Manager
	Joe Babin	Water Superintendent
	Trish Crawford	Records Management / Clerk's Assistant

1. Call to Order

Mayor Alls called the meeting to order.

2. Approval of Agenda

Resolution # 16-321

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that the agenda be approved as amended to add:

New Business - Appoint Acting Mayor Aug 20 - 27

Carried

August 9, 2016 Regular Meeting

3. Declaration Pecuniary Interest

Councillor Duncan declared a pecuniary interest on item 8.1.2 due the proximity of the subject lands to his home.

Councillor Duncan declared a pecuniary interest on item 13 – Zoning Amendment By-law due to the proximity of the subject lands to his home.

4. Community Announcements

Aug 9 - National Peacekeepers Day - celebrating those who have fought for our freedoms

Aug 15 - Blood Donor Clinic - Erin Legion - 4:30pm to 7:30pm

Aug 20 - Spirit of the Hills Family Fun Day - Hillsburgh - 10am to 2pm

Aug 24 - Transition Erin presents "Good Dirt" - Erin Legion - 6:30pm to 9:30pm

Aug 25 - Rockwood EWCSS offers Infant/Toddler First Aid

Sep 7 - Mayor's Breakfast - David's Restaurant

Sep 9 to 18 - Century Church Theatre presents "Spitfire Dance"

Sep 10 - RCMP Musical Ride - Erin Agricultural Centre - 2 shows

Ontario's Greenbelt celebrates 10th anniversary - www.greenbelt.ca

Fridays 3pm to 7pm - EAS Farmer's Market

Details on these and more at www.erin.ca/whats-on/

Nestle Waters held open house and provided a \$460,000 grant to University of Guelph to assist in Groundwater research for this region.

5. Adoption of Minutes

Resolution # 16-322

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council hereby adopts the following meeting minutes as circulated;

July 7, 2016 Special Meeting

July 12, 2016 Regular Meeting

Carried

6. Business Arising from the Minutes

Councillor Duncan - *From Meeting Minutes 07-12-16*

9.6.1 Mayor's Report - verbal updates

August 9, 2016 Regular Meeting

Clean up at the Pioneer Cemetery has been done and private sponsorship has been secured for the installation of a sign.

10.1 Councillor Duncan - Maintenance at Hillsburgh Pioneer Cemetery

No updates regarding the cross-walk at this point but follow up with the County will take place.

11.5 Greenbelt Committee, Wellington Water Watchers - Greenbelt Expansion

ESAC (Environmental and Sustainability Advisory Committee) wanted to inform Council that they would have liked to have been consulted on the response letter sent to the Greenbelt Committee which did not support the expansion of the Greenbelt. Council felt this was a political response but will take their feedback into consideration going forward.

8. Reports

8.1 Building/Planning/By-Law

8.1.1 Sarah Wilhelm, Senior Planner, County of Wellington - Major Commercial/Industrial Development

Resolution # 16-323

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council agrees to consider an amendment of the Official Plans of the Town of Erin and County of Wellington to provide clarity concerning certain major commercial/industrial uses to move forward on partial servicing, subject to conditions, once the final Phase 1 and 2 Report of the Urban Centre Wastewater Servicing Environmental Assessment has been presented to Council.

Carried

7. Delegations/Petitions/Presentations

7.1 Ruby Lennox (VP) and Barclay Nap (Director), Wellington Federation of Agriculture - Updates on agriculture in Wellington County

Ruby presented her brochure and gave background information to council. She talked about the mutual benefits of Municipalities opening up facility kitchens for local farmers to use to produce 'value added' foods which can then be sold through local markets. Pamphlets were provided for the public in attendance. More information can be found at: www.ofa.on.ca

Resolution # 16-324**Moved By** Councillor Duncan**Seconded By** Councillor Smith

Be it resolved that Council receives the presentation from Ruby Lennox of the Wellington Federation of Agriculture regarding updates on agriculture in Wellington County.

Carried**8. Reports**

Councillor Duncan left the Council Chambers.

8.1 Building/Planning/By-Law

8.1.2 John Cox, Planning Consultant - Zoning By-law Amendment Application Z16-03, 9 Station Street

Resolution # 16-325**Moved By** Councillor Brennan**Seconded By** Councillor Smith

Be it resolved that Council receives the "Zoning Bylaw Amendment Application Z16-03" report as submitted by John Cox of JL Cox Planning Consultants Inc.;

And that Council will consider the amending by-law during this meeting.

Carried

Councillor Duncan returned to the Council Chambers.

8.2 Roads

8.2.1 Road Superintendent - Construction of Sidewalk and Walkway – Wellington County Road 124 (Ross St. to N. of Erinville Dr)

Resolution # 16-326**Moved By** Councillor Duncan**Seconded By** Councillor Smith

Be it resolved that Council receives the *Award of Quotation M5333-16 – Construction of Sidewalk and Walkway – Wellington County Road 124 (Ross Street to north of Erinville Drive)* report of August 9th, 2016;

And Further That Council waives the methodology requirements prescribed within Bylaw 05-58 and accepts the quote of Serve Construction Ltd. for the construction of sidewalk and walkway on

August 9, 2016 Regular Meeting

Wellington County Road 124 (Ross Street to north of Erinville Drive) for a price of \$101,140.00 plus HST.

Carried

8.2.2 Road Superintendent - Delegation of Authority to a Tender Award Committee - Rural Reconstruction of SR 17

Resolution # 16-327

Moved By Councillor Brennan

Seconded By Councillor Sammut

Be it resolved that Council receives the Delegation of Authority to a Tender Award Committee – Rural Reconstruction of SR 17 report;

And Further That Council hereby appoints the Mayor, the Chief Administrative Officer, the Treasurer, the Road Superintendent and the Roads Administrator to the Sideroad 17 Project Tender Award Committee, to award the contract to a qualified bidder to the maximum budget amount of \$1,000,000.00.

Carried

8.2.3 Road Superintendent - Sand Dome Repair

Resolution # 16-328

Moved By Councillor Sammut

Seconded By Councillor Smith

Be it resolved that Council receives the Sand Dome Repair report of August 9th, 2016;

And Further That Council accepts the quote from Storage Systems Construction Corp. for Sand Dome Repair in the amount of \$32,000.00 plus HST.

Carried

8.3 Fire and Emergency Services

8.3.1 Fire Chief - June 2016 Monthly Report

Resolution # 16-329

Moved By Councillor Sammut

Seconded By Councillor Brennan

Be it resolved that Council receives the Fire Department June 2016 Monthly report.

Carried

August 9, 2016 Regular Meeting

The Interim CAO will seek clarification with regards to the high number of medical assisted calls.

8.4 Administration

8.4.1 CAO - Response to OCWA Presentation

Resolution # 16-330

Moved By Councillor Brennan

Seconded By Councillor Duncan

Be it resolved that Council receive the Response to OCWA Presentation report of August 9, 2016.

Carried

8.4.2 Clerk - Financial Systems Upgrade and Facilities Booking Program

Resolution # 16-331

Moved By Councillor Smith

Seconded By Councillor Sammut

Be it resolved that Council waives the requirements of the Procurement By-law 05-58, and authorizes the purchase of Keystone Complete at a cost of \$40,740 + HST, with the funding to be allocated from the following sources:

\$30,000	from the 2016 Capital Budget – Financial Systems Upgrade Project
\$6,500	from the 2016 Recreation Operating Budget
<u>\$4,240</u>	from Computer System Upgrades Reserve
\$40,740	

Carried

8.4.3 Clerk - Erin 150 Committee

Resolution # 16-332

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that report *Erin 150 Committee*, of August 9th, 2016 be received;

And that the composition of the Committee be approved, and the following members be appointed as follows:

Co-Chairs

August 9, 2016 Regular Meeting

Kari Simpson, EWCS

Ann Shanahan

Members

Jeff Duncan, Councillor

Connie Cox, Executive Assistant

Larry Wheeler, Financial Analyst

Robyn Mulder, Economic Development Officer

Liz Baldock, Rotary Club

Don Covert, Erin Lion's Club

Wendy Parr, Main Place Optimists & Lions Club

Cathie Keeler, Orton Community Association

Jamie Cheyne, Heritage Committee

Lloyd Turbitt, Let's Get Hillsburgh Growing

Eileen Brown, Erin Agricultural Society

Jeanette Galbraith, Hillsburgh Lions Club

Don Stadden, Optimist Club

Erin Legion Representative

And that notice be placed on the Town website to advertise for the recruitment of an additional 2 members;

And that Council delegates the authority to the Co-chairs of the committee to review the letters of interest and appoint an additional 2 members to the committee;

And that the terms of reference attached to this report be approved;

And further that Council commits a total of \$7,500 in the 2017 budget to fund the committee's activities in 2017, prior to the budget process.

Carried

8.4.4 Clerk - Erin Economic Development Committee (EEDC) Terms of Reference

Resolution # 16-333

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that the 2016-06C - *EEDC Terms of Reference* report be received;

And that Council hereby approves the amendments to the Committee's Terms of Reference, as circulated with this report.

Carried

8.5 Finance

8.5.1 Deputy Treasurer - Approval of Accounts

Resolution # 16-334

Moved By Councillor Sammut

Seconded By Councillor Smith

Be it resolved that Council receives the Deputy Treasurer's Report #2016-8A on "Approval of Accounts".

Carried

8.5.2 Financial Analyst - Ontario Regulation 284/09 - Budget 2016

Resolution # 16-335

Moved By Councillor Brennan

Seconded By Councillor Duncan

Be it resolved that Council receives and adopts report "2016- 05 'Ontario Regulation 284/09 – Budget 2016".

Carried

8.5.3 Director of Finance - 2015 Development Charges Treasurer's Statement

Resolution # 16-336

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council receives the Director of Finance's Report "2014 and 2015 Development Charges - Statement of Treasurer", for information purposes;

And That Council directs that the "Statement" be made public and provided to the Minister of Municipal Affairs on request.

Carried

8.5.4 Director of Finance - Grant Strategy

Resolution # 16-337

Moved By Councillor Smith

Seconded By Councillor Brennan

August 9, 2016 Regular Meeting

Be it resolved that Council receives the Strategy for Grant Funding Applications” report 2016-11F;

And That Council directs staff to obtain a Premium Membership of Public Sector Digest to access expert advice with grant applications;

And That Council direct staff to request a quote for consulting services for assistance with grant applications that are greater than \$500,000 and as needed.

Carried

8.5.5 Director of Finance - Grant Funding Economic Indicators

Resolution # 16-338

Moved By Councillor Sammut

Seconded By Councillor Smith

Be it resolved that Council receives the Grant Funding Economic Indicators” report 2016-13F.

Carried

8.5.6 Director of Finance - Second Quarter Financial Report - 2016

Resolution # 16-339

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council receives the Second Quarter Financial Report 2016-14F.

Carried

8.6 Committees

8.6.1 Let's Get Hillsburgh Growing - June 16 and July 14 Meeting Minutes

Resolution # 16-340

Moved By Councillor Sammut

Seconded By Councillor Duncan

Be it resolved that Council receives the June 16 and July 14, 2016 Let's Get Hillsburgh Growing Committee meeting minutes.

Carried

8.6.2 Trails Advisory Committee - June 22 Meeting Minutes**Resolution # 16-341****Moved By** Councillor Smith**Seconded By** Councillor Brennan**Be it resolved that** Council receives the Trail Committee June 22, 2016 meeting minutes.**Carried****9. New Business****9.1 Appoint Acting Mayor Aug 20-27****Resolution # 16-342 (verbal)****Moved By** Mayor Alls**Seconded By** Councillor Brennan**Be it resolved that** Councillor Smith be appointed as Acting Mayor for the period commencing August 20, 2016 and ending August 27, 2016.**Carried****10. Correspondence****Resolution # 16-343****Moved By** Councillor Duncan**Seconded By** Councillor Sammut**Be it resolved that** Council receives the correspondence items 10.1 through 10.8 for information.**Carried****10.1 Activity List**

Council directed to add an item onto the Activity List regarding the Erin Main Street Cross Walk.

10.8 Jim Rohrbach, MD "A" Centennial Coordinator - Lions Club request to fly Centennial Flag**Resolution # 16-344****Moved By** Councillor Smith**Seconded By** Councillor Brennan**Be it resolved that** Council approves the request of the International Association of Lions Clubs, to fly a Centennial flag on June 7th, 2017 to commemorate their 100th Anniversary of Service to Humanity.**Carried**

11. Closed Session**Resolution # 16-345****Moved By** Councillor Smith**Seconded By** Councillor Sammut

Be it resolved that Council adjourns the meeting to proceed into a closed session at the hour of 9:27 pm to discuss the matter(s) under the following exemptions in the Municipal Act S. 239 (2) pertaining to:

(b) personal matters about an identifiable individual, including municipal or local board employees; Administration

Carried**12. Return from Closed Session****12.1 Motion to Reconvene****Resolution # 16-346****Moved By** Councillor Brennan**Seconded By** Councillor Smith

Be it resolved that the meeting be reconvened at the hour of 9:38 pm.

Carried**12.2 Report Out**

Council has extended the term for Interim CAO Derek McCaughan to August 31, 2016.

13. By-Laws

Councillor Duncan left the Council Chambers.

Resolution # 16-347**Moved By** Councillor Sammut**Seconded By** Councillor Brennan

Be it resolved that By-Law number 16–51 (Zoning Amendment -9 Station St) is hereby passed.

Carried

Councillor Duncan returned to the Council Chambers.

Resolution # 16-348 (verbal)**Moved By** Councillor Brennan**Seconded By** Councillor Sammut

August 9, 2016 Regular Meeting

Be it resolved that by-law numbers 16-52 (Interim CAO Appointment) and 16-53 (confirming) are hereby passed.

Carried

14. Notice of Motion

Councillor Duncan

At the next meeting, will present the following motions:

1. that Council directs staff to report to Council on the options of the funding mechanism for the CIP for our October 4th meeting. This would include the potential use of the Tax Stabilization Fund as Council had discussed possibly using in the 2015 budget deliberations for CIP incentives.
2. that Council directs staff to include the 2014 and 2015 Nestle Waters Canada annual reports as part of the October 4th Council Agenda package.
3. that Council directs staff to prepare a brief report indicating the current standard for parking space and aisle widths within the current Zoning By-Law for new development. In addition, options and examples of other municipality's parking space and aisle standards would be included. This information would be for Council's consideration for increasing the minimum size or options for a percentage of the required parking stalls to be a larger size. This direction would be included as a 'housekeeping' amendment when we review the Town's Comprehensive Zoning By-Law in the future.

Councillor Sammut

At the next meeting will present the following motions:

1. that Council requests that the CAO or designate provide a report to Council that defines the positives and negatives that a Strategic Plan would be to the Town over the short and long term. It would include key Town Strategic Initiatives/Goals, interrelationship between such goals and paths to achieving them.
2. that Council requests that the Director of Finance or designate provide Council with a summary report derived from Wellington County report on 'key metrics and performance measures' from 2015 so that Council can determine where our Township resides relative to others as well as that we are consistently improving and are able to set realistic, positive targets.
3. that Council requests that the Director of Finance or designate provide Council with a report show the 2016 property tax rates as well as industrial and commercial rates for Erin together with all Wellington County municipalities,

August 9, 2016 Regular Meeting

Caledon, Halton Hills, Orangeville and Guelph, including the percentage difference to Erin's rates.

15. **Adjournment**

Resolution # 16-349

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that the meeting be adjourned at the hour of 9:45 pm.

Carried

Mayor Allan Alls

Clerk Dina Lundy

Thank you for your time. We ask for your support for **Erin Refugee Action**, through a letter from the Mayor welcoming the refugee newcomers. This letter will be included in the Welcome binder given to our family on their arrival. We are also asking Council for public support of Erin Refugee Action through a resolution which we hope you will adopt at this meeting.

Community of Erin's response to date has been positive and includes raising \$10,000 to support a neighbouring sponsorship group's fundraising (Dec 2015), and a financial contribution for needed items for refugees on Lesbos, Greece sent with Barbara Harrison when she volunteered on Lesbos (Jan 2016), donating household goods for the same neighbouring sponsorship group's family (Jan 2016), now **Erin Refugee Action**, a community-wide initiative to bring a refugee family or two to Erin.

Broader context:

- mid-2015 worldwide displacement exceeding 60 million for 1st time in history
- globally 1 person in every 122 is forced to flee his/her home (UNHCR figures)
- every continent has refugees

3 goals for refugees: return home, local integration (work, school, shelter), resettlement

DEFINITION OF A REFUGEE—they have no other choice.

"owing to a well-founded fear of being persecuted for reasons of race, religion, nationality, membership of a particular social group or political opinion, is outside the country of his nationality, and is unable to, or owing to such fear, is unwilling to avail himself of the protection of that country." 1951 Refugee Convention

- 60 million displaced
- 22 million refugees
- 5 million Syrians
- Voluntary return rates lowest in 3 decades—pressure on hosting countries—resentment, politization, polarization

“Never has there been a greater need for tolerance, compassion and solidarity with people who have lost everything.” Antonio Guterres UN Commissioner

Issue has connected with many of us, for various reasons. Canada is a land of immigrants. We're compassionate. It's part of who we are.

- **Canada's response**—Trudeau gov't election promise—25,000 Syrian refugees—managed to carry it out in 3 months (previously 9 months seen to be quick)—government assisted refugees.

- 2016—Federal Government has committed to a refugee sponsorship number in the neighbourhood of 18,000 people
- government more responsive on immigration than previous governments, and have changed the name of Canada Immigration to Immigration, Refugees, and Citizenship Canada.
- Time for advocacy for a reworking of this program, to better suit the capacity of Canadians and the worldwide crisis.

Sponsorship: 12 months—responsible for resettlement costs—housing, food, goods, register for government programs, schooling/work, ESL. Gov't requires \$27,000 for 4. We say \$45,000 which will include travel costs and possible medical costs which are not otherwise covered.

Goals: Self-determination, self-sufficiency, freedom for the family

How are we doing this?

- partnership with All Saints Anglican Church, Erin and through them the Anglican Diocese of Niagara which is the sponsorship agreement holder (SAH) there to guide us

Where are we in this sponsorship process?

- application submitted and we are waiting for a match
- Raised \$17,000 plus anonymous donor=\$34,000
- Steering committee of 13 people—education, health, communication, provisions
- Youth Committee is actively growing vegetables for our family and the community
- Community meetings—educate and prepare ourselves—connecting with Syrian neighbours—involve community groups—part of Community Connections group etc.
- Training on sponsorship requirements so our community is ready to support our family
- Many unknowns in this process, requires flexibility. Family expected to arrive in late 2016 or early 2017.

What does this experience offer Erin? Community Engagement

- Enrich our community by developing deeper connections—between people, between community organizations, between churches
- Create an even more welcoming community for newcomers and residents
- More diversity
- Opportunities to have conversations about world issues, refugee issues, resettlement—educate ourselves, broaden ourselves, outlet for our compassion and caring
- Church outreach.

For more information please see www.erinrefugeeaction.ca or join us on Facebook at <https://www.facebook.com/groups/1130853433605528>. You can reach us by email at erinrefugeeaction@gmail.com.

Thank you!



Staff Report

Report #: 2016- 004 EcDev

Date: August-17-16

Submitted By: Robyn Mulder

Subject: **Erin Rotary Riverwalk Trail Feasibility Study**

Recommendations:

Be it resolved that Council receives the *Erin Rotary Riverwalk Trail Feasibility Study* report of September 13, 2016;

And that Council receives in principle the recommendations contained within the Town of Erin Rotary Riverwalk Feasibility Study and that staff provide their perspective on the recommendations of the Town of Erin Rotary Riverwalk Feasibility Study.

Background:

Stempski Kelly Associates Inc. (SKA) consultants were contracted by the Town of Erin as part of the Economic Development “Momentum” Action Plan to undertake a feasibility study for constructing a Riverwalk Trail along the Lower West Credit River in the Town of Erin. The Consultants were mandated to undertake a series of public consultation sessions to determine private sector input and support for the project.

This work has been completed and a Town of Erin Rotary Riverwalk Feasibility Study is now available. The consultant will make a presentation on this council date.

Financial Impact:

Staff will come forward with recommendations to Council for a “Pilot Project” as part of the 2017 budget process.

Consultation:

An advisory Riverwalk Steering Committee group was formed and 4 committee meetings were held during the Riverwalk study process. In addition 3 Public Meetings were held and all were well attended and generated considerable positive energy.

Communications Plan:

Council report and presentation.

Conclusion:

Stempski Kelly and Associates working with residents of Erin have done an exceptional amount of work to present a fantastic proposal for our community to consider. Staff need to provide their perspective on the recommendations presented today and will do so at a subsequent meeting.

