



Minutes of the Regular Town of Erin Council Meeting

June 16, 2015

7:30 PM

Municipal Council Chamber

PRESENT:	Allan Alls	Mayor
	John Brennan	Councillor
	Matt Sammut	Councillor
	Rob Smith	Councillor
	Jeff Duncan	Councillor
STAFF PRESENT:	Kathryn Ironmonger	CAO/Town Manager
	Dina Lundy	Clerk
	Sharon Marshall	Director of Finance
	Larry Wheeler	Financial Analyst
	Larry Van Wyck	Road Superintendent
	Andrew Hartholt	Chief Building Official
	Graham Smith	Facility Manager
	Bob Cheetham	Economic Development Coordinator
	Joe Babin	Interim Water Superintendent

1. Call to Order

Mayor Alls called the meeting to order.

2. Approval of Agenda

Resolution # 15-227

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that the agenda be approved as amended to add:

Mayor's Report

Committee Report

Carried

**Due to the large amount of business, the added items were not addressed at this meeting.

3. Declaration Pecuniary Interest

Councillor Duncan and Mayor Alls declared a pecuniary interest on item 11.6.1 – Erin Legion Tax Exemption, and related By-law under section 14, as they are members of the organization.

4. Community Announcements

June 17 - 2:30pm - 7:30pm, Blood Donor Clinic - Erin Legion

June 18 - 2pm - 5pm, EWCS Sponsored Car Seat Clinic At Fire Station 10 - call to register

June 28 - 2-4pm - LGHG Sweet Signs Dessert Party - Advance Tickets Only

June 25 - 7-9pm - Alton Royal Canadian Legion - Phase 2 EA Public Information Session

Mayor Alls presented CAO Kathryn Ironmonger with an Award for service of 10 years in the role of Head Municipal Administrator, from the Ontario Municipal Administrators Association.

5. Adoption of Minutes

Resolution # 15-228

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council hereby adopts the June 2, 2015 regular meeting minutes as circulated;

Carried

6. Business Arising from the Minutes

11.1 - Set Special Meeting Date for Strategic Initiatives - Councillor Sammut

Meeting has been cancelled. The Official Plan review will likely commence in September 2015, and through that process strategic initiatives will be discussed and decided upon.

A recently completed strategic plan of a neighbouring municipality was brought forth as an example of what is generally contained in a strategic plan.

9.2.3 - Water Rates Study & Financial Plan

Suggestion that clarification be provided to Council regarding the previous plan and results as far as level of reserves.

7. Accounts

Resolution # 15-229

Moved By Councillor Sammut

Seconded By Councillor Smith

Be it resolved that the accounts in the amount of \$3,946,790.25 be paid.

Carried

8. Delegations/Petitions/Presentations

8.1 Erin Water Rockers - Presentation of cheque for Water Bottle Filling Station Fundraising

The Erin Water Rockers thanked Council for being their fund-raising partners for water filling stations to be installed in the arenas, and presented Council with a cheque for \$3,100. They also presented Council with 2 plaques to be installed by each water filling station to recognize the fundraising efforts.

The Mayor and Council thanked the Erin Water Rockers for their hard work and dedication.

8.2 Linda Dickson, Emergency Manager - Dam Breach Exercise Presentation and Debriefing Report

Ms. Dickson went through the emergency exercise undertaken by the team in the summer of 2014, as well as the debrief report including recommendations.

Resolution # 15-230

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council receives the Dam Breach Exercise presentation and debriefing report from Emergency Manger, Linda Dickson.

Carried

8.3 Bridget Ryan/Kelly Counsell, Equine Canada/Horse Experience 2015 - Distribution of promotional materials and project support

Horse Experience 2015 is a month long showcase of horses in Canada. A portal has been created to showcase events and opportunities during the Pan Am Games, including shuttle services between events and accommodation.

Horse Experience 2015 has partnered with Headwaters Tourism and the Ontario Equestrian Federation to fulfill several objectives.

www.HorseExperience.ca

Resolution # 15-231

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council receives the Equine Canada/Horse Experience 2015 delegation from Kelly Counsell.

Carried

9. Closed Session (approximately one hour in length)

Resolution # 15-232

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council adjourns the meeting to proceed into a closed session at the hour of 8:28 pm to discuss the matter(s) pertaining to:

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose. (by-law advice)

Carried

10. Return from Closed Session

10.1 Motion to Reconvene

Resolution # 15-233

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that the meeting be reconvened at the hour of 9:27 pm.

