



Minutes of the Regular Town of Erin Council Meeting

July 12, 2016

6:30 PM

Municipal Council Chamber

Present:

Allan Ails	Mayor
John Brennan	Councillor
Matt Sammut	Councillor
Rob Smith	Councillor
Jeff Duncan	Councillor

Staff Present:

Dina Lundy	Clerk
Ursula D'Angelo	Director of Finance
Trish Crawford	Clerk's Assistant
Robyn Mulder	Economic Development Officer
Greg Delfosse	Roads Superintendent
Larry Wheeler	Financial Analyst
Joe Babin	Water Superintendent
Jessica Wilton	Building/Planning Admin. Assistant

1. Call to Order

Mayor Ails called the meeting to order.

2. Approval of Agenda

Resolution # 16-294

Moved By Councillor Duncan

Seconded By Councillor Smith

Be it resolved that the agenda be approved as circulated.

Carried

3. Declaration Pecuniary Interest

Councillor Duncan stated that he will be declaring a pecuniary interest on the Public Information portion (4.1) of the meeting due to the proximity of his residence to the subject lands.

4. Public Meetings

Councillor Duncan left the Council Chambers.

4.1 Zoning Amendment - File Z16-03 County of Wellington - Hillsburgh Library

Mayor Ails announced that this is a Public Meeting as required by the Ontario Planning Act to deal with planning matters regarding land development in the Province of Ontario.

If a person or public body that files an appeal of a decision of the Town of Erin in respect to a proposed Official Plan, Zoning By -Law Amendment and/or a Plan of Subdivision or Condominium does not make oral submission at a public meeting or make written submission to the Town of Erin before the proposed Official Plan Amendment, Zoning By -law Amendment and/or Plan or Subdivision or Condominium is adopted or refused, then the Ontario Municipal Board may dismiss all or part of the appeal.

Council requests that anyone wishing to provide comments or concerns to Town Council and/or staff do so in written form to ensure that the message is provided effectively and accurately and to record their interest in the matter and to

request a notice of decision of the matter.

This meeting is to provide information for Council, exchange views, generate input etc. Council has not taken a position on the matter; Council's decision will come after full consideration of input from the meeting, submissions from the public and comments from agencies.

Mayor Alls introduced Council and Staff, the consultant and the applicant.

All comments and questions should be put to the Chair. Speakers shall state their names and addresses for the record. Personal opinions and comments made By the public attending this meeting may be collected and recorded in the meeting minutes.

John Cox – JL Cox Planning- gave an overview of the application. Currently it is zoned residential, and does not allow for institutional uses.

Sarah Wilhelm - Planning staff for the applicant (County) presented the application to amend the Zoning By-Law to change the zoning of all or part of the subject lands from Residential One (R1) zone to Institutional (I) zone to permit a library. Her presentation included the overall concept and expanded on elements of the proposed library, heritage aspects and highlighted some of the features that will remain protected within the new structural design.

Comments from the Public:

Rod Finnie:

- agrees with the proposal in principal
- Hillsburgh used to have the best rated library but not anymore, it is important to revitalize the town
- concerned with congestion of traffic and if the actual entrance to the facility conforms with the current by-law
- trees may cause site line issues
- would have liked location to be closer to the commercial section, otherwise it is a great idea

Pauline Follett:

- sidewalks will need to be upgraded from Trafalgar Road to the site

Martin Rudd:

- will there be enough parking available for such a large facility
- concerned about the loss of the original garage
- would like to see the building sustainable and have less grass coverage and more fruit trees
- would like opportunity for further community input towards usage and design

Murray McCabe (Chief Librarian, Wellington County):

- about 50 public comments had been received and forwarded to the architect for review
- overall, the comments were positive in nature
- ensures that the new design will protect the current home as much as possible, and that the addition will provide accessibility without having

to add a second floor which creates other issues

Tara McLaughlin (The Ventin Group Ltd.)

- parking planned for 28 spots
- the location of the proposed parking lot was altered already by recommendation from Paradigm Transportation Solutions Limited in the course of their traffic study, however they may push it further back from the road to further reduce the severity
- focus of design is to maintain views

Sarah Wilhelm (Wellington County Planner):

- County will comply with all conditions that any other business would including cost factors relating to sidewalk repairs/upgrades
- other issues will be identified and handled during the EA process

Mayor Alls thanked all participants for attending the meeting and advised that Council will consider all input prior to making a decision on the matter.

The Public Meeting adjourned.

Councillor Duncan returned to the Council Chambers.

5. Community Announcements

Mayor Alls offered his condolences on behalf of Council to the Tocher family and friends for the recent loss of a community icon Kent Tocher.

5.1 Open House 2 - Erin and Hillsburgh Rotary Riverwalk Trail Feasibility Study – Wednesday, July 13 at 7:00 pm to 8:30 PM.