Appendices:

Rotary Riverwalk Trail Feasibility Study Presentation

The Town of Erin

Rotary Riverwalk Trail Feasibility Study

Council Presentation

September 13th, 2016

Stempski Kelly Associates Inc.



Bullrush Walk – Looking west (SKA artist rendition)

Purpose of the Project . . .



Stempski Kelly Associates Inc. (SKA) is a design, landscape architecture, and planning firm located in central Wellington County.

*SKA was retained to determine the feasibility of implementing a Riverwalk Trail for the Town of Erin; with **specific focus on capturing the Lower West Credit River experience in Downtown Erin and the Mill Pond located in Hillsburgh** – both with connections to the Elora-Cataract Trail and the Town’s retail areas.*

We've completed. . .

- 5 month study
- 4 Section Report (Draft Final)
- 139 Pages
- + 25 Maps
- 16 Illustratives
- 3 Public Sessions
- 4 Steering Committee Meetings



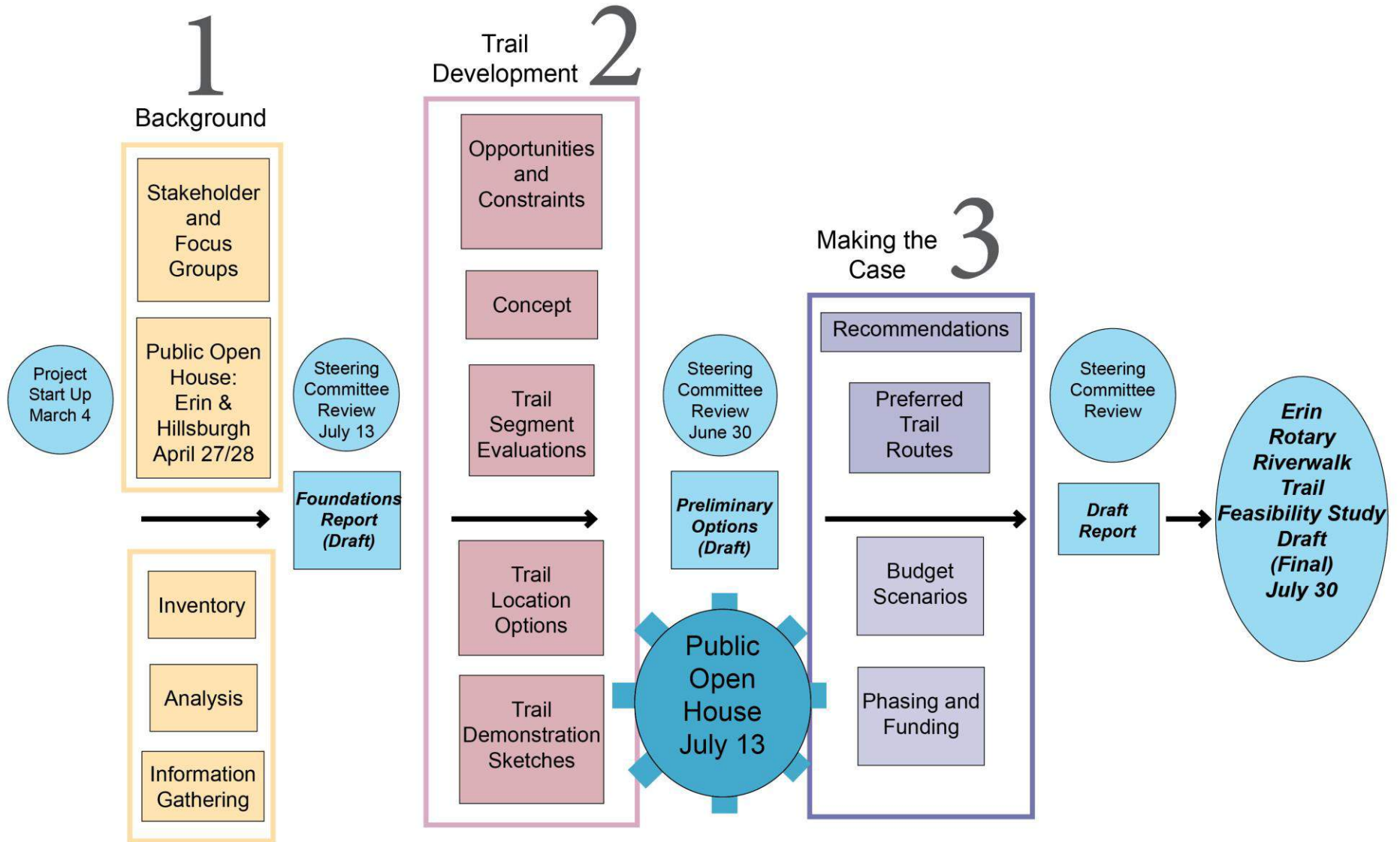
‘Creating a Legacy Project’ – Rotary Involvement



*As the local Rotary Club was looking for a “**Legacy Project**” within the Town of Erin, discussions with **Economic Development** and the Mayor determined a “**riverwalk**” **trailway** project may be worth investigating. Unanimously voted in by the Rotarians as something they could “fundraise” given their desire for a **phased “outdoor activities”** project.*

The “Riverwalk Trail” idea was considered as an ideal project that could use the services of the Rotary, be enjoyed by the community, and also, inadvertently help the local business environment given recent trends for trail desirability and the opportune connections to other regional trail networks that exist within the Town of Erin.

Our Process...



Report Section 1.0 Foundations

Provided an introduction to the feasibility study process for the Rotary Riverwalk Trail that deals with Erin's history, context, trends and assessment of related systems in the Erin and Hillsburgh Study Areas.



History

1993

- The Town provides support for the development of the Elora-Cataract Trailway. Erin is home to 18km of the 47km trailway.

2004

- The Town of Erin develops a new Official Plan. It encourages *“development of safe and efficient pathways and trails which promotes walking / biking”*

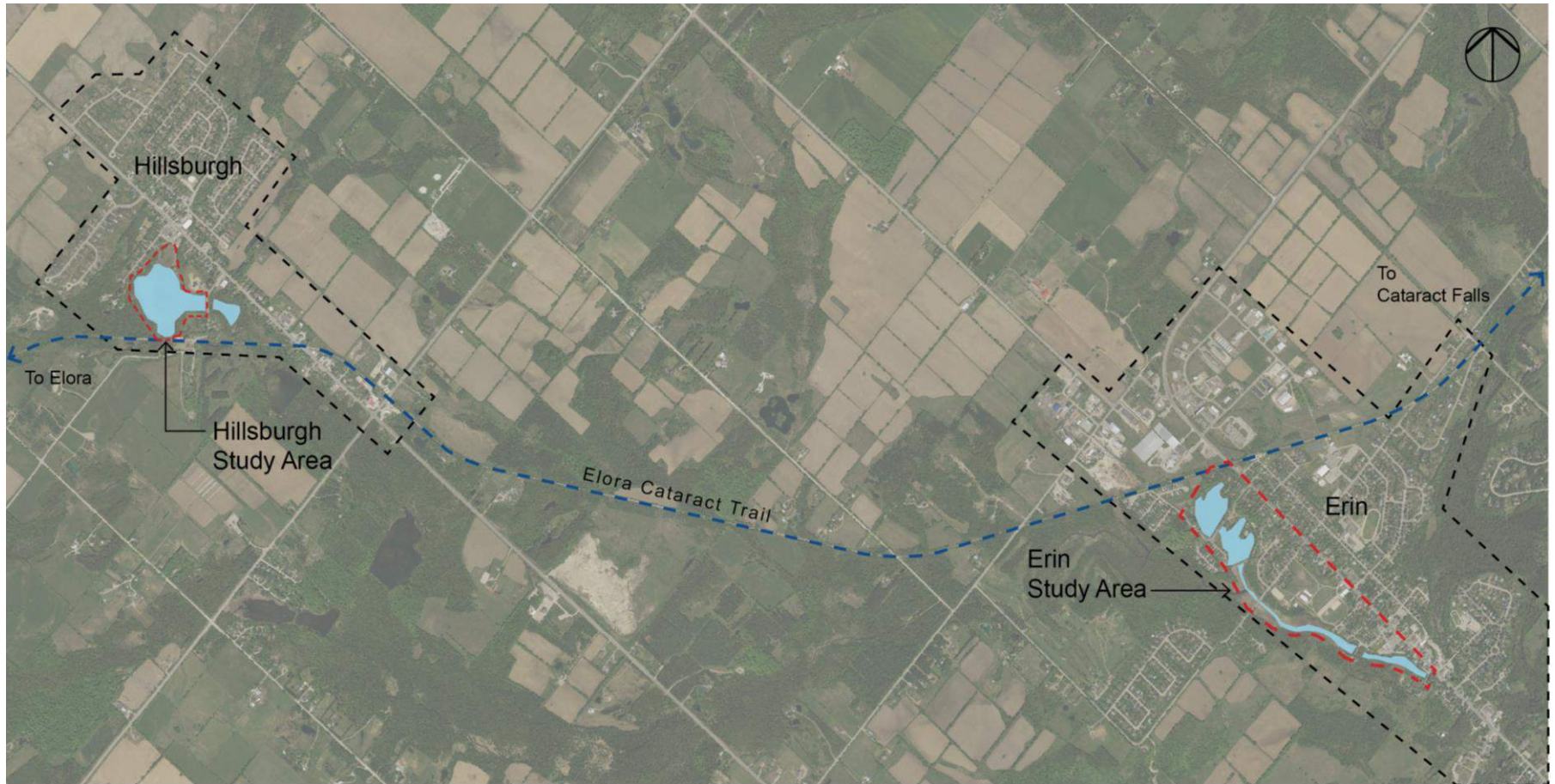
2011

- Marks the opening of the Mill History in Erin Village Walking Trail.

2015

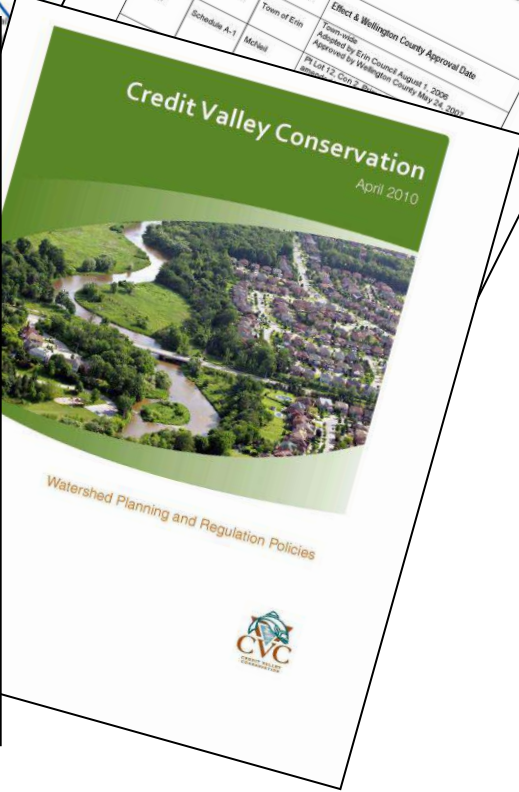
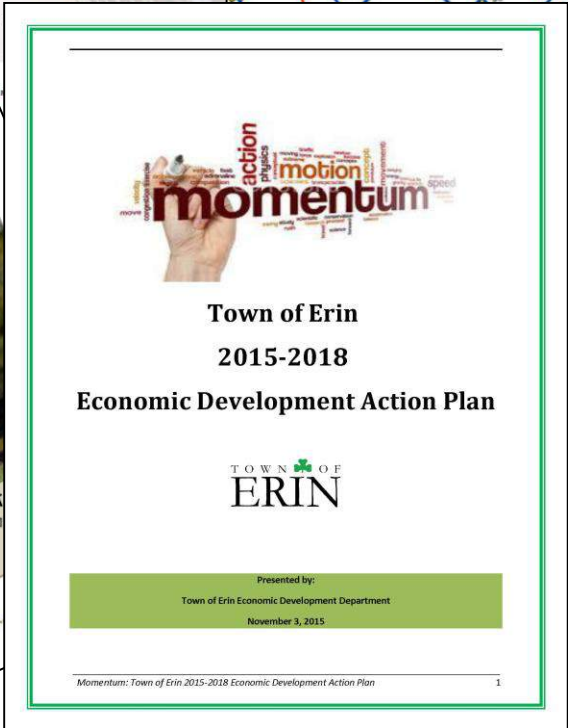
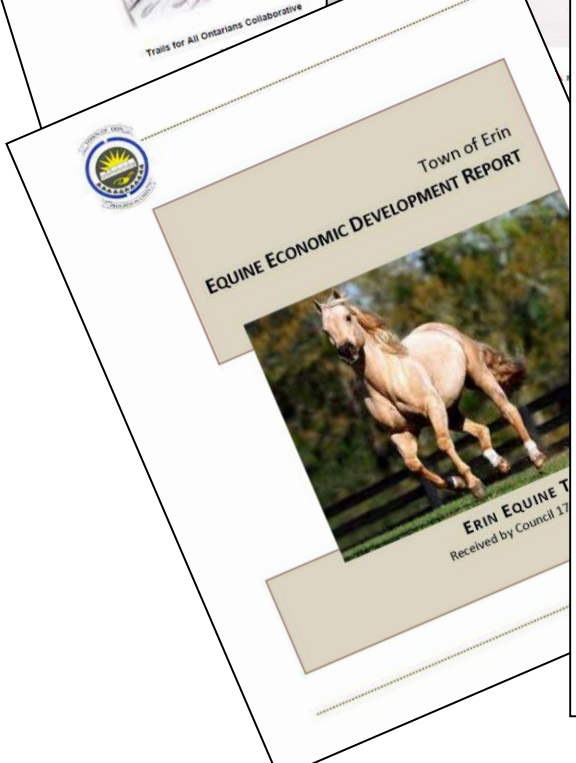
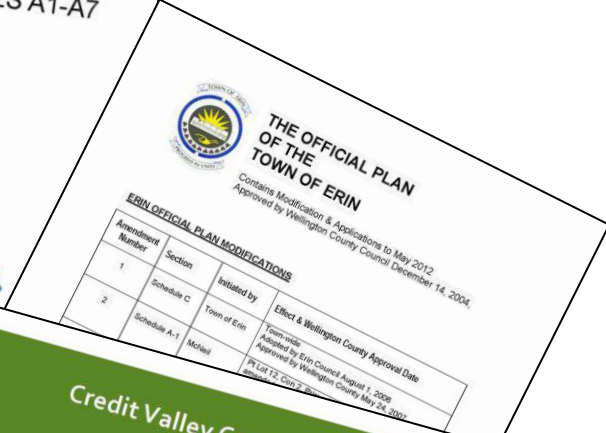
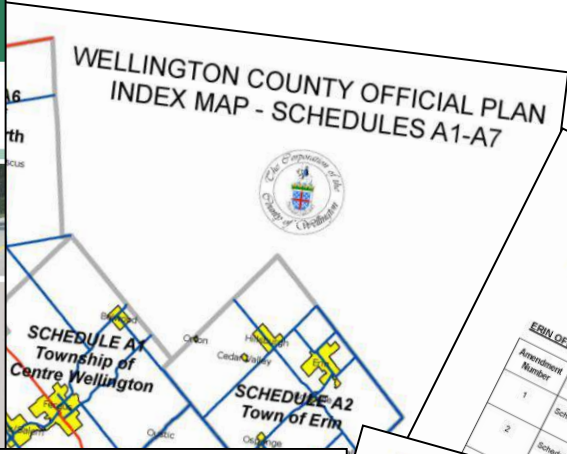
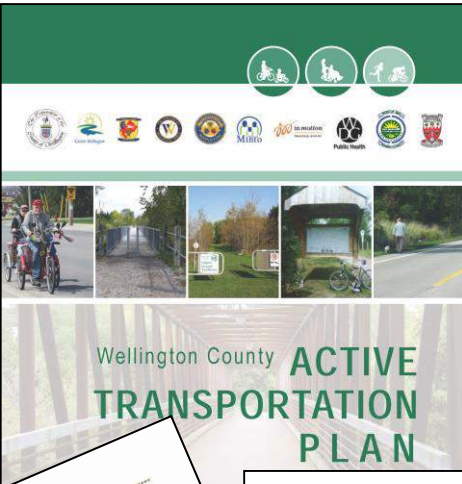
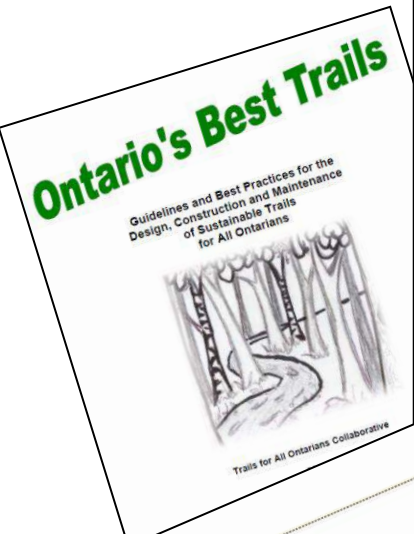
- Town of Erin 2015-2020 Corporate Strategic Plan: reflects a commitment to protecting, maintaining and enhancing the natural environments within the Town of Erin.
- The Town of Erin applies for a grant to conduct a Feasibility Study for the Erin Riverwalk Trail. Project is supported by the Erin Rotary Club, renaming the study ‘The Erin Rotary Riverwalk Trail Feasibility Study’.

Hillsburgh – Erin Context



Aerial Image Provided By Wellington County GIS (2015 Aerial)

What we reviewed . . .



What we heard . . .



- Trail Access:
Accessibility, Parking, Connections to Surrounding Opportunities . . .
- Maintenance & Care:
Sustainability, Staffing, Longevity of Trail . . .
- Safety/Security:
For Users/Trails/Neighbours, Vandalism, Liability . . .
- Cost

What we heard . . .



General Comments:

- Very supportive of trail development – “not to be missed” opportunity for Erin
- Community is technically “under serviced” in Trails (Wellington County)
- Economic benefits / encourages repeat visitors to Town
- Active Transportation is trending
- Community pride / brings Community together
- Extension of Natural & Cultural Heritage / Green Sustainable Community
- Somewhere else to “go”

Identifying Preliminary Directions

Provided an understanding of the analysis of the site conditions available to a potential Rotary Riverwalk Trail and deals with opportunities and constraints, user groups, amenities, and the identification and evaluation of existing conditions



What most see...