Carried

10.2 Report Out

None.

11. Reports

11.1 Roads

**11.1.1 Road Superintendent - Replacement of Structure 2061,
Contract 5093-15 Tender Results**

Resolution # 15-234

Moved By Councillor Duncan

Seconded By Councillor Sammut

Be it resolved that Council receives the Replacement of Structure 2061 Contract 5093-15 Tender Results report;

And that Council accepts the bid of Finnbilt Contracting Ltd. (the lowest qualified bidder) for the Replacement of Structure 2061 for a price of \$ 366,304.87 including HST and Contingency.

Carried

11.2 Building/Planning/By-Law

11.2.1 Chief Building Official - Demolition Report - 5358 Tenth Line

Resolution # 15-235

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council hereby receives Building Department Demolition Report, dated June 16, 2015, regarding the application for demolition permit to demolish a single residential dwelling located at 5358 Tenth Line, Town of Erin, Assessment Roll No. 23 16 000 003 11900 0000

And that the Heritage Committee previously approved this application on September 15, 2014

And that Council hereby approves the issuance of the demolition permit.

Carried

11.2.2 Chief Building Official - Demolition Report - 5588 8th line

Resolution # 15-236

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council hereby receives Building Department Demolition Report, dated June 8, 2015, regarding the application for demolition permit to demolish a single residential dwelling located at 5588 Eighth Line, Town of Erin, Assessment Roll No. 23 16 000 008 04000 0000;

And that Council hereby approves the issuance of the demolition permit.

Carried

11.2.3 Chief Building Official - Building Permit Activity Report

Resolution # 15-237

Moved By Councillor Smith

Seconded By Councillor Sammut

Be it resolved that Council hereby receives Building Department Building Activity Report dated June 16, 2015 for information

Carried

11.3 Fire and Emergency Services

11.3.1 Fire Chief - April 2015 Monthly Fire Report

Resolution # 15-238

Moved By Councillor Duncan

Seconded By Councillor Sammut

Be it resolved that Council receives the Fire Chief's April 2015 Monthly Fire Report.

Carried

11.4 Water

11.4.1 Interim Water Superintendent - Communications and PLC Upgrades to SCADA for Erin Water System

Resolution # 15-239

Moved By Councillor Sammut

Seconded By Councillor Duncan

Be it resolved that Council supports the recommendation of the Interim Water Superintendent to complete necessary upgrades to the Erin Drinking Water System communications and SCADA systems at a cost not to exceed \$160,000;

And that Council endorses this deviation from the Town of Erin's purchasing and procurement policy, to allow the Water Department to conduct these upgrades in house.

Carried

11.4.2 Interim Water Superintendent - Frozen Water Service Report

Resolution # 15-240

Moved By Councillor Smith

Seconded By Councillor Sammut

Be it resolved that Council accepts the Frozen Water Service report;

And That Council supports the recommendations brought forward by the Water Department.

Carried

11.4.3 Interim Water Superintendent - ¾ Ton Pickup Truck Tender #2015-01W Results

Resolution # 15-241

Moved By Councillor Duncan

Seconded By Councillor Sammut

Be it resolved that Council receives the Pickup Truck Contract 2015-01W Tender Results report;

And That the Town of Erin accepts the tender submitted by McMaster Buick GMC for the supply of one 2015 ¾ Ton Pickup Truck (GMC Sierra 2500HD) for a purchase price of \$ 37,639.17 including HST.

Carried

11.4.4 Interim Water Superintendent - New Water Service Connections

Resolution # 15-242

Moved By Mayor Alls

Seconded By Councillor Sammut

Be it resolved that Council receives the New Water Service Connections Report;

And that Council approves the amendment to the Municipal Water Servicing By-Law 11-47 to allow property owner's to connect to municipal water without decommissioning their well upon meeting all the requirements as recommended in this report;

And that Council will consider the proposed by-law at the end of this meeting.

Defeated

11.5 Recreation

11.5.1 Facility Manager - Barbour Field Pavilion Roof Replacement

Resolution # 15-243

Moved By Councillor Duncan

Seconded By Councillor Sammut

Be it resolved that Council accepts the proposal of North Halton Roofing in the amount of \$9,625 plus HST, to remove and replace the shingles on the pavilion at Barbour Field in Hillsburgh.

