



Minutes of the Regular Town of Erin Council Meeting

February 3, 2015

1:00 PM

Municipal Council Chamber

PRESENT:	Allan Alls	Mayor
	John Brennan	Councillor
	Matt Sammut	Councillor
	Rob Smith	Councillor
	Jeff Duncan	Councillor
STAFF	Kathryn Ironmonger	CAO/Town Manager
PRESENT:	Dina Lundy	Clerk
	Andrew Hartholt	Chief Building Official
	Sally Stull	Town Planner
	Graham Smith	Facility Manager
	Bob Cheetham	Economic Development

1. Call to Order

Mayor Alls called the meeting to order.

2. Approval of Agenda

Resolution # 15-022

Moved By Councillor Duncan

Seconded By Councillor Brennan

Be it resolved that the agenda be approved as circulated.

Carried

3. Declaration Pecuniary Interest

Mayor Alls and Councillor Duncan declared a conflict on item 9.4 as they are members of the organization.

4. Community Announcements

February 11 - Blood Donor Clinic - Erin Legion - 2:30 pm to 7:30 pm

February 16 - Rotary Club of Erin Family Fun Day - Centre 2000

February 21 - Air Cadets Annual Lasagna Dinner and Fundraiser - Erin Legion

April 18 - Celebrate Erin - Nominations to be received by February 27

Outdoor skating rink now available at Victoria Park in Hillsburgh

5. Adoption of Minutes

Resolution # 15-023

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that Council hereby adopts the following meeting minutes as circulated:

- January 20, 2015 Special Meeting - Solicitor Advice

- January 20, 2015 Regular Meeting
- January 27, 2015 Special Public Meeting - Proposed 5 Year Capital Plan

Carried

6. Accounts

Resolution # 15-024

Moved By Councillor Smith

Seconded By Councillor Brennan

Be it resolved that the accounts in the amount of \$162,608.95 be paid.

Carried

7. Delegations/Petitions/Presentations

**7.1. Deborah Martin-Downs and Gerry Robin - Credit Valley Conservation
- 2015 Budget**

Resolution # 15-025

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council receives the presentation from Deborah Martin-Downs and Gerry Robin regarding the 2015 Credit Valley Conservation Budget.

Carried

**7.2. John Challinor - Nestle Waters Canada - Support for continued sale
and use of bottled water in Town facilities**

Resolution # 15-026

Moved By Councillor Smith

Seconded By Councillor Duncan

Be it resolved that Council receives the delegation from John Challinor of Nestle Waters.

Carried

8. Reports

8.1. Recreation

8.1.1. Facilities Manager - Water Bottle Report

Resolution # 15-027

Moved By Councillor Duncan

Seconded By Councillor Smith

Be it resolved that Council receives the Water Bottle Report dated January 22, 2015;

And that Council agrees to consider the purchase and installation of water filling station(s) during the 2015 budget process;

And that water bottle sales in Town of Erin facilities will continue for customers and users without their own refillable bottles.

Carried

**8.1.2. Facilities Manager - Joint Health and Safety Committee
Policies**

Resolution # 15-028

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that Council receive, review and approve the attached policies and documents created and approved by the Joint Health and Safety Committee of the Town of Erin:

2014 Health and Safety Policy Statement

Terms of Reference

2014-01 Senior Management Commitment

2014-03 Workplace Roles and Responsibilities

2014-04 Posted Documents

2014-06 General Safety Rules

And that Council recommends the policies and statements be reviewed and amended yearly as needed.

Carried

8.2. Roads

8.2.1. Roads Superintendent - No Parking By-Law revisions

Resolution # 15-029

Moved By Councillor Duncan

Seconded By Councillor Smith

Be it resolved that Council receive the report of the Road Superintendent regarding the no parking restriction within the Town of Erin, and supports the amendment to the No Parking By-law;

And that Council will pass the amending by-law at this meeting to include the area of the circle on Water Street/Waterford Drive.