Erin

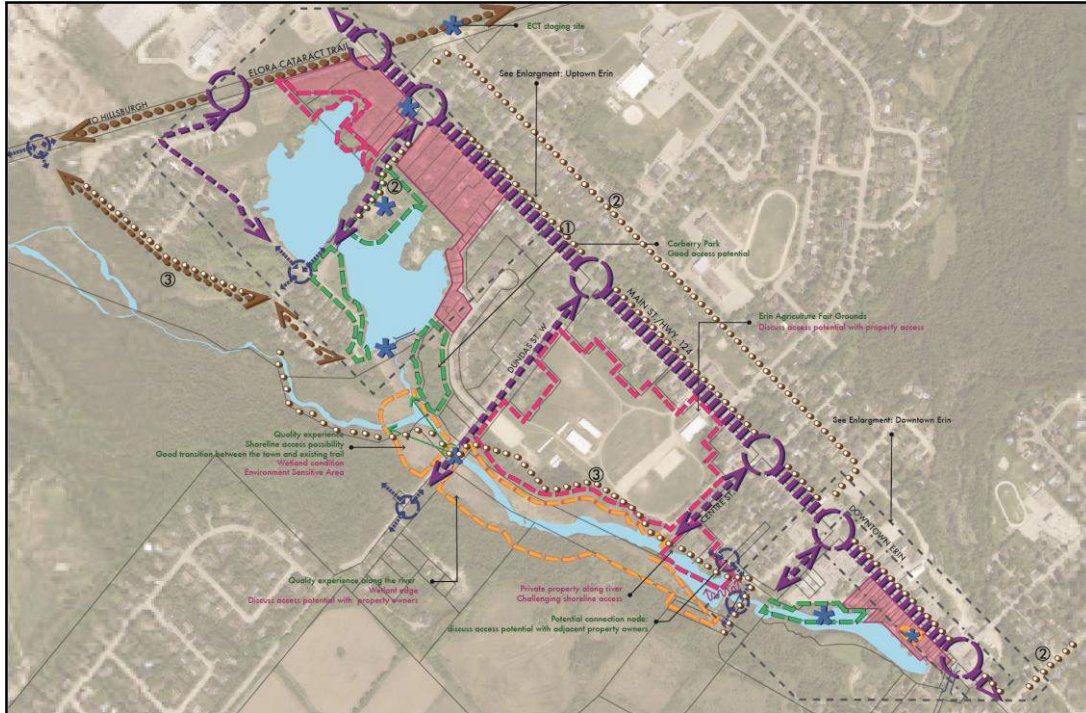


Hillsburgh

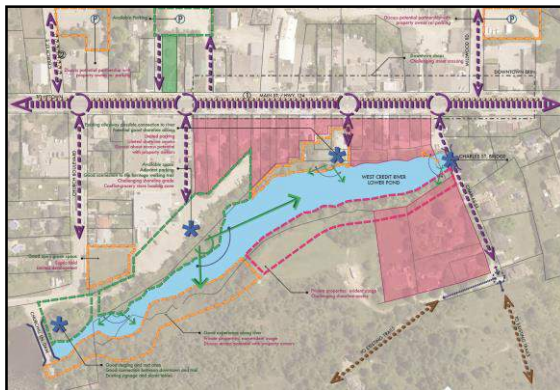
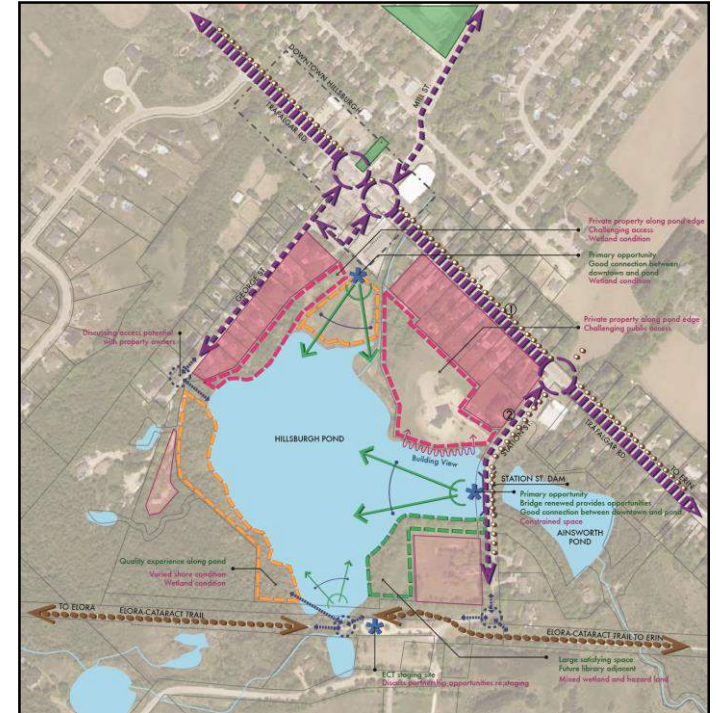


What SKA sees...

Erin

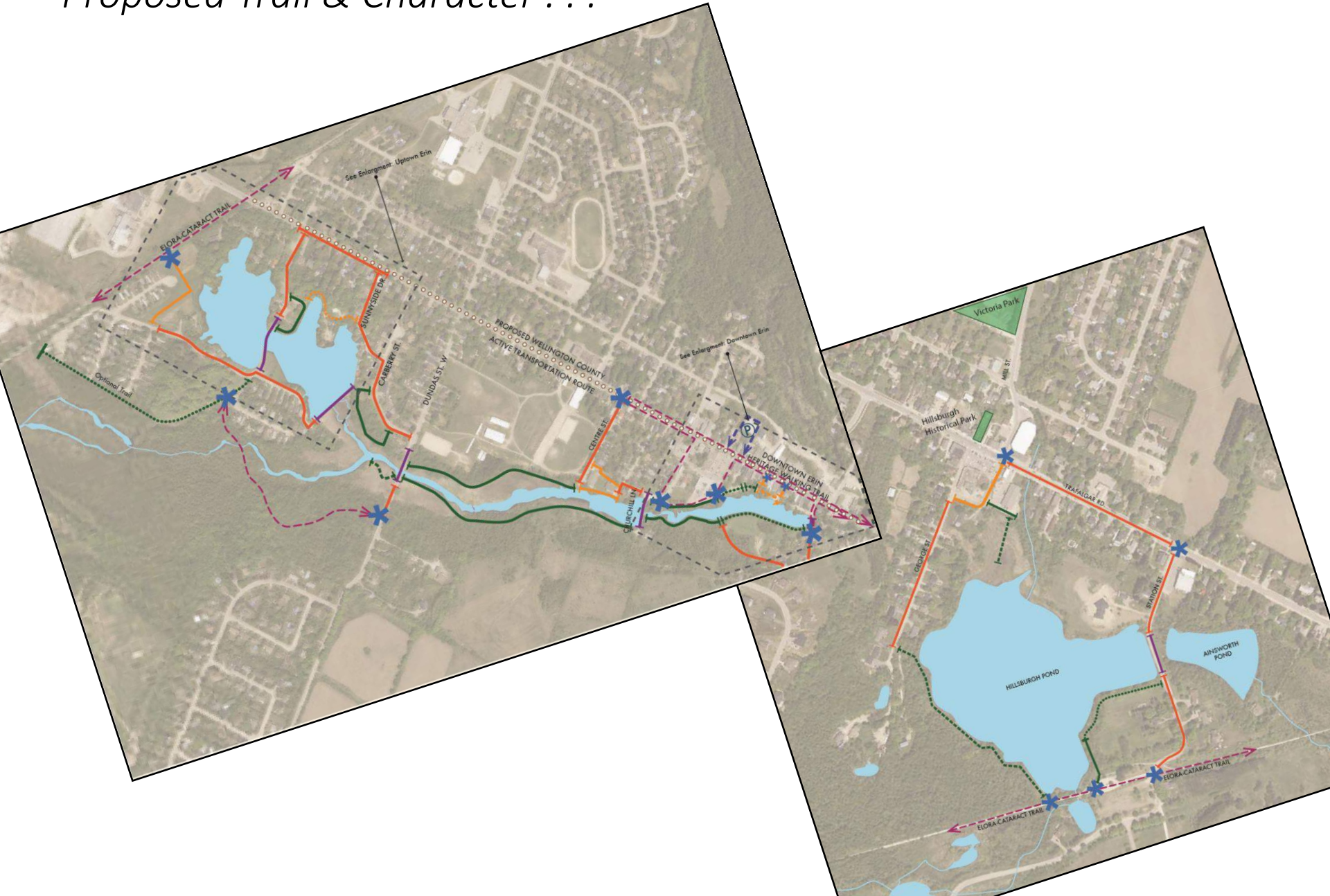


Hillsburgh



Opportunities
&
Constraints

Proposed Trail & Character . . .



Proposed Trail Evaluation . . .

Erin [A] Evaluation		Proposed Trail Segments											
Attribute:		Segment:	1 - Eiora Cataract Trail Connection	2 - Overland Drive	3 - Stanley Park Entrance*	4 - Stanley Bridge*	5 - Historical Loop	6 - Carolyn Crescent	7 - Main Street*	8 - Sunnyside Drive	9 - Stanley Dam Boardwalk	10 - Carberry Park Loop	
Feasibility / Evaluation Criteria	Accessibility	Potential for AODA Compliance	Green	Green	Green	Red	Green	Yellow	Green	Green	Green	Green	
	Potential for Multi-Use ¹	Green	Green	Green	Yellow	Green	Green	Green	Green	Green	Green	Green	
	Potential for 'Specialized Seasonal Use' ²	Green	Red	Green	Red	Green	Red	Red	Yellow	Green	Green	Green	
	Experience of Place	Physical Adjacency to Water	Green	Yellow	Red	Green	Yellow	Red	Red	Red	Red	Red	
	Visual Connection to Water	Green	Green	Red	Green	Yellow	Green	Red	Red	Red	Red	Red	
	Natural or Cultural Interpretive Value	Yellow	Yellow	Green	Green	Yellow	Red	Red	Red	Red	Red	Red	
	Positive Aesthetic Quality	Yellow	Green	Green	Green	Yellow	Green	Red	Red	Red	Red	Red	
	Apparent Ecological Value	Yellow	Yellow	Green	Green	Yellow	Green	Red	Red	Red	Red	Red	
	Connectedness	Connection to Surrounding Network	Green	Red	Green	Red	Red	Red	Red	Green	Green	Green	Green
	Physical Adjacency to Private Land	Yellow	Yellow	Green	Green	Yellow	Green	Red	Red	Red	Red	Red	
Existing Infrastructure ³	Red	Yellow	Yellow	Yellow	Yellow	Green	Green	Green	Green	Green	Green		
Benefits/Impacts	Environmental	Green	Green	Green	Green	Yellow	Green	Green	Green	Green	Green	Green	
Capital Costs	Yellow	Green	Yellow	Green	Yellow	Green	Green	Green	Green	Green	Green	Green	
Apparentness	Green	Red	Red	Red	Red	Red	Red	Red	Red	Red	Red	Red	

Erin [B] Evaluation		Proposed Trail Segments										
Attribute:		Segment:	11 - Wetland Trail	12 - Bullnash Walk	13 - Dundas Bridge*	14 - South Shore Trail	15 - North Shore Trail	16 - Dundas Street	17 - Centre Street	18 - Waterfront Court	19 - (lab) - Shamrock/Church	
Feasibility / Evaluation Criteria	Accessibility	Potential for AODA Compliance	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Potential for Multi-Use ¹	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Potential for 'Specialized Seasonal Use' ²	Green	Red	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Experience of Place	Physical Adjacency to Water	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Visual Connection to Water	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Natural or Cultural Interpretive Value	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Positive Aesthetic Quality	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Apparent Ecological Value	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Connectedness	Connection to Surrounding Network	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Physical Adjacency to Private Land	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
Existing Infrastructure ³	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	
Benefits/Impacts	Environmental	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	
Capital Costs	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	
Apparentness	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	

Erin [C] Evaluation		Proposed Trail Segments												
Attribute:		Segment:	20 - Churchill Dam	21 - Riverside Park Trail	22 - Park	23 - River	24 - Dow Loc	25 - West	26 - East	27 - Main Dam	28 - Low	29 - Chas	30 - Chas Trail	31 - Low
Feasibility / Evaluation Criteria	Accessibility	Potential for AODA Compliance	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Potential for Multi-Use ¹	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Potential for 'Specialized Seasonal Use' ²	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Experience of Place	Physical Adjacency to Water	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Visual Connection to Water	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Natural or Cultural Interpretive Value	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Positive Aesthetic Quality	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Apparent Ecological Value	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Connectedness	Connection to Surrounding Network	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Physical Adjacency to Private Land	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
Existing Infrastructure ³	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	
Benefits/Impacts	Environmental	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	
Capital Costs	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	
Apparentness	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	

Hillsburgh Evaluation		Proposed Trail Segments											
Attribute:		Segment:	1 - West Trail	2 - George St.	3 - George St. Loop	4a - Bullnash Lookout	4b - Bullnash Lookout	5 - Trafalgar Rd.	6 - Upper Station St.	7 - Northside Pond	8 - Station St. Bridge	9 - Library Lookout	10 - Lower Station St.
Feasibility / Evaluation Criteria	Accessibility	Potential for AODA Compliance	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Potential for Multi-Use ¹	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Potential for 'Specialized Seasonal Use' ²	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Experience of Place	Physical Adjacency to Water	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Visual Connection to Water	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Natural or Cultural Interpretive Value	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Positive Aesthetic Quality	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Apparent Ecological Value	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Connectedness	Connection to Surrounding Network	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
	Physical Adjacency to Private Land	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green
Existing Infrastructure ³	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	
Benefits/Impacts	Environmental	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	
Capital Costs	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	
Apparentness	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	Green	

■ Least Challenging
 ■ Challenging
 ■ Most Challenging

*Proposed Wellington County Active Transportation route.
¹ Multi-Use includes pedestrian & cycle;
² Seasonal Use - typically 'restricted' use and may include equestrian / snowmobile use, etc.;
³ Includes adjacency to infrastructure such as roadways, sidewalks, gravel shoulders, etc.; most challenging (red) has no infrastructure to use for trail development.

Report Section 3.0

Recommended Trail Alignment

*Describes the **characteristics, challenges and considerations** of each segment within the trail circuits that may potentially comprise the Rotary Riverwalk Trail.*



Circuit Characteristics. . .

Erin

- 3 Loops
- 5.6 Kms
- 8 Staging Nodes
- 31 Segments

Hillsburgh

- 1 Loop
- 3.4 Kms
- 1 Staging Node
- 10 Segments

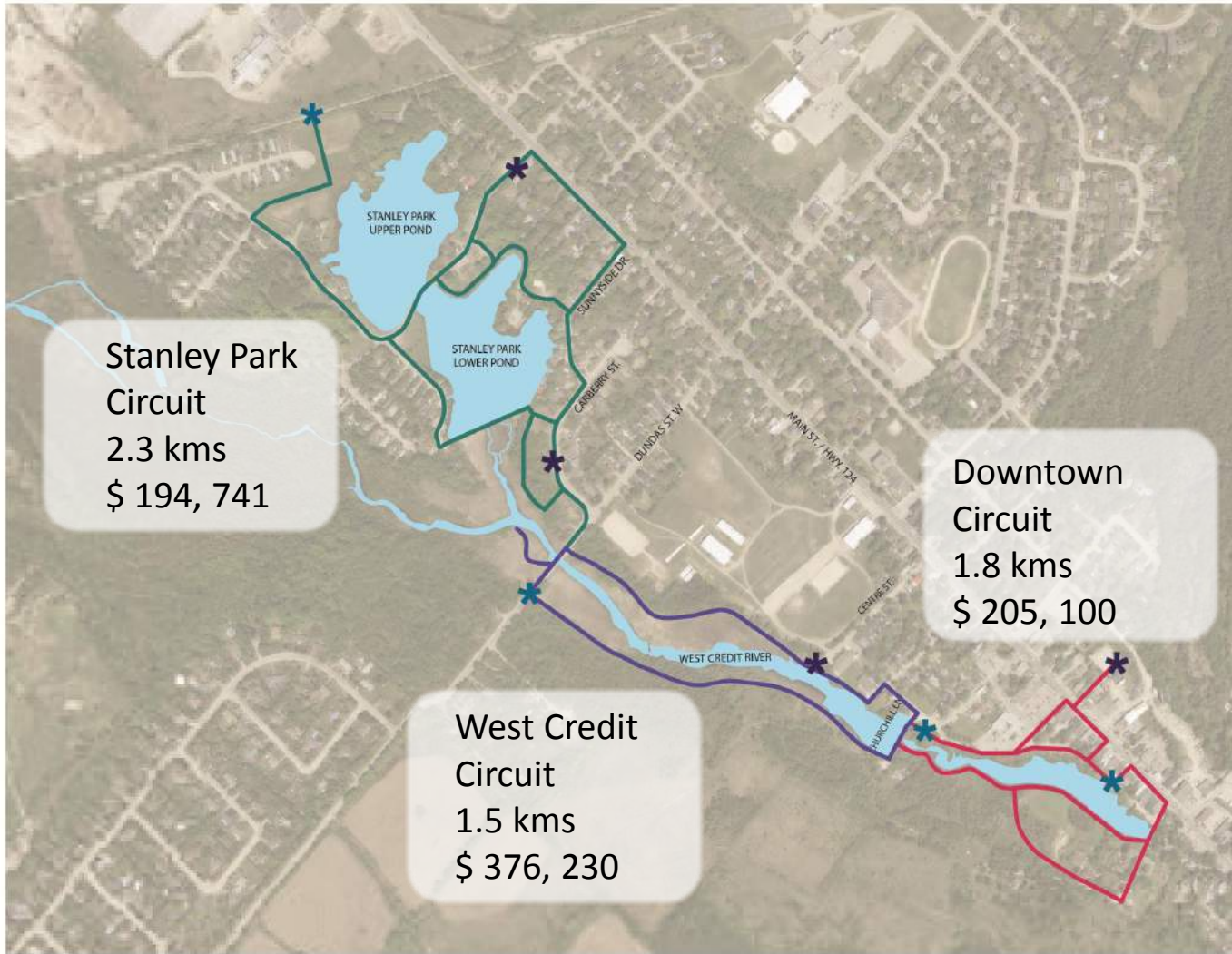
A Trail Alignment for Erin

Recommended Route / Loops

This proposal will offer over 5kms of new trails through five character areas providing a variety of experiences to residents and guests of the Erin community.



Proposed Erin Circuit . . .



Town of Erin Rotary Riverwalk Trail
Proposed Erin Circuit

- Stanley Park Loop
- Credit River Loop
- Downtown Erin Loop
- * Primary Staging Area
- * Secondary Staging Area



A Trail Alignment for Hillsburgh Recommended Route





This proposal will offer 3 kms of new trails through five character areas providing a variety of experiences to residents and guests of the Hillsburgh community.



Proposed Erin Circuit . . .



Town of Erin Rotary Riverwalk Trail
Proposed Hillsburgh Circuit

-  Hillsburgh Circuit
-  Hillsburgh Circuit
-  Primary Staging Area
-  Secondary Staging Area



Answering the Question . . .

Is it feasible?

YES, It is Feasible!



Report Section 4.0

Making the Case

Discusses what is needed in regards to trail management and speaks to aspects including funding, insurance, liability, risk management, and general trail maintenance requirements.

Hillsburgh Upper Station Street – Looking south (SKA artist rendition)



Understanding what is needed . . .



The trail's development will only be successful if funding, Town staff resources, and openness to community participation are embraced and are committed by Council on a frequent and sequenced basis. This would include:

- *Yearly objectives*
- *Yearly investment*
- *Yearly implementation*

Recommendations . . .



The feasibility study provides 16 recommendations in the following 3 categories:

- Management Recommendations (3)
- Implementation and Funding Recommendations (8)
- Messaging Recommendations (5)

Why the Town should make the investment . . .



Station Street Bridge –
(SKA artist rendition)

*There are numerous benefits that emphasize why the Town of Erin's commitment to implement an Erin Riverwalk trails program is so important. While much of this study has been driven by **"economic development,"** few individuals need this report to detail the various benefits of walking and cycling in terms of **recreation, health and fitness benefits; transportation benefits; and environmental benefits.** However, the Town's investment in an Erin Riverwalk trails program can be expected to yield benefits in all of these areas.*

*In addition to these important benefits, the costs of the Feasibility Study can be justified as part of the cost of providing a more sustainable, balanced and efficient recreation and transportation system in the Town of Erin. Finally, as part of this study confirmed, Town residents want governments to **invest in making Erin a more walkable and bikeable destination with "good" linkages between established trailways, like the Elora-Cataract Trail, and the downtown areas of both Erin and Hillsburgh.** The Town should make the investment in trail implementation because residents are requesting it and it will support Council's and the Town's Economic Development Officer's efforts to make Erin one of the most desirable communities in Ontario to live, work and visit.*

Recap: What we set out to do . . .



To determine the feasibility of implementing a Riverwalk Trail for the Town of Erin; with specific focus on capturing the Lower West Credit River experience in Downtown Erin and the Mill Pond located in Hillsburgh – both with connections to the Elora-Cataract Trail and the Town’s retail areas.

Recap: What we have done . . .



Provided a document that demonstrates how the Rotary Riverwalk Trail can be feasible.

Through the process undertaken it is SKA's finding that a Rotary Riverwalk Trail for the Town of Erin is feasible.

Many thanks to . . .

- **The Project Team:**
 - *Town of Erin, Erin BIA, Agricultural Society, Erin Heritage Committee, Erin Trails Committee, Rotary Club of Erin, Erin Insight, Erin Equine, Credit Valley Conservation, Elora-Cataract Trailway, and Wellington County.*
- **The Erin and Hillsburgh Communities**
- **Project Management:**
 - *Robyn Mulder, Economic Development Officer, Town of Erin*



Thank You!

SKA Team
Sean, Stasia, Megan & Chen
Stempski Kelly Associates Inc.

519-787-4313

sean@ska-design.ca



Staff Report

Report #: IT2016-03

Date: August-18-16

Submitted By: **Michael Tapp – Systems Administrator**

Subject: Contract Labour – Backup for Systems Administrator

Recommendations:

Be it resolved that Council receives the *Contract Labour – Backup for Systems Administrator* report of August 18, 2016;

And that Council supports the contingency plan put in place to contract PeaceWorks Technology Solutions to provide emergency IT support to the Town.

