



Minutes of the Regular Town of Erin Council Meeting

April 19, 2016

6:30 pm

Municipal Council Chamber

PRESENT

Allan Aills
John Brennan
Matt Sammut
Rob Smith
Jeff Duncan

Mayor
Councillor
Councillor
Councillor
Councillor

STAFF PRESENT: Kathryn Ironmonger

Dina Lundy
Sharon Marshall
Larry Wheeler
Dan Callaghan
Graham Smith
Carol House

CAO/Town Manager
Clerk
Director of Finance
Financial Analyst
Fire Chief
Facility Manager
Chief Building Official

1. Call to Order

Mayor Aills called the meeting to order.

2. Approval of Agenda

Resolution # 16-153

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that the agenda be approved as amended to add the following closed session items under the exemptions of section 239 (2) of the Municipal Act:

b) Personal Matters about an identifiable individual, including municipal or local board employees; 1. Two HR Matters

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; 2. Ongoing Legal Matter

Carried

3. Declaration Pecuniary Interest

None.

4. Community Announcements

March 31 to June 15 - East Wellington Family Health Team - Free Workshops

April 10-30 - Erin Theatre presents The Cemetery Club with lunch or dinner packages available

April 23 - Transition Erin's 4th Annual Skillshare

April 23 - Hillsburgh Lions Club Roadside Cleanup on Trafalgar Road

April 23 - Celebrate Erin

April 26 - First Committee Meeting for ESAC
April 30 - 12th Annual Erin Home & Lifestyle Show
May 7 - 10th Annual Green Legacy Tree Day
May 7 - Household Hazardous Waste & Electronics Day
May 7 - Community Tree Planting - Tribute to Steve Revell, Bill Dinwoody, and Frank Smedley
May 24-June 1 - Erin Auto Tire Drive

Details on these and more at www.erin.ca/whats-on/

5. Adoption of Minutes

Resolution # 16-154

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council hereby adopts the following meeting minutes as circulated;

April 5, 2016 Regular Meeting

Carried

6. Business Arising from the Minutes

Councillor Duncan - Item 12.7, County of Wellington Official Plan Amendment 99 Regarding Erin's growth - Drawing attention to the fact that neighbouring municipalities have much larger growth forecasts, which brings into perspective that Erin will still remain a smaller rural urban centre community.

6.1 Hillsburgh Firefighter's Garage Sale Grant Resolution

Council reaffirmed their decision from the April 21, 2015 meeting.

Resolution # 16-155

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council hereby approves a yearly grant to the Hillsburgh Firefighters Association for their Annual Garage Sale commencing in 2016, in the amount of \$2,100 to be applied to the rent of the Hillsburgh Community Center;

And that Council endorses this deviation from the Town of Erin's Request for Financial Assistance Policy.

Carried

7. Reports

7.1 Building/Planning/By-Law

7.1.1 Chief Building Official - Building Permit Activity Report

Resolution # 16-156

Moved By Councillor Sammut

Seconded By Councillor Duncan

Be it resolved that Council hereby receives Building Department Building Activity Report dated April 19, 2016 for information.

Carried

7.1.2 Chief Building Official - First Quarter – January 2016 – March 2016

Resolution # 16-157

Moved By Councillor Sammut

Seconded By Councillor Brennan

Be it resolved that Council receives the 2016 First Quarter Report – Building Permit Activity for information

Carried

7.2 Roads

7.2.1 Interim Road Superintendent - Haul and Apply Maintenance Gravel

Resolution # 16-158

Moved By Councillor Duncan

Seconded By Councillor Sammut

Be it resolved that Council receives the Haul and Apply Maintenance Gravel Quote tender results report;

And that Council accepts the quote of Louis McNichol Trucking Ltd. to Haul and Apply Maintenance Gravel for a price of up to \$146,650.00 including HST.

