

Minutes of the Regular Town of Erin Council Meeting

May 19, 2015

7:30 PM

Municipal Council Chamber

PRESENT:	Allan Alls	Mayor
	John Brennan	Councillor
	Matt Sammut	Councillor
	Rob Smith	Councillor
	Jeff Duncan	Councillor
STAFF	Dina Lundy	Clerk
PRESENT:	Sharon Marshall	Director of Finance
	Larry Wheeler	Financial Analyst
	Andrew Hartholt	Chief Building Official
OTHERS	Gary Cousins	Director of Planning, County
PRESENT:	Sarah Wilhelm	Senior Planner, County

1. **Call to Order**
Mayor Alls called the meeting to order.

2. **Approval of Agenda**

Resolution # 15-181

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that the agenda be amended to add under New Business, a discussion item regarding the "Official Plan as the avenue for Vision and Strategic Plan".

Carried

3. **Declaration Pecuniary Interest - None.**

4. **Community Announcements**

- May 22-24 - Heads' Soccer Tournament at Barbour Field
- May 30 - Erin BIA's Summer Celebration - downtown Erin
- May 30 - Erin United Church Alley & Bake Sale 8am - 12:30 PM
- May 30 - Riverside Park Official Opening – 11AM
- May 31 - Erin Lions' Club Dog Walk - Fundraiser for Guide Dogs
- June 1-6 -Erin Auto Recycler's Tire Collection Days - Proceeds to The Sunshine Foundation
- June 4 - Septic Social - Centre 2000 Theatre – 7 PM – 9 PM
- PanAm Parade of Horses - One horse statue will be placed in both Erin and Hillsburgh

Check the "What's On" section of the website (www.erin.ca) for more community events.

5. **Adoption of Minutes**

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Council noted that some of the wastewater presenters at the April 28, 2015 meeting suggested that the assimilative capacity numbers could be increased with newer technologies that are available to treat wastewater.

Resolution # 15-182

Moved By Councillor Smith

Seconded B Councillor Brennan

Be it resolved that Council hereby adopts the following meeting minutes as circulated;

- April 28, 2015 - Special Meeting, Wastewater Presentations
- May 5, 2015 - Regular Meeting

Carried

6. Business Arising from the Minutes - None.

7. Accounts

Resolution # 15-183

Moved By Councillor Sammut

Seconded By Councillor Smith

Be it resolved that the accounts in the amount of \$495,193.45 be paid.

Carried

8. Delegations/Petitions/Presentations

8.1. Steve Rohacek, Infrastructure Ontario - AFP/P3 project delivery model

Mr. Rohacek began by giving a brief overview of Infrastructure Ontario. Since 2005, over 80 projects have been brought to market using Alternative Financing and Procurement Model, which is an alternative to the traditional Design-Bid-Build project delivery model. The presentation highlighted the risks involved with both financing models, and the differences in payment structures, as well as benefits of the AFP model and how Infrastructure Ontario can help. The Municipal Class Environmental Assessment should be undertaken by developing performance outcomes that document how the system is to perform, rather than selecting a preferred design to allow for innovation.

Resolution # 15-184

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council receives the presentation of Steve Rohacek from Infrastructure Ontario, on the AFP/P3 project delivery model for information.

Carried

8.2. Tracey Wallace - Canada Day Festival - requesting Council designate the event as municipally significant

Ms. Wallace explained that she would like to hold a Canada Day Festival at McMillan Park on July 1st from 11 AM to 7 PM, and that in order to obtain a liquor licence through the AGCO, she is asking Council to pass a resolution declaring the event to be municipally significant.

Resolution # 15-185

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council receives the delegation from Tracey Wallace regarding holding a Canada Day Festival.

Carried

8.3. John Cox - Angelstone Zoning Amendment

Mr. Cox explained the improvements that Angelstone made during the 2014 season, and that a number of further improvements have been committed to for this season. Angelstone supports the temporary zoning amendment for the 2015 season, and welcomes attendance at the event and are willing to pay for a monitor to attend events.

Resolution # 15-186

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council receives the delegation of John Cox on behalf of Angelstone Farms in support of temporary zoning for the property.