Background:

As the Town's systems are critical to its operations and in emergency situations, it is necessary to have a contingency plan in place. The role of Systems Administrator is not one that is shared, nor do other staff members currently possess the training and skillset to maintain or troubleshoot the Town of Erin network and devices. PeaceWorks Technology Solutions of Waterloo has been contracted on a Time and Material basis to support the Town's IT infrastructure in the event that the Systems Administrator is away or otherwise unavailable should the Town require urgent support. The Town will only be billed for time and materials if the service is used.

Centre Wellington's Chief Information Officer was contacted to determine whether support services would be available to the Town when the System Administrator was unavailable. Unfortunately Centre Wellington's IT is not in a position to provide such services outside their own infrastructure.

As a previous client of HLB System Solutions (prior consulting firm used by the Town), the Township of Puslinch was contacted to determine what firm was currently supporting the Township's network. OnServe was advised to be the provider in use but has been met with mixed results. Additionally, they have no local office.

The majority of PeaceWorks' clients are non-profit organizations spanning Mennonite, Health Care and various social support groups throughout the tri-city area and beyond. PeaceWorks was created with the founder's Mennonite heritage in mind, instilling values of social justice, community and integrity. With these business foundations, proximity to the Town and offering a very competitive rate for network and IT systems support, PeaceWorks Technology Solutions was selected over other local providers.

Financial Impact:

Consulting rates are \$110/hr and will be billed in 15 minute increments. Much of any potential work can be accomplished remotely which would minimize costs to the Town however, in the event of a site visit being required, travel will be charged at the same rate. Unless the Town experiences significant emergency situations, any amounts paid to Peaceworks will be within current budget amounts.

Consultation:

Town Clerk
CDW Canada
Centre Wellington
Township of Puslinch

Communications Plan:

During times of planned absences (vacation), staff and Council will be advised as to the duration of the absence and what protocol to follow for normal and high priority requests or issues. The Town Clerk will determine if PeaceWorks' services are needed for high priority and emergency situations.

Conclusion:

The Town has entered into a Time and Materials contract that can be terminated at any time with 30 days' notice and without any further fees or penalties. Contract is ongoing until such time as either party terminates the contract.

Appendices:

N/A



Staff Report

Report #: 2016-06C

Date: September-13-16

Submitted By: Dina Lundy, Clerk

Subject: Appointments to the Committee of Adjustment

Recommendations:

Be it resolved that Brad Bruce and William Oughtred be appointed as a members of the Committee of Adjustment.

Background:

Recently, a member of the Committee handed in their resignation, leaving a vacancy on the Committee. A posting was placed on the Town website and promoted on social media to fill the vacancy, with a deadline of August 3, 2016.

A total of three letters of interest were received. The letters were reviewed by a selection team which included the Committee Chair, the Committee Secretary, the Clerk (Acting CAO), and Mayor Alls. Due to the high quality of the applications, the selection team found it difficult to select one applicant. The decision that resulted was to appoint two of the applicants and remove the Council representative from the Committee. The Committee has operated for several years in the past without Council representation, and functioned extremely well.

A by-law to repeal and replace the previous By-law is on the agenda for consideration. Committee of Adjustment members also serve as the Property Standards Committee, in the event of a hearing requirement, as well as Fenceviewers should the need arise.

Financial Impact:

N/A

Consultation:

Committee Chair, Mayor and Clerk reviewed applications. The Council representative was consulted regarding the replacement of his position and is in full support of the decision.

Communications Plan:

Council report and notice to committee members as well as applicants.

Conclusion:

That Council appoint Brad Bruce and William Oughtred as members of the Committee of Adjustment.

Appendices:

N/A



Staff Report

Report #: 2016- 06

Date: September-13-16

Submitted By: **Larry Wheeler / Financial Analyst**

Subject: Grant Applications – 2017 Projects

Recommendations:

Be it resolved that Council receives the Grant Applications – 2017 Projects report of September 13, 2016;

And that Council approves an application to the Ontario 150 Community Celebration Program to fund the ‘Erin 150 Committee’ schedule of events, which celebrate Ontario and Canada’s 150th anniversary, in the amount of \$22,500.

And that Council approves an application to the Ontario 150 Community Capital Program to fund the renovation, repair, and retrofit of the Town Hall, in the amount of \$151,500.

And that as part of the Ontario 150 Community Capital Program application, Council directs staff to include \$151,500 in the Draft 2017 Capital Budget;

And that Council approves an application to the Ontario Community Infrastructure Fund (OCIF) Top-Up Component to fund the Daniel St infrastructure renewal project, in the amount of \$1,720,017;

And that As part of the OCIF Top-Up Component application, Council directs staff to include \$1,529,983 in the Draft 2017 Capital Budget;

And that Council directs staff to include \$1,221,153 in the Draft 2017 Capital Budget as per Council Resolution #16-273 dated June 21, 2016 to “support submission of an application to Canada 150 Infrastructure Program;

And that Council approves a maximum of \$6,869 for grant writing consulting services for the OCIF application.

Background:

Staff have identified three available, upcoming grant opportunities:

- i) Ontario 150 Community Celebration Program
- ii) Ontario 150 Community Capital Program
- iii) Ontario Community Infrastructure Fund (OCIF) Top-Up Component

As per the Grant Strategy approved by Council, where a grant application is less than \$500,000 - staff is to utilize the services of the Public Sector Digest to review our draft application. Where a grant application is larger than \$500,000 - staff is to request quotes from consulting companies to complete the application.

With regard to the Ontario 150 Community Celebration Program, the Erin 150 Committee is planning and coordinating a schedule of 2017 Town events meant to engage our residents in commemorating and celebrating the 150th anniversary.

With regard to the Ontario 150 Community Capital Program, Department Heads with eligible projects met to review them and their benefits to the Town. Projects from the draft '5 Year Capital Plan' were considered, as were new departmental initiatives.

With regard to the Ontario Community Infrastructure Fund (OCIF) Top-Up Component, Department Heads with eligible projects met to select one. The three projects considered were:

- i) Village of Erin new water supply – estimated at \$2.9m
- ii) Station St bridge & dam rehabilitation – estimated at \$2.4m
- iii) Daniel St (Ross St to south of Church St) Infrastructure renewal – estimated at \$3.25m

On the advice of Triton Engineering, the new water supply for the Village of Erin water system was dismissed as a grant candidate this year because of concerns that it could not be completed during the stipulated time period of the grant. The Station Street bridge and dam rehabilitation project was considered and dismissed because OCIF regulations prevent the use of capital funding from any other application program. Station Street bridge and dam was the project used in our Canada 150 Grant Program Intake 2 application (decision pending November 2016). Daniel Street has been identified as our foremost and paramount urban construction project in all of our relevant major studies including the Development Charges Study 2014. The timing of laying the upper lift of pavement can be synchronized to suit the SSMP EA findings, to facilitate the installation of sanitary sewer linear assets.

Financial Impact:

Our Ontario 150 Community Celebration grant application is in the amount of \$22,500 – 75% of the total estimated cost of the Town's 2017 celebration events. During August 9, 2016 meeting, Council have previously committed \$7,500 in the 2017 budget to fund our 25% share of the total cost.

Our Ontario 150 Community Capital Program grant application is in the amount of \$151,500 to renovate, repair and retrofit our Town Hall. If successful, Council would need to commit an equal amount in the 2017 budget, to be spent between January 2017 and March 2018.

Our (OCIF) Top-Up Component application is in the amount of \$1,720,017 to fund the Daniel Street infrastructure renewal project, which involves an entire rebuild of the watermain, road, curb, gutter, sidewalk, storm sewers, and streetlights – with allowance for future sanitary works. If successful, Council would need to commit \$1,529,983 over the 2017 and 2018 budget years. If any of the applications are approved for funding, Council will need to approve its share of project in the 2017 Budget and staff will provide funding options for the projects.

Consultation:

Department Heads with projects which fit the specific eligibility guidelines have reviewed and reached consensus on the appropriate future capital initiatives selected to apply for.

Communications Plan:

Council report

Conclusion:

The Ontario 150 Community Celebration program is a symbol of the Government of Ontario's commitment to engage Ontarians and work collaboratively to make Canada's 150th anniversary an occasion for pride and celebration across the province.

The renovation, repair and retrofit of our Town Hall is partly recommended in our Asset Management Plan and Operational Review, and is partly mandated by accessibility regulations and deadlines. The alterations will provide accessible counters, reconfigure office space, and include an elevator to facilitate public access to lower level offices - Building, Planning, Fire, and Economic Development.

The Daniel St infrastructure renewal project is stipulated in our Asset Management Plan, and includes new watermain and service connections previously approved in the Drinking Water System '10 Year Financial Plan'.

The strategy of using expert consultants to assist with the OCIF application is meant to increase our chances of approval, as previous attempts were unsuccessful, and other municipalities have experienced positive outcomes with such assistance.

Appendices:

None



Staff Report

Report #: 2016-9A
Date: September-13-16
Submitted By: Gail Broadfield, Deputy Treasurer
Subject: Approval of Accounts

Recommendations:

Be it resolved that Council receives the Deputy Treasurer's Report #2016-9A on "Approval of Accounts".

Background:

Invoices in the amounts listed below have been authorized for payment by Department Heads, or their designates, and entered for payment as follows:

Cheque Listing	#1117	\$	10,951.06
	#1118	\$	550,044.66
	#1119	\$	140,118.81
	#1120	\$	594.00
	#1121	\$	300,893.16
	#1122	\$	262,471.75
TOTAL		\$	<u>1,265,073.44</u>

LARGER PAYMENTS

Cheque #50291	\$ 172,137.42	Ainley & Associates Ltd.- Wastewater servicing
Cheque #50265	\$ 63,753.75	Cooperhill Developments – Reduce Security Deposit
Cheque #50243	\$ 176,781.36	Town of Erin – Transfer to Dev. Charges Account
Cheque #50161	\$ 39,917.82	Blackport Hydrogeology Inc. - SSMP
Cheque #50380	\$ 43,177.30	Sommers Generator Systems – Water Dept. Replace Generator

Financial Impact:

The accounts, as listed, will be paid as submitted.

Consultation:

Department Heads and CAO.

Communications Plan:

Regular report to Council.

Conclusion:

That Council receives the report from the Deputy Treasurer regarding the payment of the Accounts.

Appendices:

N/A



Staff Report

Report #: 2016-12R

Date: September-13-16

Submitted By: **Greg Delfosse, Road Superintendent**

Subject: Garage Ventilation System Installation

Recommendations:

Be it resolved that Council receives the *Garage Ventilation System Installation* report of September 13th, 2016;

And Further That Council accepts the quote from PCI - Pollution Control Installations for the replacement of the garage ventilation system in the amount of \$30,775.00 plus HST.

Background:

The Road Shop ventilation system at the Town Roads Garage has reached the end of its life cycle and needs to be replaced. This is a significant health and safety need for the Roads staff. Council approved \$95,000 in the 2015 Capital budget to address various shop improvements. Three vendors had been asked to quote on the installation in 2015 but the project was suspended because of staff transition. The quoting vendors were asked to return to revisit the shop and update their submissions. The summary of the acceptable quotes is as follows:

1. Eurovac (North York)	\$ 66,715.00
2. Nederman Canada Ltd.(Mississauga)	\$ 55,645.01
3. PCI - Pollution Control Installations (Mississauga)	\$ 30,775.00

Financial Impact:

The Capital Account for this project currently has a balance of \$ 54,993.14 allowing this work to be performed within budget.

Consultation:

The Ministry of Labour website was consulted to determine the requirements of a system for the Erin Road shop and the amount of continuous air volume required to maintain a healthy workplace.

Budget information was provided by the Finance Department.

Communications Plan:

N/A

Conclusion:

This is a significant improvement to the function of the Road Shop and a great benefit to the health and well-being of our Roads employees, therefore I recommend that Council accepts the compliant quote from PCI - Pollution Control Installations for a price of \$30,775.00 plus HST.

Appendices:

N/A



Staff Report

Report #: 2016-14R

Date: September-13-16

Submitted By: **Greg Delfosse, Road Superintendent**

Subject: Supply and Delivery and Stacking of Winter Sand

Recommendations:

Be it resolved that Council receives the *Supply and Delivery and Stacking of Winter Sand* report of September 13, 2016;

And Further That Council accepts the quote of Mann Construction Group Limited for the *Supply and Delivery and Stacking of Winter Sand* at a rate of \$13.62 per tonne plus HST for a three year agreement.

Background:

Quotations were advertised via email mailout inviting quotations to supply, deliver and stack winter sand for the Town for a three year period. Ten different aggregate suppliers were invited to submit pricing for this material. Three quotations based on an annual requirement of 8000 tonnes were received and were all found to be acceptable. The three quotations received are summarized below as per tonne pricing.

Year	James Dick	Steed & Evans	Mann Const.
1	15.37	16.13	13.62
2	15.65	16.30	13.62
3	16.05	16.75	13.62

Financial Impact:

There is no financial impact as the price is the same as last year

Consultation:

The Ontario Stone Sand & Gravel Association (OSSGA) was consulted for a list of aggregate suppliers within a reasonable geographic radius of the Town of Erin for the best possible number of vendors contacted.

Communications Plan:

N/A

Conclusion:

Mann Construction provided winter sand for the Town of Erin for the 2015/16 season and staff were happy with the product as well as the service provided by this company. It is recommended that Council accepts the quotation of the lowest bidder, Mann Construction Group Ltd. for the Supply and Delivery and Stacking for a price of 13.62 per tonne plus HST for a three year period.

Appendices:

N/A



Staff Report

Report #: BD2016-22

Date: September 13, 2016

Submitted By: **Jessica Wilton- Building and Planning Assistant**

Subject: Building Permit Activity Report

Recommendations:

Be it resolved that Council receives Building Department Building Activity Report of September 13, 2016.

Background:

Overall the building permit numbers this year are up 12% over last year's numbers. For the month of July, we have issued 41 permits, 8 of which were for new housing starts compared to 26 permits issued and 4 of them being new housing starts in July 2015.

See attached appendices for full breakdown of the comparison of the 2016 building permit activity vs. 2015 building permit activity.

Financial Impact:

None

Communications Plan:

N/A

Appendices:

Appendix I – Building Permit to Date – July 2016
 Appendix II – Monthly Comparison – July 2016

Appendix I - Building Permit to Date

Town Of Erin

Permit Comparison Summary

Issued For Period **JUL 1,2016** To **JUL 31,2016**

	Previous Year			Current Year		
	Permit Count	Fees	Value	Permit Count	Fees	Value
Accessory Building						
Deck	2	290.78	13,000.00	2	1,049.45	10,000.00
Pool	3	600.00	50,000.00	3	600.00	52,500.00
Accessory Building - Residential						
Accessory Building - Residential	4	4,119.88	160,000.00	5	5,578.42	298,000.00
Change of Use						
Change of Use	1	750.00	0.00	0	0.00	0.00
Demolition						
Demolition Permit	1	200.00	50.00	1	200.00	50.00
Farm Building						
Farm Building - Addition/renovation	0	0.00	0.00	1	877.05	85,000.00
Farm Building - New	0	0.00	0.00	2	18,187.48	515,000.00
Industrial						
Industrial	0	0.00	0.00	1	8,000.00	700,000.00
Residential						
Residential - Major	3	6,000.00	280,000.00	4	8,000.00	720,000.00
Residential - Minor	2	701.96	43,000.00	0	0.00	0.00
Residential - New						
Residential -SDR	4	10,498.40	865,000.00	9	28,787.94	4,010,000.00
Septic Permit						
Septic Permit	4	2,000.00	0.00	11	5,500.00	0.00
Septic Permit - Tank Replacement	2	400.00	0.00	2	400.00	0.00

	<u>Previous Year</u>	<u>Current Year</u>
Total Permits Issued	26	41
Total Dwelling Units Created	4	8
Total Permit Value	1,411,050.00	6,390,550.00
Total Permit Fees	25,561.02	77,180.34
Total Compliance Letters Issued	11	11
Total Compliance Letter Fees	825.00	750.00

<u>Permit Charge</u>	<u>Amount</u>
Accessory Building - Residenti	5,578.42

Town Of Erin

Permit Comparison Summary

Issued For Period JUL 1,2016 To JUL 31,2016

Deck	1,049.45
Demolition Permit	200.00
Farm Building - Addition/renov	877.05
Farm Building - New	18,187.48
Industrial	8,000.00
Pool	600.00
Residential - Major	8,000.00
Residential -SDR	28,787.94
Septic Permit	5,500.00
Septic Permit - Tank Replaceme	400.00

Total	77,180.34
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Appendix II - Monthly Comparison

Town Of Erin

Permit Comparison Summary

Issued For Period **JAN 1,2016** To **JUL 31,2016**

	Previous Year			Current Year		
	Permit Count	Fees	Value	Permit Count	Fees	Value
Accessory Building						
Deck	10	2,957.64	129,300.00	14	4,313.93	113,050.00
Pool	7	1,400.00	190,000.00	9	1,800.00	294,500.00
Accessory Building - Residential						
Accessory Building - Residential	16	12,851.00	512,000.00	23	17,115.87	872,500.00
Assembly						
Assembly	1	75.00	0.00	0	0.00	0.00
Change of Use						
Change of Use	1	750.00	0.00	4	2,260.90	207,050.00
Commercial						
Commercial - Major renovation	4	5,500.00	135,778.00	1	2,000.00	30,000.00
Commercial - Minor renovation	0	0.00	0.00	1	750.00	20,000.00
Demolition						
Demolition Permit	3	600.00	15,050.00	7	1,400.00	55,150.00
Farm Building						
Farm Building - Addition/renovation	2	2,057.60	487,500.00	4	2,696.73	225,000.00
Farm Building - New	6	4,147.20	281,300.00	5	23,093.68	736,000.00
Industrial						
Industrial	0	0.00	0.00	3	8,000.00	1,320,000.00
Industrial - Major	2	7,070.00	506,000.00	2	3,417.50	2,160,000.00
Institutional						
Institutional - Minor	0	0.00	0.00	1	750.00	25,000.00
Residential						
Residential - Major	18	33,000.74	2,588,000.00	12	26,473.31	1,745,000.00
Residential - Minor	9	2,878.96	112,200.00	10	2,149.91	181,700.00
Residential - Multiple	2	400.00	77,000.00	0	0.00	0.00
Residential - New						
Residential -SDR	25	83,024.37	10,978,000.00	28	84,086.53	12,135,000.00
Septic Permit						
Septic Permit	38	18,275.00	0.00	38	18,500.00	63,500.00
Septic Permit - Class 2	0	0.00	0.00	1	500.00	0.00
Septic Permit - Tank Replacement	6	1,200.00	0.00	6	1,200.00	11,000.00
Tent						
Tent	3	600.00	0.00	5	1,000.00	6,500.00

Town Of Erin

Permit Comparison Summary

Issued For Period JAN 1,2016 To JUL 31,2016

	<u>Previous Year</u>	<u>Current Year</u>
Total Permits Issued	153	174
Total Dwelling Units Created	25	28
Total Permit Value	16,012,128.00	20,200,950.00
Total Permit Fees	176,787.51	201,508.36
Total Compliance Letters Issued	34	54
Total Compliance Letter Fees	2,550.00	3,975.00

<u>Permit Charge</u>	<u>Amount</u>
Accessory Building - Residenti	17,115.87
Change of Use	2,260.90
Commercial - Major renovation	2,000.00
Commercial - Minor renovation	750.00
Deck	4,313.93
Demolition Permit	1,400.00
Farm Building - Addition/renov	2,696.73
Farm Building - New	23,093.68
Industrial	8,000.00
Industrial - Major	3,417.50
Institutional - Minor	750.00
Pool	1,800.00
Residential - Major	26,473.31
Residential - Minor	2,149.91
Residential -SDR	84,086.53
Septic Permit	18,500.00
Septic Permit - Class 2	500.00
Septic Permit - Tank Replaceme	1,200.00
Tent	1,000.00
Total	201,508.36



Staff Report

Report #: BD2016-23
Date: September 13, 2016
Submitted By: **Jessica Wilton – Building and Planning Assistant**
Subject: Building Permit Activity Report

Recommendations:

Be it resolved that Council receives Building Department Building Activity Report of September 13, 2016.

Background:

Overall the building permit numbers this year are up 6% over last year's numbers. For the month of August, we have issued 21 permits, 7 of which were for new housing starts.

See attached appendices for full breakdown of the comparison of the 2016 building permit activity vs. 2015 building permit activity.

