



## Minutes of the Regular Town of Erin Council Meeting

June 21, 2016

6:30 PM

Municipal Council Chamber

**Present:**

<b>Allan Alls</b>	<b>Mayor</b>
<b>John Brennan</b>	<b>Councillor</b>
<b>Matt Sammut</b>	<b>Councillor</b>
<b>Rob Smith</b>	<b>Councillor</b>
<b>Jeff Duncan</b>	<b>Councillor</b>

**Staff Present:**

<b>Dina Lundy</b>	<b>Clerk</b>
<b>Ursula D'Angelo</b>	<b>Director of Finance</b>
<b>Dan Callaghan</b>	<b>Fire Chief</b>
<b>Graham Smith</b>	<b>Facility Manager</b>
<b>Trish Crawford</b>	<b>Clerk's Assistant</b>
<b>Robyn Mulder</b>	<b>Economic Development Officer</b>
<b>Greg Delfosse</b>	<b>Roads Superintendent</b>

**1. Call to Order**

Mayor Alls called the meeting to order.

**2. Approval of Agenda**

**Resolution #16-265**

**Moved By** Councillor Duncan

**Seconded By** Councillor Smith

**Be it resolved that** the agenda be approved as circulated.

**Carried**

**3. Declaration Pecuniary Interest**

None.

**4. Public Meetings**

**4.1 Sarah Wilhelm, Senior Planner - Zoning Amendment Application Z16-02**

Mayor Alls called the public meeting to order.

Mayor Alls announced that this is a Public Meeting as required by the Ontario Planning Act to deal with planning matters regarding land development in the Province of Ontario.

If a person or public body that files an appeal of a decision of the Town of Erin in respect to a proposed Official Plan, Zoning By -Law Amendment and/or a Plan of Subdivision or Condominium does not make oral submission at a public meeting or make written submission to the Town of Erin before the proposed Official Plan Amendment, Zoning By -law Amendment and/or Plan or Subdivision or Condominium is adopted or refused, then the Ontario Municipal Board may dismiss all or part of the appeal.

Council requests that anyone wishing to provide comments or concerns to Town Council and/or staff do so in written form to ensure that the message is provided effectively and accurately and to record their interest in the matter and to request a notice of decision of the matter.

This meeting is to provide information for Council, exchange views, generate input etc. Council has not taken a position on the matter; Council's decision will come after full consideration of input from the meeting, submissions from the public and comments from agencies.

Mayor Aills introduced Council and Staff, the consultant and the applicant.

All comments and questions should be put to the Chair. Speakers shall state their names and addresses for the record. Personal opinions and comments made By the public attending this meeting may be collected and recorded in the meeting minutes.

Declarations of Pecuniary Interest: None.

Planning Staff - Sarah Wilhelm presented the application to amend the Zoning By-law to allow for the temporary use of a garden suite on the subject lands.

There were no comments or concerns identified by the public, peer review consultants or Town staff at the time of writing the report.

The applicant's consultant explained the complications with the location of the garden suite, and how the dwelling would be utilized.

Comments from the Public: None.

Mayor Aills thanked all participants for attending the meeting and advised that Council will consider all input prior to making a decision on the matter. The Public Meeting adjourned.

## **5. Community Announcements**

June 23 - East Wellington Family Health Team - Calling all Grandparents - Caring for Infants Workshops - free

June 24 - Erin Agricultural Society - Farmer's Market Fridays 3-7pm at Erin Fairgrounds

June 29 to Aug 10 - Credit Valley Conservation Twilight Tour

July 1 - Orton's Annual Canada Day Celebration

July 1 - Canada Day 2016 - McMillan Park

Details on these and more at [www.erin.ca/whats-on/](http://www.erin.ca/whats-on/)

## **6. Adoption of Minutes**

**Resolution #16-266**

**Moved By** Councillor Duncan

**Seconded By** Councillor Smith

**Be it resolved that** Council hereby adopts the following meeting minutes as circulated;

June 7, 2016 Regular Meeting

**Carried**

## **7. Business Arising from the Minutes**

Councillor Sammut - Item 7.2 OCWA Presentation - would like to pursue further discussions regarding the OCWA presentation from the last Council meeting.  
Direction - Staff to prepare a report for Council at the next meeting.

## 8. Delegations/Petitions/Presentations

### 8.1 John Maddox, Closed Meeting Investigator - Process and Council Questions

John Maddox presented to Council about the legislation and processes involved with the conduction of closed meetings. He made some clarifications on when meetings should be closed and what materials should be contained in the reporting out without jeopardizing confidential information.

### 8.2 Jon Hebden, MPAC - Delivering the 2016 Assessment Update

Jon Hebden from the Municipal Property Assessment Corporation presented the delivery of the 2016 Assessment notices to the public and 2016 Assessment Update, including data collection & preparation, transparency and shared understanding, benefits of advanced disclosure, 2016 Property Assessment Notices, changes to filing a review(request for reconsideration) and aboutmyproperty.ca, and plans for outreach and engagement.

#### **Resolution #16-267**

**Moved By** Councillor Smith

**Seconded By** Councillor Sammut

**Be it resolved that** Council receives the presentation from Jon Hebden from MPAC on Delivering the 2016 Assessment Update.

**Carried**

### 8.3 Rod Finnie - Request to allow entrance of proposed severance

Rod Finnie spoke on behalf of his clients to review the decision of the Technical Committee and to be allowed to widen the existing driveway to use for both residential units involved in the approved severance.

#### **Resolution #16-268**

**Moved By** Councillor Smith

**Seconded By** Councillor Sammut

**Be it resolved that** Council receives the delegation of Rod Finnie regarding a request to approve an entrance on the proposed severance application B120/15.

