



## Minutes of the Town of Erin Special Council Meeting

February 26, 2016

10:00 a.m.

Municipal Council Chamber

**PRESENT:**

<b>Allan Alls</b>	<b>Mayor</b>
<b>John Brennan</b>	<b>Councillor</b>
<b>Matt Sammut</b>	<b>Councillor</b>
<b>Rob Smith</b>	<b>Councillor</b>
<b>Jeff Duncan</b>	<b>Councillor</b>

**STAFF PRESENT:**

<b>Kathryn Ironmonger</b>	<b>CAO/Town Manager</b>
<b>Dina Lundy</b>	<b>Clerk</b>
<b>Sharon Marshall</b>	<b>Director of Finance</b>
<b>Larry Wheeler</b>	<b>Financial Analyst</b>
<b>Dan Callaghan</b>	<b>Fire Chief</b>

### 1. Call to Order

Mayor Alls called the meeting to order.

### 2. Declaration of Pecuniary Interest

None.

### 3. Topics for Discussion

#### 3.1 Fire Department Operational Review Presentation

Michael Fenn, John Matheson, and Elizabeth Foody from StrategyCorp were in attendance to present the Fire Department Operational Review report to Council.

John Matheson began the presentation by going over the scope of the review, and an overview of their findings. The Town has a professionally led volunteer fire force that provides emergency services, and the level of service is typical for communities of this size. An overarching recommendation is that Erin maintain its volunteer model for as long as possible. Moving to a composite or full time model will be costly, and the Town should do what it can to push that off for as long as possible. The Town should also implement a system to collect data for measurement so it can more easily determine when the fire department service is not measuring up to the growth and demand from the community and forecast when the model may need to change, as well as for operating reasons.

Michael Fenn went through the analysis process, and how the report before Council came together. He also went through each of the nine recommendations that can be found on page 7 of the report. Of special consequence is the amount of medical calls that the Fire Department responds to.

**Resolution # 16-072**

**Moved By** Councillor Brennan

**Seconded By** Councillor Smith

**Be it resolved that** Council receives the Fire Department Operational Review Report from StrategyCorp.

**Carried**

**4. Adjournment**

The meeting was adjourned at 11:00 AM.



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**Mayor Allan Alls**

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**Clerk Dina Lundy**