Financial Impact:

None

Communications Plan:

N/A

Appendices:

Appendix I – Building Permit to Date – August 2016

Appendix II – Monthly Comparison – August 2016

Permit Comparison Summary

Issued For Period **AUG 1,2016** To **AUG 31,2016**

	Previous Year			Current Year		
	Permit Count	Fees	Value	Permit Count	Fees	Value
Accessory Building						
Deck	0	0.00	0.00	3	852.29	14,200.00
Pool	2	400.00	30,000.00	0	0.00	0.00
Accessory Building - Residential						
Accessory Building - Residential	1	1,385.28	80,000.00	1	200.00	0.00
Change of Use						
Change of Use	0	0.00	0.00	1	200.00	0.00
Demolition						
Demolition Permit	0	0.00	0.00	1	200.00	50.00
Farm Building						
Farm Building - New	1	750.00	38,000.00	1	960.00	140,000.00
Residential						
Residential - Major	1	2,307.14	250,000.00	1	590.23	90,000.00
Residential - Minor	2	400.00	41,000.00	1	200.00	4,000.00
Residential - Multiple	1	11,000.00	903,000.00	0	0.00	0.00
Residential - New						
Residential -SDR	4	9,924.75	2,280,000.00	6	12,592.10	1,625,000.00
Septic Permit						
Septic Permit	8	3,575.00	0.00	6	2,575.00	20,000.00
Septic Permit - Tank Replacement	2	400.00	0.00	0	0.00	0.00
Tent						
Tent	3	600.00	0.00	0	0.00	0.00

	<u>Previous Year</u>	<u>Current Year</u>
Total Permits Issued	25	21
Total Dwelling Units Created	10	7
Total Permit Value	3,622,000.00	1,893,250.00
Total Permit Fees	30,742.17	18,369.62
Total Compliance Letters Issued	7	5
Total Compliance Letter Fees	525.00	375.00

<u>Permit Charge</u>	<u>Amount</u>
Accessory Building - Residenti	200.00

Town Of Erin

Permit Comparison SummaryIssued For Period **AUG 1,2016** To **AUG 31,2016**

Change of Use	200.00
Deck	852.29
Demolition Permit	200.00
Farm Building - New	960.00
Residential - Major	590.23
Residential - Minor	200.00
Residential -SDR	12,592.10
Septic Permit	2,575.00

Total	18,369.62
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Permit Comparison Summary

Issued For Period **JAN 1,2016** To **AUG 31,2016**

	Previous Year			Current Year		
	Permit Count	Fees	Value	Permit Count	Fees	Value
Accessory Building						
Deck	10	2,957.64	129,300.00	17	5,166.22	127,250.00
Pool	9	1,800.00	220,000.00	9	1,800.00	294,500.00
Accessory Building - Residential						
Accessory Building - Residential	17	14,236.28	592,000.00	24	17,315.87	872,500.00
Assembly						
Assembly	1	75.00	0.00	0	0.00	0.00
Change of Use						
Change of Use	1	750.00	0.00	5	2,460.90	207,050.00
Commercial						
Commercial - Major renovation	4	5,500.00	135,778.00	1	2,000.00	30,000.00
Commercial - Minor renovation	0	0.00	0.00	1	750.00	20,000.00
Demolition						
Demolition Permit	3	600.00	15,050.00	8	1,600.00	55,200.00
Farm Building						
Farm Building - Addition/renovation	2	2,057.60	487,500.00	4	2,696.73	225,000.00
Farm Building - New	7	4,897.20	319,300.00	6	24,053.68	876,000.00
Industrial						
Industrial	0	0.00	0.00	3	8,000.00	1,320,000.00
Industrial - Major	2	7,070.00	506,000.00	2	3,417.50	2,160,000.00
Institutional						
Institutional - Minor	0	0.00	0.00	1	750.00	25,000.00
Residential						
Residential - Major	19	35,307.88	2,838,000.00	13	27,063.54	1,835,000.00
Residential - Minor	11	3,278.96	153,200.00	11	2,349.91	185,700.00
Residential - Multiple	3	11,400.00	980,000.00	0	0.00	0.00
Residential - New						
Residential -SDR	29	92,949.12	13,258,000.00	34	96,678.63	13,760,000.00
Septic Permit						
Septic Permit	46	21,850.00	0.00	44	21,075.00	83,500.00
Septic Permit - Class 2	0	0.00	0.00	1	500.00	0.00
Septic Permit - Tank Replacement	8	1,600.00	0.00	6	1,200.00	11,000.00
Tent						
Tent	6	1,200.00	0.00	5	1,000.00	6,500.00

Town Of Erin

Permit Comparison SummaryIssued For Period **JAN 1,2016** To **AUG 31,2016**

	<u>Previous Year</u>	<u>Current Year</u>
Total Permits Issued	178	195
Total Dwelling Units Created	35	35
Total Permit Value	19,634,128.00	22,094,200.00
Total Permit Fees	207,529.68	219,877.98
Total Compliance Letters Issued	41	59
Total Compliance Letter Fees	3,075.00	4,350.00

<u>Permit Charge</u>	<u>Amount</u>
Accessory Building - Residenti	17,315.87
Change of Use	2,460.90
Commercial - Major renovation	2,000.00
Commercial - Minor renovation	750.00
Deck	5,166.22
Demolition Permit	1,600.00
Farm Building - Addition/renov	2,696.73
Farm Building - New	24,053.68
Industrial	8,000.00
Industrial - Major	3,417.50
Institutional - Minor	750.00
Pool	1,800.00
Residential - Major	27,063.54
Residential - Minor	2,349.91
Residential -SDR	96,678.63
Septic Permit	21,075.00
Septic Permit - Class 2	500.00
Septic Permit - Tank Replaceme	1,200.00
Tent	1,000.00
Total	219,877.98



Staff Report

Report #: BD2016-24

Date: September-13-16

Submitted By: Jessica Wilton – Building and Planning Assistant

Subject: Demolition Permit – 5746 Trafalgar Road, Concession 7, Part Lot 21

Recommendations:

Be it resolved that Council receives the staff report Demolition Permit – 5746 Trafalgar Road, Concession 7, Part Lot 21, of September 13, 2016;

AND THAT Council hereby approves the issuance of a demolition permit for a single residential dwelling located at 5746 Trafalgar Rd, Town of Erin, Assessment Roll No. 23 16 000 007 17900 0000.

Background:

Bylaw 05-57 designates the Town of Erin as an area subject to demolition control in accordance with Section 33 of the Planning Act, 1990. As noted in Section 1 of the bylaw, “no person shall demolish or otherwise remove the whole or any part of any residential property in the Town of Erin unless that person is the holder of a demolition permit issued for that residential property by the Council for the Corporation of the Town of Erin under Section 33 of the Planning Act, 1990.”

Proposed Demolition:

The owner has applied for a demolition permit to demolish and remove the Single Dwelling Residential. The Building Department has not received an application to construct a replacement house and septic on the property, but they are planning to submit shortly.

Information:

The demolition permit application was received August 29, 2016.

Property Information:

Owner: Kelly Gluck

Legal Description: Concession 7, Part Lot 21

Assessment Roll No.: 23 16 000 007 17900 0000

Zoned: Agricultural (A) and Rural Environmental Protection (EP2) Zone

Financial Impact:

None

Consultation:

The building is on the heritage list and the Heritage Committee has reviewed that application and approved the demolition.

Communications Plan:

N/A

Conclusion:

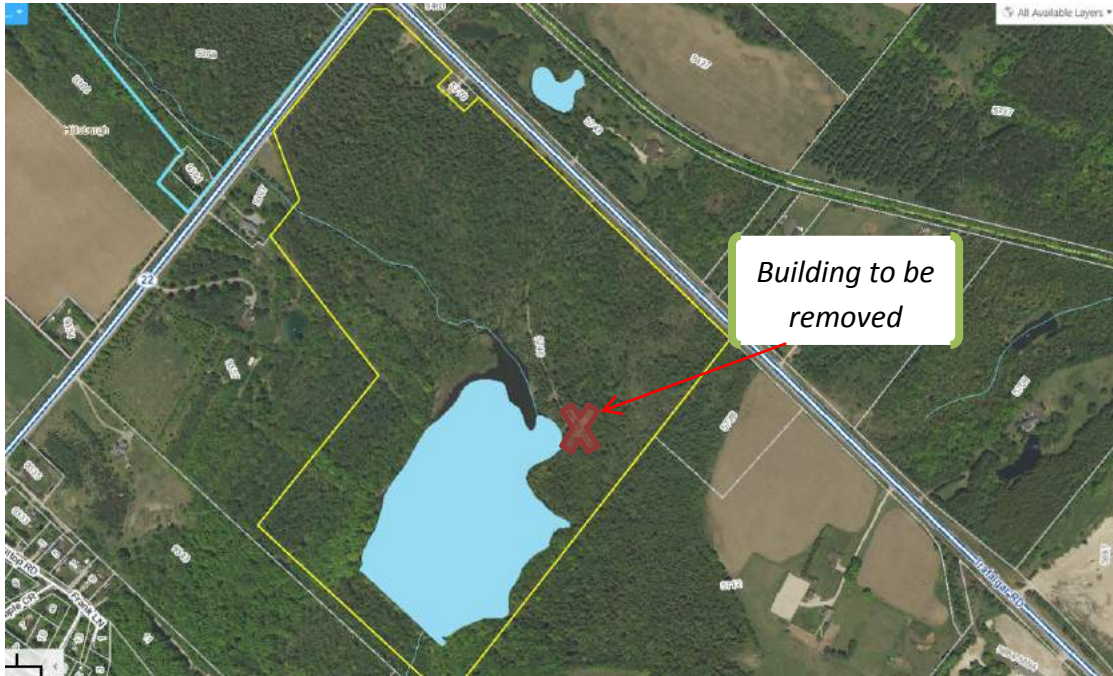
The Building Department has no objection to the demolition application.

Appendices:

Appendix I – Site plan showing houses to be demolished

Appendix II –photos of houses proposed to be demolished

Appendix I – Site plan showing houses to be demolished



Appendix II - Photos of house to be demolished

Front View



Rear View





Rear View

ERIN FIRE & EMERGENCY SERVICES

Monthly Fire Report



REPORT MONTH:		JULY 2016											
		ERIN STATION #10				HILLSBURGH STATION #50				EAST GARAFRAXA			
		Mthly Total	2016 YTD	2015 YTD	\$ Loss Mthly	Mthly Total	2016 YTD	2015 YTD	\$ Loss Mthly	Mthly Total	2016 YTD	2015 YTD	\$ Loss Mthly
FIRE:	Type not specified:												
	Structure:			4			3	3				1	
	Vehicular:		2	1			1	1				1	
	Grass, Rubbish, etc:	3	10	3			3	5				1	
	Other:	7	11	13		1	5	6	\$0		2		
		Mthly TTL	2016 YTD	2015 YTD		Mthly TTL	2016 YTD	2015 YTD		Mthly TTL	2016 YTD	2015 YTD	
Medical Assist:		4	53	49		3	40	41			2	2	
Motor Vehicle Collision:			8	15		1	5	6		1	8	5	
Erin/Hillsburgh Assist			4	10		1	3	8					
Mutual Aid:			1	1			3	4					
C.O. Calls:			3	2			2	5					
False Alarms:													
Alarm Activation:			17	7			2	8				3	
Standby/Assist to Other Depts:													
Burning Complaints:													
Incorrect Pages:				1			1	3					
Other:		1	11	8			7	2				1	
TOTALS:		MTHLY	2016 YTD	2015 YTD		MTHLY	2016 YTD	2015 YTD		MTHLY	2016 YTD	2015 YTD	
		15	120	114		6	75	92		1	12	14	
Estimated Total \$ Loss Due to Fire:			\$6,500	\$578,000			\$689,000	\$150,000		\$0	\$0	\$0	

Respectfully submitted, *Dan Callaghan* Fire Chief

Let's Get Hillsburgh Growing Committee

Minutes

July 28, 2016

Present: Lloyd Turbitt, Jackie Turbitt, Ruth Maddock, Jamie Cheyne, Liz Ewasick, Donna Revell, Jeff Duncan

Guest: Robyn Mulder, Town of Erin Economic Development Officer

- 1) Robyn Mulder, Town of Erin Economic Development Officer, reviewed some of the projects that she and the Economic Development Committee have been working on this year.

- 2) Minutes: July 14, 2016
 Motion 4-07-2016: Minutes
 Moved by Jackie Turbitt and seconded Ruth Maddock: Be it resolved that the minutes of the LGHG Committee meeting of July 14, 2016 be adopted as circulated. Carried.

- 3) Accounts: No accounts.

- 4) Baskets & Planters:
 Cheque from Nestles has arrived. Total donations of approximately \$5100 have been received. Thank you ad will be in next week's Advocate.

- 5) Arena Banners: Lloyd is meeting with Al Hale on Friday to deliver CD of the three photos for the banners.
 Banners should be ready and installed in time for Family Fun Day on August 20.
 The LGHG Committee thanks the staff at the Wellington County Archives for their assistance with this project.

- 6) Spirit of the Hills, Hillsburgh's Family Fun Day
 - i) Announcer: Jackie has contacted several people in our search for an announcer/entertainer for August 20. Awaiting their return calls.

 - ii) Community Groups: Confirmed groups include Green Legacy, Hillsburgh Lions Club (selling food), Rotary Club, Erin Agricultural Society, Town of Erin and Fire Department.

 - iii) Vendors: 30 vendors have booked spaces. 8 of them are new vendors and 2 of them are craft people from the craft show.

 - iv) Car Show:
 Flyers are continually being handed out at any car shows that are attended. Flyers have been emailed to all previous participants.
 Lloyd is canvassing automotive businesses for draw and goodie bag items.
 County of Wellington has sent a donation for goodie bags.

 - v) Entertainment:

Pinky the Clown (on street)	
Creature Quest (on library lawn)	
Heritage Walking Tour	10:45

Tai Chi Demonstration	11:00
Superhero Costume Contest	11:30
Celebrity Challenge	Noon
People's Choice Award (Car Show) Announcement	1:00
Silent Auction ends	1:30

Celebrity Challenge:

Town Councillors Jeff Duncan, Rob Smith, Matt Sammut and John Brennan & Wellington County Councillor Pierre Brianceau have agreed to participate in the Celebrity Challenge this year.

- vi) Children's bikes: Raissa has received a donation of 2 children's bikes from Canadian Tire. Decision made to place one in the silent auction and use the other one as the prize for the winner of the Superhero Costume Contest.

Action: Donna to contact Raissa for details about the bikes.

vii) **Silent Auction:**

People can drop off donations at the Hillsburgh Library and then Jackie or Donna will pick them up from there.

Bidding Sheets will show a starting bid for each item and minimum bidding increments of \$2.00.

Items received or promised to date:

Sue Veeck – basket of hair care products

Michael Chong – flag

Grace - coffee and chocolate

Erin Agriculture Society – 2 Weekend passes or 8 one day passes

Int'l Taoist Tai Chi Centre – Gift Certificate for lessons

Barb Ballantyne – basket of Jamieson Health & Wellness products

Everdale – 2 X \$40.00 gift certificates for harvest baskets

Advocate – Certificate for 1 Year subscription

Guelph Storm - Gift pack

Wellington County – gift basket

Guelph Lake Golf course – gift card for 2 Weekday passes/2 single rider carts/2 large range buckets

Earl Klatt – Bird feeder

Chantler's – Basketball tickets

Hillsburgh Feed Mill – Bird feeder & birdseed

Butcher Furniture

Ted Arnott – gift basket with Fred Dahms' Wellington County book and bottle of Ontario wine

3 "scratch & dent" Hillsburgh metal sign

Action: LGHG Committee members are asked to please pick up donations **as soon as possible** or ask donors to deliver them to the library as soon as possible so that the bidding sheets can be created before Fun Day.

Action: Lloyd will visit the two new Hillsburgh businesses --- Friendly Chef & the Café to tell them about Spirit of the Hills Fun Day and ask if they would like to contribute to the silent Auction.

Action: Liz will visit Foodland and Jess for You Café re: silent auction donations

Action: Jackie will contact Ron Munro re: silent auction donation

viii) Decorating Kits: The selling price for the Decorating Kits may need to be adjusted upward depending on the cost of materials.

Action: Donna to phone Aaron Muir for price on the flowers.

Action: Jamie will contact John at Davis Feed & Supply for prices on pumpkins & straw

ix) Advertising:

Posters

Action: Donna will contact Raissa about poster.

Action: Committee members who have volunteered to deliver posters to various locations will print and deliver posters as soon as revised poster is ready.

Community Calendars: Information has been sent to the Wellington Advertiser, Erin Advocate & the Orangeville Banner. Event is also in calendar in "In The Hills" magazine.

Press Release will be sent to the Advocate for August 10th edition and to the Orangeville Banner & Wellington Advertiser for the August 13th issues.

Ad will be in Advocate on August 10.

Signs:

McKinnon's: **Action:** Jamie will contact Jennifer at McKinnon's with event information.

Arena sign: **Action:** Lloyd will contact Terry at Arena.

Library sign: Library staff will put event on library sign next week.

Erin Radio: **Action:** Donna will contact Erin Radio.

x) Games: Donna has phoned Barry Everson asking him to bring the following games: three-in-row/basketball/mini-golf/horseshoes/lasso the steer
Lloyd has rescued a large furniture box which turned into Superman's phone booth.

xi) Volunteers: George & Alice will volunteer again this year.

We need to find more adult volunteers so that our volunteers do not have to man their spots for the whole length of the event.

Action: Donna will continue to contact students on her list.

Action: LGHG Committee members please canvas your family, friends, neighbours & acquaintances for volunteers.

xii) Water for Volunteers: Nestles will be supplying 15 cases of water for the volunteers.

xiii) Recycling bins:

Decision made not to use the blue recycling carts from Solid Waste Services this year. For all the recycling that people put in them, regular blue boxes will suffice.

Action: Jamie will investigate garbage cans and cardboard recycling boxes that are used by Chantler's at events.

xiv) Anything else for Fun Day:

Hillsburgh Library:

Library has volunteered to be home base for the day.

The display of Hillsburgh Past & Present will be created by Donna on the large display board beside the circulation desk.

The Library's participation this year will consist of taking photos of people in front of a superhero-type background using a green scene technology.

Due to the lack of staff hours, the library will not have an information tent on the library's front lawn this year. LGHG Committee can borrow the library's tent if needed.

LGHG Booth: Need a bale of straw for the Decorating Kit display.

Action: Lloyd will obtain a bale of straw for the booth.

Action: Ruth will purchase small pots of mums for display

7) Other Business & Roundtable:

Service signs below new welcome signs:

Lloyd and Jeff have hung the service club signs on screening below the new signs. LGHG Committee signs will be picked up tomorrow by Lloyd and they will be positioned in the middle of the screen below the signs.

Pioneer Cemetery on Trafalgar Road in Hillsburgh:

Lloyd & Jeff cleaned up the cemetery clearing out brush and trimming trees as necessary to improve the appearance of the site.

Jeff is hoping that funding for signage and landscaping of the Pioneer Cemetery can be obtained through some of the Canada 150 funding initiatives available next year.

FUTURE MEETINGS

Thursday August 11, 2016

&

Thursday August 18, 2016

7 pm

Town of Erin Municipal Office

5684 Trafalgar Road

Jim Hanenberg

Need to mark off an area to use as a stage for the Tai Chi/Costume Contest/Celebrity Challenge. Lloyd has cones and caution tape for this.

- i. Heritage Walking Tour 10:45 am
Meeting place for those wanting to join the tour is in the library.
Jamie will assist Phil Gravelle with the walk.
Hillsburgh Heritage Walking Tour brochures should be printed next week.
- ii. Tai Chi Demonstration 11:00 am
- iii. Superhero Costume Contest 11:30 am
Raissa will be the emcee and judge for the contest.
Prize(s): Basket of Superhero items for winner. All contestants will receive a superhero pencil or pen.
- iv. Celebrity Challenge Noon
Superhero capes are being made by Donna.
Action needed: Donna will purchase the prize(s) for the Challenge.
- v. Jim Hanenberg 1:00 pm

vi) Silent Auction: Will need 4 tables for silent auction so that items are spread out and easily seen. Tables: 3 from library and Grace`s table with sun umbrella for volunteers supervising silent auction.