Carried

8.3. Building/Planning/By-Law

8.3.1. Planner - Site Plan Approval- Conditional – 735m2 addition to Acton Precast Products - 8949 WCR 50

Resolution # 15-030

Moved By Councillor Duncan

Seconded By Councillor Sammut

Be it resolved that Council receives the planning staff report and that Council approves the site plan, subject to the attached conditions for SP01-105 Acton Precast Products Inc 8949 WCR 50.

Carried

8.3.2. Chief Building Official - 2014 Year End Summary Report

Resolution # 15-031

Moved By Councillor Sammut

Seconded By Councillor Brennan

Be it resolved that Council hereby receives the Building Department 2014 year end summary report for information.

Carried

8.3.3. Chief Building Official - Approval for extension letter for SPMIF to be sent to the Ministry

Resolution # 15-032

Moved By Councillor Duncan

Seconded By Councillor Sammut

Be it resolved that Council endorses the proposed letter to the Minister of the Environment and Climate Change regarding an extension under the Source Protection Municipal Implementation Fund;

And that the Mayor be authorized to sign the letter on behalf of Council.

Carried

8.4. Finance

8.4.1. Director of Finance - 2015 Financial Support Requests from Local Groups

Resolution # 15-033

Moved By Councillor Brennan

Seconded By Councillor Sammut

Be it resolved that Council receives the Director of Finance's Report "2015 Financial Support Requests from Local Groups";

And That Council supports the Director's recommendation that an 'ad hoc' advisory committee be appointed by Council for the purpose of reviewing the 2015 Financial Support Applications, and to make recommendations for grant allocations.

Carried

8.5. Committees

8.5.1. Ballinacorney Community Centre - October 29, 2014 Meeting Minutes

Resolution # 15-034

Moved By Councillor Sammut

Seconded By Councillor Brennan

Be it resolved that Council receives the Ballinacorney Community Centre October 29, 2014 meeting minutes.

Carried

8.5.2. Town of Erin Heritage Committee - December 15, 2014 Meeting Minutes

Resolution # 15-035

Moved By Councillor Sammut

Seconded By Councillor Duncan

Be it resolved that Council receives the Town of Erin Heritage Committee December 15, 2014 meeting minutes.

Carried

8.5.3. Let's Get Hillsburgh Growing - Yearly Appointments

Resolution # 15-036

Moved By Councillor Duncan

Seconded By Councillor Sammut

Be it resolved that Council receives the LGHG appointing motions;

And that Council hereby appoints the following individuals to the LGHG Committee for 2015:

Lloyd Turbitt, Chair

Donna Revell, Secretary

Ruth Maddock

Donna Muir

Elizabeth MacInnis

Grace Lush

Liz Ewasick

Carried

9. Correspondence

Resolution # 15-037

Moved By Councillor Sammut

Seconded By Councillor Brennan

Be it resolved that Council receives correspondence items 9.1 to 9.3 for information.

Carried

Mayor Alls and Councillor Duncan moved away from the table for item 9.4 and returned for item 10.1.

Resolution # 15-038 (verbal)

Moved By Councillor Sammut

Seconded By Councillor Smith

Be it resolved that Councillor Brennan be appointed Presiding officer for item 9.4.

Carried

Resolution # 15-039 (verbal)

Moved By Councillor Sammut

Seconded By Councillor Smith

Be it resolved that Council receives item 9.4;

And that Council approves placing a 1/10 Page ad in the "Military Service Recognition Book" in the amount of \$287.61 + HST.

Carried

10. New Business

10.1. Councillor Duncan - Review of the potential provision of Natural Gas to the community of Ballinafad lead by the Town of Erin/Town of Halton Hills

A brief discussion regarding attempting to partner with the Town of Halton Hills to work with the local utility in order to bring natural gas to Ballinafad took place.

10.2. Councillor Duncan - 2018 Election Procedures public input

A brief discussion on small items that could be improved in the next election took place. The Clerk will take input into consideration, and also bring items to the various entities for possible improvements.