Carried

11.5.2 Facility Manager - Dasher Board Replacement at the Hillsburgh Community Centre

Resolution # 15-244

Moved By Councillor Duncan

Seconded By Councillor Sammut

Be it resolved that Council accepts the tender proposal of Riley Manufacturing in the amount of \$106,800 plus HST which includes a \$7,500 contingency fund, to replace the dasher boards at the Hillsburgh Community Centre;

And that Council accepts the added costs for Protective Spectator netting, 8 to 12 Advertising Panels and backer panels along the spectator side at a cost of no greater than \$10,900;

And further that Council allow staff to price arena player's benches/boards for sledge hockey purposes and apply for accessibility funding from the County of Wellington;

And further that Council allow staff to price accessibility upgrades to Facility entrance doors, 2 dressing rooms and flooring (from dressing rooms to ice surface) for sledge hockey.

Carried

11.6 Finance

Councillor Duncan and Mayor Alls moved away from the table.

11.6.1 Tax Administrator - Erin Legion Tax Exemption

Councillor Duncan declared a conflict on this item. (Due to Membership in the Organization)

Mayor Alls declared a conflict on this item. (Due to membership in the organization)

Resolution # 15-245 (verbal)

Moved By Councillor Smith

Seconded By Councillor Sammut

Be it resolved that John Brennan be appointed as Presiding Officer for this item.

Carried

Resolution # 15-246

Moved By Councillor Smith

Seconded By Councillor Sammut

Be it resolved that the property owned by the Royal Canadian Legion Erin Branch 442 identified on the Assessment Roll as 231600001151000000 be exempt from taxation by the Town of Erin, except for local improvement and school purposes for a period from January 1, 2015 to December 31st 2018.

Carried

Resolution # 15-247 (verbal)

Moved By Councillor Sammut

Seconded By Councillor Smith

Be it resolved that By-law number 15-27 (Erin Legion Tax Exemption) is hereby passed.

Carried

11.6.2 Financial Analyst - Guelph Solar – Facility Rooftop Proposals & Options

Councillor Duncan returned to the table, and Mayor Alls resumed the Chair.

Resolution # 15-248

Moved By Councillor Sammut

Seconded By Councillor Smith

Be it resolved that Council receives the Financial Analyst's report with regard to its potential participation in any of the five rooftop solar project opportunities proposed by Guelph Solar;

And that Council accepts the staff recommendation to request RFP's for all three microFIT projects with the objective of selecting and proceeding with one optimum proposal as per the 2015 Capital Budget;

And that Council accepts the staff recommendation to proceed with an educational session as the next step towards participating in either of the two FIT proposals on June 30th, at 7pm.

Carried

11.7 Committees

11.7.1 Let's Get Hillsburgh Growing, April 16, 2015 Minutes

Resolution # 15-249

Moved By Councillor Sammut

Seconded By Councillor Duncan

Be it resolved that Council receives the April 16, 2015 LGHG meeting minutes.

Carried

11.7.2 BIA - Budget Reallocation

Resolution # 15-250

Moved By Councillor Smith

Seconded By Councillor Sammut

Be it resolved that Council agrees to accommodate funding opportunities for the BIA to reallocate their budget to apply to receive matched funding for local business grant.

Carried

12. Correspondence

Resolution # 15-251 (verbal)

Moved By Councillor Brennan

Seconded By Councillor Sammut

Be it resolved that Council hereby waives the rules regarding the curfew provision.

Carried

Resolution # 15-252

Moved By Councillor Sammut

Seconded By Councillor Duncan

Be it resolved that Council receives correspondence items 12.1 and 12.2 for information.

Carried

13. New Business

13.1 Councillor Sammut - Key Financial Ratios for Analysis

Council noted that the data for these ratios is currently being compiled by the County of Wellington, and a report should be available by the fall of 2015.

14. By-Laws

Resolution # 15-253

Moved By Councillor Smith

Seconded By Councillor Sammut

Be it resolved that By-Law numbers 15 – 25 (Repeal 15-20), 15-26 (Angelstone Temporary Zoning), and 15-28 (confirming), are hereby passed.

Carried

15. Notice of Motion

None.

16. Adjournment

Resolution # 15-254

Moved By Councillor Sammut

Seconded By Councillor Duncan

Be it resolved that the meeting be adjourned at the hour of 11:00pm.

Carried



Mayor



Clerk