Carried

7.2.2 Interim Road Superintendent - Dust Suppressant Tender

Resolution # 16-159

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council receives the Supply and Application of Dust Suppressant Tender #2016-03 Results report;

And Further That Council accepts the bid received from Pollard Highway Products, as per the Interim Road Superintendent's recommendation, for the supply and application of Dust Suppressant for a price of \$ 0.725 per litre for an estimated total of \$ 82,824.00 plus HST until such time as:

- a) Satisfactory laboratory analysis confirming that the concentration of chlorides meets the requirements of the contract specifications and the actual the equivalency rating of the solution being proposed is also obtained.
- b) It is confirmed that the contractor has sufficient equipment to meet the delivery requirements of the Town of Erin.
- c) It has been demonstrated that it has both the application equipment and distribution network including storage sites

necessary to meet the demands of the Town of Erin (as per the contract specifications)

Carried

7.3 Fire and Emergency Services

7.3.1 Fire Prevention Officer - Fire Department User Fees

Resolution # 16-160

Moved By Councillor Duncan

Seconded By Councillor Sammut

Be it resolved that Council receives report no 16-01F;

And that Council approves the new proposed Fire Service User Fees and directs staff to amend the relevant By-laws for consideration by Council at the next meeting.

Carried

7.4 Recreation

7.4.1 Facility Manager - Alcohol Risk Management Policy and By-law

Resolution # 16-161

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council receives the report and will consider the By-Law for the attached revised Alcohol Risk Management Policy during that portion of the meeting.

Carried

7.4.2 Facility Manager - Recreation Assets

Resolution # 16-162

Moved By Councillor Sammut

Seconded By Councillor Smith

Be it resolved that Council permit the Supervisor of Parks and Recreation Facilities to sell or dispose of assets that the Town of Erin and Recreation department replace, deem no longer useful or are required through Government On line Auctions.

Carried

7.4.3 Facility Manager - 2016-2017 Recreation Rates

Resolution # 16-163

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council directs staff to bring forward a by-law to adopt the proposed rates schedule for Town of Erin Recreation Facilities effective June 01st 2016 until May 31st 2017.

Carried

7.5 Finance

7.5.1 Deputy Treasurer - Approval of Accounts

Resolution # 16-164

Moved By Councillor Duncan

Seconded By Councillor Smith

Be it resolved that Council receives the Deputy Treasurer's Report #2016-4B on "Approval of Accounts".

Carried

7.6 Administration

7.6.1 CAO – Compensation review follow up

Resolution # 16-165

Moved By Councillor Duncan

Seconded By Councillor Smith

Be it resolved that Council receives the report of the CAO/Town Manager regarding additional information on the Gallagher McDowall Associates Compensation Review.

Carried

7.6.2 CAO - Canada Day Event, McMillan Park

Resolution # 16-166

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council designates the Canada Day Celebration to be held on July 1, 2016 at McMillan Park as a municipally relevant event for the purpose of obtaining a liquor licence for the event;

And that Council waives the rules of the Alcohol Risk Management Policy with regards to the location and the fact that it will be an event attended by youth, and approve the event subject to recreation department staff member conducting at least an inspection of the event and that alcohol can only be served and restricted within the identified fenced in area;

And further that that AAA Events hires a minimum of two security individuals who are licensed under the Private Securities Act.

Carried

7.7 Committees

7.7.1 Ballinafad Community Centre - February 29 Meeting Minutes

Resolution # 16-167

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council receives the Ballinafad Community Center February 29, 2016 meeting minutes.

Carried

7.7.2 Town of Erin Heritage Committee - January 18, 2016 Meeting Minutes

Resolution # 16-168

Moved By Councillor Sammut

Seconded By Councillor Smith

Be it resolved that Council receives the Heritage Committee January 18, 2016 meeting minutes.

Carried

8. New Business

8.1 September 2016 Meeting Date

Resolution # 16-169

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council hereby cancels the September 6 and 20, 2016 regular meetings due to a series of events taking place;

And that the following date and time be set for a September Regular Council Meeting:

September 13, 2016 at 3:00pm

Carried

Resolution # 16-170

Moved By Councillor Sammut

Seconded By Councillor Smith

Be it resolved that Council sets the following meeting date for a Public Information Meeting regarding the Hillsburgh Dam and Bridge Station Street at Upper West Credit River Municipal Class Environmental Assessment:

May 19, 2016 from 6:30 to 8:30 PM

Carried

8.2 John Maddox, Meeting Investigator - Report on Complaint

Council directed the CAO to invite Mr. Maddox to present to Council regarding the closed meeting investigation process.