Received so far: Canadian Tire - 2 children`s bikes
Sue Veeck – Basket of hair care products
Michael Chong - Canadian Flag
Ted Arnott – gift bag with flag, book & wine
Grace Lush – basket with coffee & chocolate
Erin Agricultural Society -2 weekend passes or 8 one-day passes
Guelph Lakes Golf & Country Club - 2 weekday passes with 2 single rider power carts & 2 large range buckets
International Taoist Tai Chi Centre – Gift Certificate for one person for four months of Beginner Taoist Tai Chi Arts Program
Earl Klatt – bird house
Beth Campbell – 3 pieces of pottery
Erin Farmers Market – TD Greenbelt bucks for a total of \$100.00
Erin Advocate – One year subscription
Barb Ballantyne – basket of Jamieson health products
McKinnon Timber Mart – King Canada 14.4V Impact Driver
County of Wellington – Gift basket with golf shirt, kerchief, fabric bag, notebook & pen, thermal mug & bottle of California wine

Jeff Duncan – 3 books
 Hillsburgh Feed & Supplies – Birdfeeder & bag of birdseed
 xd

Awaiting delivery of 7 more items.

Discussion occurred about determining the starting bid on items. The bidding sheet for each item will include a starting bid and a suggested bidding increment.

- vii) **Decorating Kits:** Donna talked to Aaron Muir at Sant Greenhouses and there will be no change in the cost of the chrysanthemums this year.

Decision made to increase the price of the decorating kits to \$45.00 each.

- viii) **Advertising:** Press releases have been sent to all local media.
 Our event has been put up on McKinnon's sign, the Library's sign and the Arena's sign
 Erin Radio has been contacted but have not had a reply from them.
 Jeff will put Fun Day on the sign at the fire hall.

- ix) **Games:** Bouncey Castle: It will be delivered on the morning of Fun Day. An electrical hook up is needed. **Action needed:** Donna will contact Donna Muir about using an outlet in the bank. If not available, Lloyd will contact owner of the Quick Pick.

Raissa and Donna have been working on the games.

Joker's Basketball Jam

Hobgoblin's Horseshoes

Three-in-a-row

Mini-golf

Lasso the Steer

Fish Ring Toss

Dumbbell Strength

Kapow Beanbag Toss Game

Spider Web Toss

Brain Teasers

Photo Ops: Strong man
 Phone Booth

Craft: Make a Mask

Name Tags: What's Your Super Hero Name?

In the Park: Obstacle Course using hula hoops, road cones etc.
 Frisbee (Captain America)

- ix) **Volunteers:** Donna has 7 student volunteers far and there will be 14 adult volunteers. Can always use more volunteers especially if it is a hot day.

Action needed: Committee members to canvass friends, neighbours and relatives for volunteers.

- x) Water for volunteers: Jeff has been able to obtain 15 cases of water from Nestles.
Lloyd has been given 2 cases for the car show.

13 cases are being stored at the library.

At Fun Day, water for volunteers will be stored in coolers at the car show table, the LGHG table and the library. In addition, Donna will make sure that all volunteers have a steady supply of water.

The LGHG table will also sell water and the left-over pop from the Craft Sale for \$1.00/bottle or can.

Action needed: Jamie will provide a water trough to keep the beverages chilled in.
We will ask Mary at Foodland if she will donate ice.
Liz will make a sign advertising the sale of water and pop.

- xi) Recycling bins:

Action needed: Committee members are asked to bring their recycling bins for use on the street during Fun Day. Be sure to write your address on your bins.

Action needed: Jamie will supply garbage cans and bags so that there are plenty of them on the street during the event.

- xii) Anything else for Fun Day

Library will be open at 8:30 as in the past and will act as home base in the morning for set up.

Balloons: It is even harder to find helium for the balloons this year. Donna priced a small tank at Michaels store at \$54.00 for a tank that fills 25 - 9" balloons.

May need to use fewer balloons on the street this year.

Action needed: Donna will continue to search for helium at a reasonable cost.

Library's tent: The library will not be having a tent on the front lawn this year due to lack of staff. LGHG will use the library's tent to provide shade over our table.

Friday afternoon: Donna will ask Andrew at the library if LGHG can use the meeting room on Friday afternoon to get organized for Saturday morning.

Action needed: If available on Friday afternoon between 2pm and 5pm, Committee members are asked to come to the library to help get organized for Saturday morning.

Donation jar: We need a large jar to use for donations at the car show. Does anyone have one?

Arena: Fun Day will be held in the arena if it is raining.

Action needed: Donna & Jackie will visit the arena to plan for inclement weather.

Jeff Miller: Jeff has generously agreed to pay for Creature Quest to come to Fun Day. He has his own banner to use at events that he is supporting.

Portable toilet: Jamie has offered to provide a portable toilet for the car show.

Raissa has sent an email to Brampton Batman inviting him to attend our event.

6) Other Business & Roundtable: None.

Next Meeting
Thursday August 18
7:00 pm
Town of Erin Municipal Office

Town of Erin Heritage Committee (T.E.H.C.)

Minutes of Meeting

Monday, June 20, 2016 at 7:20 p.m.

Council Chambers

1. Meeting called to order by Chairperson Jamie Cheyne. Present: Margaret Barnstaple, Jeff Duncan and John Gainor. Regrets: Laurie Dasilva, Jean Denison, Paul Lewis, Donna Revell and Bob Wilson.

2. Declaration of Pecuniary Interest. None.

3. Delegation - Demolition Request - 5753 Third Line, Erin - Don and Suzanne Gowland showed us 10 pages of descriptive photos outlining the problems they have encountered after living in this house for 2 years. It is a frame building with siding, and has deteriorated a great deal over the past 10 years while rented out. There are no special heritage features or interesting history. There was no building date on our records. Moved by Jamie and seconded by John that those present at the Town of Erin Heritage Committee have no objection to the demolition of this house due to the crumbling old stone foundation which led to the building shifting, electrical problems, leaks in the roof and plumbing problems which have caused structural problems and mold, and breathing problems for the occupants. Carried.

4. Approval of Minutes of May 16, 2016. Re Stanley Park Gates, remove after Cecilia Paine "and department head". Moved by Jamie and seconded by Jeff to accept with this change. Carried.

5. Business Arising from Minutes.

5.1 The Erin Advocate Inserts. The June write-up was S.S. No. 10, Woodside on 5 Sideroad between 4th and 5th Lines. Jamie has done July's column, S.S. No. 2, Orton.

5.3 Doors Open Erin June 11. Donna has written pamphlets for various venues which were placed at or given out at the various sites. The information is collected by Ontario Heritage Trust. Robyn Mulder, our Economic Development Officer put information on the website. Jeff and Phil Gravelle led 2 walking tours, at 11 a.m. and 2 p.m. in Erin village which were well attended. One third of participants were local, and two thirds came from as far away as Owen Sound and Markham. Jamie hosted the Century Church tours for the morning and John Brennan was at the Masonic Hall. David Spencer was videoing the tour for the Economic Development Committee. Feedback is very good and Robyn says they will participate again in 2017.

5.4 Stanley Park Gate. Jeff has met with the University of Guelph student Michael Laszczuk for the background heritage proposal. Michael has done research in lots of places and is almost done the research. Dr. Paine has requested more funding because it is a bigger scope and entails more detail than originally thought, and Michael has travelled to get this. It is a better deal than if we had hired a professional. Michael should have a first draft in a few weeks. Moved by Margaret and seconded by John to give the University \$500 to complete the study on Stanley Park for possible designation of the Stanley Park gate. Carried. Jeff will follow up with Ursula.

Regarding repairs to the stonework for stability, Jamie has contacted a stonemason in Rockwood who said there's a lot of cracking and it would be best to have it repaired now rather than have an expensive repair job later. Jamie will follow up and get an estimate on repairs. Jamie also thought we might do some fundraising to go toward this by selling t-shirts. Another estimate will be investigated. Charlie Smith originally built the gate and Jamie showed us a photo of the builders.

5.5 Hillsburgh Walking Trail. Phil Gravelle , Jeff and Donna have done a preliminary walk for the proposed Hillsburgh heritage trail brochure and found 17 points of interest. They hope to have the pamphlet made up and ready for the Family Fun event the third week in August.

5.6 Pampered Chef Pam Fanjoy has opened an eatery in Hillsburgh in the old Tack and Feed Shop. Pam has spent quite a bit fixing up the building and started from scratch to install everything a restaurant needs and to get the proper approvals. Archival research was done and not too much found, so the TEHC paid only \$48 of the \$100 we approved for this!

6. New Business

6.1 Station Street Bridge and Dam. An open house was held on May 19th. Since no presentations were made then, a public meeting will be held in August. A point system was developed on the criteria and the Town's Engineer has a preferred preliminary option - to keep the pond, rehabilitate the dam and install a new bridge structure, which is positive for our Committee. We don't know how the Credit Valley Conservation will feel about this. Interestingly enough, Charlie Smith who built the Station Road bridge also built the foundation for Jeff's house nearby. Jeff found a write-up that Steve Revell had given him 10 years earlier which mentions this. Charlie also built the Stanley Park gate.

6.2 Donation of Water Pump. The old wooden hand pump from the former Hillsburg(h) Post Office was donated to the Town by Cathy Bradish. It will be kept at the Town office temporarily and hopefully will find a dedicated space in the new Hillsburgh Library with a small simple plaque. Cathy was thanked for this donation.

7. Correspondence. Jamie received the annual Wellington County Historical Society book for our Committee. There's an article in it about 'Cupid in Erin's Forest'. Jeff borrowed the book.

8. Show and Tell. Jeff brought in old Wellington County by-law books from 1888 and 1906, borrowed from Ed Barden. The 1888 book writes about conditions for the mill-race and no betting at the fair!

8. Next meeting, Monday, July 18th, 2016 at 7:00 p.m. in the Council Chambers. Our meetings are the third Monday of the month.

9. Adjourned at 9:20 p.m.

Community Improvement

Official Plan Amendment # 7

Public Meeting
September 13th , 2016
6:30 pm



Community Improvement

Defined broadly in the *Planning Act* as:

“the planning or replanning, design or redesign, resubdivision, clearance, development or redevelopment, construction, reconstruction and rehabilitation, improvement of energy efficiency, or any of them, of a community improvement project area, and the provision of such residential, commercial, industrial, public, recreational, institutional, religious, charitable or other uses, buildings, structures, works, improvements or facilities, or spaces therefor, as may be appropriate or necessary.”

Examples of Community Improvement Projects

- Façade, Signage and Landscaping improvements
- Building retrofits to improve Energy Efficiency or accessibility
- Redevelopment
 - Brownfields
 - Vacant or underused buildings
 - Restoration of heritage buildings
 - Rehabilitation and conversion to improve or provide housing
- Tax Increment Equivalent Grants
 - a grant equal to the full amount, or a portion of the amount, of the estimated property tax increase after the property is redeveloped
 - Grants are often provided for a period of 5 to 10 years

Policy Background

- Currently, the Towns Official Plan has policies on Community Improvement that:
 - Set out objectives;
 - Provide criteria to be considered in establishing community improvement areas;
 - Require amendments to the Official Plan for new, or major changes to, community improvement area boundaries;
 - identify ways to implement a community improvement plan; and
- The current policies reflect *Planning Act* provisions that were available in the 1990s.

Policy Background Continued

- The Towns Official Plan also shows Community Improvement Areas that have been previously identified.
- There is no requirement in the current *Planning Act* for community improvement project areas to be shown in the Official Plan, or for their boundaries to conform with the Official Plan.

Purpose of the Amendment

- The purpose of the amendment is to update the Towns Official Plan policy framework for Community Improvement.
- This involves a number of
 - Text changes
 - Map schedule changes.

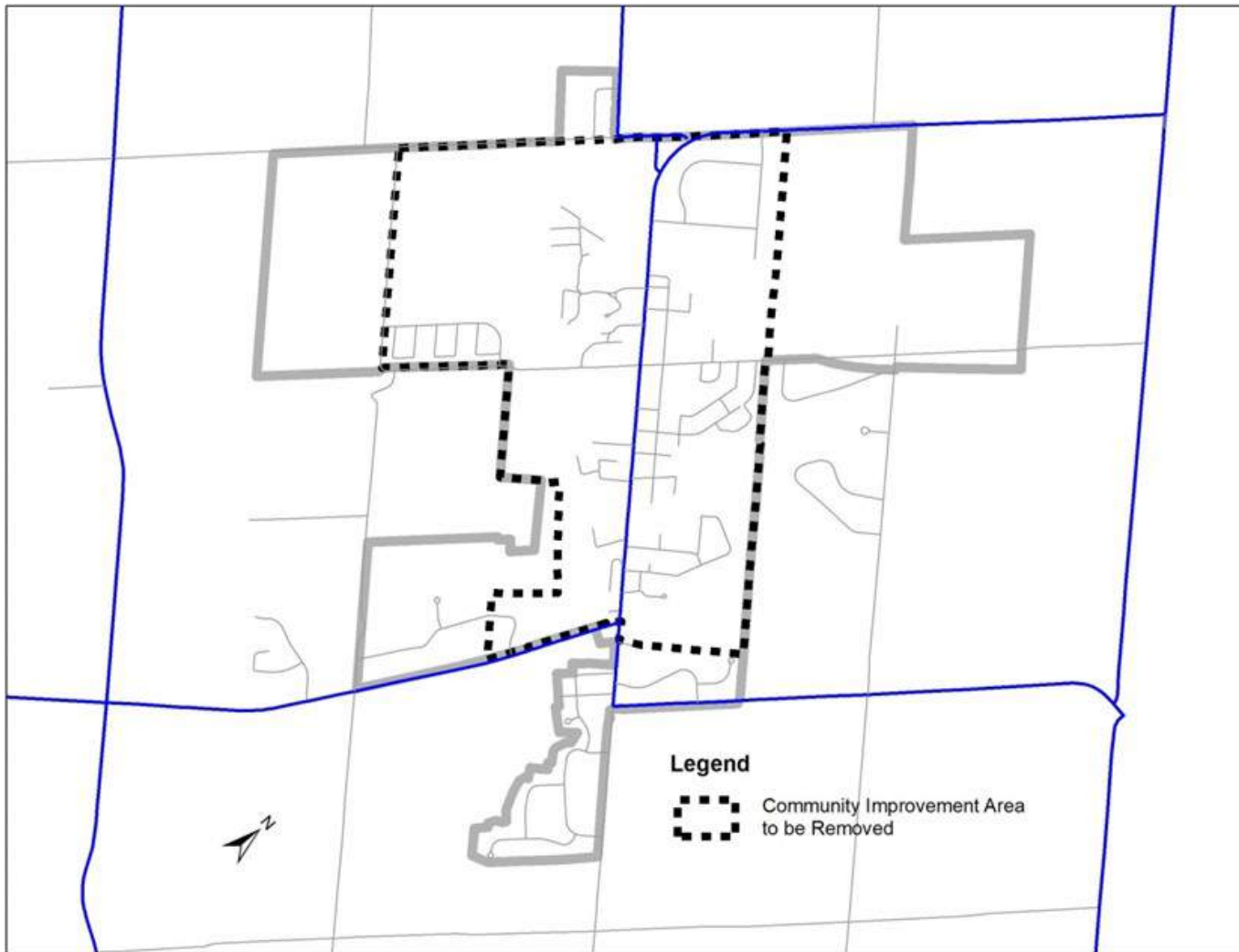
Key Text Changes

- Broaden the matters that may be considered in identifying community improvement project areas to include remediation of brownfields, improving the energy efficiency of buildings, and providing affordable housing; and
- Update terminology, add definitions and make housekeeping changes resulting from the above changes.

Map Schedule Changes

- The Community Improvement Area boundaries shown in the next slides are to be removed from the Official Plan through this amendment.

Town of Erin



Hillsburgh



Milestones so far

July

- Report to Council on proposed amendment

August

- Public Meeting Notice and formal circulation to agencies
- No objections have been raised to date

Amendment Process from here...

- Town Council will receive a staff report about the public meeting input and any final changes, and may recommend that Town Council adopt Official Plan Amendment # 7.
- Town will forward the adopted amendment to County of Wellington for review and approval.

Additional Information

- Information relating to Official Plan Amendment # 7 are available for review at the Town of Erin Municipal Office or the County of Wellington Planning Department.
- You may also contact Jameson Pickard, Planner, at the County of Wellington for more Information.
 - P: 519-837-2600 x 2300
 - E: jamesonp@wellington.ca

AMO Conference Notes – J. Brennan

Monday AM

1) Presentation from the Premier:

Nothing really new although she did take questions posed by a moderator.

2) AMO President's Presentation:

- Municipal operating costs are growing at about \$1B/yr
- To erase the infrastructure deficit in 10 years would require an investment of \$6B/yr
- 2015 Municipal revenues: Property Tax \$20B; User Fees \$9B; Transfers from Province \$9B; Other Revenue \$2B
- By 2025 it is expected that expenditures will outstrip revenues by \$3.6B/yr
- Property Taxes no longer fit with what they have to cover
- To cover the infrastructure deficit would require an annual increase in property taxes of 8.35% through 2025
- Potential solutions:
 - 1) Municipal - Raising property taxes well above inflation rate; broader use of user fees; sharing services between municipalities
 - 2) Provincial – Change joint & several liability; increase OMPF by COL each year; make changes to interest arbitration; extend Toronto revenue tools to rest of province

3) Taking Pulse of Ontarians – Nik Nanos – Nanos Research

- Random telephone survey of 1000 Ontarians over 18 between June 1st and 9th.
- Most responsive level of govt: Municipal 38%, Provincial 26%, Federal 18% with 19% unsure. Preference for Municipal ranged from 28.5% in the North to 41.6% in Toronto and from 34.8% in the 50-59 age bracket to 41.5% in the 18-29 age bracket.
- Priority concerns included: Infrastructure/Transportation 26.7%, Budget/Funding/Economy 9.5%, Taxes 7.7%, Finding Jobs/Unemployment 7.3%, Construction/Growth 5.8% with everything else below 4.6%.
- Taxes are split 51% to Federal, 40% to Provincial and 9% to Municipal: 67% believe Municipal should receive more and 4% think it should receive less. Geographically it ranges from 76.1% in the North to 61.0% in the GTA and from 59.9% in the 18-29 age bracket to 73.5% in the 30-39 age bracket.
- HST rate: 60% agree or somewhat agree with a 1% hike in the HST rate to hold property tax rates to inflation only and fix infrastructure with the hike being dedicated to municipal government for infrastructure spending.
- Municipal service cuts: 30% would support or somewhat support service cuts to hold property taxes while 53% would oppose and 11% would somewhat oppose such cuts.
- Property Tax Increases: 86% are concerned or somewhat concerned about future property tax increases and 76% are concerned or somewhat concerned that current property taxes will not cover maintenance, replacement and new essential infrastructure costs.
- Municipal Election: 86% are likely to vote in the next mun. election with 5% somewhat likely.

4) FCM President Clark Somerville

- Greetings and word of focus on Federal Budget's Phase 1 of 10 year infrastructure support funding and sustainable funding for transit and climate change.

Monday PM - Plenary

- 1) Patrick Brown – PC Party Leader
 - Energy costs, particularly hydro are exorbitant
 - Health Care: capital contributions to hospitals demanded of municipalities are wrong; Non-profit long term care facilities exempted from property taxes when they used to get a rebate from the province (like farms) is wrong
 - Infrastructure: OMPF cuts and Hydro One sell off revenue not dedicated to funding infrastructure.

- 2) Quest for Financial Sustainability – Bill Hughes, Treasurer Region of York
 - Matrix: Graph Financial Capacity on “x” axis versus Infrastructure Intensity per Household on “y” axis into 4 quadrants Low to High: High Fin Capacity & Low Intensity is the favoured position while Low Fin Capacity & High Intensity is the worst. Most in the other 2 quadrants need a financial strategy to deal with infrastructure needs.
 - 80% of the population lives in 15 large urban areas, but 80% of the municipalities have populations of less than 20,000 which intensifies the problem
 - Growing municipalities will have more fiscal capacity, but declining populations lead to declining infrastructure, thus sustainability is dependent upon growth.

Monday PM – Concurrent

- 1) Green Infrastructure
 - Deborah Martin-Downs Credit Valley Conservation:

Green Infrastructure Ontario Coalition consists of 11 partners with a focus on living green infrastructure versus harder items like solar power. Green infrastructure is defined as natural vegetative technologies that collectively provide society with a broad array of products and services, including soil as well as technologies like rain barrels, porous pavement and cisterns. Focus on agriculture, green roofs and walls, urban forest, stormwater systems, public spaces and natural heritage. Organization works toward policy advocacy, communication and knowledge sharing. www.greeninfrastructureontario.org

 - Christine Zimmer - Credit Valley Conservation:

Extreme weather events are becoming more common. Stormwater management needs to adapt. 60-75% of the GTA was built before stormwater management. There are liability issues arising from failure to repair, maintenance, inspection of wastewater and stormwater infrastructure causing flood damage; failure to enforce downspout disconnection bylaw causing flooding; failure to demonstrate duty of care to maintain and upgrade stormwater infrastructure. LID (Low Impact Development) mitigates harmful effects and improves timelines to undertake preventive actions. LID can reduce peak impact runoff and volume, while delaying the peak itself. LID can be incorporated into playgrounds, parks, streetscape without giving up these features.