- July 12 (1690) – Orangemen’s Day – Battle of the Boyne
- July 14 - EWCS 14th Annual Charity Golf Tournament
- Aug 6 - 7th Annual Erin Legion Show & Shine
- Weekly - EAS Farmer's Market Friday afternoons from 3-7
- Aug 20 - Annual Spirit of the Hills Family Fun Day
- July 23 - Check Your Watershed Day

Details on these and more at www.erin.ca/whats-on/

6. Adoption of Minutes

Resolution # 16-295

Moved By Councillor Duncan

Seconded By Councillor Smith

Be it resolved that Council hereby adopts the following meeting minutes as circulated;

- June 21, 2016 Regular Meeting
- June 23, 2016 Special Meeting
- June 29, 2016 Special Meeting

Carried

7. Business Arising from the Minutes

None

8. Delegations/Petitions/Presentations

8.1 Anton Lamers, Guelph Solar - FIT Project Announcement

Resolution # 16-296

Moved By Councillor Sammut

Seconded By Councillor Smith

Be it resolved that Council receives the delegation of Anton Lamers, announcing that the Centre 2000 Rooftop Solar Project will be receiving a FIT contract offer.

Carried

8.2 Jeff Buisman, VanHarten Surveying - Request to proceed with steps required to transfer road allowance to abutting owner

Resolution # 16-297

Moved By Councillor Sammut

Seconded By Councillor Smith

Be it resolved that Council receives the delegation from Jeff Buisman, of VanHarten Surveying regarding the close and transfer a section of road along the 8th line;

And that Council agrees with the proposal in principle, and directs staff to proceed with the administrative and procedural steps required for the sale to transpire, with all costs to be paid for by the abutting owners.

Carried

8.3 Aaron Levitt - Wall Mural Art Project

Resolution # 16-298

Moved By Councillor Sammut

Seconded By Councillor Brennan

Be it resolved that Council supports the Street Art Mural Project, as presented by Robyn Mulder on behalf of Aaron Levitt who was unable to attend.

Carried

8.4 Murray Short, RLB Chartered Professional Accounts - Draft Financial Statements and Key Operating Measures

Resolution # 16-299

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council receives the presentation of the 2015 Draft Financial Statements and Key Operating Measures from Murray Short of RLB Chartered Professional Accountants.

Carried

9. Reports

9.1 Finance

9.1.1 Director of Finance - 2015 Financial Statements

Resolution # 16-300

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council receives the unqualified 2015 Financial Statements of the Corporation of the Town of Erin as presented by Robinson Lott & Brohman LLP.

And That Council directs the Director of Finance to circulate and post copies of the 2015 Financial Statements as required by the *Municipal Act, 2001*.

Carried

9.2 Building/Planning/By-Law

9.2.1 Gary Cousins, Director of Planning and Development, County of Wellington - Angelstone Farms August 2016 Events

Resolution # 16-301

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council authorizes staff to issue permits for the remaining three 2016 Angelstone events;

And that monitoring by the Town continue for the remaining three events.

Carried

9.2.2 Elizabeth Martelluzzi, Junior Planner, County of Wellington- Planning Report D14 BRO Jul 12-16

Resolution # 16-302

Moved By Councillor Sammut

Seconded By Councillor Smith

Be it resolved that Council receives the report of Elizabeth Martelluzzi, Junior Planner for the County of Wellington regarding the application to permit a garden suite at 5050 First Line;

And that Council will consider the amending by-law during this meeting.

Carried

9.2.3 Jameson Pickard, Planner, County of Wellington - Town of Erin Official Plan Amendment (No. 7) - Community Improvement Policy Update

Resolution # 16-303

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council receives the Town of Erin Official Plan Amendment No 7 report regarding Community Improvement Policy update;

And that Council directs staff to hold a public meeting on a date to be determined.

Carried

9.2.4 Building and Planning Administrative Assistant - Demolition Report – 9358 Halton-Erin Townline, Concession 7, Part Lot 1

Resolution # 16-304

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council hereby receives Building Department Demolition Report, dated July 12, 2016, regarding the application for demolition permit to demolish a single residential dwelling located at 9358 Halton-Erin Townline, Town of Erin, Assessment Roll No. 23 16 000 002 06500 0000;

And that Council hereby approves the issuance of the demolition permit.
Carried

9.2.5 Building and Planning Administrative Assistant - Entrance for B120-16 Severance Application

Resolution # 16-305

Moved By Councillor Duncan

Seconded By Councillor Smith

Be it resolved that Council hereby receives Building and Planning Department Report, dated July 12, 2016, regarding the delegation to Council on June 21 for severance application B120/16 entrance approval, 9330 Sideroad 9, Town of Erin, Assessment Roll No. 23 16 000 004 00620 0000

And that Council approves the entrance condition for severance application B120/16 with the following conditions:

- applicant to supply appropriate signage at their cost
- that the entrance remain a common entrance

Carried

9.3 Water

9.3.1 Water Superintendent/Compliance Administrator- 2016 Water Department Management Review Report

Resolution # 16-306

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council hereby receives the 2016 Water Department Management Review Report.