Carried

9. Reports

9.1. Building/Planning/By-Law

9.1.1. Planning - Gary Cousins - Angelstone Farms Zoning Amendment

Resolution # 15-187

Moved By Councillor Duncan

Seconded By Councillor Smith

Be it resolved that Council approves a one year temporary use zoning by-law for Angelstone Farms Inc. for 2015 to allow equine events, including the sale of related merchandise, food and beverages, and for temporary camping for stable hands and grooms provided that the conditions as recommended by planning personnel are met;

And that the Town solicitor work with Angelstone and the solicitor for the Gilberts to develop conditions for permits under the Major Events By-law;

And further that following the completion of the 2015 season, the Town review the season with both Angelstone and immediate neighbours to determine the need for future improvements and develop some guidance related to the number and timing of future events to assist Angelstone in scheduling any future seasons.

Carried

9.1.2. Planning - Sarah Wilhelm - D14, Z15-01 Loupen Investments Ltd. 5885 Eighth Line

Resolution # 15-188

Moved By Councillor Duncan

Seconded By Councillor Sammut

Be it resolved that Council receives the report of Sarah Wilhelm, County of Wellington Senior Planner, recommending that zoning by-law amendment application D14, Z15-01 Loupen Investments Ltd., 5885 Eighth Line be deemed complete;

And that a public information meeting be held on June 16, 2015 at 7:00 PM.

Carried

9.1.3. Planning - Sarah Wilhelm - Streamlining Deeming Zoning Amendment Applications Complete

Resolution # 15-189

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council receives the report of Sarah Wilhelm, County of Wellington Senior Planner regarding a streamlined process for deeming a zoning by-law amendment application complete;

And that Council delegates to staff, the authority to determine completeness for zoning by-law amendment applications, and to set public meeting dates for complete applications.

Carried

9.1.4. Chief Building Official - Septic Maintenance Inspections – Outreach Letter and Septic Social

Resolution # 15-190

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council accepts the CBO's report "Septic Maintenance Inspections - Outreach Letter and Septic Social" for information.

Carried

9.1.5. Chief Building Official - Septic Maintenance inspections - Request for Proposal

Resolution # 15-191

Moved By Councillor Sammut

Seconded By Councillor Duncan

Be it resolved that Council accepts the CBO's report "Septic Maintenance Inspections - Request for Proposal" for information.

Carried

9.2. Water

**9.2.1. Interim Water Superintendent - Water Department Staffing
May 19, 2015**

Resolution # 15-192

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council receives the report of the Interim Water Superintendent regarding current staffing levels in the Water Department;

And that Council authorizes the hiring of a summer student for the period starting June 15, 2015 and extending until September 4, 2015 at Grade 3, base rate on the Town's part time wage grid.

Carried

9.3. Finance

9.3.1. Director of Finance - 2015 Tax Rate and Levying By-law

Resolution # 15-193

Moved By Councillor Sammut

Seconded By Councillor Smith

Be it resolved that Council receives the 2015 Tax Rate and Levying By-law Report for information.

Carried

9.3.2. Financial Analyst - Water Rates Study & Financial Plan – Adoption

All of the different models were discussed, including a hybrid option of the Roll Back and CPI models. Direction was given to staff to bring back several options to the June 2 meeting for discussion.

Resolution # 15-194

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council receives the Financial Analyst's report with regard to the adoption of the 2015 Water Rate Study & Financial Plan;

And That Council directs the Financial Analyst to bring forth a resolution at its June 2nd 2015 Council Meeting which fulfills the requirements set out in Ontario Regulation 453/07 'Financial Plans', and the Safe Drinking Water Act, 2002.

Carried

9.4. Recreation

9.4.1. Facility Manager - Tennis Resurfacing

Resolution # 15-195

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council receive the Facility Manager's report 2015-Tennis Capital-001 for information.

Carried

9.4.2. Facility Manager - Hillsburgh Sports Parks Operations Update

Resolution # 15-196

Moved By Councillor Duncan

Seconded By Councillor Sammut

Be it resolved that Council accepts the Facility Manager's "Hillsburgh Sports Parks Operations Update" report for information.