 - Werner Schwar – City of Thunderbay

Gave examples of LID projects undertaken: Increase in urban forest along with citizen volunteer pruning and care and tree planting, partnering with local colleges, community groups and Ontario MNRF. 2 LID areas created in downtown streetscape.

Tuesday AM Breakfast

Coffee in Hand, Shovels in the Ground (Federal Gas Tax)

Sal Zafar – Policy Advisor

- First Administrative Agreement signed in 2005 between Canada-Ontario-AMO-Toronto, with a new agreement signed in 2014 to extend to 2023. Allocations are to increase by 5% in 2016 and 2018. This provides predictability for better future planning.
- AMO administers the Fund for 443 municipalities and progress must be demonstrated to AMO to continue to receive funding. Starting in 2016 municipalities will report to AMO the percentage of infrastructure assets they own that are included in their asset management plan.
- Objective: Invest more in infrastructure, can't displace existing capital expenditures or reduce taxes.
- Treasurer is responsible for ensuring compliance
- There are 17 eligible project categories, but only the capital expenditure is eligible.
- Asset management plan required and plan should cover all infrastructure assets that are eligible.

Jacqueline Demers – Redbrick Communications & Paul L'Arrivee – Infrastructure Canada

- Gave examples of how to publicize the usage of gas tax funding (required) and showed how both AMO and the Infrastructure Canada will help with that part of the deal. (eg. Signage guidelines, etc.)

Tuesday AM – Concurrent Sessions

1) Making User Fees & Tax Levies Work

Victoria Kramkowski – City of Mississauga

- Stormwater Charges used in 8 Ontario municipalities, about 20 in Canada and over 1500 in the USA
- Range from flat fee to highly individualized assessments and used to pay for increased investment in stormwater management
- Previously when stormwater costs were paid out of general taxes, 69% was paid by residents. With individual assessments, 60% is now paid by non-residential properties
- Impervious (hard) surfaces on property are assessed and 1 billing unit is assigned to each 267sq m (2874 sq ft)
- Used to create incentive for better stormwater management

Tom Kitsos – Town of Tecumseh

- Embarked on lifecycle replacement program in 2005 with strategic use of debt, reserves, gas tax allocation (1.1M\$/yr) and taxation to achieve a 10 year (2005-2014) phase in.
- Increase in general tax levy of 3.9% in 2005 and then 2.9% each year (2006-2014) so that base tax rate increased 70% from 2004 to 2015 versus an average of 40% for other municipalities in Essex County

David Marr – Central Elgin

- Outlined amalgamation with Port Stanley
- Nothing really of interest to us, introduced paid parking lots for public beaches

2) Innovation Through Collaboration

Paul Gowing – Morris Turnberry & Neil Vincent – North Huron

- Recounted amalgamation of the two towns
- Have amalgamated some departments but not others
- Not really relevant to us

Susan Stolarchuk – Deseronto

- Developed inter-community transit system within County
- Funded through Grant from Min of Community & Social Services \$225k; Guaranteed annual tickets purchase by Prince Edward & Lennox-Addington Social Services; \$1k/yr funding commitment from other municipalities which with the guaranteed ridership numbers allowed for greater gas tax claims
- Not sure how successful this would have been without the guaranteed ridership arising from the need to transport social services clients to Belleville and back.

Jeff Edwards – Phoenix Emergency Management Logic

- Set up emergency management system for some small municipalities
- Same idea as we have with Wellington County

Tuesday Lunch Session: ADO-Taking Action Towards An Accessible Ontario

Accessibility Directorate of Ontario

- I thought this was going to go through accessibility requirements, however it turned out to be a slide show of things communities have done to be more accessible, including buildings, swimming pools, playgrounds, trails, water recreation, parks, etc.
- A couple that caught my eye involved trails (incorporating accessibility into the design phase wherever feasible); and beaches using a product called mobi-mats to allow wheel chair access to the water. We don't have beaches, but would these mobi-mats perhaps have some use in places where the ground is sandy or uneven and difficult for wheel chairs.

Tuesday PM Plenary Sessions

1) David Orazetti - Minister of Community Safety & Corrections

- Strategy For A Safer Ontario
- This past winter and spring held a series of consultations across the province, including in-person public and stakeholder sessions as well as extensive public engagement through an online survey
- Online survey resulted in over 1,700 responses and we held sessions in 17 communities across Ontario. There were differing opinions on whether police service boards were needed throughout the province, but participants noted the need for greater interaction between boards and the public, and for boards to be more reflective of community diversity and needs.
- A strong policing framework that supports community safety and well-being needs a robust independent oversight system that ensures public trust in police services, their officers and the services they provide. For that reason, the Government of Ontario has appointed the

- Honourable Michael H. Tulloch, a judge of the Ontario Court of Appeal, to lead an independent review of the three agencies that oversee police conduct in the province: the Special Investigations Unit, the Office of the Independent Police Review Director and the Ontario Civilian Police Commission.
- The final report containing all recommendations will be delivered to the Attorney-General by March 31, 2017, and will be made available to the public.
- 2) Wendy Williams, Her Majesty's Inspector of Constabulary (HMIC): Building A Public Safety Model-Lessons From the UK
- HMIC role - Inspects efficiency and effectiveness of police forces in England and Wales (and other jurisdictions)
 - Purpose –To promote improvements in policing to make everyone safer and have community engagement and neighbourhood policing.
- 3) Legalized Marijuana: Ashley Rea Kilroy - Executive Director, Marijuana Policy, City and County of Denver
- Legalized 2 ½ years ago. Now legalized in 4 states.
 - The State regulates matters of statewide concern E.g., licensee requirements, operational requirements, consumer safety, advertising, packaging, labeling, testing, cultivation handling, etc.
 - Local municipalities can opt in or opt out and regulate matters of local concern. Can provide additional requirements related to time, place, manner and number
 - Denver opted in. Added a local licensing scheme, distance requirements, public hearing process, a phase-in period, specific agency regulations, special sales tax, etc.
 - Licenced medical and retail taxed and regulated: 562 cultivation facilities; 351 stores; 134 manufacturers; 7 testing facilities. Overall 1054 licences.
 - Broken down, in Denver for 2015, the retail marijuana tax rates were as follows: – 7.15% Denver Sales Tax (3.5% special tax and 3.65% standard sales tax) – 12.90% State Sales Tax (10% special tax and 2.9% standard sales tax) – 1.00% RTD Sales Tax – 0.10% Cultural Facilities District
 - Total Denver Retail Marijuana Sales Tax: 21.15% (Total Medical Marijuana Sales Tax less the special sales tax on retail: 7.65%)
 - 2014 Total Revenue (5 sources): \$22.1 million
 - 2015 Total Revenue (5 sources): \$27.2 million (23% year over year increase)
 - Driving impaired by drugs: Marijuana accounted for 33 of 84 charges in 2013; 66 of 129 in 2014 and 73 of 148 in 2015.
 - Marijuana sales account for less than 0.3% of the state GDP and 2015 Denver city marijuana revenue of \$27M are less than 2.5% of total city revenue.
 - Have seen growing trends in Emergency Room visits related to marijuana particularly in the 20-39 age group; growing use of electricity; growing odour complaints around facilities; increased numbers of “urban travelers” (young, homeless).
- 4) Bill Mauro – Minister of Housing & Municipal Affairs
- Requests for disaster assistance have doubled in the last 5 years
 - Looking at reviews of OMB, Building Code, Municipal Act and Conflict of Interest Act
 - Signed renewal of MOU with AMO

- 5) Bear Pit (Ministers answer questions from the floor)
- Questions included:
 - Joint & Several Liability; Policing Costs; Hydro Electric Costs;
 - Basic Income Guarantee; Agricultural Irrigation Infrastructure;
 - Retention Pay for fire fighters; Regulations over bussing between municipalities;
 - Legalization of Marijuana; OMB reform; Cuts to RED program (Minister said RED will continue; MPAC notational tax rate; Stewardship of waste diversion;
 - Police Services Board Report (coming this Fall); Municipal costs for emergency response

Wednesday AM – Breakfast Session

Understanding the Total Cost of Municipal Risk – Jessica Jaremchuk (Frank Cowan & Associates)

- You need to make full use of insurer and broker expertise & services
- Escalating judgments and joint & several liability are increasing risk factors
- Increasingly municipalities are being apportioned a greater share of responsibility; commonly now 50-67%
- Class action suits now taking greater hold
- Cyber security incidents have risen by 160% year over year. Most are not hacking, but rather internal breaches.
- You are at risk if you store information that, if disclosed could potentially cause “mental anguish, defamation of character, humiliation, or a breach of privacy”
- Recommended: Annual review of IT Security Policies and Procedures; Ongoing investigation with direction of IPC; Cyber Risk Insurance Policy
- Shared economy presenting new risk challenges: Uber, Airbnb, Rover, Snapgoods. How to regulate with permits and bylaws
- The only alternative to risk management is crisis management and crisis management is much more expensive, time consuming, and embarrassing. - James Lam

Many of the conference presentations can be found at the AMO website: <http://www.amo.on.ca>
Under [2016 AMO Conference Proceedings](#)

From the desk of Dave Osborne, Operations Manager – Scouts Canada, Central Ontario/Quebec Councils

To Whom It May Concern:

Good morning,

Scouts Canada would like to request a Letter of Approval from the Town of Erin for our annual Apple Day event.

Every year in the fall, Scouts Canada conducts “Apple Day” as a National event. Apple Day began in 1932 in Saint John, NB., when 21,000 apples were handed out to the general public as a way for Scouting members to say “thank you” to the community. Over the years, Scout Groups in Ontario have coordinated the planning of this event to run it the weekend after Thanksgiving. The dates for this year’s event will be from Friday, October 14 to Sunday, October 16, 2016. As part of this planning process, our Scout members (youth and adults) obtain permission from various businesses to stand outside the different locations that we may use.

The LCBO is asking that we obtain permission from cities, towns or municipalities before they will grant us permission to operate at their locations.

It would be greatly appreciated if the Town of Erin could provide Scouts Canada with an official approval letter or email granting permission for the local Scouts Canada Groups to conduct Apple Day in the Town of Erin on the above dates.

We look forward to hearing from you.

Sincerely,

Dave Osborne, Operations Manager

Activity List 2016

Description of Request	Person Responsible	Date Directed	Suggested Completion	Status
meet with staff to discuss best process for open forum	Mayor Ails, Councillor Sammut	22-Mar-16	5-Apr-16	meeting took place, discussion item on agenda
Quarterly Major Project Updates	CAO	1-Sep-15	Each Quarter	Q1 2016 on April 5
Alcohol Risk Policy - update	CAO/Facility Manager	19-May-15	5-Apr-16	complete
Report on Community Safety Zones in both Villages, Crosswalk on the Main Street of Erin, and Truck Bypass around the Village of Erin	County Roads Department	16-Feb-16	Q2 2016	Letter recd on Apr 5 agenda from Cnty Roads
begin negotiations with Jardine Lloyd Thompson Canada Inc with the objective of entering into a contract for the Town's insurance coverage	Financial Analyst	22-Mar-16		mtg April 12, 2016
Advise the County of Wellington of Council's position regarding the application for 6012 Eighth Line	Clerk	5-Apr-16	19-Apr-16	complete
amend fee by-law to include Road Occupancy Permit	Clerk	22-Mar-16	3-May-16	possible changes from fire department as well
Station 50 - Update Emergency Plan	Fire Chief/County Emergency Manager	2-Jun-15	Q2 2016	EOC mtg April, Linda will attend Council May 3 for annual report
letter to real estate community regarding placing signs and the removal of them	CBO	22-Mar-16	3-May-16	
Fill By-law	CAO/CBO	2014	Q2 2016	on May 17 Agenda for passing
report regarding videotaping Council meetings	Clerk	22-Mar-16	17-May-16	investigating options including current agenda software
Invite Ontario Clean Water Agency to do a presentation to Council on water/wastewater issues	CAO	5-Apr-16	Q2 2016	Scheduled for June 7
Revise By-law for site plan securities - 100% off-site, 50% on-site	CBO/Planning staff	17-May-16	21-Jun-16	
Invite Meeting Investigator to present to Council on the complaint process	CAO	19-Apr-16	Q2 2016	Scheduled for June 21
Report on OCWA	Water Superintendent	23-Jun-16	9-Aug-16	

Wednesday, Sept 7, 2016

Mr. Mayor and Council,

Since there is on-going fill Enforcement issues that still needs to be resolved, I respectfully suggest Council consider a moratorium on any fill importation into the Town of Erin until they are resolved satisfactorily. Will Council consider this temporary alternative? Please elaborate on your response. Thank you.

Anna Spiteri

the **ADVOCATE**

METROLAND MEDIA GROUP LTD.

1A Spring St. Box 578, Erin, Ont. N0B 1T0

Phone 519-833-9603 Fax 519-833-9605

E-mail: editorial@erinadvocate.com

Page 6 | Wednesday, June 22, 2016 - The Advocate

JUNE 22 / 2016



Letters to the Editor

Councillor Brianceau reports on County business

Dear editor,

I am sure that many people have heard or read about the 100-mile diet. To make it easier for you to discover locally grown food, your County is promoting Taste Real, a local food initiative connecting more than 100 farms, markets, restaurants and caterers, food and beverage processors, municipalities and agricultural organizations.

You can find details in the 2016-2017 "Local Food Map" now available at the Town office or on line at www.tastereal.ca. New this year is a wheel logo for "Buttertart and Buggies" locations.

You can search by category or by name each with its own number. For example in the Town of Erin participants are: Whole Circle Farm (46); Uphill Farm Organics (42); Friendly Chef Adventures (66); Everdale (9); Fairhaven Farm (10); Erin Agricultural Society Farmer's Market (49); Tintagel's Tea Room (74) and Paradise Farms (102).

Guelph Wellington "Local Food Fest" is on June 26th from 11:00am to 5:00pm. This festival, winner of Ontario Culinary Tourism Alliance's 2015 "Event of the year", draws more than 1,800 foodies at the Ignatius Jesuit Centre on Hwy. 6 North in Guelph, with food skills demos, free workshops, etc.

"A fresh taste of farming" is the slogan of the International Plowing Match and Rural Expo 2016, which will run from September 20th to the 24th. The IPM 2016 site location is 6414 Wellington County Road 109, Town of Minto (Harriston). More information is available at www.plowingmatch.org.

Each year, over five days with more than 75,000 people in attendance, one thousand acres of farmer's fields will transform in a tented city, RV park and plowing competitions. There will be 600 exhibitors at the County showcase, with displays from County departments and the seven municipalities, local music and entertainment, cultural demonstrations, marketplace,

local food and drinks and lastly a Zipline over Wellington County. Special events include the Taste Real Harvest Dinner, Career in agriculture Day and Future Farmer's Eve.

On Saturday June 25th at 10:30 am at the Erin Library, there will be a presentation on the history of plowing and of the International Plowing Match related to Wellington County.

Official Plan Amendment 99 update: despite Solmar's last minute objections, the reduced growth forecast for the Town of Erin was approved at the last County council meeting. Councillors mentioned that nothing was said during the April 21st open house.

As the EA process in Erin moves forward there is always a possibility of amending the OPA if needed and there is an automatic review every five years.

Hillsburgh Library update: the library board continues to work with the architect to refine the design of the future Hillsburgh library. The County staff has collected a list of the suggestions made by residents to enhance patrons experience when using the library.

Solid Waste Services: The County provides programmes for the collection and disposal of municipal solid waste and recyclables, and operates one active landfill site and five transfer stations. The County is also responsible for 16 closed landfill sites.

The County does provide two HHW events as well as a Mobile unit which will rotate between the County's six waste facilities. As of July 1st, rural pick up will be expanded to the five member municipalities not currently receiving the service. Flower pots and planters have been added to the Blue Box programme. Large bags and bags brought to the transfer stations will now be \$2.00 each and the small user pay bags will increase to \$1.50. To prevent animals from getting in the garbage, rural residents may use a rigid garbage can with a removable lid, one for each bag.

Pierre Brianceau

Town of Erin (Ward 9) County Councillor.

The Advocate welcomes your letters!

Wednesday, September 7, 2016 - The Advocate (Page 3

Report on Ontario municipalities conference

By Pierre Brianceau
County Councillor

From August 14 to 17 I joined over 1,900 other participants to the 117th annual Association of Municipalities of Ontario conference in Windsor. AMO's goal is to make the 444 Ontario municipal governments stronger and more effective.

On Sunday I attended the Asset Management presentation with explanations on the federal Gas Tax Fund Asset Management requirements, which started in 2005 and had a new agreement signed on 2014 for 10 years.

In 2016, Ontario municipalities will receive \$782 million, with allocations tied to municipal population. Since 2015, most of the funds spent went to roads and bridges, followed by public transit.

The key definition according to one presenter is that "a good Asset Management framework provides a systemic means to ensure assets are maintained to a level that deliver a sustainable level of service, in line with expectations and affordability of those who utilize them".

Continued on Page 7

Municipalities face \$3.6 billion shortfall

Continued from Page 3

The AMO programme for this "Bridging The Gap" conference had speeches from Premier Kathleen Wynne, PC Opposition Leader Patrick Brown and NDP Leader Andrea Horwath. I attended some of the 30 concurrent sessions:

The Future takes Centre Stage: An overview of Ontario's municipal government's fiscal challenges for the next 10 years. Current and projected expenditures and revenues show a projected collective \$3.6 billion annual shortfall which implies that achieving fiscal sustainability is not even close. A consultation with members will start in the fall to try to come up with solutions.

Taking the pulse of Ontarians: Nick Nanos presented key findings of polling research on the public's view of local services. Nearly 80% are concerned that current property taxes will not cover the future costs of infrastructure.

Safeguarding your Municipality's Future: It is critical to look at the age of the local infrastructure, its capital needs, the capacity to raise revenues including having sufficient reserves.

Next was a look at the challenges and opportunities presented by the growing senior's population. Currently 54,000 seniors 75+ live in licensed Retirement Communities (700 homes) and by 2041

that number could triple to 145,000 seniors.

Rural Economic Development: A look at the Town of Ingersoll and how with Town Council support in 2003, a Youth Planning Group was able to include under one roof now called the Fusion Youth Centre, representation from business people, industry, arts and culture, students and residents at large.

It reminded me of what the late Pat Suessmuth tried to do with Main Place Erin.

On the last day Minister Oraziotti presented the government's strategy for a Safer Ontario and we heard from Wendy Williams, Her Majesty's Inspector of Constabulary, speak to the recent history of policing reforms in the UK which has included spending cuts of 20%.

Following that we heard from Ashley Kilroy, City of Denver's Executive Director of Marijuana presenting the impact of and opportunities including operational needs and economic factors brought by legalization of Marijuana.

The last session I attended was about the Regulation of the Towing Industry in Ontario and the regulations scheduled to take effect on January 1, 2017 amending both the Highway Traffic Act and the Consumer Protection Act. It will include Permission to Tow Forms, a new Complaint Process and Provincial Licensing.



Working for Municipalities

ONTARIO GOOD ROADS ASSOCIATION

1525 CORNWALL ROAD, UNIT 22
OAKVILLE, ONTARIO L6J 0B2
TELEPHONE 289-291-6472
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www.ogra.org

August 30, 2016

Town of Erin
5684 Trafalgar Road, RR#2
Hillsburgh ON N0B 1Z0

RECEIVED

SEP 07 2016

TOWN OF ERIN

Attention: Mayor & Members of Council

Re: OGRA Conference, February 26 – March 1, 2017, Fairmont Royal York Hotel

OGRA has received numerous letters from municipalities endorsing a resolution from the Township of South-West Oxford regarding ROMA's decision to end the OGRA/ROMA Combined Conference partnership. OGRA would like to take a moment to set the record straight.

The OGRA Board of Directors was surprised and disappointed by ROMA's unilateral decision to revert back to running a separate conference, thus ending a very productive, 17 year partnership that served Ontario municipalities well. The Combined Conference was a major success that strengthened both organizations. OGRA remains open to re-establish the Combined Conference partnership with ROMA because that is the best way for both organizations to serve their municipal members.