10.3. Councillor Duncan - Motion regarding procedural by-law

Resolution # 15-040

Moved By Councillor Duncan

Seconded By Councillor Sammut

Be it resolved that Council hereby requests the Clerk to provide a brief verbal or written response to the proposed revisions to the Procedural By-Law noted below;

Proposed Revisions:

1) Part 8 Agendas

That "Delegations/Petitions/Presentations" be moved up the agenda to letter (e);

That "Adoption of the Minutes" be re-lettered (f);

That a "Business Arising from the Minutes" heading be re-included and lettered (g);

That current (g) to (n) be re-lettered to (h) to (o);

2) Part 11 Delegations, Petitions & Presentations 11.11

At the discretion of the Clerk a delegation would be considered a "minor" or "major" delegation. A minor delegation would have a maximum of 5 minutes to address council and they would be required to provide the "Request to Appear as a Delegation" form in the usual time line stipulated but they would not be required to submit their presentation in writing thus allowing the public an avenue to quickly address Council directly at a Council meeting in an oral format. The "major" delegation would follow the procedures as presently outlined."

3) Part 16 Notice of Motion

Revise the section to more clearly state the time frame/process involved. (the Clerk is aware of this required clarification already).

4) Part 19 Reconsideration

19.11 Delete this section so as not to have a restriction on how many times Council may reconsider decisions in a year.

Carried

10.4. Councillor Duncan - Motion regarding Code of Conduct

Resolution # 15-041

Moved By Councillor Duncan

Seconded By Councillor Sammut

Be it resolved that Council hereby requests the Clerk and the Integrity Commissioner that as part of the current ongoing review of the Town of Erin Councillor Code of Ethics document approved March 19, 2013 that the option of rescinding the document and its policies and procedures be presented to Council.

Carried

10.5. Councillor Sammut - Motion regarding Committees

Resolution # 15-042

Moved By Councillor Sammut

Seconded By Councillor Brennan

Be it resolved that Council hereby requests the CAO and any required staff provide a review of the current Committees of Council and external Committees which have direct Council involvement. The analysis will include the need of these committees; the process as to how the committees are run with regards to clearly stated mandates and goals, accountability and reporting process to Council; and if there is a need for a Councillor to sit or chair the committee. Where a Councillor is not directly required, a Councillor's time should focus on other key strategic initiatives that are determined by the Council. A reporting process must be put in place to provide Council updates on these Committees' achievements on a periodic basis.

Carried

10.6. Councillor Sammut - Motion regarding setting a series of Special Meetings

Resolution # 15-043

Moved By Councillor Sammut

Seconded By Councillor Duncan

Be it resolved that Council hereby commits to a series of special meetings to determine key strategic initiatives for the Town of Erin, including the creation of action plans and resources required to achieve such initiatives. This could include educational sessions with experts in specific fields to help Council determine the most effective path for the Town of Erin to go on the agreed high level strategic initiatives.

Carried

11. Closed Session

Resolution # 15-044

Moved By Councillor Brennan

Seconded By Councillor Sammut

Be it resolved that Council adjourns the meeting to proceed into a closed session at the hour of 3:48 pm to discuss matters under the following exemptions in the Municipal Act Section 239 (2):

(b) personal matters about an identifiable individual, including municipal or local board employees; (Economic Development Committee)

Carried

12. Return from Closed Session

12.1. Motion to Reconvene

Resolution # 15-045

Moved By Councillor Sammut

Seconded By Councillor Brennan

Be it resolved that the meeting be reconvened at the hour of 4:15 PM.

Carried

12.2. Report Out

Council reported out that members for the Economic Development Committee have been selected, and that all applicants will be contacted. Following that, a press release will be prepared announcing the members of the Committee.

13. By-Laws

Resolution # 15-046

Moved By Councillor Brennan

Seconded By Councillor Smith

Be it resolved that By-Law numbers 15 -04 to 15 -05 inclusive, are hereby passed.

15-04 No Parking Amendment

15-05 Confirming

Carried

14. Notice of Motion

None.

15. Adjournment

Resolution # 15-047

Moved By Councillor Sammut

Seconded By Councillor Brennan

Be it resolved that the meeting be adjourned at the hour of 4:18 pm.

Carried

Mayor

Clerk