Carried

9.4 Administration

9.4.1 Economic Development Officer - 2016 International Plowing Match

Resolution # 16-307

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that the Town of Erin Council receives the Economic Development Officer's report on the 2016 International Plowing Match event.

Carried

9.5 Finance

9.5.1 Deputy Treasurer - Approval of Accounts

Resolution # 16-308

Moved By Councillor Sammut

Seconded By Councillor Smith

Be it resolved that Council receives the Deputy Treasurer's Report #2016-7A on "Approval of Accounts".

Carried

9.5.2 Director of Finance - 2017 Budget Guidelines

Resolution # 16-309

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council approves the following:

- 2017 Budget Timetable
- Proposed 2017 Budget Guidelines

Carried

9.6 Mayor

9.6.1 Mayor's Report - verbal updates

Mayor Alls updated Council on activities regarding the ambulance services, crosswalk on Main Street in Erin and development. He also spoke about concerns raised in the community with respect to Nestle Waters continuing to take water during our residential restrictions currently in place.

Resolution # 16-310

Moved By Mayor Alls

Seconded By Councillor Brennan

Be it resolved that Council direct staff to prepare a report regarding the implications and options to amend the Official Plan to allow some commercial/industrial development in the Town of Erin while the Water/Wastewater EA is in progress.

Carried

9.7 Committees

9.7.1 Committee Appointment

Resolution # 16-311

Moved By Councillor Sammut

Seconded By Mayor Alls

Be it resolved that Council appoints Karen Campbell as a member of the Lets Get Hillsburgh Growing Committee.

Carried

9.7.2 Public Liaison Committee - June 7, 2016 Meeting Minutes

Resolution # 16-312

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council receives the Public Liaison Committee June 7, 2016 Meeting Minutes.

Carried

9.7.3 Economic Development Committee - June 15, 2016 Minutes

Resolution # 16-313

Moved By Councillor Smith

Seconded By Councillor Sammut

Be it resolved that Council receives the Economic Development Committee June 15, 2016 Meeting Minutes.

Carried

9.7.4 Ballinafad Community Centre - April 4 and May 16, 2016 Minutes

Resolution # 16-314

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council receives the Ballinafad Community Centre April 4 and May 16, 2016 Meeting Minutes.

Carried

10. New Business

10.1 Councillor Duncan - Maintenance at Hillsburgh Pioneer Cemetery

Council agreed with allowing volunteers to cut back trees and make minor repairs and clean up the area.

11. Correspondence

Resolution # 16-315

Moved By Councillor Duncan

Seconded By Councillor Smith

Be it resolved that Council receives correspondence items 11.1 to 11.4 for information

Carried

11.5 Greenbelt Committee, Wellington Water Watchers - Greenbelt Expansion

Resolution # 16-316

Moved By Councillor Sammut

Seconded By Councillor Smith

Be it resolved that Council directs Mayor Ails to respond to the correspondence received from the Greenbelt Committee with the position that Council does not support expansion of the greenbelt.

Carried

12. Closed Session

Resolution # 16-317

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council adjourns the meeting to proceed into a closed session at the hour of 9:19 PM to discuss the matter(s) under the following exemptions in the Municipal Act S. 239 (2) pertaining to:

(b) personal matters about an identifiable individual, including municipal or local board employees; HR Matters (3)

Carried

13. Return from Closed Session

13.1 Motion to Reconvene

Resolution # 16-318

Moved By Councillor Smith

Seconded By Councillor Sammut

Be it resolved that the meeting be reconvened at the hour of 10:38 PM.

Carried

13.2 Report Out

None

14. By-Laws

Resolution # 16-319

Moved By Councillor Duncan

Seconded By Councillor Brennan

Be it resolved that By-Law numbers 16-48 to 16-50 inclusive, are hereby passed.

Carried

15. Notice of Motion

None

16. Adjournment

Resolution # 16-320

Moved By Councillor Smith

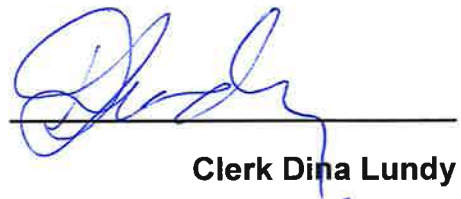
Seconded By Councillor Brennan

Be it resolved that the meeting be adjourned at the hour of 10:39 PM.

Carried



Mayor Allan Ails



Clerk Dina Lundy