That said, we also want to take a moment to assure you that the 2017 OGRA Conference will continue to offer a diverse cutting edge program for our delegates. We can confirm that:

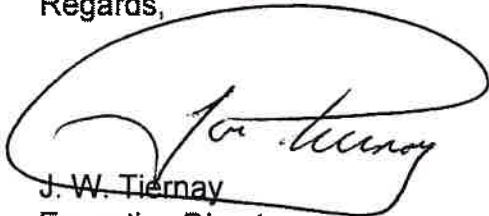
- A number of world class keynote speakers have confirmed their attendance;
- The concurrent sessions will cover the wide spectrum of municipal issues and will continue to be both thought-provoking and applicable to OGRA's municipal members;
- For the third consecutive year, OGRA will convene the Small Town Forum;
- OGRA's Emerging Municipal Leaders Forum will also be held for the third straight year;
- OGRA intends to hold a Ministers' Forum and are in discussions with the Ministry of Municipal Affairs regarding the scheduling of delegations during the

- conference. The fact that the OGRA Conference will be held later in February when the legislature is sitting, will no doubt facilitate Provincial participation;
- The trade show will be substantially enhanced;
- Additional meals will be included in the basic registration fee; and
- Registration fees will be unchanged from 2016 rates.

Should you or any members of your council have any questions, I would encourage to you contact us.

On behalf of the OGRA Board of Directors, we hope to see you at the 2017 OGRA Conference in Toronto, February 26th – March 1st, 2017.

Regards,

A handwritten signature in black ink, appearing to read "J. W. Tiernay", is written over a large, loopy oval scribble.

J. W. Tiernay
Executive Director

Ministry of Energy

Office of the Minister

4th Floor, Hearst Block
 900 Bay Street
 Toronto ON M7A 2E1
 Tel.: 416-327-6758
 Fax: 416-327-6754

Ministère de l'Énergie

Bureau du ministre

4^e étage, édifice Hearst
 900, rue Bay
 Toronto ON M7A 2E1
 Tél. : 416 327-6758
 Téléc. : 416 327-6754



September 1, 2016

His Worship Allan Aills
 Mayor
 Town of Erin
 5684 Trafalgar Road, RR 2
 Hillsburgh ON N0B 1Z0

RECEIVED

SEP 07 2016

TOWN OF ERIN

Dear Mayor Aills:

I wanted to take this opportunity to update you on changes to legislation that will help protect electricity consumers from door-to-door energy contract sales.

Amendments to the *Energy Consumer Protection Act* (ECPA), and the supporting regulation, provide increased protective measures for consumers when entering into energy contracts with electricity retailers and gas marketers. This includes measures aimed at protecting consumers against aggressive sales tactics and providing consumers with the ability to make more informed choices about energy purchases. Some of the key changes include:

- Banning door-to-door sales of retail energy contracts and creating rules to govern permissible marketing activity at the home of a consumer;
- Requiring that all retail energy contracts, including those entered into over the Internet, are subject to a standardized verification process;
- Authorizing the Ontario Energy Board (OEB), through its codes/rules, to require that prices offered by retailers and marketers be determined in accordance with specific requirements;
- Prohibiting sales agents selling energy retail contracts from being remunerated based on commission;
- New cancellation provisions that will also allow consumers to cancel an energy contract 30 days after receiving their second bill, with no cost; and
- Prohibiting auto-renewal for all energy contracts.

Provisions amending the ECPA will be proclaimed into force on January 1, 2017. Additionally, the amendments to O. Reg. 389/10 (General) made under the ECPA were filed with the Registrar of Regulations on June 24, 2016, with an effective date of January 1, 2017.

.../cont'd

-2-

The government works with the OEB to protect consumers. The OEB will update its codes of conduct and other regulatory documents to align with the amendments to the ECPA and O. Reg. 389/10.

To view the amendments to O. Reg. 389/10, as filed with the Registrar of Regulations, please visit www.ontario.ca/laws/regulation/r16241.

These measures were enacted to support and protect Ontario's ratepayers in light of an evolving energy sector. The banning of door-to-door energy contracts, together with limiting high-pressure sales tactics, will help ensure that electricity consumers are better protected.

Strengthening consumer protection in the energy sector is part of the government's plan to build Ontario up, and we are committed to improving policies and processes that impact the everyday lives of Ontarians.

I trust that this information is helpful. Please accept my best wishes.

Sincerely,

A handwritten signature in black ink, appearing to read 'G. Thibeault', with a long horizontal flourish extending to the right.

Glenn Thibeault
Minister

56 Alexandra Ave., Waterloo, Ontario N2L 1L5
 Telephone 519-884-5549
 Email: blackport_hydrogeology@rogers.com

**Blackport
 Hydrogeology Inc.**

Memo

To: Joe Babin, Derek McCaughan, Ursula D'Angelo, Dina Lundy
From: Ray Blackport
CC: Christine Furlong
Date: September 7, 2016
Re: Water Component Class EA – Water Supply Assessment Update

Water EA update

Hillsburgh Water Supply

- The data from the pumping test on the Hillsburgh Fire have been assembled and are still being analyzed. The well appears to be capable of safely producing 980 m³/day (150 lgpm); however, the well will need to be redeveloped to address the issue sediment in the well under higher pumping rates and water quality re-assessed upon completion of this testing.
- Preliminary findings showed that during the pumping, some sediment entered the well from a bedrock zone, increasing the turbidity of the water, beyond what would be acceptable for a municipal water supply. It is likely that there is a specific zone in the bedrock that is producing the sediment higher pumping conditions. It is recommended that the well be redeveloped to determine if the sediment can be removed and/or whether there is a continuing source of sediment. Downhole geophysical logging should be conducted to determine the location of the main water producing fractures and whether the zone where the sediment may be coming into the well can be sealed, by extending the casing.

Erin Test Production Well

- A drilling tender contract is being finalized this week in consultation with Triton Engineering Services Limited.
- An application for a temporary Permit to Take Water (PTTW) is being finalized this week as well, prior to drilling the well, with the aim of conducting a pumping test as part of the drilling contract upon completion of the test well,

assuming the well is a viable municipal well. The application is being submitted to the MOECC for review by Technical Support at West Central Region (Hamilton). In pre-consultation with Technical Support, the MOECC have indicated they will support a temporary PTTW prior to drilling the test well with supporting documentation showing that it is feasible to obtain the requested quantity of water and the water will in fact be required in the future.

Source Water Protection

- Data from the Hillsburgh pumping test is being provided to Golder Associates, who will be updating the Source Water Protection requirements for the new municipal wells, through the contract with Credit Valley Conservation, funded by the MOECC.
- Hydrogeology data, including new well information, is being assembled and provided to Golder as part of the groundwater flow model update for Source Water Protection.

Next Steps

- Proceed with tender request for test well drilling and testing for a new well in Erin.
- Finalize the background report and recommendations for the Hillsburgh well with respect to well redevelopment and geophysical logging.
- Initiate the update of the groundwater flow model for the Source Water Protection work as per the contract with Credit Valley Conservation, using the new well testing information and updated hydrogeology data.



Ainley & Associates Limited
 2 County Court Blvd, 4th Floor, Brampton, ON L6W 3W8
 Tel: (905) 595-6862 ▪ Fax: (905) 595-6701
 E-mail brampton@ainleygroup.com

September 06, 2016

File No. 115157

Triton Engineering Services Limited
 Unit 14, 105 Queen Street West
 Fergus, Ontario
 N1M 1S6

Attention: Christine Furlong, P.Eng.
 Subject: Town of Erin Urban Centre Wastewater Servicing
 Class Environmental Assessment Phases 3 and 4 – Progress Report August
 2016

We are pleased to report progress on the above-noted study during the month of August 2016. Work continued on all planned work activities during August as follows:

Public Consultation

During this phase the following was undertaken:

- Our team continued to receive communications through the established email link on the Town website and responses are being issued on an ongoing basis
- Media releases in the form of letters to landowners and interested parties and a website notice were issued to inform the public about the dye testing in the West Credit River scheduled to take place on August 17, 2016. The testing was delayed due to high flows in the river and notifications again issued prior to the testing on August 25, 2016.
- A project update notice was developed to be issued to PLC members for issuance September 6, 2016. Several members had asked for an update as it has been approximately 3 months since any project meetings. The project update is attached to this monthly report.

Technical Work

During this phase the following was undertaken:

- Work continued on all technical memorandums delineating the planned extent of the service area within the existing communities, the capacity needed to service existing communities and the maximum available capacity based on the discharge limits for the West Credit River, as well as the identification and evaluation of alternative collection systems. It is anticipated these will all be brought to a conclusion shortly for peer review by Triton and presentation to the Core Management Team.

Environmental Work

During this phase the following was undertaken:

- The peer review of the 7Q20 flow in the West Credit River remained ongoing and is expected to be completed early September 2016.

- Dye testing of the West Credit River was successfully completed on August 25, 2016. Analysis for the Assimilative Capacity Study (ACS) update is now underway.

Project schedule

The project work plan required considerable survey and analysis work during the spring and summer of 2016. This work is nearing completion and through the coming months will be reviewed and discussed by the Core Management Team and Public Liaison Committee before a planned Public Information Meeting (PIC) late November 2016. During August the project has slipped slightly behind schedule due to coordination issues with collection system vendors and in determining the discharge capacity of the West Credit River. We anticipate that we will recover this time during September 2016. The project goal remains to hold a PIC late November and close out Phase 2 by the end of 2016.

Please do not hesitate to contact us if you have questions or require clarification.

Sincerely,

AINLEY & ASSOCIATES LIMITED



Joe Mullan, P.Eng.
Project Manager

Encl.

Christine Furlong

From: Dave Hardy <davehardy@hardystevenson.com>
Sent: September-06-16 12:52 PM
To: Allan.Alls@erin.ca; abruceadonaldson@aol.com; dave@sep-tech.ca; gdfysh@gmail.com; revellid@hotmail.com; mensaerik@gmail.com; jamiecheyne01@gmail.com; jaymowat@sympatico.ca; wintersinger1947@gmail.com; justin@copperhilldevelopments.com; linda@conceptadvertising.com; lloyd.turbitt@sympatico.ca; mrogato@solmar.ca; melodie.rose.1@gmail.com; nancy@bsrd.com; sales@pangaeasciences.com; valerie.bozanis@gmail.com; bhalfpenny@killamproperties.com; dina.lundy@erin.ca
Cc: Christine Furlong; Dave Hardy; Noah Brotman; mullan@ainleygroup.com; scott@ainleygroup.com
Subject: Town of Erin WW Class EA – PLC Update



Town of Erin WW Class EA – PLC Update

Welcome back from what we hope has been a relaxing and fun summer for everyone. This email provides a status update of the progress on the Erin Wastewater Servicing Class EA.

Throughout the summer our team has been hard at work on a number of technical studies that are key components of the Class EA process. Our primary focus has been on the following activities:

1. Completing the septic survey of systems in Erin.
2. Completing a detailed topographical survey of the study area
3. Identifying collection system alternatives
4. Identifying potential wastewater treatment plant sites
5. Completing a peer review of the 7Q20 flows in the West Credit River
6. Completing the Rhodamine WT dye study in order to determine hydrologic characteristics of the West Credit River that will be used in evaluating discharge options for the wastewater treatment facility.

At this time, we are pleased to report that the field work for these tasks have been completed and we are now analysing the new information, assessing potential sewage flows from the existing communities and analysing collection system alternatives.

The focus of the next Public Liaison Committee (PLC) meeting will be on providing you with updates and obtaining your comments about the revised CVC flow data and the assimilative capacity study. We will also look at the extent of the existing communities to be serviced and the potential service population. Your comments on these matters will also be important.

Once we have completed our associated technical memos on the septic systems, updated river flow and assimilative capacity, and collection system alternatives, the Core Management Team (CMT) will review and comment on the technical memos. The technical memos will remain in draft form through submission to Council, and to you as PLC members for comment. Thereafter, our team will prepare for the first Public Information Centre (PIC) still planned for November 2016. We will be reviewing PIC info with you before we finalize the PIC approach.

After receiving all comments through the PIC process, we will close out Phase 2 of the study which will define the extent of the service area including existing communities and areas for planned growth. As a heads up to future activities, starting next year we will start to define and analyse treatment processes and sites and effluent discharge alternatives. We encourage all questions and comments. If you have any further questions, please send a message to the project email address: erin.urban.classea@ainleygroup.com

**TOWN OF LAKESHORE**

419 Notre Dame St.
Belle River, ON N0R 1A0

July 12, 2016

Via Email

To: All Municipalities in the Province of Ontario

**RE: SUPPORT OF RESOLUTION – DEBT INCURRED FROM THE 2015 PAN
AM AND PARAPAN AM GAMES**

At their meeting of June 14, 2016 the Council of the Town of Lakeshore duly passed the following resolution.

That:

A letter requesting support be forwarded to all Ontario municipalities to suggest that the \$342 million additional costs incurred for the Pan Am and Parapan Am Games should be funded by the City of Toronto.

Motion Carried Unanimously

Should you require any further information regarding the above, please contact the undersigned.

Yours truly,

Mary Masse
Clerk

/cl



THE CORPORATION OF THE TOWNSHIP OF CARLOW/MAYO

3987 Boulter Road, General Delivery
 Boulter, Ontario KOL 1G0
 Tel: (613) 332-1760 Fax: (613) 332-2175
 Monday to Thursday 9:00 a.m. to 5:00 p.m.

Arlene Cox – Clerk-Administrator/Deputy Treasurer
 Email – clerk@carlowmayo.ca

Ed Whitmore – Chief Building Official
 Direct Line – (613) 332-8207
 Email – cbo@carlowmayo.ca

Jenny Snider –Treasurer /Deputy Clerk
 Email – treasurer@carlowmayo.ca

2016 08 17

The Honourable Steven Del Duca
 Minister of Transportation
 Unit 3 5100 Rutherford Road
 Woodbridge, Ontario
 L4H 2J2

Dear Minister Del Duca:

I am writing today to urgently request your support regarding Bill 171, Highway Traffic Amendment Act (Waste Collection Vehicles and Snow Plows), 2016.

The Council of the Township of Carlow/Mayo considers this Bill to be an important initiative that will save lives and ensure that workers whose jobs take place in roadways are made safer.

The following quotation from the Milestones Magazine highlights the concerns in our municipality:

“For many of these workers, their workplace is a vehicle and the edge of the road where there is increased risk from careless and distracted drivers and rear end collisions. The increased risk, resultant injuries and fatalities that are associated with this kind of work are a problem across North America. This Bill would bring Ontario in line with other jurisdictions that have already protected similar workers.” OGRA MILESTONES Spring/Summer 2016

We strongly agree with the above quoted statement as our operators have been involved in motor vehicle accidents due to the inattention and distraction of the public.

Our operators should be treated the same as the O.P.P., EMS and Fire because we also provide essential service to the public.

Yours truly,

Bonnie Adams
 Reeve of the Township of Carlow/Mayo

Copy – All Ontario Municipalities



CORPORATION OF THE TOWN OF ERIN

By-Law # 16 -

Being a By-Law to appoint members to and establish the per diem remuneration and allowances to be paid to the Committee of Adjustment, Property Standards Committee, the Fence Viewers, and the Livestock Evaluators.

WHEREAS pursuant to Section 2 of the Line Fences Act, R.S.O. 1990, c. L.17, as amended;

AND WHEREAS pursuant to Section 15 and of the Building Code, R.S.O. 1992, c. B.23, as amended;

AND WHEREAS pursuant to Section 4(1) of the Livestock, Poultry and Honey Bee Protection Act, R.S.O. 1990, c. L.24, as amended;

AND WHEREAS pursuant to Section 44(1) of the Planning Act, 1990, c. P.13, as amended;

NOW THEREFORE the Council of the Town of Erin hereby **ENACTS AS FOLLOWS:**

Appointments:

1. The following persons are hereby appointed as Committee of Adjustment Members, Property Standards Committee members, and Fence-Viewers for the Town of Erin:

Rob Fletcher
Wayne Parkinson
Jamie Cheyne
Brad Bruce
William Oughtred

2. The following persons are hereby appointed as Livestock Evaluators for the Town of Erin:

Sara Parkinson
Rob Fletcher

Remuneration:

3. The remuneration per meeting for the Committee of Adjustment and Property Standards Committee shall be:
Members \$80.00
4. The remuneration per additional minor variance application heard at the on the same meeting date shall be:
Members \$20.00 per additional application
5. The remuneration per site inspection and associated meeting for the members of the Fence-Viewers shall be:
Chair \$75.00
Members \$60.00
4. The remuneration per claim for the members of the Livestock Evaluators shall be: \$60.00.
5. The annual COLA percentage increase given to employees does not apply.

Mileage:

- 8. A Mileage allowance of .55 cents per km. shall be paid to members of the Committee of Adjustment, Property Standards, Fence Viewers, and Livestock Evaluators for carrying out the provisions and obligations of the applicable Act.
- 9. This By-Law repeals By-Law # 15-08

Passed in open Council on September 13, 2016.

Mayor

Clerk

THE CORPORATION OF THE TOWN OF ERIN

By-Law 16 –

**Being a By-Law to provide for the
appointment and duties of
Interim Chief Administrative Officer**

Whereas Section 229 of the Municipal Act, 2001, S.O. 2001, as amended, provides a Municipality with the authority to appoint a Chief Administrative Officer;

Now therefore the Corporation of the Town of Erin hereby enacts as follows:

1. That Derek McCaughan is be appointed to the contract position of Interim Chief Administrative Officer on an as needed basis;
2. That the purpose and responsibilities of the contract position shall be in accordance with the job description attached and marked as Schedule A;
3. That this By-law repeals By-law number 16-52.
4. That this By-law shall come into force and effect on the date of its passing.

Passed in Open Council on September 13, 2016.

Mayor

Clerk

Schedule A
Corporation of the Town of Erin
Job Description

Department: Administration

Title: Chief Administrative Officer/ Town Manager

Classification: Permanent Full Time

Position Summary: Responsible for providing vision and leadership and for administering, planning, organizing, directing and controlling all Municipal operations and services in accordance with Municipality policies and relevant legislation. Responsible for the management and stewardship of assets, business and financial health of the Municipality. Attends council meetings and manages the relationship between the elected officials and staff. Provides high level representation to government, media, community and public organizations. Directs planning processes to ensure the ongoing development of the community.

Principle Duties:

- Undertake research and provide advice to Council on policies and programs pertaining to all aspects of the operation of the Municipality.
- Develop and administer policies and procedures required to implement decisions of Council.
- Perform duties related to and associated with the role of the human resources officer for the municipality.
- Perform duties related to and associated with the role of a municipal economic development officer.
- Perform duties related to and associated with the role of Recreation Director
- Provide direction to and supervise department heads as required.
- Perform duties related to and associated with the role of the municipal planning director including development and administration of subdivision agreements, zoning by-law administration, and matters pertaining to development and interpretation Official Plan documents and policies.
- Act as the Municipality's Emergency Measures Coordinator.
- Perform duties of municipal clerk in his/her absence.
- Represent the municipality and its interests at the most senior level in dealings with other levels of government and any other business interests.
- Public Relations representative of the Town at all times.
- Commissioner for Oaths and Affidavits.
- Related duties as assigned.

Education Requirements

University Degree or Diploma in municipal administration or related relevant program. Certified Municipal Officer Designation

THE CORPORATION OF THE TOWN OF ERIN

By-Law # 16 -

**A By-law to confirm the proceedings of Council at its
Regular Meeting held on September 13, 2016.**

WHEREAS, Section 5, Subsection 1 of the Municipal Act, being Chapter 25 of the Statutes of Ontario, 2001, the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS, Section 5, and Subsection 3 of the Municipal Act the powers of every Council are to be exercised by By-Law;

AND WHEREAS, it is deemed expedient that the proceedings of the Council of the Corporation of the Town of Erin at its meeting held **September 13, 2016** be confirmed and adopted by By-Law;

The Council of the Corporation of the Town of Erin **ENACTS AS FOLLOWS:**

1. That the action of the Council at its Regular Meeting held on **2016 08 09** in respect to each report, motion, resolution or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by separate by-law.
2. That the Mayor and the proper officers of the Town are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and, except where otherwise provided, the Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Town to all such documents.
3. That this by-law, to the extent to which it provides authority for or constitutes the exercise by the Council of its power to proceed with, or to provide any money for, any undertaking work, project, scheme, act, matter of thing referred to in subsection 65 (1) of the **Ontario Municipal Board Act**, R.S.O. 1990, Chapter 0.28, shall not take effect until the approval of the Ontario Municipal Board with respect thereto, required under such subsection, has been obtained.
4. That any acquisition or purchase of land or of an interest in land pursuant to this by-law or pursuant to an option or agreement authorized by this by-law, is conditional on compliance with **Environmental Assessment Act**, R.S.O. 1990, Chapter E.18.

Passed in open Council on **September 13, 2016**.

Mayor

Clerk