**Carried**

### 8.4 Building and Planning Assistant - Entrance for B120-16 Severance

**Deferred**

## 9. Closed Session

### **Resolution #16-269**

**Moved By** Councillor Duncan

**Seconded By** Councillor Smith

**Be it resolved that** Council adjourns the meeting to proceed into a closed session at the hour of 7:56 PM to discuss the matter(s) under the following exemptions in the Municipal Act S. 239 (2) pertaining to:

(b) personal matters about an identifiable individual, including municipal or local board employees; Fire Department

**Carried**

**10. Return from Closed Session**

**10.1 Motion to Reconvene**

**Resolution #16-270**

**Moved By** Councillor Smith

**Seconded By** Councillor Sammut

**Be it resolved that** the meeting be reconvened at the hour of 8:25 PM.

**Carried**

**10.2 Report Out**

Mr. Bigrigg from the Ontario Fire Marshal's Office presented a report to Council regarding the Fire Department.

**11. Reports**

**11.1 Building/Planning/By-Law**

**11.1.1 Building and Planning Administrator - Demolition Report –  
5753 Third Line, Concession 4 Part Lot 22**

**Resolution #16-271**

**Moved By** Councillor Smith

**Seconded By** Councillor Sammut

**Be it resolved that** Council hereby receives Building Department Demolition Report, dated June 21, 2016, regarding the application for demolition permit to demolish a single residential dwelling located at 5753 Third Line, Town of Erin, Assessment Roll No. 23 16 000 006 13500 0000;

**And that** Council hereby approves the issuance of the demolition permit with the resolution from the Heritage Committee.

**Carried**

**11.2 Roads**

**11.2.1 Road Superintendent - Scott Crescent – Commencement of  
Road Maintenance**

**Resolution #16-272**

**Moved By** Councillor Brennan

**Seconded By** Councillor Smith

**Be it resolved that** Council receives the Scott Crescent-Commencement of Road Maintenance report;

**And further that** Council approves the recommendation to perform the necessary maintenance items and to further adopt all custodial road maintenance matters.

**Carried**

**11.2.1 Road Superintendent - Requesting support resolution for grant  
application - Station Road Bridge/Dam Project**

**Resolution #16-273**

**Moved By** Councillor Duncan

**Seconded By** Councillor Sammut

**Be it resolved that** Council supports the submission of an application for funding through the Canada 150 Community Infrastructure Program for the Station Road Bridge and Dam Project.

**Carried**

**11.3 Recreation**

**11.3.1 Recreation Snack bar report**

**Resolution #16-274**

**Moved By** Councillor Sammut

**Seconded By** Councillor Smith

**Be it resolved that** accept this report for discussion about the Centre 2000 concession operations for the 2016/2017 facility operations.

**And that** Council awards the Centre 2000 concession operations for the 2016/17 to the following bidder:

- Jess For You Cafe

**Carried**

**11.3.2 Manager of Recreation and Facilities - Recreation Truck**

**Resolution #16-275**

**Moved By** Councillor Duncan

**Seconded By** Councillor Sammut

**Be it resolved that** Council accept the bid from Wellington Motors of \$29,364 plus HST and Licensing to purchase the Recreation ½ ton pick-up truck.

**Carried**

**11.4 Finance**

**11.4.1 Deputy Treasurer - Approval of Accounts**

**Resolution #16-276**

**Moved By** Councillor Duncan

**Seconded By** Councillor Smith

**Be it resolved that** Council receives the Deputy Treasurer's Report #16-2016-6B on "Approval of Accounts".

**Carried**

**11.5 Administration**

**11.5.1 Clerk - Source Water Protection Funding – Agreement with TRCA**

**Resolution #16-277**

**Moved By** Councillor Duncan

**Seconded By** Councillor Sammut

**Be it resolved that** Council directs the Clerk to execute the Memorandum of Agreement to undertake source protection

technical studies for two additional supply wells, to be developed for the Town of Erin Water Supply System, in accordance with the terms and conditions outlined in the Memorandum of Agreement.

**Carried**

## **11.6 Committees**

### **11.6.1 BIA - May 5, 2016 Meeting Minutes**

**Resolution #16-278**

**Moved By** Councillor Sammut

**Seconded By** Councillor Smith

**Be it resolved that** Council receives the BIA May 5, 2016 Meeting Minutes.

**Carried**

### **11.6.2 Appoint member to the Public Liaison Committee - Wastewater EA**

**Resolution #16-279**

**Moved By** Councillor Duncan

**Seconded By** Mayor Alls

**Be it resolved that** Council hereby appoints Brian Halfpenny to the Public Liaison Committee - Wastewater EA.

**Carried**

## **12. New Business**

Jeff Duncan advised that Nestle Waters has offered an invitation to Council to tour their facility in Puslinch.

## **13. Correspondence**

**Resolution #16-280**

**Moved By** Councillor Duncan

**Seconded By** Councillor Smith

**Be it resolved that** Council receives the correspondence items for information.

**Carried**

## **14. By-Laws**

**Resolution #16-281**

**Moved By** Councillor Duncan

**Seconded By** Councillor Smith

**Be it resolved that** By-Law numbers 16–36 to 16-41 inclusive, are hereby passed.

**Carried**

## **15. Notice of Motion**

None

## **16. Adjournment**

**Resolution #16-282**

**Moved By** Councillor Smith

**Seconded By** Councillor Sammut

**Be it resolved that** the meeting be adjourned at the hour of 9:10 PM.

**Carried**



**Mayor Allan Ails**



**Clerk Dina Lundy**