Carried

9.4.3. Facility Manager - Facility Rates for 2015/2016

Resolution # 15-197

Moved By Councillor Duncan

Seconded By Councillor Smith

Be it resolved that Council adopt a by-law for the proposed rates for Erin Community Centre/Centre 2000, Hillsburgh Community Centre and Hillsburgh Sports fields effective June 01st 2015 until May 31st 2016.

Carried

9.5. Administration

9.5.1. CAO - Centre 2000 Common (shared) space report

Resolution # 15-198

Moved By Councillor Brennan

Seconded By Councillor Sammut

Be it resolved that Council receives the CAO/Town Manager's Centre 2000 Common (Shared) Space Report for information.

Carried

9.5.2. CAO - Special Occasion Permit - McMillan Park

Resolution # 15-199

Moved By Councillor Brennan

Seconded By Councillor Sammut

Be it resolved that Council receives the report of the CAO/Town Manager regarding a Special Occasion Permit for a Canada Day Festival to be held at McMillan Park;

And that Council designates this event as Municipally Significant, subject to recreation department staff conducting an inspection, and that alcohol can only be served and is restricted to within the identified fenced in area from the hours of 1pm to 7pm, to which those under the age of 19 shall not be permitted to enter;

And further that Council approves this deviation from the Alcohol Risk Management Policy and By-law 99-07.

Carried

9.6. Mayor

9.6.1. Hillsburgh Library Update

May 19, 2015 Regular Meeting

Mayor Alls updated Council on discussions at the County regarding the 2016 budget item for the Hillsburgh Library. The County will now hold off on making a decision until September of this year.

10. Correspondence

Resolution # 15-200

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council receives correspondence items 10.1 to 10.13 for information.

Carried

10.11. Municipality of Trent Lakes - Request for Support Resolution re: Demonstrated Need for Aggregates

Resolution # 15-201

Moved By Councillor Brennan

Seconded By Councillor Sammut

Be it resolved that Council supports the Municipality of Trent Lakes Council resolution 2015-279 to request that the Ontario Government amend the Provincial Policy Statement and the Aggregate Resources Act to require aggregate extraction proponents to demonstrate the need for the particular supply of resource proposed for extraction.

Carried

11. New Business

11.1. Set meeting date

Resolution # 15-202

Moved By Councillor Sammut

Seconded By Councillor Duncan

Be it resolved that Council sets a special meeting for the operational review on June 23, 2015 at 1:00 PM.

Carried

11.2. Discussion - Official Plan as the avenue for Vision and Strategic Plan

Item added during approval of the agenda.

Discussion took place regarding the vision of the community, and strategic plan, and how the Town's Official Plan is the mechanism to use to make the vision happen. The Town will be reviewing its Official Plan, and changes can be made to policy during this process to support putting the vision and strategic plan into action. Council also discussed the need for meetings to discuss strategic initiatives.

12. Closed Session

Resolution # 15-203

Moved By Councillor Brennan

Seconded By Councillor Sammut

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Be it resolved that Council adjourns the meeting to proceed into a closed session at the hour of 10:35 pm to discuss the matter(s) pertaining to:
(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Carried

13. Return from Closed Session

13.1. Motion to Reconvene

Resolution # 15-204

Moved By Councillor Sammut

Seconded By Councillor Duncan

Be it resolved that the meeting be reconvened at the hour of 10:44 PM.

Carried

13.2. Report Out - None.

14. By-Laws

Resolution # 15-205

Moved By Councillor Duncan

Seconded By Councillor Brennan

Be it resolved that By-Law numbers 15 – 20 to 15 - 23 inclusive, are hereby passed.

Carried

15. Notice of Motion - None.

16. Adjournment

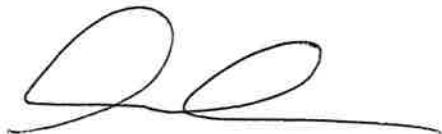
Resolution # 15-206

Moved By Councillor Brennan


Seconded By Councillor Sammut

Be it resolved that the meeting be adjourned at the hour of 10:49 PM.

Carried



Mayor



Clerk