Resolution # 16-171

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council receives the Meeting Investigator Report, by John Maddox of JGM Maddox consulting, dated April 5th.

Carried

8.3 Angelstone Tournaments - Requesting resolution declaring events as municipally significant

Resolution # 16-172

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council receives Kelly Clermont's letter dated April 4th, 2016 seeking Council's consideration to designate the Angelstone International Show Jumping Tournaments being held June 8th to 12th, June 15th to 19th, August 17th to 21st, August 24th to 28th, and August 30th to September 4th as municipally significant events for its contribution to the Town's tourism and economic development to meet the requirements of the Special Occasion Permit to be able to move freely between licensed areas and areas to which the Special Occasion Permit applies;

And that Council grants this request, subject to Angelstone's compliance with the Town's by-laws 14-19 (Major Events), and 15-58 (Temporary Zoning Amendment - Angelstone Farms).

Carried

8.4 March 2016 Ice Storm Discussion

Council discussed the recent ice storm, what worked well, and what improvements can be made, including:

- Should publicize criteria for when warming centres will be over
- People are to be prepared for 72 hours
- Connect with social service agencies to ensure vulnerable people are checked on - Kari Simpson from EWCS has volunteered to join our Emergency Management Group
- Hillsburgh Fire Station will become an alternate Emergency Operations Centre
- Send letter to the UGDSB regarding a generator for Centre 2000
- Purchase radios for the CAO and Mayor to be kept in the communications during an emergency.
- Have Fire Chief encourage all Fire Fighters to sign up to ERINinfo
- Acquire map to show overlay of hydro grids.
- Set up communication with the Agricultural Society to get the word out to farmers.

9. Correspondence

Resolution # 16-173

Moved By Councillor Sammut

Seconded By Councillor Duncan

Be it resolved that Council receives the correspondence items for information.

Carried

9.1 Activity List

Resolution # 16-174 (verbal)

Moved By Councillor Brennan

Seconded By Councillor Sammut

Be it resolved that Council direct staff to remove 2 items from the activity list:

1. List of types of desired businesses
2. Review possible user options for the old public school

Carried

9.6 Laurie Scott, MPP Haliburton-Kawartha Lakes-Brock - Requesting support on Anti-Human Trafficking Task Force and Bill 158, Saving the Girl Next Door Act, 2016

Resolution # 16-175

Moved By Councillor Duncan

Seconded By Councillor Sammut

Whereas human trafficking is a heinous crime that has been referred to as modern day slavery;

And whereas traffickers recruit, transport, harbour and control the girl next door for sexual exploitation or forced labour;

And whereas it is one of the fastest growing crimes that starts and stays in Canada, targeting victims - 90 percent of which are Canadian-born and predominantly female, averaging the age of 14;

And whereas Ontario is a major hub of human trafficking in Canada, and victims are lured, manipulated and coerced, often over the internet from every part of Ontario;

And whereas human trafficking is in our neighbourhoods and our communities;

Now therefore be it resolved that the Council of the Town of Erin support Bill 158, *Saving the Girl Next Door Act, 2016*, in principle, support MPP Laurie Scott's motion for a multi-jurisdictional and coordinated task force of law enforcement agencies, Crown prosecutors, judges, victims' services and frontline agencies.

Carried

10. Closed Session

Resolution # 16-176

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council moves into closed session at the hour of 9:35PM to discuss matters under the following exemptions in the Municipal Act S. 239 (2) :
(b) personal matters about an identifiable individual, including municipal or local board employees; 1. Two HR Matters

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; 2. Ongoing Legal Matter

Carried

Resolution # 16-177

Moved By Councillor Smith

Seconded By Councillor Sammut

Be it resolved that the meeting be reconvened at the hour of 9:59 PM.

Carried

Report Out:

Council reported out that the CAO has been given authorization to negotiate with an individual for the position of Roads Superintendent.

11. By-Laws

Resolution # 16-178

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that By-Law numbers 16–20 to 16-24 inclusive, are hereby passed.

Carried

12. Notice of Motion

None.

13. Adjournment

Resolution # 16-179

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that the meeting be adjourned at the hour of 10:08 PM.

Carried



Mayor Allan Alls



Clerk Dina Lundy